Date: 28th April 2016

Time: 1300 hrs

Venue: Library GSR 3-5

Attendees: 5

Agenda:

1. Create Google Calendar + Drive + Dropbox
2. Create Use Case diagram
3. Plan iterations
4. Decide on technologies

Task 1 and 2 completed.

Decided on time-boxing iteration. Each iteration is 2 weeks.

In this meeting, we divided the functionalities into the iterations. The plan is not completed due to some uncertainty regarding the project.

Technologies chosen:

1. Application coded on Netbeans in Java language
2. Apache Tomcat server (Tomcat 8)
3. MySQL database
4. GitHub (version control)
5. Spring MVC framework

Next meeting is on 4th May 2016.

Prepared by,

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Vetted by,

Darryl Mok