**{{ users }}**

**{{ users[0].address.block() }}**

{{ format\_date(today()) }}

{{ landlord\_name }}

{{ other\_parties[0].address.block() }}

VIA CERTIFIED MAIL

RETURN RECEIPT REQUESTED

RE: Motor Vehicle Lease Termination for {{ user[0] }} - {{ account\_no }}, under the Servicemembers’ Civil Relief Act

Dear Leaseholder:

This provides formal notice of **CANCELLATION OF MOTOR VEHICLE LEASE**

# PURSUANT TO SECTION 305 OF THE SERVICEMEMBERS CIVIL RELIEF ACT (50 U.S.C. § 3955).

I, {{ user[0] }}, as Lessee (“I”), notify you, Lessor (“You”), pursuant to Section 3955 of the Servicemembers’ Civil Relief Act (SCRA) of my intent to terminate the lease of

the following described motor vehicle:

{{ car1\_year }} {{ car1\_make }} {{ car1\_model }} {{ car1\_vin }} {{ account\_no }}

**Year Make Model VIN Number Account Number**

I understand that you may provide more specific instructions related to my lease agreement, your procedures for implementing this lease termination, or may designate someone to act on your behalf as an Agent.

{%p if enter\_service %}

Since leasing the vehicle described above, I certify that I have entered military service under a call or order specifying a period of not less than 180 days of duty (or have previously entered military service under a call or order specifying a period of 180 days or less of duty, but without a break in service, I have received orders extending my period of military service to a period of not less than 180 days)

{%p endif %}

{%p if pcs\_deploy %}

After leasing the vehicle described above, I certify that I have received military orders for a permanent change of station outside of the continental United States, have been ordered to deploy with a military unit for a period of not less than 180 days, or having been ordered to deploy for a period of less than 180 days, have received orders extending my period of deployment to a period of 180 days or more.

{%p endif %}

## I understand that in order to terminate the lease, I am required to do the following:

1. Deliver this notice and a copy of my military orders to You or your Agent by: (a) hand delivery; (b) recognized courier service; (c) by U.S. mail in an envelope, postage paid and return receipt requested, addressed to You at the above address or your Agent at your Agent’s designated address; or (d) by any other means You designate; AND
2. Return the leased motor vehicle to you or your Agent at any reasonable location specified by you or your Agent within 15 days after delivery of this notice.

## Termination Date:

The lease is terminated effective on the date that I have complied with items 1) and 2) above.

## Federal Odometer Statement:

I understand that Federal law requires me to provide you with a signed statement showing the vehicle’s mileage at the termination of the lease. (Attachment A meets this requirement.)

## Liability by Law:

Although I do not have to pay an early termination charge, I understand that I remain liable for the prorated part of my last monthly payment due before the Termination Date, as well as any past due monthly payments, taxes, summonses and title and registration fees, reasonable charges for excess wear and use and excess mileage, and any other amounts owed under the lease, that have become due and are unpaid at termination in accordance with the terms of my lease.

{{ users[0].signature }}

{{ user[0] }}, {{ rank }}, {{ branch }}

{{ mil\_unit }}, {{ user[0].phone\_number }}

**Military Unit & Duty Phone Number**

**ODOMETER DISCLOSURE STATEMENT**

(Leased Vehicle)

To: {{ landlord\_name }}

I, {{ user[0] }}, state that the odometer now reads {{ car1\_mileage }} miles and to the best of my knowledge that reflects the actual mileage of the vehicle described below, unless one of the statements is checked.

{%p if excess %}**[X]**{%p else}**[ ]** {%p endif%}(1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

{%p if not\_actual %}**[X]**{%p else}**[ ]** {%p endif%}( (2) I hereby certify that the odometer reading is NOT the actual mileage. WARNING - ODOMETER DISCREPANCY

**MOTOR VEHICLE INFORMATION**

Year: {{ car1\_year }} Make: {{ car1\_make }} Model: {{ car1\_model }}

Body Type: {{ car1\_body }} Color: {{ car1\_color }}

Vehicle Identification Number: {{ car1\_vin }}

Account Number: {{ account\_no }} Dealer: {{ car1\_dealer }}

**LESSEE / CUSTOMER INFORMATION:**

Lessee Name (printed): {{ user[0] }} Date: {{ format\_date(today()) }}

Lessee Electronic Identification Code (if applicable): {{ id\_code }}

Lessee Signature: {{ users[0].signature }}

Lessee Address: {{ users[0].address.on\_one\_line() }}

**LESSOR INFORMATION:**

Lessor Signature Lessor

Date of Statement Date Received by Lessor

**Attachment “A”**

# LAW YOU SHOULD KNOW

The purpose of the Servicemembers Civil Relief Act (SCRA) is to provide protection to service members who have difficulty meeting their financial and legal obligations because of their military service

If you are called to active duty for at least 180 days, then you may terminate a motor vehicle lease duty without paying an early termination fee or other penalty. The motor vehicle lease must have been signed before being called to active duty.

This right is not automatic. You must give the person or company that leased you the vehicle written notice of the termination. You must also provide a copy of your military orders.

Also, you must return the vehicle to the person or company that leased you the vehicle within 15 days of the delivery of the notice.

# ABOUT THIS SAMPLE LETTER

* This letter provides the required statement of notice to the person or company that leased you the vehicle so you can terminate a motor vehicle lease duty without paying an early termination fee or other penalty.
* Include a copy of your military orders.
* Include a copy of the Odometer Statement “Attachment A.”
* It is a good idea to send this letter by registered mail with a return receipt request.
* Read over this letter and make sure the information you have given is correct and complete.

**Odometer Statement:** If the odometer is in excess of its mechanical limits or the odometer reading is NOT the actual mileage then you must check either option 1 or option 2 under the first paragraph of the odometer statement. If it is the actual mileage, then do not check either paragraph. You must sign the Odometer Statement before sending it with your letter.

The letter in this packet is not based upon any specific state law or jurisdiction. The letter may need to be modified before use in any specific jurisdiction.

**More Information:** For information about Stateside Legal or more topics about individuals with military connections visit, [www.statesidelegal.orgor contact your local Judge Advocate General's Corps office, sometimes referred to as a military legal assistance office. Use the following website to locate the nearest one: <http://legalassistance.law.af.mil/content/locator.php> .](http://www.statesidelegal.org/)

***The Stateside Legal Project sincerely thanks you for your service to our country.***

**UPDATED:** July 2018