

PHU NHAN NGUYEN



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Houston, TX 77083

PROFESSIONAL SUMMARY

Skilled multitasker with superior work ethic and good teamwork, problem-solving and organizational skills. Willing to take on any task to help team. Reliable and dedicated team player with hardworking and resourceful approach. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.

SKILLS

Relevant Coursework:

- Introduction to Data Science
- Programming in Python
- Database Management and SQL

Technical Skills:

- Programming: Python
- Database: SQL (Microsoft SQL)
- Tools: Pycharm, Git
- Microsoft Office Suite: Excel, Word, PowerPoint

EDUCATION

University of Houston - Downtown
Expected in 05/2025

Associate of Science

- 3.24 GPA
- Dean's List Fall 2022 at Houston Community College

FPT University
Viet Nam • 2018

Associate of Science

PROFESSIONAL EXPERIENCE

FPT Software - Intern
Viet Nam

- Analyzed problems and worked with teams to develop solutions.
- Sorted and organized files, spreadsheets, and reports.
- Participated in workshops and presentations related to projects to gain knowledge.
- Interacted with customers by phone, email, or in-person to provide information.

Teaching English Learners - Volunteer
3450 S Dairy Ashford Rd, Houston, TX 77082 • 07/2023 - Current

- Maintained clean, neat, and operational facilities to serve program needs.
- Participated in volunteer orientations and training sessions to learn about organizational changes and mission updates.
- Used strong interpersonal communication skills to convey information to others.
- Supported engaging, fun, and smooth-running events by helping with organization and planning.

DANCE, READING AND WORKING WITH R

Understand a little bit of Chinese and Japanese

LANGUAGES

Chinese (Mandarin)

Elementary

Japanese

Limited Working