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
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Turn the snap to grid and snap to object options on or off

Excel for Office 365, Word for Office 365, PowerPoint for Office 365, Excel 2019, More...

When you draw, resize, or move a shape or other object in Excel, PowerPoint, or Word, you can set it so that it will align or "snap" to the nearest intersection in the grid (even if the grid is not visible) or snap to other shapes or objects. However, you can control the alignment and snap-to capabilities by turning it off.

Note: This article applies to Word, selected versions of Excel, PowerPoint, and Word for the following OS:

Was this information helpful?

Yes

No

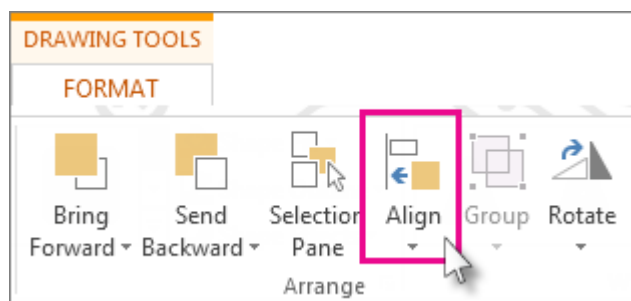


Newer versions**Office 2007 - 2010**

Excel

Turn on the snap-to options

1. Click the shape or other object, and then under **Drawing Tools**, on the **Format** tab, click **Align**.



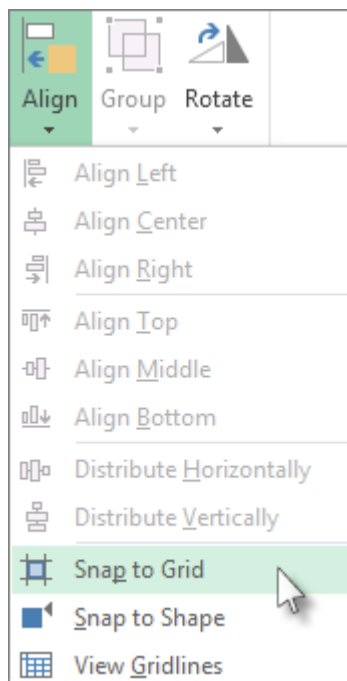
2. Do one or both of the following:
 - To snap shapes or other objects to the closest intersection of the grid, click **Snap to Grid**.

Was this information helpful?

Yes

No





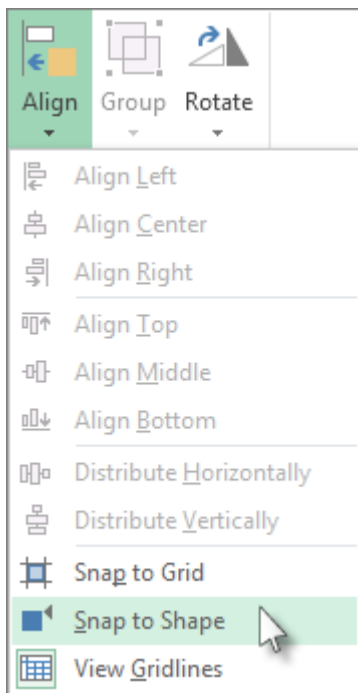
- To snap shapes or other objects to grid lines that go through the vertical and horizontal edges of other shapes or objects, click **Snap to Shape**.

Was this information helpful?

Yes

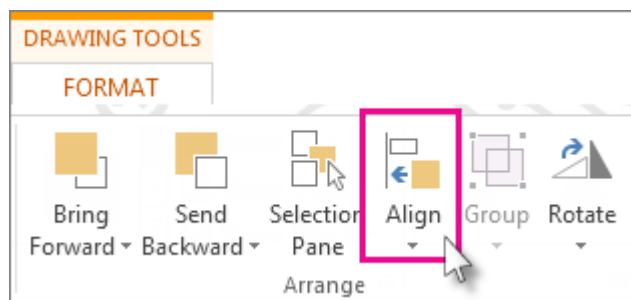
No





Turn off the snap-to options

1. Click the shape or other object, and then under **Drawing Tools** , on the **Format** tab, click **Align**.



2. To turn off these options, uncheck **Snap to Grid** or **Snap to Shape**.

Was this information helpful?

