

# NGUYEN TRAN TRI TAM

## Business Analyst (Fresher)



### Contact

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### Objective

- Short-term goal:** In the next year, my objective is to seek a position that aligns with my current skills and knowledge, providing me with the opportunity to learn and develop.
- Long-term goal:** Over the next 5 years, I aspire to have a job with a clear career progression path, enabling me to grow into an expert in the field of Business Analysis.

### Portfolio

<https://nguyentrantritam0310.github.io/portfolio>

### Skills

#### Hard skills

- Work management:** Trello, Jira
- Creating prototypes:** Figma
- Creating BPMN and UML:** Draw.io, Visual Paradigm
- Data Analyst(Basic):** Power BI, Python
- Database:** MySQL, SQL Server
- Git, Github**
- Know the basics:** C++, C#, .Net, Java, PHP, OOP, HTML, CSS, Javascript, Bootstrap5, JQuery
- Other:** Office 365, canva

#### Soft skills

- Communication**
- Teamwork and collaboration**
- Problem solving**
- Time management**

### Education

- INDUSTRIAL UNIVERSITY OF HO CHI MINH CITY**  
Major: **Information System** 08/2021 - Now  
GPA: **3.45 / 4.00**
- R2S ACADEMY**  
Course: **IT Business Analyst** 11/2023 - 01/2024

### Project

- Online Library System**  
Team size: 2 | Duration: 2 month 05/2023 - 07/2024  
**My responsibility:**
  - Conducting stakeholder elicitation
  - Develop a list of functions
  - Build SRS document - Build vision and scope document
  - Creating prototypes
- Online Learning System**  
Team size: 4 | Duration: 3 month 02/2024 - 05/2024  
**My responsibility:**
  - Conducting stakeholder elicitation
  - Develop a list of functions
  - Build SRS document.
  - Creating prototypes
  - Present solutions to customers
- Equipment Maintenance Management System**  
Team size: 4 | Duration: 3 month 11/2023 - 02/2024  
**My responsibility:**
  - Team leader: Distribute tasks among team members and ensure timely completion.
  - Conducting stakeholder elicitation
  - Develop a list of functions
  - Build SRS document - Build BRD document - Build FRS document
  - Creating prototypes
  - Present solutions to customers

### CERTIFICATIONS

- 2024:** Career Essentials in Business Analysis by Microsoft and LinkedIn
- 2024:** Business Analyst Certificate by R2S ACADEMY
- 2024:** TOEIC Certificate with score 600 by IIG

### HONORS & AWARDS

- Semester 1 2023-2024:** 70% tuition scholarship by the Faculty of Information Technology
- Semester 2 2022-2023:** 70% tuition scholarship by the Faculty of Information Technology
- Semester 1 2022-2023:** 30% tuition scholarship by the Faculty of Information Technology
- Semester 2 2021-2022:** 50% tuition scholarship by the Faculty of Information Technology