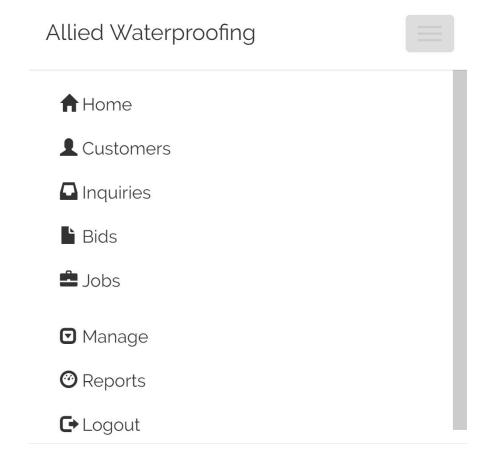
Main Menu Options

Main

The Home page will give an overview of the progress of current Jobs as well as allow the user to access any part of the system from the Menu Bar at the top of the page as shown below:



Above are the buttons to navigate to other pages on the app while viewed. The mobile view is below and looks much the same, with the difference that the navigation menu will be accessed from a drop-down menu button shown in the top right of the image below.



Customer

The Customer section is where all business clients are stored.

Inquiries

The Inquiries section is where all invitation to bids (ITB) are stored and documented.

Bids

The Bids section is where all bids from Allied Waterproofing are stored. Material, equipment, and labor costs are estimated here as well. By default, bids are sorted by bid number (which will result at most recent bid being at the top.)

Jobs

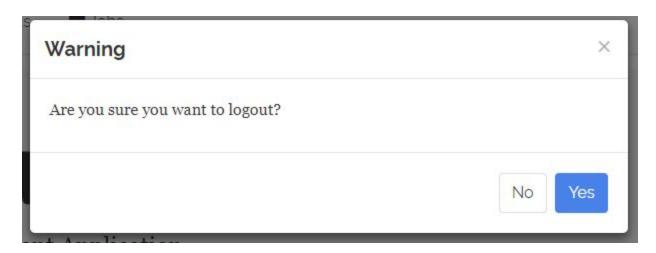
The Jobs section is where all Jobs are stored. Here, a Job's cost, details, and progress can be monitored and updated as needed.

Manage / Edit Materials

The Manage / Edit Materials section is where all materials, equipment, and labor used by Allied Waterproofing are stored so that they can be selected in related Bids and Jobs.

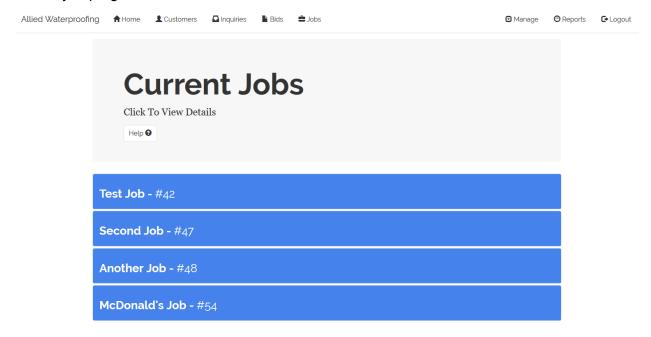
Logout

Located at the top right of the web page in desktop view (or at the bottom of the menu in mobile view), clicking this will end all user activity and return to the Login screen. The logout option is available on any screen in the system.

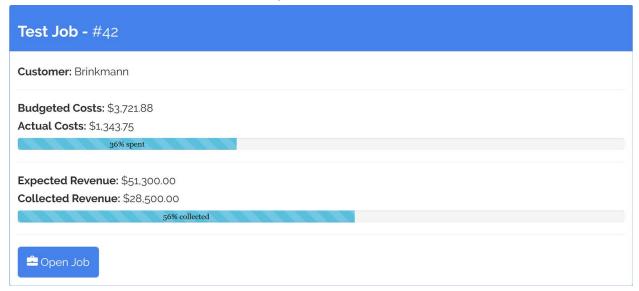


Home Page

After first logging in, you will be brought to the home page. This page displays jobs that are currently in progress.



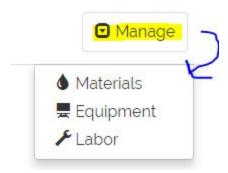
Clicking on an individual job will display information regarding the corresponding job, including budgeted costs, actual costs, a status bar comparing the the costs and expected, collected revenue and another status bar comparing them.



Manage

Main

When clicking the "Manage" button at the top right of the page, you will see:



From the Manage tab, you can add and edit the Material, Equipment, and Labor values necessary for creating bids and jobs. Select the page you would like to view.