

MEETING MINUTES

SPRINT 2 PLANNING

Date: November 7, 2025

Time: 2:30 PM

IN ATTENDANCE

Ngoc Nguyen, Thanh Nguyen, Nhut Vo, Hoang Vu

PURPOSE

The primary objective of this meeting is to break down tasks for the sprint and assign task to everyone in the group.

SPRINT GOALS

End date: **November 20, 2025**

Deliverables:

1. **Front-End Code:** Submit all the code related to the front-end development of your application.
2. **Back-End Code:** Submit all the code related to the back-end development of your application, **including AI related code**.
3. **Sprint Ceremony Insights:** Share your team's insights and experiences on the following Sprint ceremonies:
 - o Daily Scrum
 - o Sprint Review
 - o Sprint Retrospective: Highlight the positives (liked and learned), as well as the negative (lacked and longed for) from both a factual and emotional perspective, using the 4Ls format
 - o More on Scrum
4. **Team Contributions:** Clearly document the contributions made by each team member during this sprint.
5. **Presentation:**
 - o Begin by showcasing the prototype developed during Sprint 1.

- Discuss the progress made in Sprint 2 and outline any tasks that remain for the next sprint.
 - Here's a [template for a 10-12-minute presentation](#) to help you structure your content effectively.
6. **Self-assessment** of the backend code using your favorite LLM. You can use the [following template](#).
 7. **Self-assessment** of the frontend code using your favorite LLM. You can use the [following template](#).

TEAM ROLES

- Project Owner: Nhut Vo
- Scrum Master: Ngoc Nguyen
- Full stack Developers:
 - Thanh Nguyen
 - Hoang Vu

TASK BREAKDOWN

1. Front-End Code

- Set up front-end environment (React)
- Build reusable UI components (buttons, cards, forms)
- Create page layouts (Home, About Us, Services, Service Details, News, News Details, Contact Us, Book Appointment, Login/Register, User Dashboard, Doctor Dashboard, Admin Dashboard)
- Implement navigation (menu, routing)

2. Back-End Code

- Set up project structure (Node.js/Express)
- Implement models (users, appointments, services, contents)
- Build RESTful API endpoints (create/read/update/delete)
- Test all API endpoints using Postman

3. Presentation

- Prepare slides
- Rehearse a 10-12-minute presentation

4. Self-assessment (Backend Code and Frontend Code with LLM)

- Choose LLM for review (Copilot, ChatGPT, Gemini)
- Ask the model to evaluate code quality (optimization, structure)
- Document feedback + reflection