shortcutworld.com

A wiki-style reference database for keyboard shortcuts

Directory Opus Shortcuts	Comments (0)		login/ register

83 Shortcuts for Directory Opus (Windows) [edit]

Platform: **win [add]**

Related: Directory Opus Index, File Manager Shortcuts, Windows Shortcuts

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New Windows Shortcuts:
ShareX 12.2.0
MindManager (2019) v19
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LastPass

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⊟ Hide all ⊞ Show all

1. File Menu	⊟
Ctrl + E	Open new lister
Alt + F4 , Shift + Escape	Close lister

FAQ

2. Edit Menu

Ctrl + Z	Undo
Ctrl + X	Cut
Ctrl + C	Copy
Ctrl + V	Paste
Ctrl + Shift + N	Copy file names
Ctrl + Shift + C	Copy full pathnames
Ctrl + L	Calculate folder sizes
Ctrl + A	Select all
Ctrl + S	Select by pattern
Ctrl + I	Invert selection

3. FTP Menu

| Ctrl + Q | FTP connect... |
| Ctrl + Shift + Q | Edit address book... |

4. Tools Menu

Ctrl + F	Find files
Ctrl + Y	Synchronize
Ctrl + U	Find duplicate files

▲ up

5. View Menu ⊟

Ctrl + Shift + D	Details
Ctrl + Shift + H	Details + thumbnails
Ctrl + Shift + M	Thumbnails

▲ up

6. Folder Menu ⊟

Ctrl + T	New tab for current
Ctrl + Shift + T	New tabs for selected
Ctrl + W , Ctrl + F4	Close tab
Ctrl + Shift + W	Undo close tab

▲ up

7. Lister Menu ⊟

F6	Dual display
F7	Viewer pane
F8	Folder tree
Shift + F8	Dual folder tree
F9	Metadata pane

▲ up

8. Operations Toolbar ⊟

| Ctrl + 1 | Copy files |
| Ctrl + Shift + 1 | Copy as |

Ctrl + 2	Move
Ctrl + Shift + 2	Move as
Ctrl + 3	Rename
Ctrl + N	New folder
Ctrl + H	New archive...
Ctrl + O	New text document
Delete	Delete
Ctrl + Shift + A	Admin
Ctrl + 4	Archive files
Ctrl + Shift + 4	Files to separate archives
Alt + Enter	Properties
Ctrl + B	Attributes
Ctrl + P	Description
Ctrl + M	Edit metadata
F1	Help
Alt + C	Copy Files menu
Alt + M	Move menu
Alt + N	Rename menu
Alt + W	New Folder menu
Alt + D	Delete menu
Alt + R	Properties menu

Alt + H	Help menu

9. Menu Bar ▬

Alt + F	File menu
Alt + E	Edit menu
Alt + P	FTP menu
Alt + T	Tools menu
Alt + S	Settings menu
Alt + V	View menu
Alt + O	Folder menu
Alt + L	Lister menu

10. Misc. ▬

Ctrl + D	Add to favorites
Ctrl + NumPad +	Autosize columns
Alt + Arrow Left , Browser Backward	Back
Shift + Delete	Delete force
Alt + Arrow Right , Browser Forward	Forward
Ctrl + Backspace	Go root
Backspace	Go up
	Inline rename

`F2`	
`F4`	Location
`Win` + `Shift` + `E` (system-wide)	New lister
`Ctrl` + `PgDn`, `Ctrl` + `Arrow Right`	Next tab
`Ctrl` + `Shift` + `PgDn`, `Ctrl` + `Shift` + `Arrow Right`	Next tab (dest)
`Shift` + `Enter`	Path entry
`Ctrl` + `PgUp`, `Ctrl` + `Arrow Left`	Previous tab
`Ctrl` + `Shift` + `PgUp`, `Ctrl` + `Shift` + `Arrow Left`	Previous tab (dest)
`F5`, `Browser Refresh`	Refresh
`Ctrl` + `F5`, `Shift` + `F5`	Refresh thumbnails
`Ctrl` + `NumPad` `*`, `Ctrl` + `Shift` + `8`	Restore filter
`F3`	Search
`Ctrl` + `=`	Zoom in
`Ctrl` + `-`	Zoom out
`Ctrl` + `0` (zero)	Zoom reset

▲ up

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