|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INFORMASI *REQUEST FOR CHANGES*** | | | | | | |
| Nama Project/Product:  <<Nama project atau product>> | | Tujuan:  <<Tujuan project/product>> | | | Alasan Penambahan/Perubahan:  <<Alasan dilakukannya penambahan/perubahan>> | |
| Penjelasan Project/Product:  <<Penjelasan mengenai project/product>> | | Detail Penambahan/Perubahan:  <Detail modul atau fitur yang mengalami penambahan/perubahan>> | | | Stakeholders:  <<Siapa saja stakeholders project/product>> | |
| Project Scope   |  |  | | --- | --- | |  | Mayor | |  | Medium | |  | Minor | | Change Type   |  |  | | --- | --- | |  | Emergency | |  | Major Normal | |  | Minor Normal | | | | Priority   |  |  | | --- | --- | |  | Critical | |  | High | |  | Medium | |  | Low | | | Category   |  |  | | --- | --- | |  | New Req | |  | Enhancement | |  | Correction | |  | Maintenance | |
| New Parameter   |  |  | | --- | --- | |  | Yes | |  | No | | Database Impact   |  |  | | --- | --- | |  | Yes | |  | No | | | | New Server   |  |  | | --- | --- | |  | Yes | |  | No | | | Change Requester  Name:  Squad:  Phone:  Email: |
| Team:  <<Berisi daftar nama dan role team saat pengerjaan project>> | Timeline & Project Schedule:  <<Berisi timeline dan project schedule>> | | | Biaya Operasional: (Optional)  <<Berisi detail biaya operasional>> | | Dokumen:  <<Berisi daftar dokumen yang harus dilengkapkan atau dilampirkan saat deploy>> |
| **REQUEST AUTHORIZED** | | | | | | |
| **Diajukan oleh:**  **<< Nama Product Owner >>**  **<< NIP >>**  **<< Tanggal >>** | | | **Disetujui oleh:**  **<< Nama Koordinator >>**  **<< NIP >>**  **<< Tanggal >>** | | | |
| **CATATAN:** | | | | | | |

|  |
| --- |
| Lampiran:  <<Berisi Business Link, User journey Diagram, mockup, dll>> |