

Bible Centered  
Prayer  
Sharing Jesus  
Growth in Christ  
Heart for Service



**North Holland**  
*reformed church*

Intentionally sharing the love of Jesus through compassion-filled hospitality.

## 2012 Building Vision Task Force Report

<http://northholland.org/BVTF>

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# Executive Summary

Recommendations from the BVTF suggest that actions be taken in a number of areas of our church facilities. The narthex, fellowship hall, kitchen, exterior, classrooms, meeting rooms, offices and storage have been identified as areas that require attention.

It is our recommendation that changes be made to the narthex in order to improve the overall pedestrian flow in and out of the sanctuary as well as reduce congestion during social functions. The BVTF team believes the Fellowship Hall and Kitchen does not meet the current needs of the church and as a result is under utilized. Concern involving the Exterior of the church pertained mostly to areas that complement the church. Concerns about the parking lot were expressed. (The need for parking lot improvements had been identified prior to this report.) Handicap parking, wheelchair accessibility and confusion about which doors to enter the church were other identified concerns. The current “main” entrance is hidden in back, which may not be noticed by visitors. After entering the building, people often have a difficult time locating the sanctuary, classrooms, nursery, bathrooms, etc. Based primarily upon the staff questionnaire responses, the BVTF recommends that any future addition or change to the building incorporate more centralized offices. The BVTF recommends that more storage areas be made available in classrooms for teachers, indoor storage for custodial staff and ministry teams, as well as outdoor storage for building and grounds. Most ministry teams identified classrooms as a priority.

The BVTF believes it will be necessary to carefully consider each recommendation and how addressing one area may impact another in order to maximize both meeting the church’s needs and being faithful stewards of the funds available to the church. It should be noted that making recommendations on an order in which each task should be handled is difficult as in certain situations a remedy in one area may lead to an improvement in another. Because of this it is our suggestion that an architect or consultant be brought in to assist with the final layout of the facility. Staying consistent with what the BVTF was tasked to do this report is not intended to explain how to do the work to make improvements or to proceed but to identify the opportunities that exist. We believe additional in depth work will be needed.

# **Building Vision Task Force**

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# PREFACE

## Introduction/Purpose of the Building Vision Task Force (BVTF)

- In the spring of 2012, the Consistory put a team of 10 church members together to make up a team called the Building Vision Task Force. This team's mission was to investigate the facility needs of North Holland Reformed Church (NHRC) and to present a report that makes recommendations and identifies priorities relating to building changes/improvements/projects. The results are summarized in this presentation.
- To accomplish this task the BVTF conducted interviews, visited off-site facilities and distributed questionnaires to the NHRC congregation, staff, and ministry teams.
- NHRC's Vision: Intentionally sharing the love of Jesus through compassion-filled hospitality. This vision has been the guiding principal throughout this process.

# **METHODOLOGY / RATIONALE**

## **WHY**

There have been recent inquiries by various church members regarding future facility needs. In addition, there are others who are aware that there are funds designated for “a new building” and wonder if there is a plan for these funds. There also is a desire to make an intelligent decision regarding our parking lot improvements and how they coincide with the timing of any potential future construction.

## **WHAT**

The Consistory has requested that a group of individuals be asked to investigate the facility needs of NHRC and to present a report that makes recommendations and identifies priorities relating to building changes/improvements/projects. The report will also include the reasoning for each recommendation and its priority. It will not be necessary to identify any costs associated with the recommendations.

## **WHO**

Select up to 8 individuals who are visionary and who work well together to identify the facility needs at NHRC. These individuals will be male and female, young and old, new to the church and veterans at NHRC.

## **HOW**

Keeping in mind the vision of NHRC, the Building Vision Task Force will be asked to:

1. Meet with the leaders of NHRC ministries to find out what their facility hopes and needs are.
2. Meet with community leaders, such as the NH school principal and township officials, to consider the needs of the community.
3. Meet with other selected church members as needed.
4. Gather thoughts and ideas from the members of the task force.

## **WHEN**

Begin the process in May after individuals have been invited to join the task force and after a meeting has taken place explaining the Consistory’s desire for the Building Vision Task Force. This introductory meeting would be led by 2 or 3 selected Consistory members. The due date of the report to Consistory would be August 31, 2012.

# RESOURCES

Interviews

Off-site Visits

Community

Questionnaires

Attendance

# RESOURCES

## INTERVIEWS

### **Rev. Dr. Mike Van Buren - Fellowship Reformed of Hudsonville, MI**

Presented his view on:

- The church's foundation must be the Word of God.
- When it comes to church structure, ask questions that no one has asked before. If questions were once dismissed, ask them again.
- Define your direction (Staff comes up with their dreams, consistory makes the decisions, teams give direction).
- The church grows in proportion to the organizational structure that is put into place.
- Attendance drove the building projects.

### **Rev. Jonathan Elgersma - Faith Reformed Church of Zeeland, MI**

Presented his view on:

- When you set your budget, account for costs of furnishings, heating/cooling/maintaining building, potential additional staff members, etc.
- Build programs around the people of the church, NOT the pastor. Church needs to be able to maintain programs even if pastor leaves.

# RESOURCES

## OFF-SITE VISITS

### Faith Reformed Church

We chose Faith Reformed Church to learn about challenges and ideas to consider during a building process.

In the early 2000's Faith Reformed Church undertook a major building expansion, adding a multipurpose room, youth rooms, kitchen, and multiple classrooms.

Following are some of the main ideas:

- Key card entry for security - logs people coming/going from the building, easy to set for various volunteers.
- Clear and understandable signs.
- Coffee area with large open space for fellowship.
- New elevators with easy accessibility.
- Wheelchair-accessible bathrooms on same level as entrance.
- Multiple lighting options in gym (gym lights vs. lights for worship services).
- Large youth room - requires sound system.
- Thumb print scanner to print name tags.
- Numerous seating areas.
- Larger mailboxes for members (large enough to fit small boxes and packages) - some near the floor and hard to access.



# RESOURCES

## COMMUNITY

### **Linda Jacobs - Executive Director of Good Samaritan Ministries in Holland, MI**

The purpose of the interview was to ascertain community needs, specifically in North Holland area that NHRC could potentially meet in regard to its future building changes and/or additions.

Linda reported that her ministry has seen an increasing need for services for migrant workers and their children. Specifically, Linda noted there is a need for services for migrant children such as day care and after school activities to keep children occupied while their parents work.

### **North Holland Elementary School**

Volunteers are needed...

- as baby-sitters while the parents attend a parenting class that is offered at the school.
- for special occasions such as the fall open house, holiday classroom parties or their spring carnival.
- to run small group activities in the library and on the playground at recess.
- to monitor and help with lunch time in the lunch room and hallways.
- to help students with homework before school.

The school building across the street is adequate for most of the students needs. However, the parenting class at the school is in need of more volunteers to work with students on-site. In the future, it may be possible that the parenting class could be held at NHRC. Volunteers from our church could provide child care/activities during the meeting.

### **Government Municipality: Ottawa County**

NHRC is located in Holland Charter Township (HCT) with Olive Township (OT) directly north of New Holland Street.

- HCT has a number of developments in existence and approved future planned developments for approximately 500 plus homes.
- HCT zoning allows for additional development.
- OT has no large developments in the general area of NHRC. The area around Borculo and the north end of OT is expected to see the largest growth in residential single family dwellings.
- Economic conditions may have an impact on growth and should be regularly reviewed as part of long-term planning.

# RESOURCES

## MINISTRY TEAM & STAFF QUESTIONNAIRES

Primary concerns under each team are not listed in order of importance.

Please see the Appendix for full original Staff and Ministry Team questionnaires.

### Buildings & Grounds

- Narthex
- Storage
- Fellowship Hall
- Exterior
- Chapel
- Kitchen

### Children & Worship

- Inside Storage
- Classrooms
- Exterior (Playground / Basketball Hoops)

### Inside Custodial

- Narthex
- Storage
- Classrooms
- Restrooms
- Chapel
- Kitchen

### Kids Hope

- Fellowship Hall
- Offices

### Middle School Youth (RIOT)

- Storage
- Fellowship Hall
- Accessibility
- Restrooms
- Exterior (Basketball Hoops)
- Chapel

### Nursery

- Narthex
- Nursery
  - Although not expressed in the questionnaire response from the current nursery leader this area is regularly crowded and a risk of being too small to accommodate much growth.
- Television screens to watch the service.

