

MEETING MINUTES

SPRINT 3 PLANNING

Date: November 21, 2025

Time: 2:10 PM

IN ATTENDANCE

Ngoc Nguyen, Thanh Nguyen, Nhut Vo, Hoang Vu

PURPOSE

The primary objective of this meeting is to break down tasks for the sprint and assign task to everyone in the group.

SPRINT GOALS

End date: December 9, 2025

Deliverables:

1. Front-End Code:

- Submit the completed code related to the front-end of your application. Ensure the code is clean, follows best practices, and includes appropriate comments for clarity.
- Incorporate responsive design and optimize the user interface for accessibility and usability.

2. Back-End Code:

- Submit all back-end code, including the implemented API, database interactions, and any server-side logic.
- Include thorough testing for each API endpoint to ensure robustness and reliability.

3. Sprint Ceremony Insights:

- Daily Scrum: Document key points from your daily stand-ups. Highlight what was accomplished, what is planned for the next day, and any blockers encountered.
- Sprint Review

- Sprint Retrospective: Reflect on team performance, sprint metrics.

4. Team Contributions:

- Clearly outline each team member's contributions, including coding and testing. Use commit history and self-assessments as evidence.

5. Presentation:

- Prototype Showcase: Begin by demonstrating the prototype developed during Sprint 1. Highlight key changes or enhancements since then.
- Progress Discussion: Discuss the objectives of Sprint 3, challenges faced, solutions implemented, and the overall progress made. Focus on how the sprint outcomes align with your original prototype and goals.
- Here's a template for a 10-12-minute presentation to help you structure your content effectively.

6. Self-assessment of the backend code using your favorite LLM.

7. Self-assessment of the frontend code using your favorite LLM.

TEAM ROLES

- Project Owner: Nhut Vo
- Scrum Master: Ngoc Nguyen
- Full stack Developers:
 - Thanh Nguyen
 - Hoang Vu

TASK BREAKDOWN

1. Front-End

- Connect to back-end API to get real data.
- Integrate JWT (JSON Web Token) authentication for secure communication between the client and server.
- Use custom hooks.
- Deployment.
- (Extra) Check if we can introduce useContext() in our project.

2. Back-End

- Design and implement a user registration and login system.
- Implement role-based access control to manage permissions for different user roles (User, Doctor, Admin)
- Conduct comprehensive integration testing for the back-end, ensuring API endpoints function correctly.
- Deployment.

- (Extra) Create documentation for the API.

3. Presentation

- Prepare slides
- Rehearse 10–12-minute presentation

4. Self-assessment (Backend Code and Frontend Code with LLM)

- Choose LLM for review (Copilot, ChatGPT, Gemini)
- Ask the model to evaluate code quality (optimization, structure)
- Document feedback + reflection