Date: 12th June 2016

Time: 1300 hrs

Venue: SMU Labs

Attendees: 5

Agenda:

1. Frontend: Do novice.html and view all contacts for novice, audit log for admin
2. Backend: complete update skills and language

Frontend: completed novice.html and view all contacts for novice and audit log for admin.

Backend: completed update skills and language.

To do before next client’s meeting on 15th June:

1. Frontend: do associate.html, teammanager.html and eventleader.html + view all contacts
2. Backend: Complete team join

Meeting adjourned at: 1900hrs

Prepared by,

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Vetted by,

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