### Small Groups

- Narthex
- Fellowship Hall
- Classrooms
- Nursery

### Staff

- Narthex
- Storage
- Fellowship Hall
- Classrooms
- Nursery
- Accessibility
- Restrooms
- Exterior
- Worship Area
- Offices

### Sunday School

- Storage
- Classrooms
- Accessibility

### Worship Team

- Narthex
- Fellowship Hall
- Nursery
- Accessibility
- Restrooms
- Worship Area

### Praise Band & Sound Team

- Storage
- Nursery
- Worship Area

# RESOURCES

## **Attendance / Sanctuary Seating Capacity**

The approximate combined seating capacity (upstairs and downstairs) of the sanctuary is 400 people. Sunday morning attendance from April 30 – June 2 averaged 236, with the high of 277 and a low of 155. During this time period, the lowest attendance took place on Memorial weekend.

The BVTF suggests that church attendance is counted during the fall and winter months to determine when/if sanctuary changes are necessary to accommodate the growing number of people.

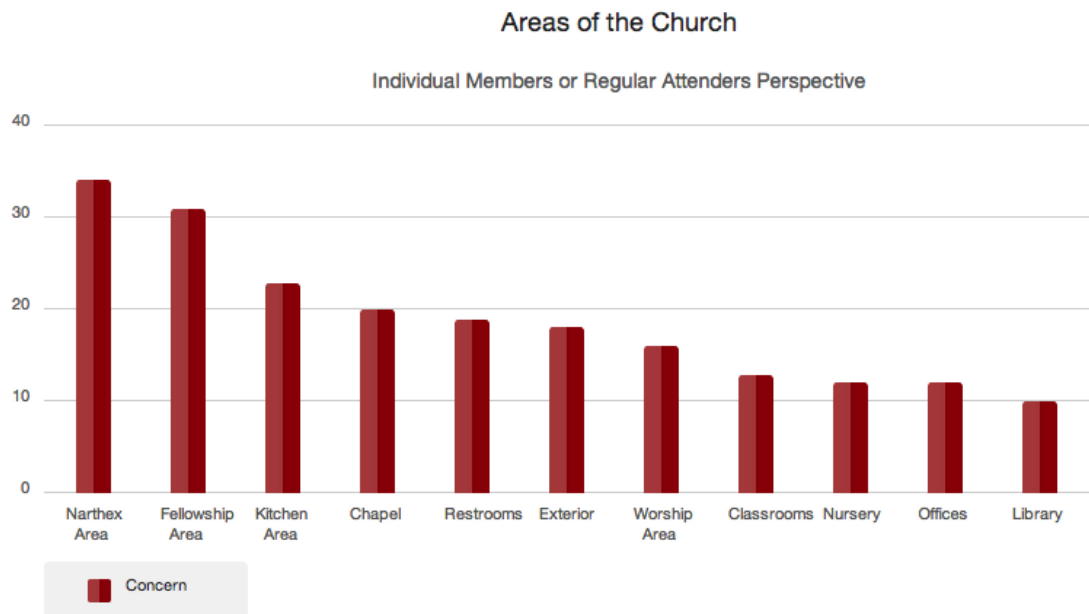
# RESULTS

## Survey Results

Church members and regular attenders were asked to keep our Vision in mind when rating each point.

### Graphs

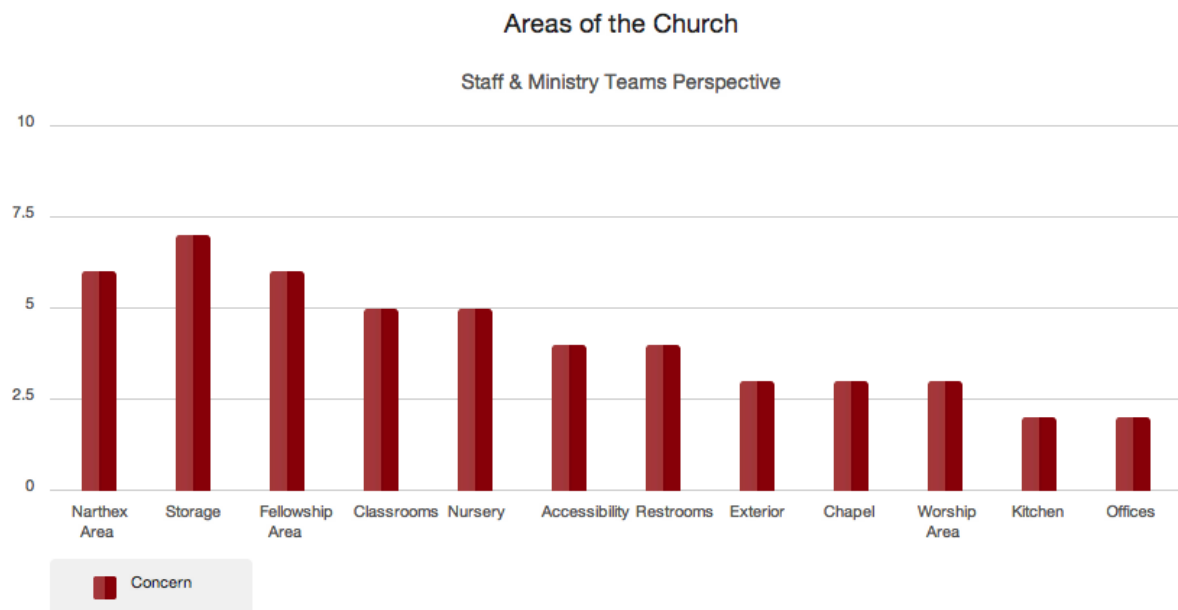
Individual Member / Attender Concerns Graph



*Not everyone experiences every area of the church.*

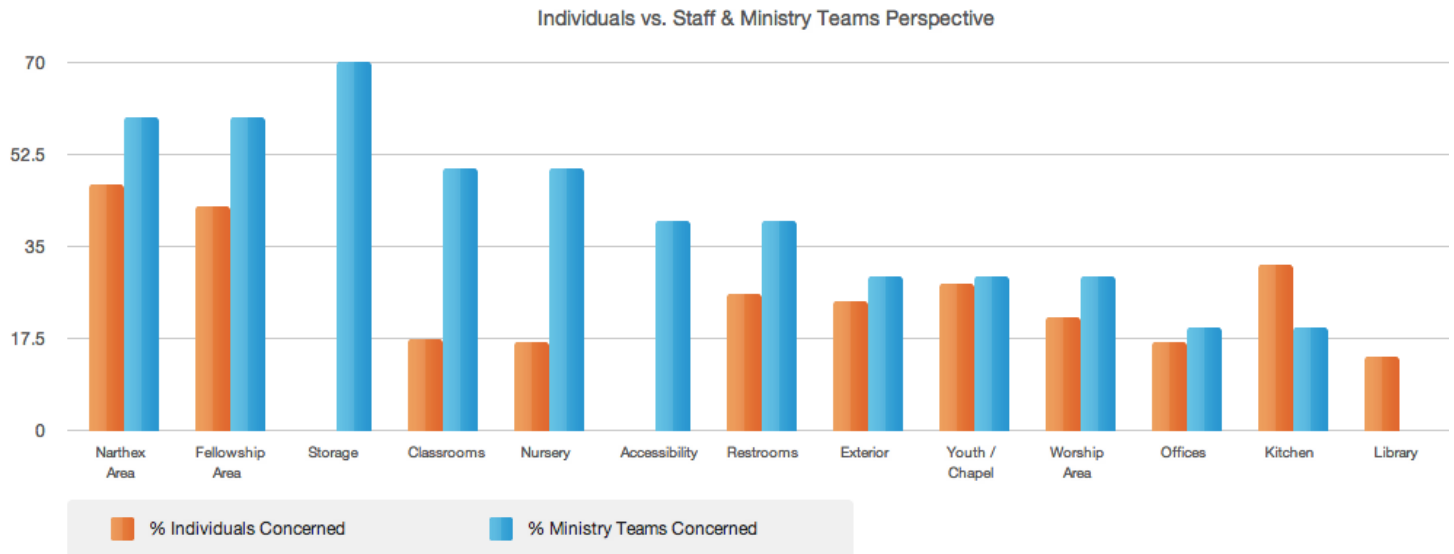
*This graph may not be a full representation of concerns, just those in the forefront of people's minds.*

Staff and Ministry Team Concerns Graph



## Individual vs. Staff & Ministry Team Comparison Concerns Graph

### Areas of the Church



## Survey Respondents

A total of 72 individuals replied to the survey.