Yes

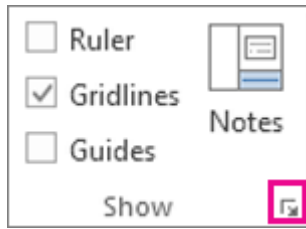
No



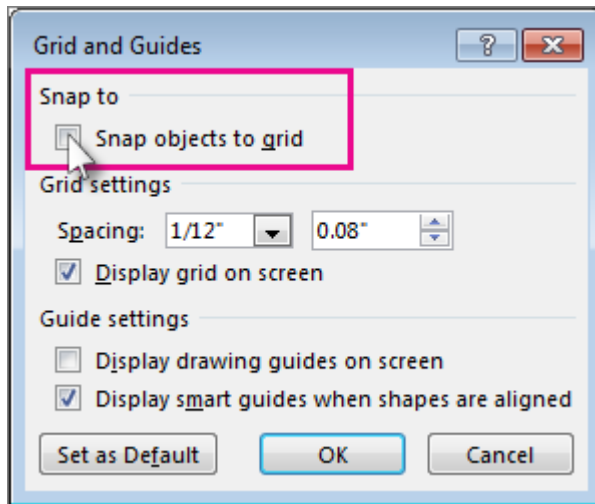
PowerPoint

Turn on the snap-to options

1. On the **View** tab, in the **Show** group, click the dialog box launcher .



2. To snap shapes or other objects to the closest intersection of the grid, under **Snap to**, check **Snap objects to grid**.



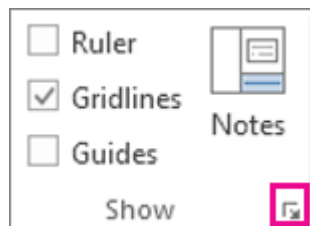
Turn off the snap-to options

Was this information helpful?

Yes

No





2. Uncheck **Snap objects to grid**.

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Word

Turn on the snap-to options

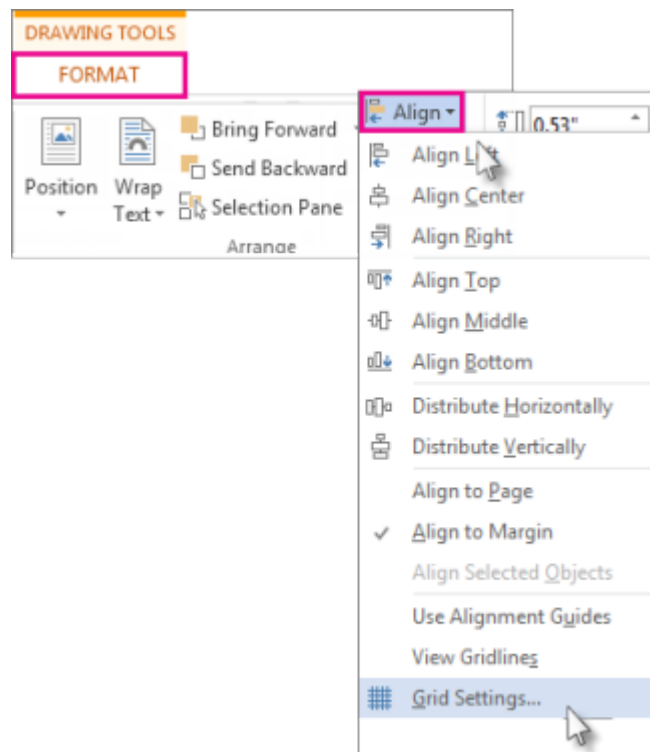
1. Click the shape or other object, and under **Drawing Tools**, on the **Format** tab, click **Align**, and then click **Grid Settings**.

Was this information helpful?

