

Week 2 Team Formation Pt. 2

1. Team Capability Analysis

STRENGTHS	Sean	Jack	Vinh	Nguyen	TOTAL
<i>Teamwork</i>	3	2	4	2	11
<i>Confidence</i>	2	4	4	3	13
<i>Creativity</i>	3	4	4	2	13
<i>Problem-solving</i>	3	3	3	4	13
<i>Academic writing</i>	4	3	3	4	14
<i>Diligence</i>	3	3	3	5	14
<i>Optimism</i>	3	4	5	2	14
<i>Working under pressure</i>	2	3	4	5	14
<i>Self-discipline</i>	3	3	3	5	14
<i>Ambition</i>	4	3	5	3	15
<i>Communication</i>	4	4	4	3	15
<i>Patience</i>	5	2	3	5	15
<i>Physical Strength</i>	5	3	4	3	15
<i>Concentration</i>	4	4	4	4	16
<i>Good listener</i>	5	3	3	5	16
<i>Punctuality</i>	5	5	3	5	18
<i>Cooperation</i>	4	5	4	4	17
<i>Honesty</i>	5	5	4	4	18

2. Team Rules and Roles

1. *What is the shared goal of the team?*
 - a. To complete the Info1111 Assignment with our utmost ability
2. *How will the team communicate?*
 - a. Group chat on Facebook
 - b. Email if necessary
 - c. Meeting during available times
3. *How often does the team plan to meet and how will this be scheduled?*
 - a. At the moment, the team will meet once a week during the INFO1111 tutorial on Thursday
 - b. Team members will post their timetables and work out which times everyone is free.
4. *How are changes regarding the team going to be handled?*
 - a. If a team member plans to depart from the team, they need to make an early notification so that plans regarding the project can be implemented accordingly.
5. *How will conflicts be handled?*
 - a. Preferably meet in person and discuss, if not however, we can discuss on the group chat we created.
6. *Will each member have different roles?*
 - a. Yes. Team members have agreed upon which major to write a report on.
 - i. Sean: Computer Science
 - ii. Jack: Software Development
 - iii. Vinh: Information Systems
 - iv. Nguyen: Data Science

Week 2 Changes to Team

None