



This is the print version of this page. All content is copyright Indezine.com 2000– 2019.

How Do I Center Content on a PowerPoint Slide?

Created: Sunday, July 11, 2004, posted by [Geetesh Bajaj](#) at 9:10 am

★★★★★ (1 votes, average: 5.00 out of 5)

Do you wish there was a way to center align your slide object in PowerPoint? There is no one-click option that you can use, but this is still an easy process that lets you center your slide objects in PowerPoint.

Follow these steps in any version of PowerPoint:

1. Select your image, shape or any other element.
2. In the Drawing Tools Format tab of the **Ribbon**, make sure that the **Align | Align to Slide** option is selected. If this option is already selected, that means you have only one object selected on your slide, and you need not choose the same option again.

If you are using a very old version of PowerPoint, look for the **Draw** toolbar, and choose the **Draw | Align or Distribute | Relative to Slide** option.

3. Then choose the **Align | Distribute Horizontally** option, or you can alternatively choose the **Align | Align Center** option.

Or in an older version, choose the **Draw | Align or Distribute | Distribute Horizontally** option.

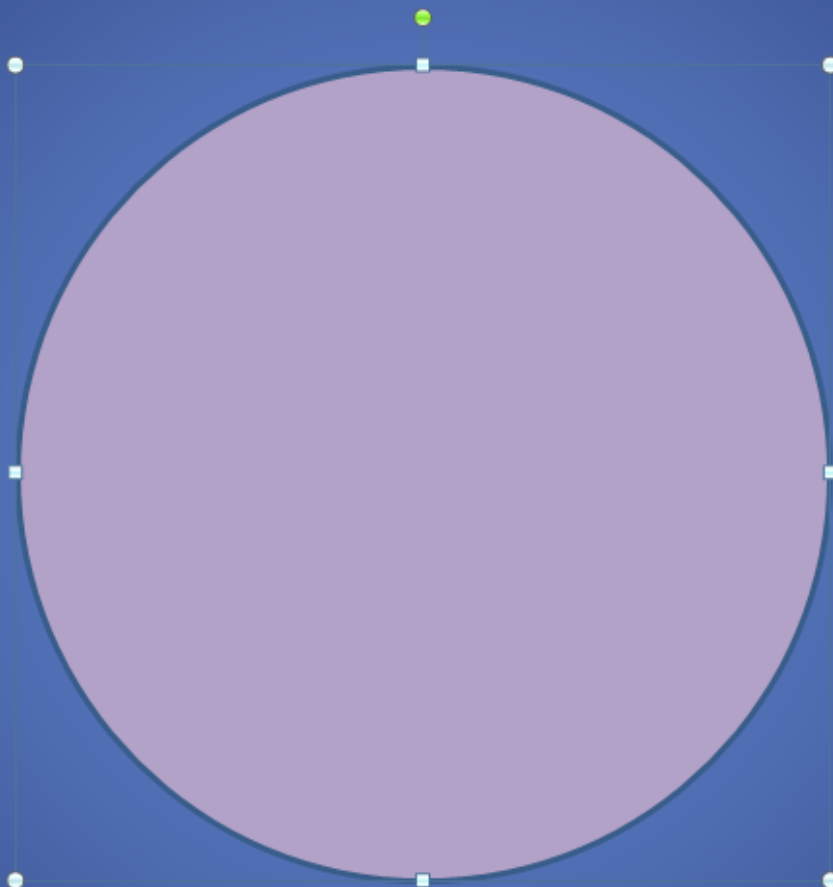
4. Finally, choose choose the **Align | Distribute Vertically** option, or you can alternatively choose the **Align | Align Middle** option.

Or in an older version, choose **Draw | Align or Distribute | Distribute Vertically**.

In older PowerPoint versions (2003 and earlier), you might want to drag the Align controls off the Draw menu to make it a floating toolbar. In newer versions (2007 and newer), you can add the Align tools to the **Quick Access Toolbar**.

To make it easier, you might want to get a copy of Steve Rindsberg's free **PPTools Starter Set**, which includes a button to pick up the size/position of any shape OR if nothing's selected, the slide itself. And another button to "hammer" a selected shape to the memorized size/position. Pick up the slide's size/shape, bring in your image, click the Hammer button, you're done.





