



Pakistan Engineering Council

(Constituted under Pakistan Engineering Council Act, 1976 enacted by the Parliament)

Ataturk Avenue (East),
G-5/2, Islamabad

Engineering Accreditation Department (EAD)

PEC/EAD/SAR/Reminder-1/2024

September 26, 2024

All Vice Chancellors/ Rectors/ Hols
HEIs in Pakistan

Subject: **Cut-off-Date for Submission of Self Assessment Report (SAR)**

Ref: PEC letter No.PEC/EAD/93-P/2019 dated October 22, 2019 (copy enclosed)

Dear Sir/ Madam,

It is to inform that as per PEC policy, the cut-off-date for submission of Self Assessment Report (SAR) is October 31 for the graduating batch in the succeeding year. In case of non-compliance, a late fee on delayed submission of SAR would be applicable @ Rs. 100,000/- per month with a maximum of Rs. 500,000/- till March. Furthermore, the request may not be entertained after March of the graduating year for the batch requiring accreditation.

2. Forwarded for your information and compliance, please.

Regards,

(Engr. Aijaz Hussain Shah)
Additional Registrar/ Head EAD

Encl: As above

Copy to:

- The Convener, PEC Engineering Accreditation Board (EAB)
- Section Heads (Zone- I,II & III), PEC EAD
- PS to Chairman/ Registrar, PEC



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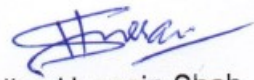
Subject: **Cut-off-date for Various Accreditation Visits and Late Fee Charges**

1. The subject matter was placed in PEC 93rd EAB/EA&QEC meeting held on September 5, 2019 at PEC Head Office, Islamabad under agenda Item No.07(a & b) and the decision taken by the Committee is reproduced below:-

S#	Visit Type	Cut-off-Date
1.	Launching a new program through Zero Visit	January 31 of the same year.
2.	Interim Visit	Before the end of 4 th Semester of first approved intake.
3.	Accreditation / Re-Accreditation Visit	By October of each year for the graduating batch in the succeeding year.
4.	Change of Scope Visit	By March of the same year in which changes are required to be implemented in the program.

2. However, regarding monthly course/slab of late fee charges on delayed submission of SAR, One Hundred Thousand (Rs.100,000/-) as late fee for each month after October of submission year (as prescribed in Sr# 3 of the table above) till March of the graduating year, amounting to maximum penalty of Rupees Five Hundred Thousand (Rs.500,000/-). The request may not be entertained after the March of the graduating year of batch required accreditation. Moreover, for visit types mentioned in Sr# 1, 2 & 4, double fee will be charged on delayed submission after cut-off-date subject to approval of the competent authority to execute visits as special case.

3. Forwarded for your information/compliance, please.
4. This issues with the approval of competent authority.


Engr. Aijaz Hussain Shah
Deputy Registrar
Policy-Wing

Copy to:

- Convener EAB/EA&QEC
- PS to Chairman/Registrar
- Section Head/EAD, Zone-I, II & III
- PEC Regional/Branch/Liaison Offices.