

# MEETING MINUTES

## SPRINT 2 PLANNING

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Date: November 7, 2025

Time: 2:30 PM

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### IN ATTENDANCE

Ngoc Nguyen, Thanh Nguyen, Nhut Vo, Hoang Vu

### PURPOSE

The primary objective of this meeting is to break down tasks for the sprint and assign task to everyone in the group.

### SPRINT GOALS

End date: November 20, 2025

Deliverables:

- 1. Front-End Code:** Submit all the code related to the front-end development of your application.
- 2. Back-End Code:** Submit all the code related to the back-end development of your application, **including AI related code.**
- 3. Sprint Ceremony Insights:** Share your team's insights and experiences on the following Sprint ceremonies:
  - Daily Scrum
  - Sprint Review
  - Sprint Retrospective: Highlight the positives (liked and learned), as well as the negative (lacked and longed for) from both a factual and emotional perspective, using the 4Ls format
  - More on Scrum
- 4. Team Contributions:** Clearly document the contributions made by each team member during this sprint.
- 5. Presentation:**
  - Begin by showcasing the prototype developed during Sprint 1.

- Discuss the progress made in Sprint 2 and outline any tasks that remain for the next sprint.
  - Here's a [template for a 10-12-minute presentation](#) to help you structure your content effectively.
6. **Self-assessment** of the backend code using your favorite LLM. You can use the [following template](#).
  7. **Self-assessment** of the frontend code using your favorite LLM. You can use the [following template](#).

## TEAM ROLES

- Project Owner: Nhut Vo
- Scrum Master: Ngoc Nguyen
- Full stack Developers:
  - Thanh Nguyen
  - Hoang Vu

## TASK BREAKDOWN

### 1. Front-End Code

- Set up front-end environment (React)
- Build reusable UI components (buttons, cards, forms)
- Create page layouts (Home, About Us, Services, Service Details, News, News Details, Contact Us, Book Appointment, Login/Register, User Dashboard, Doctor Dashboard, Admin Dashboard)
- Implement navigation (menu, routing)

### 2. Back-End Code

- Set up project structure (Node.js/Express)
- Implement models (users, appointments, services, contents)
- Build RESTful API endpoints (create/read/update/delete)
- Test all API endpoints using Postman

### 3. Presentation

- Prepare slides
- Rehearse a 10–12-minute presentation

### 4. Self-assessment (Backend Code and Frontend Code with LLM)

- Choose LLM for review (Copilot, ChatGPT, Gemini)
- Ask the model to evaluate code quality (optimization, structure)
- Document feedback + reflection