### Age Demographics

Age	# of respondents
30 or younger	10
31-40	10
41-50	14
51-60	15
61-70	10
71-80	6
81+	6

### Membership / Regular Attendance Demographics

Not all respondents provided demographic data.

# Yrs membership	# of respondents
1-5	22
6-10	10
11-15	2
16+	35

# RECOMMENDATIONS

The following recommendations are the top priorities, presented in no particular order.

Therefore, for any future building expansion or change, the BVTF believes it will be necessary to carefully consider each recommendation and how it may impact another in order to maximize both meeting the church's needs and being faithful stewards of the funds available to the church.

- Narthex
- Fellowship Hall / Kitchen
- Exterior
- Classrooms / Offices / Meeting Rooms

# RECOMMENDATIONS

## NARTHEX

(fellowship area behind the sanctuary)

### Discoveries from Questionnaires

- Improve wheelchair and handicap accessibility.
- Increase seating area.
- Design layout to improve pedestrian flow throughout the church.
- Increase communication of areas of the church by appropriate placement of directional signs.
- This area needs to be welcoming to visitors and comfortable.
- This area should be the center point of the church that will lead to other main areas of the church.

### Recommendations

In the questionnaires, people viewed the narthex as an area that needs attention and is a top priority. The BVTF recommends that changes are made to the narthex in order to improve the overall pedestrian flow in and out of the sanctuary as well as reduce congestion during social functions. The narthex could also be expanded to direct traffic flow into other areas of the church such as a fellowship area, kitchen, social gathering area/rec room, classrooms and the nursery.

# RECOMMENDATIONS

## FELLOWSHIP ROOM / KITCHEN

(downstairs)

### Discoveries from Questionnaires

- Fellowship area is too small for all-church events (Harvest Feast, Auction, etc).
- Fellowship area is not centrally located and lacks clearly identifiable entrances to welcome visitors and members.
- Fellowship area is not well-suited for wheelchair accessibility.
- Kitchen needs updating:
  - Dishwasher
  - More counter space for food preparation
  - New range
  - More storage space
  - More refrigerator/freezer space
  - Prefer a more convenient layout for work flow
- Kitchen is not centrally located – inconvenient for activities located upstairs.
- The fellowship area should be on the same floor as sanctuary (or has a ramp and updated elevator).
  - This would provide better accessibility for visitors, wheelchairs, seniors, etc.
  - This would prevent some safety concerns for small children, seniors, etc.
- New fellowship area needs wheelchair accessible bathrooms.

### Recommendations

The Fellowship Hall and Kitchen have been identified as areas of concern because of their lack of functionality. The BVTF team believes this area does not meet the current needs of the church and as a result is under utilized. The Fellowship Hall should be one of the focal areas of the church. By its namesake, this area needs to be accessible, easy to locate in the building and regularly used instead of tucked away in the basement.

The Fellowship Hall and the Kitchen area complement one another and are often used for the same functions. They need to be next to one another, so that service from the kitchen can happen efficiently.

A large multi-purpose room with an attached kitchen would be ideal for all-church functions, Sunday school and youth group activities, receptions, community activities, etc.

If a new fellowship area and kitchen are included in an addition, the current fellowship area/kitchen could be revamped for more classrooms, storage, etc.



# RECOMMENDATIONS

## EXTERIOR

### Discoveries from Questionnaires

- Repaving to help with cosmetics and safety.
- Move the Basketball hoop to an area that is flatter and not in the middle of parking lot.
- Potential signage closer to 120th. (check zoning ordinance)
- Landscaping near road that would not affect vision.
- Create a larger lawn area for out door gatherings.
- Signage for main building entrances.
- Potential need to create a more obvious entrance into the church on the east side pending decisions on the parking lot layout.

### Recommendations

Based on information from the questionnaires, the congregation likes the exterior of our church. Most felt that the stone work and stain glass windows were pleasing to the eye, and there were no immediate concerns. There was, however, significant concern mentioned to areas that complement the church. Concerns about the parking lot were expressed. (The need for parking lot improvements had been identified prior to this report.) Handicap parking, wheelchair accessibility and confusion about which doors to enter the church were other concerns mentioned in the questionnaires. The current “main” entrance is hidden in back, which may not be noticed by visitors. After entering the building, people often have a difficult time locating the sanctuary, classrooms, nursery, bathrooms, etc.

# **RECOMMENDATIONS**

## **CLASSROOMS / MEETING ROOMS**

### **Recommendations**

Most ministry teams identified classrooms as a priority. The BVTF recommends the following changes:

- Larger classrooms for future growth.
- Add meeting rooms for adults.
- Signage throughout the building making classrooms and meeting rooms easier to find.
- Additional storage in classrooms.
- Add audio/visual equipment (most rooms lack these capabilities).
- Update the consistory room.
- Increase natural lighting in classrooms (current windows block sunlight).
- Explore the possibility of having “themes” to each or several of the classrooms.

## **OFFICES**

### **Recommendations**

Based primarily upon the staff questionnaire responses, the BVTF recommends that any future addition or change to the building incorporate more centralized offices for staff and supplies to facilitate sharing of information and equipment. Also, offices should be arranged near a main entrance so that staff can easily greet and welcome church members and visitors.

## **STORAGE**

### **Recommendations**

The BVTF recommends that more storage areas be made available in classrooms for teachers, indoor storage for custodial staff and ministry teams, and outdoor storage for building and grounds.

# LESSONS LEARNED

Throughout this process the BVTF came across valuable topics, quotes or simply pieces of information that we felt important to document. In some cases the information may be nothing more than simply topics to be aware of for if and when actions were to be taken on future planning for NHRC's facilities.

This "Lessons Learned" page is meant to be used as a resource to help encourage additional thinking in areas that otherwise may not be considered or thought of.

- Don't build around the pastor (pastors eventually leave); make sure the congregation is strong and will stay.
- Time release Law: Schools will drop kids off at the church for education programs
  - Georgetown CRC has preschool and day care
- "Ministry Drove the Building needs": Pastor Mike – Fellowship Reformed
- God's Will for our church – Elders need to identify
- Do we have the staff to grow into that vision?
- Does our congregation want to grow and will they support what is needed to reach potential?
- Attendance accountability of the congregation – does the sign-in sheet accomplish what is intended or is something else needed?
- Consider phase roll out of new additions or changes to the building. Understand the impact one thing may have on another.
- Keep in mind the additional staff that may be needed to maintain the new building.
- New building security measures, patrol during service.
- Have staff or proper people in place to make sure programs are in place so that the building is being used. Example: Youth leader to keep youth programs growing, Retired Pastor to grow programs for the seniors.
- The facility and programs need to be reviewed on a regular basis so that our programs and facility keep up with the needs of the congregation and the community.
- Donated items or areas of special sentimental value should be considered in any additions or changes.
- Consider working with architects to identify the phases to be worked on so they complement each other.
- While trying to achieve the goals mentioned in this report we must work to make sure we stay true to our church's vision.

# SUMMARY

The BVTF found this project to be challenging and of much larger scope than it appeared on the surface. This team's mission was to investigate the facility needs of NHRC and to present a report that makes recommendations and identifies priorities relating to building changes, improvements, and projects.

We learned that it was rare to identify a need without that need having some sort of impact on another functional area of our church.

The BVTF found that the vast majority of the greater church congregation, staff, ministry teams and even those outside of NHRC were willing to assist by providing feedback to the questionnaires, interviews and off-site visits.

Recommendations from the BVTF suggest that actions be taken in a number of areas of our church facilities. The narthex, fellowship hall, kitchen, exterior, classrooms, meeting rooms, Offices and Storage have been identified as areas that require attention.

It should be noted that making recommendations on an order in which each should be handled is difficult as in certain situations a remedy in one area may lead to an improvement in another. An example of that could be if a new fellowship hall and kitchen was constructed a remedy for storage may be found from the space where the current ones reside. Because of this it is our suggestion that an architect or consultant be brought in to assist with the final layout of the facility.