Yes

No





2. Do one or both of the following:

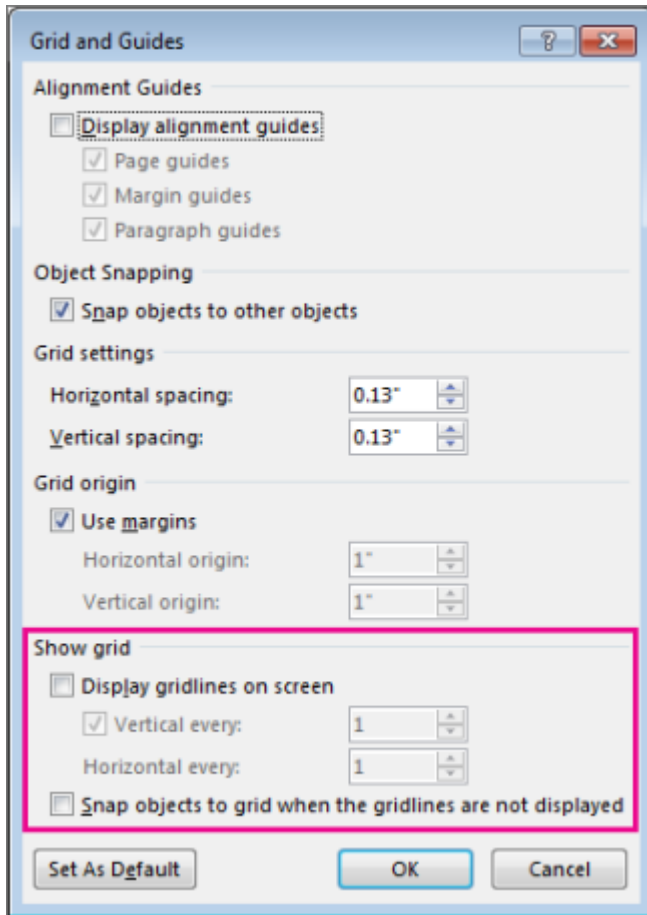
- To snap shapes or other objects to the closest intersection of the grid when the grid is not visible, under **Show grid**, check **Snap objects to grid when the gridlines are not displayed**.

Was this information helpful?

Yes

No





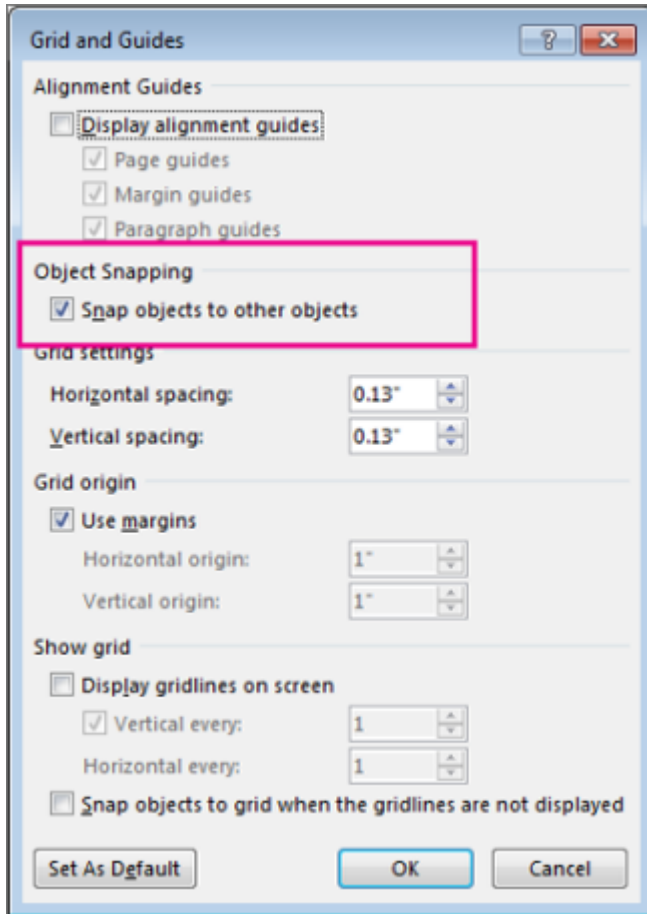
- To snap shapes or other objects to grid lines of other shapes or objects, under **Object Snapping**, check **Snap objects to other objects**.

Was this information helpful?

