# **Counseling Meeting Report**

## **GENERAL INFORMATION**

Meeting ID: 31233c16-ae92-46f7-912a-5bb344ab6488

Meeting date: August 12, 2024

Student ID: cb485 Counselor ID: Inguyen

## **SUMMARY**

Caitlin is experiencing academic stress and is uncertain about her graduate school performance.

#### **KEY CONCERNS**

- Working hard in graduate coursework but experiencing academic stress
- · Losing track of grades and feeling overwhelmed
- High-profile status in graduate program
- Uncertainty about graduation timeline

### **ACTION PLAN**

- Help Caitlin develop a grad study plan that prioritizes readability and understanding, including weekly check-ins
- Recommend scheduling adjustments to reduce overload and focus on high-impact courses
- Encourage self-care strategies for academic engagement, including mindfulness and time management
- Help Caitlin explore graduate-level internships or research opportunities to build momentum

## **FOLLOW UP PLAN**

- Check on graduation timeline in spring semester
- Refer Caitlin to potential internship match or research opportunity
- Encourage follow-up meeting to review academic progress and plan for graduation