Commit to the LORD whatever you do, and he will establish your plans.  
Proverbs 16:3 (NIV)

# APPENDIX

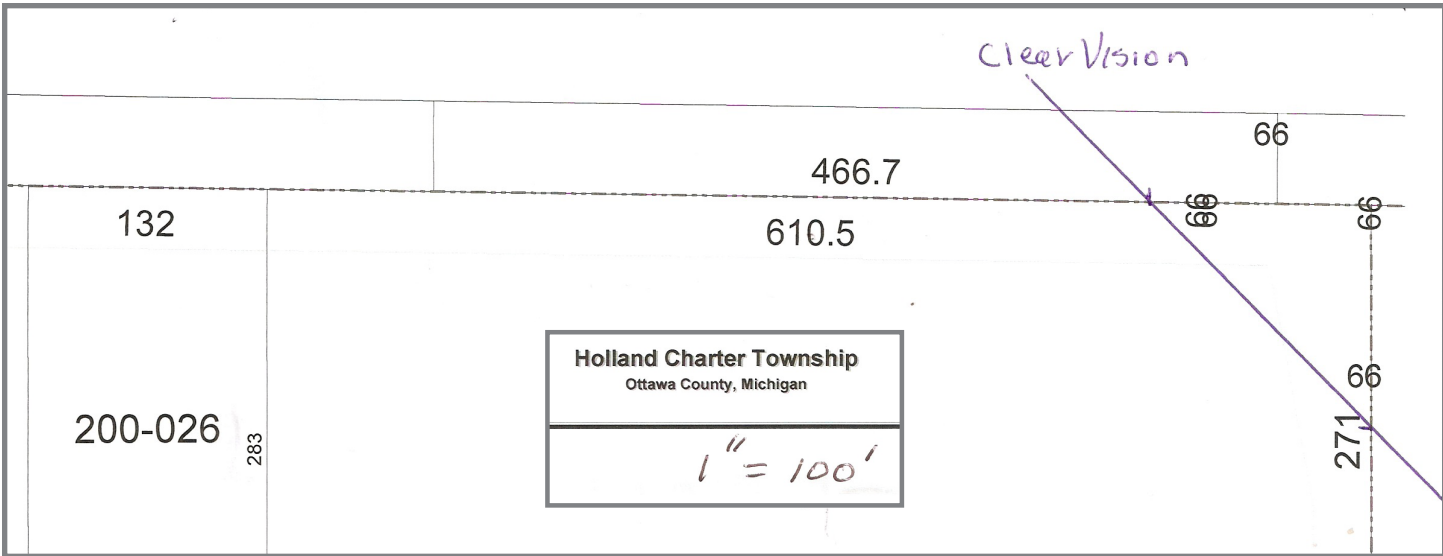
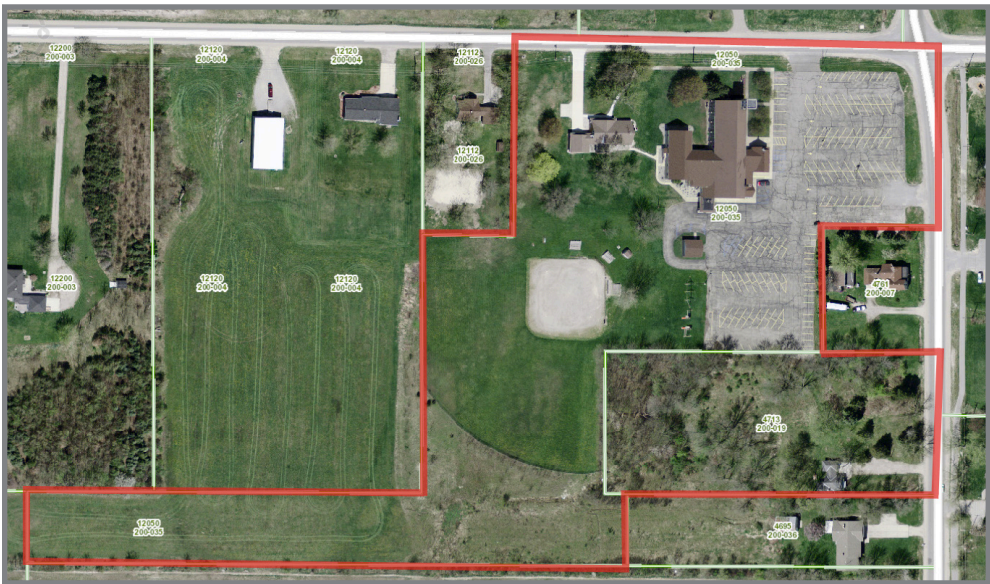
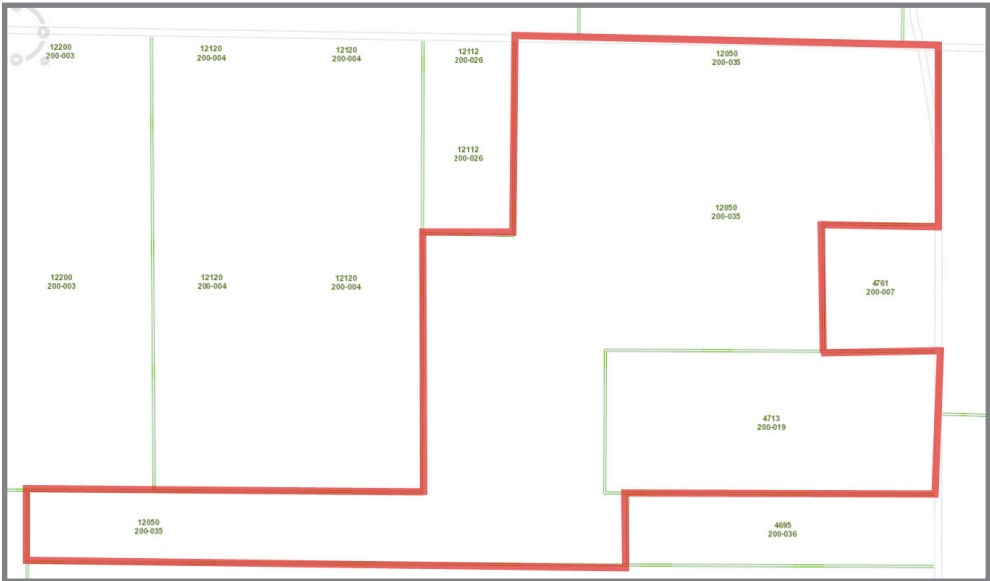
Church Property

Questionnaires

Team Members

# APPENDIX

## Church Property



# **APPENDIX**

## **QUESTIONNAIRES**

Buildings & Grounds

Children & Worship

Custodian

Middle School Youth Group (RIOT)

Nursery

Small Groups Ministry Team

Staff

Sunday School Team

Worship Ministry Team

Praise Band

## **DID NOT RETURN QUESTIONNAIRES**

Bus

Christian Education

High School Youth (RCYF)

Kim Stone Chris Major Wayne Lamm Steve Morren  
 Terri Progg (Absent) Eric Mast Dave Hoekstra

## Building and Grounds (Inside and outside) / Ministry Team Questionnaire

## North Holland Building Vision Task Force (BVTF)

The Building Vision Task Force (BVTF) was recently formed by Consistory to investigate the facility needs of NHRC and to present a report that makes recommendations and identifies priorities relating to building changes/improvements/projects. We would like your help in assessing the current situation and most pressing short-term and long-term needs.

The BVTF would like to specifically obtain your opinions as a member of a ministry team or a staff member who serves directly in the role of carrying out the vision of NHRC and who simply spends more time in and around NHRC's building and grounds. Thank you for taking time to answer the following questions. The BVTF greatly appreciates your help. And thank you for your continued service to the Lord through your roles at NHRC!

As you complete this questionnaire, we encourage you to keep in mind our Vision:

*"Intentionally sharing the love of Jesus through compassion-filled hospitality."*

Name: \_\_\_\_\_

Ministry Team or Staff Position: \_\_\_\_\_

**Special Directions:** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document **TOGETHER**.

- **Building and Grounds – Steve Morren / Dave Hoekstra**

• **Note that if you need additional space to answer any of the question please use the back of this document or additional pages.**

1. What are some areas of concern (need of repairs) your team has identified for our **Building**? (Please provide a complete list as specific as possible) This list might include roofing, elevator, boilers, air conditioner and etc. Please list each concern in a separate "answer" space and explain the reason for the concern. Please prioritize your answer by ranking them – 1 as your highest priority, 2 is your second priority, etc.

Answer: Fix leak in basement run tile to Road?  
Redo Grade?, Memorial Garden going there?  
Addition going there?  
(This is the area behind Mailboxes)



Rank: 1Answer: Bottleneck by Coffee Area

Extend area behind mailboxes move bathrooms into  
the new area open existing bathroom area for  
coffee area? or short term have coffee also available at

Rank: 2 the welcome centerAnswer: Upgrade Kitchen / Fellowship Hall

"Too small" Kitchen is full of unused and  
mismatched dishes, silverware etc....