Yes

No





Turn off the snap-to options

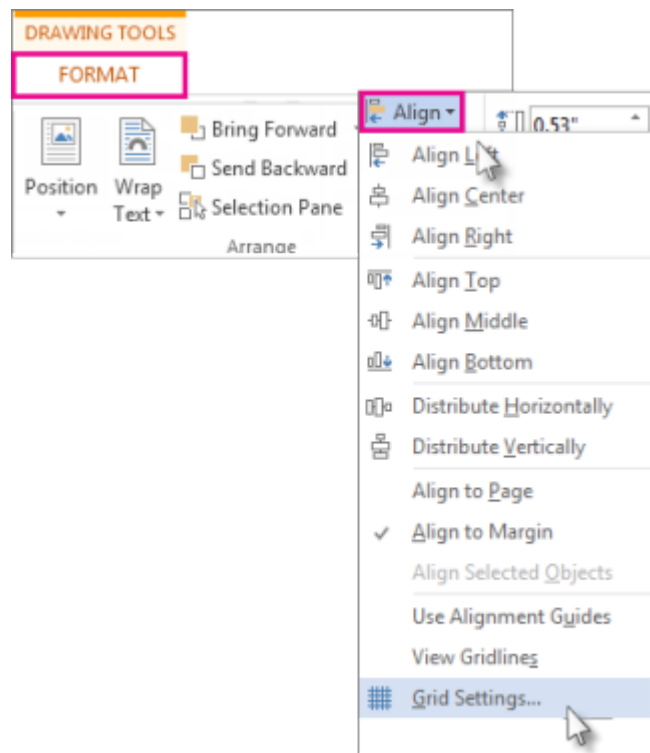
1. Click the shape or other object, and under **Drawing Tools**, on the **Format** tab, click **Align**, and then click **Grid Settings**.

Was this information helpful?

Yes

No





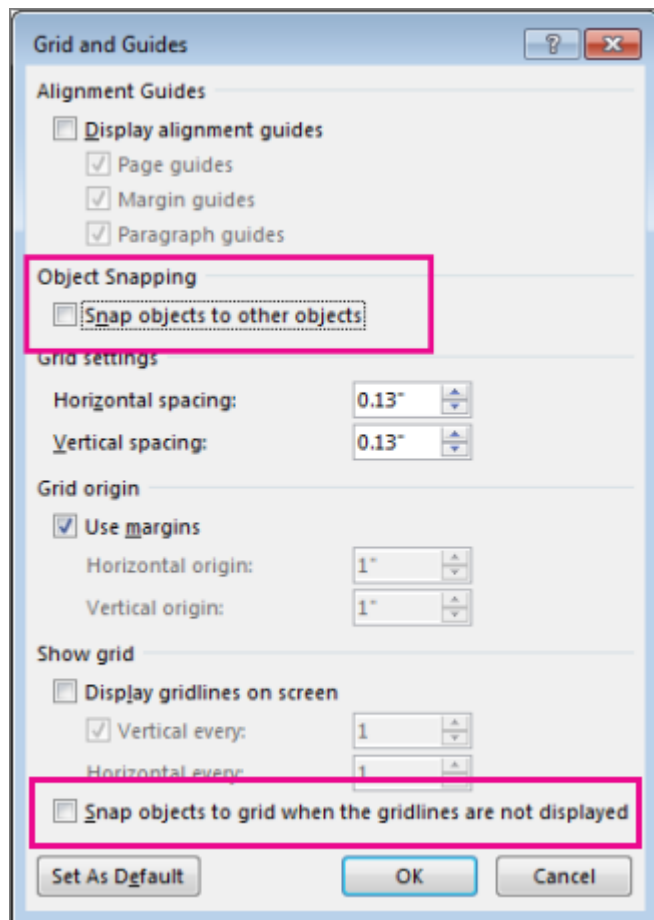
2. Uncheck **Snap objects to grid when the gridlines are not displayed** and **Snap objects to other objects**.

Was this information helpful?

Yes

No





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See Also

[Turn snap to grid on or off in PowerPoint 2016 for Mac](#)

[Turn snap to grid on or off in Word 2016 for Mac](#)

Was this information helpful?

Yes

No

×

Draw or delete a line, connector, or freeform shape



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Was this information helpful?

Yes

No



Was this information helpful? Yes No

