

**The meeting took place:**

- ❖ Time: 8pm - 30/06/2022
- ❖ Online Zoom

**Attending members:**

- ❖ Nguyen Hoang Luan
- ❖ Doan Huu Loc
- ❖ Huynh Ngoc Son
- ❖ Cao Nhat Duc
- ❖ Nguyen Dang Manh Tu

**Meeting content:**

- ❖ Members report the progress of completing assigned work.
- ❖ Evaluate current work process.
- ❖ What to do in the near future to keep up with the progress?

**Meeting results:**

- ❖ Nguyen Hoang Luan:
  - Complete Tasks:
    - Weekly Scrum 1 Meeting Report
    - Add Task on Trello for each member
    - Mini Test Controller
    - Blog Controller
    - Discussion Controller
    - Weekly Scrum 1 Meeting Report
  - To do Tasks:
    - Fix Docs
    - Weekly Scrum 2 Meeting Report
    - Review Meeting Report
    - Training Code HTML, CSS, JS
  - Issues/Obstacles:
    - Need to see the courses that Mr. Loc has provided to strengthen his knowledge to prepare for coding.
- ❖ Huynh Ngoc Son
  - Complete Tasks:
    - Training Code HTML, CSS, JS (80%)
    - Review Docs of Software Architecture
  - To-do Tasks:

- Training Code HTML, CSS, JS (20%)
  - Fix Docs of Software Architecture
- Issues/Obstacles:
  - Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.
- ❖ Doan Huu Loc
  - Complete Tasks:
    - Training Code MongoDB, ExpressJS (75%)
    - Review Docs of Software Architecture
  - Issues/Obstacles:
    - Training Code MongoDB, ExpressJS (25%)
  - Issues/Obstacles:
    - Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.
- ❖ Nguyen Dang Manh Tu
  - Complete Tasks:
    - Full Test Controller
    - Exam Controller
    - Errorr Controller
    - Account Controller
    - User Controller
    - Guest Controller
    - Package Diagram Controller
  - To-Do Tasks:
    - Training Code HMTL, CSS, JS (50%)
  - Issues/Obstacles:
    - Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.
    - Need to understand more about controller in mvc model to be more clear in classes.
- ❖ Cao Nhat Duc:
  - Complete Tasks:
    - Admin Controller
    - Admin Service
    - User Service
    - Blog Service
    - Reading Service
    - Listening Service
    - Distionary Service
    - Security Service

- Package Diagram Service
- To-do Tasks:
  - Training Code ExpressJS, MongoDB (70%)
- Issues/Obstacles:
  - Need to see the courses that Mr. Loc has provided to understand more knowledge about coding.
  - Need to understand more about service in mvc model to be more clear in classes.

**Meeting Review:**

- ❖ The members have successfully completed the assigned tasks.
- ❖ Members attend the meeting on time.