Rank: 3Answer: Chapel updates

Air Conditioning Vent installed, extra counter top  
and shelving space, Bigger Refrigerator

Rank: 4

Answer: Building a Multipurpose Building with  
a kitchen and fellowship hall in it.

Rank: 5

2. What are some areas of concern (need of repairs) your team has identified for our **Grounds**?  
 (Please provide a complete list as specific as possible) This list might include parking lot,  
 sprinklers, ball park and etc. Please list each concern in a separate "answer" space and explain

the reason for the concern. Please prioritize your answer by ranking them - 1 as your highest priority, 2 is your second priority, etc.

Answer: Parking Lot. Needs to be completely redone  
Bid for \$110,000 to do it all. Going up 10% every  
year indefinitely. Patching old parking lot right now to by time.  
We do not want to install new parking if excavating equipment will  
 Rank: 1 we coming in to add on, Building etc...

Answer: Tree next to Parsonage take branch over Parsonage  
down or whole tree. (nice shade) Branch is  
a threat hanging over the Parsonage.

Rank: 2

Answer: Continued landscaping around church, Parsonage.  
Continue to plant <sup>new</sup> flowers, plants etc..

Rank: 3

Answer: Some sort of sign or more landscaping  
along 120<sup>th</sup> need to check with township  
to see what's allowed. This will also go hand in  
hand on how the parking lot is redone

Rank: 4

3. If you could lay out the church campus, buildings, recreation areas and etc. what would the campus look like?

a. How would that layout allow you to serve better?

Answer: Redo Parking lot layout. Buy house from  
People between Houting House + Church Driveway. take that  
house + take Houting House down and SQUARE OFF the Parking lot  
or put new Multipurpose Building there

- Bigger <sup>outside</sup> Storage shed, - New Playarea Swingsets etc. ....

4. Please let us know how your team feels about this project and if there is anything that you would like to communicate to the BVTF team that was not on this questionnaire.

- It is Great to Brainstorm all Ideas.
- Money will play a factor <sup>Most of</sup> ~~and~~ these projects will require lots of \$\$\$
- lots of time will be needed to weigh positives vs negatives  
exp. New Multipurpose building vs. Adding on  
to existing Structure.

Please return the completed questionnaire in Scott Blackmer's mail box as soon as possible but no later than July 8, 2012.

Thanks for help!

BVTF Committee

Children and Worship Questionnaire

North Holland Building Vision Task Force (BVTF)

The Building Vision Task Force (BVTF) was recently formed by Consistory to investigate the facility needs of NHRC and to present a report that makes recommendations and identifies priorities relating to building changes/improvements/projects. We would like your help in assessing the current situation and most pressing short-term and long-term needs.

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As you complete this questionnaire, we encourage you to keep in mind our Vision:

*"Intentionally sharing the love of Jesus through compassion-filled hospitality."*

Name: Pam Northuis

Ministry Team or Staff Position: C+W Director

**Special Directions:** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document TOGETHER.

**Children and Worship - Pam Northuis**

1. In what way does the current layout of the facility impact Sunday school programs?

Answer: I like that C+W is now all on one floor - it wasn't for years. This does make it easier on the whole. The rooms are still spread out a bit and no two rooms are alike - different sizes, different storage space.

2. Are classrooms sufficient for the current needs?

Answer: Current needs - I would say yes for the most part (don't like that some don't have storage and that one of the current classrooms (2nd 4th) is very small. In the future - probably not.

3. Do the classrooms as they are now present a safe environment?

Answer: yes for the most part. Could have some  
plug covers. Never had anyone tip over the moveable  
shelving.

4. Do the classrooms as they are now present an inviting tone to new people visiting?

Answer: Few of the rooms are a bit dark - windows  
high and not regular clear glass in them. Could  
probably make them a little more kid friendly / fun but  
realize it is smart to be multi-purpose too

5. Are classrooms easy to find?

Answer: probably not if you are a visitor. Few of  
the rooms feel tucked away.

6. Considering NHRC "as is," please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry in which you are involved.

Answer: Could use more permanent storage. Many of the  
turn around shelves are beat up. Lighting could be better  
in a few rooms - windows subpar in carpet room, 3<sup>rd</sup> & 4<sup>th</sup>  
grade room small. Could be easier to find - not sure how. Art  
work could be fun.

7. Please list any recommendations you have with regard to changes and/or additions to the building, grounds and facilities at NHRC that you believe would enhance the effectiveness of your ministry. Please list each recommendation in a separate "answer" space and explain how each will help serve our congregation or community. Please prioritize your answer by ranking them - 1 as your highest priority, 2 is your second priority, etc.

Answer: Better play ground - simply inviting for  
kids and families - fenced. Don't like the parking  
lot issues by the playground.

Rank: 1

Answer: Storage

Rank: 1-2

Answer: Room size

Rank: 2

Answer: Windows

Rank: 2

Answer: Coffee area - no great place for kids

Rank: 2

Answer: Basketball hoops unsafe where located.  
Relocate or remove - accident waiting to happen

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Rank: 2

If you need more space for this question please attach additional pages or use the back of this document.

Please return the completed questionnaire in Scott Blackmer's mail box as soon as possible but no later than July 8, 2012.

Thanks!

BVTF Committee

Inside Custodial Ministry Team/Staff Member Questionnaire

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Name: Karen Kamphuis

Ministry Team or Staff Position: Custodian

**Special Directions:** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document TOGETHER.

• **Inside Custodians – Karen Kamphuis and Jun Hop**

1. What are areas of concern (need of repairs) you have for our **Building**? (Please provide a complete list as specific as possible)

Answer: See yellow sheet - ☺

Not sure if this is what your looking for ?

Thanks for all the work you are doing ! That doesnt sound right sorry

Thanks ☺ BVTF

2. Considering NHRC "as is," please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry in which you are involved or your position on staff.



Inside Custodial Ministry Team/Staff Member Questionnaire

North Holland Building Vision Task Force (BVTF)

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Name: JUNIOR HOP

Ministry Team or Staff Position: \_\_\_\_\_

**Special Directions:** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document TOGETHER.

• **Inside Custodians – Karen Kamphuis and Jun Hop**

1. What are areas of concern (need of repairs) you have for our **Building**? (Please provide a complete list as specific as possible)

Answer: NEED NEW LADDER

MAXIMUM REACH	27 FT.	\$298	+ TAX	300 LB
MAXIMUM REACH	23 FT	\$259	+ TAX	300 LB

2. Considering NHRC "as is," please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry in which you are involved or your position on staff.

- Welcome Center  
Missing drawer pull
- Ladies Bathroom (lower level)  
door knob missing
- Ladies and Mens? Bathroom (lower level)  
tile floors cleaned
- Narthex  
Blinds (pink)
- South (back) Entrance  
Windows - hardware ?  
curtains •
- Millie's Room  
Change to Hope Quilt Room (storage)  
(Right now we store thing in 4 diff. areas)  
Dream → large room where we  
could leave everything up ☺
- Wed. Night Program  
when the program is finished for  
the year they need to go throw the  
rooms and collect (Books, crafts, etc.)
- Storage  
Always need more
- Youth Room  
Sofa's - cloth covers  
always a mess
- Kitchen  
Committee to take  
care of the kitchen need
  - clean store
  - supplies
  - organize closet
  - defrost freezers
  - Wash dirty towels
- Store - concern pilot light  
get blown out  
(usually happens when a  
family group uses the  
fellowship room)
- Craft Room  
Need someone in  
charge to keep things  
clean and organized

## Middle school Youth Questionnaire

### North Holland Building Vision Task Force (BVTF)

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*Name: Alison Major, Chris Major, Laura Kleis, Eric Mast*

*Ministry Team or Staff Position: RIOT (Middle School Youth Group)*

**Special Directions:** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document TOGETHER.

#### **Middle School Youth – Chris and Alison Major, team**

1. Considering NHRC "as is," please identify aspects of the building, grounds and facilities at North Holland that you believe enhance the effectiveness of your ministry team. (What do you like?).