Related Posts

Numbering Slides from 1, Multiple Times in PowerPoint

Here's a question I received today: In my deck of slides, I need to have slide numbers 1 to 8 for the first section of slides. I then need the next se...

Displaying Tweets in PowerPoint Using DataPoint

Do you want to share live tweets in your PowerPoint presentation? Or do you want to put up signage in a public area that rotates tweets depending upon...

Hiding Slide Titles in PowerPoint

Slide titles are very important. First of all, they identify a slide. Secondly, they provide structure to your presentation, because anyone who uses P...

Create Animated GIFs from PowerPoint Slides

Animated GIFs used to be very popular like twenty, or twenty-five years ago, because they were small in size, and worked well in a lower-bandwidth wor...

Filed Under: **Techniques**

Tagged as: **Align**, **Center Align PowerPoint**, **PowerPoint**, **Shapes**

1 Comment

PowerPoint Notes Comment Policy

Please read our [Comment Policy](#) before commenting.





Join the discussion...

LOG IN WITH

OR SIGN UP WITH DISQUS ?

Name



Felicia Antony • 2 years ago


Thank you so much. I am so surprised that PowerPoint does not have a "put in center" button!

1 ^ | v • Reply • Share ›

ALSO ON POWERPOINT NOTES

Export All Slides to Single Slide PowerPoint Presentations

6 comments • 2 years ago

 **Jamie Garroch** — You can achieve this by using a VBA macro. I have some code that'll export each slide in a deck as a ...

Circle Illusion Animation in PowerPoint

3 comments • 2 years ago

 **Jamie Garroch** — Very cool Geetesh. Avatar


Change PowerPoint Slide Size, and You Lose Fonts, Backgrounds, and ...

5 comments • a year ago

 **Beth Allen** — THANK YOU!!!! Avatar

Timelines that are Different – 01

2 comments • 2 years ago

 **Geetesh Bajaj** — Ron, thanks for your feedback. I've now added links to the remaining 6 posts in all the 7 posts. ... Avatar



115451 READERS
BY RWEBER



Like

22 people like this.
Be the first of your
friends.



Indezine

Like Page

Be the first of your friends
to like this



Tweets by @Geetesh

Geetesh Bajaj Retweeted

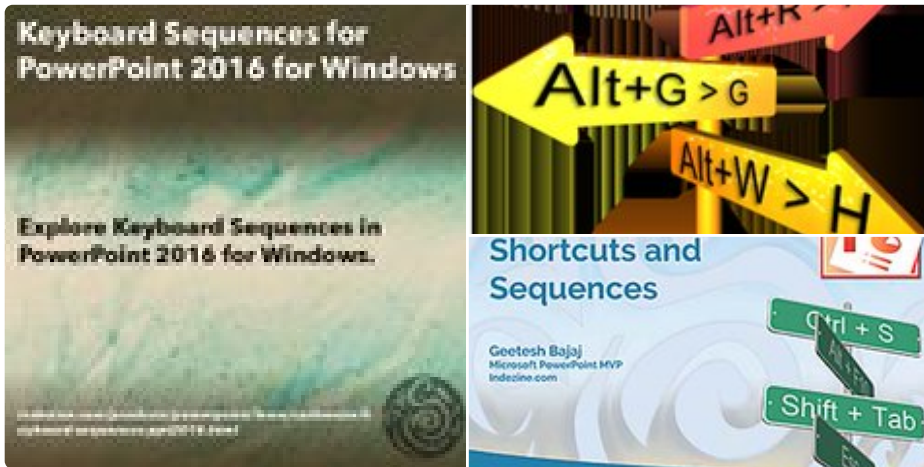


Geetesh Bajaj

@Geetesh

Keyboard Sequences for PowerPoint 2016 for Windows

[#Indezineindezine.com/products/power...](#)



May 29, 2019

Geetesh Bajaj Retweeted



Geetesh Bajaj

@Geetesh

Insert a Check Mark or Tick Mark in PowerPoint for Mac

[#Indezineindezine.com/products/power...](#)

[Embed](#)

[View on Twitter](#)

Microsoft and the Office logo are trademarks or registered trademarks of Microsoft Corporation in the United States and/or other countries.



