



SARASAW LLC. (A GRADE AHEAD INC. FRANCHISE)

BI WEEKLY TIMESHEET

EMPLOYEE NAME: _____

FROM DATE: _____ TO DATE: _____

DAY	DATE	TIME IN	TIME OUT	TOTAL HRS
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				
DAY	DATE	TIME IN	TIME OUT	TOTAL HRS
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				
SUNDAY				
			BIWEEKLY TOTAL	

EMPLOYEE SIGNATURE

AUTHORIZED SIGNATURE