**Answer:**

- Youth room is right by an entryway, easy for us to greet kids and parents and help other parents find their way to Kid Connection if necessary
- Office is close in case we need to make copies
- There are some bathroom options close (but boys is downstairs and girls have to use the single room with the heavy door unless they go downstairs and around the corner)
- Building is great for playing Sardines
- Coffee area is great for our size group once in awhile
- Narthex has great small group spot for when we want to break apart for discussions

- Plenty of seating for our current group size (approx. 16 kids and 4 leaders)
- 2. Considering NHRC “as is,” please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry.

Answer:

- Bathrooms on different levels and with heavy door can be difficult for some of the kids
- Chapel Room is inadequate
  - Space constraints for games (have to go outside or hope Fellowship Hall isn’t in use)
  - Gets hot in there sometimes (can’t open windows)
  - Love that stained glass is preserved, but not the best in a youth room where kids can get rowdy sometimes
  - Hanging lights are sometimes a hazard... Rather, they have close calls with being damaged
- 3. Please list any recommendations you have with regard to changes and/or additions to the building, grounds and facilities at NHRC that you believe would enhance the effectiveness of your ministry. Please list each recommendation in a separate “answer” space and explain how each will help serve our congregation or community. Please prioritize your answer by ranking them – 1 as your highest priority, 2 is your second priority, etc.

Answer:

- 1. Indoor space for run-around games – could always work it out with the school, but then would have to cross the road and in winter when we need the indoor space, that doesn’t sound very nice to do. (have to do run-around games at beginning, sometimes it’s hard to work around what space Kid Connection needs – just communicating better with KC may be all we need, not sure)
- 2. WiFi that is reliable anywhere in Chapel Room (and in more places in the church if we break into small groups)
- 3A. Sound system – listening to music or integrating with laptop/projector when we have YouTube videos
- 3B. While the existing TV is adequate for our needs, it won’t last. Would be nice to have something dedicated that’s easy to hook up a laptop, iPad or DVD player
- 4. Basketball hoops are in the middle of the parking lot, ball tends to roll towards road, would love them to be by playground area away from road (actual basketball court would be awesome)
- 5. Better kitchenette for snack
  - fridge for storing pop – mini fridge is hard to share with RCYF with so many 2-liters
  - Sink for cleaning out reusable cups/dishes, spills, etc

- Slightly bigger counter for snacks or pizza parties (could move bookshelf and make bigger counter – bookshelf is inefficient anyways, it's too deep for books, too small for tubs)
- 6. Foursquare area outside

**If you need more space for this question please attach additional pages or use the back of this document.**

4. If you could lay out the church campus, buildings, recreation areas and etc. what would the campus look like?
  - a. How would that layout allow you to serve better?

**Answer:**

- Basketball hoop away from road
- Bathrooms and kitchen-type facilities closer or on same level
- Like youth room near entry/exit (always able to greet parents/kids and keep in touch with parents better), if it were closer to playground area, would give kids safer spot to hang out while waiting for rides rather than near front sign and road.

5. Currently how many kids are in your program?

**Answer: 16 students**

6. Do you expect to see growth in this program next year(s)? If so how many do you estimate?

**Answer:**

- Not a ton, based on the “now” – kids bring 1 or 2 friends, but not regularly
- Probably will stay under 20 kids for next couple years, based on current program
- Biggest concerns are the space and the future growth of the RIOT group. Eventually we will outgrow the chapel and this needs to be addresses in the long term planning.

**Please return the completed questionnaire in Scott Blackmer's mail box as soon as possible but no later than July 8, 2012.**

Thanks!

BVTF Committee

## Nursery Questionnaire

## North Holland Building Vision Task Force (BVTF)

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Name: Vikki Rosich

Ministry Team or Staff Position: Nursery

**Nursery – Vikki Rosich**

1. Considering NHRC "as is," please identify aspects of the nursery at North Holland that you believe enhance the effectiveness of your ministry. (List the things that you like about the nursery area as it is now)?

Answer: I am glad for the few amount of adult chairs. Helps those of us who can get on the floor, remember we should be down there with the kids. The small, circle table & 2 rocking chairs are also excellent. We may need 1 more rocking chair.

2. Does the nursery area as it is now present a safe environment? (If no please explain)

Answer: Yes, I believe so

3. Considering nursery "as is," please list any aspects that you believe impede the effectiveness of the ministry. (What is a concern to you in the nursery)?

Answer: it get very hot in there,  
even with both fans on.  
We may need 1 more rocking  
chair.

4. Please list any recommendations you have with regard to changes and/or additions to the nursery that you believe would enhance the effectiveness of your ministry.

Answer: I really like the nursery as  
it is. I have no concerns about  
it - except that it gets warm  
in there when it's full and it  
seems to be full! (")



5. Does the nursery area as it is now present an inviting tone to new people visiting?

Answer: I believe so

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Thanks!

BVTF Committee



## Small Group Ministry Team Questionnaire

### North Holland Building Vision Task Force (BVTF)

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Name: \_\_\_\_\_

*Ministry Team or Staff Position: **Small Groups Ministry Team – Pastor Dustyn***

**Special Directions:** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document TOGETHER.

1. Does the layout of our facility in any way influence the work you are currently doing? (If so please explain)

Answer:

*Currently many of our small groups meet in homes rather than at church. In part we believe this is because homes provide a sense of intimacy and comfort for the groups that facilitates connection, but there are also few rooms that are appropriate meeting spaces at church for small groups. Many of our groups also use DVD resources and there aren't enough TV's at church to accommodate all the groups. Meeting in homes is also easier right now for some groups with small children because they are not bound by the same child protection requirements as they would be if they used the nursery. Our team meets in the chapel, which works fine, but probably isn't the most ideal.*

2. Considering NHRC "as is," please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry.

Answer:

*Our team values helping people create connections with one another, so we share the concerns that have been voiced lately about the traffic flow up in the coffee area and we also feel the fellowship hall could be expanded and updated to facilitate more large group gatherings, held by our team and others. We are aware that limits in our space mean a limit to our capacity to grow and welcome others, so we would love to see more space available for people to gather in large groups as well as small.*

*Even more of a concern to us is that there aren't many small group friendly spaces in our church or even team meeting spaces. We love the comfortable spaces in the coffee area and narthex, but they aren't very private. Other classrooms are very much designed for table and chair classroom feel or are designed for small children and aren't good meeting spaces for adult small groups and there are a lack of comfortable chairs. Rooms and resources aren't very easy to access, especially a lack of TV/DVDs for groups to use.*

3. Please list any recommendations you have with regard to changes and/or additions to the building, grounds and facilities at NHRC that you believe would enhance the effectiveness of your ministry.

**Answer:**

*Our team is currently looking at developing a new small group format for shorter term topical based groups that we hope will encourage more people to join groups and develop relationships with different groups of people. It would be wonderful to have spaces in our facility for these groups to meet on site rather than in homes. We imagine comfortable chairs that can be set up in a circle or arranged as needed, and for the sake of hospitality- clearly marked rooms for people to easily locate the group they want to join. Rooms need to be comfortable enough to provide a sense of welcome, but also need to be private enough for people to share freely with their group. (These types of rooms could also be great meeting spaces for teams like ours!) We even thought it might be cool to design rooms with different themes for different purposes! As we said above, having more TVs and other resources easily available to the groups as they meet would be helpful.*

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Thanks!

BVTF Committee

## Staff Ministry Team/Staff Member Questionnaire

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Name: \_\_\_\_\_

Ministry Team or Staff Position: \_\_\_\_\_Staff\_\_\_\_\_

***Special Directs:*** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document TOGETHER.

**Considering NHRC "as is," please identify aspects of the building, grounds and facilities at North Holland that you believe enhance the effectiveness of your ministry team or staff position. (What do you like?).**

Answer:

- Having areas to sit and comfortably meet (chairs in narthex, tables in coffee area)
- Glad a new sound system is in the works
- The openness of the sanctuary- the size feels intimate and yet with the height of the sanctuary and glass at back, it isn't closed-in feeling. There is a sense of flow between worship and fellowship
- Plenty of outside space/land for events.

- Administrative office is near an entrance and has windows to see people coming. Facilitates hospitality.

**What do you believe the congregation likes about our facility as it is now?**

Answer:

- Ease of access to main office space- right by door
- Newer areas are attractive/ pretty building
- “Feel” of sanctuary- warm and inviting
- The opportunities to fellowship being right outside of sanctuary- access

**What do you believe visitors like about our facility as it is now?**

Answer:

- Similar to #2. Opportunity to meet and greet right outside of church. Inviting.

**Do you believe the existing facility attracts visitors?**

Answer:

- Not aesthetically pleasing from the road with all pavement on corner, confusing entrance, poor condition of lot and prior landscaping makes look “old”
- Interior redecorated narthex is welcoming, but rest of decorations/building needs updating. Sanctuary Light fixtures are dated, 10 year old quilts in sanctuary, downstairs hallway, fellowship room, bathrooms, etc. all need a little decorating TLC. Impression is that some areas are neglected.

**Do you believe our facility influences whether or not a visitor returns to our church?**

Answer:

- Yes, the experience when someone visits, especially in the sanctuary will determine if they return. The space/tightness must be full enough so visitors don’t stick out, and still feel like there is room.
- Church numbers only grows based on having space to grow.
- Confusion over where to go doesn’t make one feel welcome. Things are not well marked and the entrances are confusing, not easy access -you have to climb stairs on

entry. If one's first attendance were to the Harvest Feast or other similar activity, the entry is down dark hall, stairs, etc.- not well marked.

- The parking lot/pot holes are not welcoming

**Do you believe a church facility attracts new people to visit a church?**

**Answer:**

- It helps to have curb appeal, to present an image that the church is alive and growing.

**Considering NHRC “as is,” please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry in which you are involved or your position on staff.**

**Answer:**

- Staff offices are separated and this complicates sharing of information and collaboration. A shared meeting room would be helpful. No central supply/copy area for office staff/volunteers. Furniture could be updated.
- Sanctuary needs updating... outdated image.
- Consistory Room is too small, worn out/out of style- impedes work/comfort
- Fellowship Room is too small for events such as Harvest Feast/Auction. Too Hot! Tucked deep in basement, not easy to find, not easily accessible with steps.
- Classrooms are too spread out/not flexible for varying size classes, hard to find, some not easily accessible.
- No adult classrooms.
- The stage up front is too deep and dark (wasted space). Stage feels high, somewhat a barrier.
- The steps up to the stage are difficult for weddings.
- It would be nice to have a deeper first step so minister could stand higher and be seen when giving announcements, doing communion, etc..

**Please list any recommendations you have with regard to changes and/or additions to the building, grounds and facilities at NHRC that you believe would enhance the effectiveness of your ministry team or staff position. Please list each recommendation in a separate “answer” space and explain how each will help serve our congregation or community. Please prioritize your answer by ranking them – 1 as your highest priority, 2 is your second priority, etc.**

**Answer:** Office Space      Rank: #1

Centralized space for all staff to facilitate collaboration/communication. Near door for visitors/member access. An area for supplies/copy center that can be used by program leaders as well as staff without disrupting others' work. Meeting rooms for small teams/individual one-on-one discussions, and large meeting room option for large groups, bible studies, consistory.

**Answer:** Accessibility      Rank: #2

**Answer:** Sanctuary/Fellowship area on same floor with accessible bathrooms would show more hospitality to kids, disabled, and seniors. Clear signs to guide visitors/new members. Clear and sufficient area for communication/information center including mailboxes and area to have various displays based on program needs.

**Answer:** Nursery/Classroom Space      Rank: #3

We have some big age groups coming up. Nursery is already tight. New families won't join if it doesn't look like there is enough room to include their children.

**Answer:** Fellowship Room      Rank: #4

Old room would need a big update for both size and comfort and to be welcoming. Recent experience with Harvest Feast and Auction make the deficiency obvious. Fellowship area should be more accessible and welcoming!

**Answer:** Sanctuary      Rank: #5

We've been averaging around 270 attendees/wk. Based on the way members sit spread out, church doesn't seem to have a lot of room for new members (appearances). Pretty comfortable right now, but room to grow? Visibility isn't ideal. Would love to have seating tiered.

**Answer:** Curb Appeal Rank: #6

Parking lot needs to be more aesthetically pleasing, especially from the corner to demonstrate hospitality. Visitor parking spots.

**Answer:** Outdoor Recreation Area Rank: #7

See potential opportunities for community events and potlucks if there were a more developed recreation area with larger playground, shelter, and picnic tables/grills. Could be used for Trunk or Treat, Round ups, etc. Plenty of space available.

**Answer:** Children Friendly area of Fellowship/Narthex Rank: #8

Would be welcoming for young families to have an area besides the nursery where kids can be kids while parents socialize or have meetings.

**If you could lay out the church campus, buildings, recreation areas and etc. what would the campus look like?**

**How would that layout allow you to serve better?**

**Answer:**

Worship and Fellowship all on one level (walk-in level). Easy access to classrooms from fellowship area. Classrooms more versatile/adaptable. Well marked. Easily accessed office area/central with all staff located together.

**Please let us know how your team feels about this project and if there is anything that you would like to communicate to the BVTF team that was not on this questionnaire.**

We appreciate the work of the committee and the focus being given to NHRC's vision and the history/needs of our members.

Please return the completed questionnaire in Scott  
Blackmer's mail box as soon as possible but no later than  
                     2012.

Thanks for help!

BVTF Committee



## Sunday School Member Questionnaire

### North Holland Building Vision Task Force (BVTF)

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Name: \_\_\_\_\_ Pastor Dustyn \_\_\_\_\_

Ministry Team or Staff Position: *Pastor of Discipleship*

*Note: The youth age Sunday School classes are over seen by the Youth Ministry Team, but the adult classes are overseen by me (on behalf of the Christian Education Team), since the actual Sunday School teachers don't even meet as a team, but I tend to speak with each of them fairly regularly I am simply filling this out on behalf of this program – Pastor Dustyn*

- **Sunday School**

1. In what way does the current layout of the facility impact Sunday school programs?

Answer:

*The layout of our church does mean that the Sunday School classes are somewhat spread out, with the 5th/6<sup>th</sup> and 7th/8<sup>th</sup> classes upstairs sort of behind the library, the high school classes downstairs in the consistory room and sometimes the old choir room, and the adult classes in the chapel and sanctuary. This make it a little difficult to connect with and oversee the classes and know how each one is going Sunday to Sunday. I feel the Sunday school teachers get left on their own somewhat because of the layout and also because I am often teaching one of the adult classes and can't make it to check in on the others.*

2. Are classrooms sufficient for the current needs?

Answer:

*As things are set up now we have enough spaces for the classes to take place, however some of the spaces are less than ideal. For example, the high school class meeting in the Consistory room – that room is not a very inviting space to begin with and especially for high school students! It needs a lot of updating. None of the classrooms are very easy to find if a guest would like to join, besides the adult class meeting in the sanctuary. The adults started meeting in the sanctuary to raise awareness that class was going on and encourage people to attend, however that space doesn't really work very well for a small class setting. It is too large and difficult to interact as a group. It is also very loud with the extended coffee time conversations. In the past we tried having an adult class meet in the upstairs room behind the sound booth, which is more private, and flexible feeling space, but it's not accessible for older adults and still has a noise problem from downstairs activities.*

3. Do the classrooms as they are now present a safe environment?

**Answer:**

*All of the classrooms have had windows put in the doors, which is a nice safety feature in terms of child protection. I would say the classrooms are safe, but they are not all very accessible for those who have difficulty walking or going up and down stairs.*

4. Do the classrooms as they are now present an inviting tone to new people visiting?

**Answer:**

*I think all our classrooms could use some updating. The chairs in the rooms are old and uncomfortable. We could do a lot more to make the spaces more inviting – especially in the consistory room!*

5. Are classrooms easy to find?

**Answer:**

*For someone who is unfamiliar with our facility that classes are not at all easy to find! Several of the youth classrooms are pretty hidden about as far from the main gathering areas as can be and there are no signs directing people to the various classrooms. Besides at the very beginning of the program year there is not a posted listing of the locations of all the classrooms – they each just meet the same place every year and everyone knows. There are signs right outside the doors to the rooms, but no direction beyond that.*

6. Considering NHRC “as is,” please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry in which you are involved.

**Answer:**

*I believe the classroom spaces we have are working against us in terms of welcoming people to join our Sunday School classes because they are spread out, not clearly labeled and in need of updating. The*

## Sunday School Questionnaire

*traffic jam in the coffee area also makes it take a long time for people to make their way around to get refreshments and visit along with picking up nursery children and getting to classes, this cuts short the time our teachers have for their classes and possibly even prevents some people from attending classes.*

7. Please list any recommendations you have with regard to changes and/or additions to the building, grounds and facilities at NHRC that you believe would enhance the effectiveness of your ministry. Please list each recommendation in a separate “answer” space and explain how each will help serve our congregation or community. Please prioritize your answer by ranking them – 1 as your highest priority, 2 is your second priority, etc.

**Answer:**

*Updating all the classrooms used for Sunday School– with new furniture, TV and DVD equipment, places for teachers to store supplies, etc. could go a long ways to making the space more inviting and useful for Sunday School as well as other uses. Within this, the consistory room is priority #1!!!*

Rank: \_\_\_\_1\_\_\_\_

**Answer:**

*Developing an appropriate and accessible place for adult Sunday School to take place. I'm not sure where this could be located, but I think we need to value the continuing education of our adults just as much as we value educating our children because these are the parents and grandparents who influence our youth and children!*

Rank: \_\_\_\_2\_\_\_\_

**Answer:**

*Signs to clearly distinguish and direct people to each classroom and easy to find listings of what activities are offered in each space throughout the week!*

Rank: \_\_\_\_3\_\_\_\_

**Answer:**

*If I could really dream I would love to have a larger, more open coffee area surrounded by the classrooms for adults and youth – with sound proof doors :) Easy to find, easy to see, inviting spaces to move naturally into from coffee conversations into deeper discipleship and relationship with one another.*

Rank: \_\_\_\_4\_\_\_\_

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Thanks!

BVTF Committee

## Worship Ministry Team Questionnaire

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Name: \_\_\_\_\_

Ministry Team or Staff Position: **Worship - Pastor Josh and Larry Van Rhee**

**Special Directions:** The BVTF team has purposefully given your team one questionnaire. It is our hope that your **TEAM** will complete this document as one voice as a united team. What that means is that we are asking that you complete this document TOGETHER.

1. Considering NHRC "as is," please identify aspects of the building, grounds and facilities at North Holland that you believe enhance the effectiveness of your ministry team.

Answer:

- the overall ascetics of the sanctuary
- there are places for everything – piano, organ, praise team
- there are wheel chair accessible places (hospitality)
- comfortable seating – padded pews
- beautiful to walk into – stained glass, the beams above
- updated fellowship area outside of the sanctuary – fresh look – very inviting

- sound system (excited the new one is coming)
  - for the most part there is enough parking (winter snow piles can take spots away)
2. Considering NHRC “as is,” please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry in which you are involved.

Answer:

- need more labels that are more clearly located – rooms for C&W and other stuff can’t just be called by someone’s name – need clear signs/directions for visitors/guests
- from the outside of the building, people (guests) aren’t sure where to come in – need more signage from parking lot
- sound system! (glad it’s being updated)
- hanging lights in the sanctuary are outdated and not pleasing to look at – also block the view from the balcony
- not enough light in the sanctuary – feels dark especially on cloudy days – not warm/inviting
- very difficult sanctuary to actually get to – either have steps right away or have to use the elevator which in our opinion is terrible – not hospitable
- with all the babies we could use a cry room - where a parent can sit with child and still see the service
- some of the décor is outdated – the quilts in the sanctuary – could we move them elsewhere, the blinds in the fellowship area
- could the steps up to the stage be changed a bit – wider, maybe a wide first step for people to lead worship from

- the piano isn't visible to most of the praise team – could it be raised somehow?
  - the obvious one – the fellowship area is much too small
3. Please list any recommendations you have with regard to changes and/or additions to the building, grounds and facilities at NHRC that you believe would enhance the effectiveness of your ministry team.

Answer:

- see above 😊
  - an intermediate step or something for worship leaders to lead from – better visibility
  - kick out the south wall of the narthex and expand fellowship area OR kick out the north wall behind the mailboxes and move bathrooms and make all that area (current coffee area, current restrooms, new area north of mailboxes to the edge of Pastor Dustyn's office) a bigger coffee area
  - could the building possible be reconstructed in a way to make everything on one level – entries, sanctuary, fellowship hall (big room), coffee areas
  - do we have room to grow? In our sanctuary? In our fellowship room? In classroom space?
  - Is there a way to control the sound system for when there is a small group – like Sunday evening worship – to make it a more conducive to a small setting
4. Does NHRC's existing facility fulfill the needs for this group to do its work? If no please explain what changes or additions would allow this group to better serve?

Answer:

- currently it does pretty well – not ideal everywhere but working towards it (thank you for your team's work!)

- do we have room to grow
- the existing facility does not provide a welcoming environment for handicapped (in addition to toddlers and elderly)

Please return the completed questionnaire in Scott Blackmer's mail box as soon as possible but no later than July 8, 2012.

Thanks!

BVTF Committee

Praise Band/Sound Ministry Team Questionnaire

North Holland Building Vision Task Force (BVTF)

The Building Vision Task Force (BVTF) was recently formed by Consistory to investigate the facility needs of NHRC and to present a report that makes recommendations and identifies priorities relating to building changes/improvements/projects. We would like your help in assessing the current situation and most pressing short-term and long-term needs.

The BVTF would like to specifically obtain your opinions as a member of a ministry team or a staff member who serves directly in the role of carrying out the vision of NHRC and who simply spends more time in and around NHRC's building and grounds. Thank you for taking time to answer the following questions. The BVTF greatly appreciates your help. And thank you for your continued service to the Lord through your roles at NHRC!

As you complete this questionnaire, we encourage you to keep in mind our Vision:

*"Intentionally sharing the love of Jesus through compassion-filled hospitality."*

Name: Paul Wesselink / PT

**Ministry Team or Staff Position: Praise Band/ Sound – Paul Wesselink and Brandon Keepers**

1. Does NHRC's existing facility fulfill the needs for this group to do its work? If no please explain what changes or additions would allow this group to better do its work?

Answer:

Yes, very much so. Obviously we just went through an extensive renovation that solved a lot of issues related to the church structurally / technologically. So for now, until we get the kinks worked out of the new system, I feel like we are on a great path. The future upgrades we will want to make, however, include additional lighting for the stage, monitor support for the nursery / other rooms, and moving the sound booth to a more desirable sonic location.



Considering NHRC “as is,” please list any aspects of the building, grounds and facilities at North Holland that you believe impede the effectiveness of the ministry in which you are involved staff.

Answer:

I’ll describe these items more on the next question. So...I guess there isn’t much that really impedes the effectiveness of the music ministry of the church.

Please list any recommendations you have with regard to changes and/or additions to the building, grounds and facilities at NHRC that you believe would enhance the effectiveness of your ministry.

Answer:

There are a few changes and/or additions that I think would be beneficial in the long run. I’m not sure how realistic some of these are, but I’ll throw them out and see what happens. First, and probably easiest, we need more adequate lighting for the stage. Really, the overall lighting for the sanctuary should be addressed. The faders in the back of the sanctuary are old, and some don’t work very well. The lights toward the stage aren’t even on faders, they are either all on, or all off. It would be nice to have more lighting for the stage to enable different “environments” ... as well as better control of the overall house lighting.

Second, storage space is getting harder to keep organized. Julie and I do our best, but a lot of things get placed in that back room that I do not believe need to be there. If there was a way that we could get more storage, or more efficient use of available storage, that would help tremendously. Ie... there is a bench that wraps around ½ of the back north west storage room that seems unnecessary and takes up a bit of space. It would be nice if the back room in the sanctuary could be specifically for music and sound items, and not plans, chairs, etc. Also, items get placed on the northeast corner of the sanctuary, and that is both cluttery, and potentially dangerous as it blocks a fire exit.

Lastly... and this may be quite hard to convince the church to do... but the sound booth is in the second-least ideal location in the entire sanctuary (least ideal being in a back corner...). The mixers end up doing a lot of “phantom” mixing, where they are actually guessing to some extent what people hear on the main floor. This has gotten a bit easier with the addition of the

balcony delay, however, it's still hard. In an ideal world, front of house (FOH) mixing should be done on the lower level, about 2/3 to ¾ of the way back. With the new system, the setup could be quite streamlined, and the footprint much smaller. So, it is, in my opinion, quite feasible. It would take a bit of work though.

I think that's it... again, we feel quite fortunate to be on the receiving end of some great changes in the sanctuary. So I understand that we'd be lower on the priority list now. Thanks for your work!

# **APPENDIX**

## **Team Members**

Scott Blackmer

Alison Major

Heather Van Leeuwen

Todd Wolters

Rick Schreur

Ken Assink

Kristen DePree

Deb Veldheer

Eric Mast

Phila Essenburg

This document and it's corresponding website at <http://northholland.org/BVTF/> was created by Alison Major. Please contact her with any changes that may need to be made. All editable files are stored on the North Holland Reformed Church web server.

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