**Nicholas Foreman**

Houston, TX 77004

**Phone:** 832.628.9911 | **Email:** nicholas.m.foreman@gmail.com

**LinkedIn:** <https://www.linkedin.com/in/nickforeman/> | **Github:** <https://github.com/nickforeman4> | **Portfolio:** <https://nickforeman4.github.io/MyPortfolio/assets/portfolio.html>

**Summary**

Seeks challenging opportunity to utilize my technical and analytical skills in a dynamic and growing organization. Desire to leverage my abilities to adapt to new situations, apply learnings and contribute to the success of the organization.

**Technical Skills**

**Computer Skills:** MS Word, Excel, PowerPoint, HTML, Javascript

**Languages:** Conversational French

**International Experience:** 3 years at International School of Brussels (7th – 9th Grades)

**Strengths:** Analytical, Communication, Teamwork Skills, and Adaptable to any situation.

**Adaptable:** Successfully managed change, attended schools in Texas, Florida, Belgium, Virginia and Georgia.

**Projects**

**Brew Finder |** <https://github.com/BrandonEJenkins/Beer-Finder> **|** <https://brandonejenkins.github.io/Beer-Finder/>

* This app empowers users to quickly search for breweries in their area, based on their criteria. It also arms consumers with accurate Covid data, so they can take the necessary precaution.
* Assisted in helping format the app, as well as assisting with the Javascript
* Visual Studio, HTML, Javascript, CSS, API’s, JQuery

**Code Quiz |** <https://nickforeman4.github.io/CodeQuiz/> **|** <https://github.com/nickforeman4/CodeQuiz>

* This site contains a 3-question timed quiz, then logs the name of the person with the highest score.
* Visual Studio, HTML, Javascript, CSS, API’s

**Day Planner |** <https://nickforeman4.github.io/WorkDayScheduler/> **|** <https://github.com/nickforeman4/WorkDayScheduler>

* This site contains a work day planner, where you can log and save different events that you have planned for the day. The items are saved in the local storage.
* Visual Studio, HTML, Javascript, CSS, API’s

**Experience**

**Vacations To Go** – Houston, Texas October 2017 – March 2020

* **Travel Counselor**
* Efficiently handles over 100 different clients
* Effectively multi-tasks and manages time to support day-to-day operations
  + Analytical: Review, identify and secure optimal overall vacation options for clients
  + Interpersonal Effectiveness: Interact with and respond to clients in a timely manner
  + Process Orientation: Process payments accurately
* Excels in communications between different accounts
  + Cruise Lines
  + Insurance Companies

**Enterprise Rent-A-Car** – Houston, Texas October 2012 – May 2017

* **Management Trainee**
* Received Top Five Employee Sales Comparison Award
  + Led Management Trainees in the region for overall sales
* Received Top Five Overall Protection Sales Award
* Developed expertise in customer service; consistently diffused and navigated difficult situations
  + Secured, managed multiple accounts, including body shops, insurance agencies and schools
  + Established excellent client rapport and fostered relationships for return customers
  + Organized payment extensions from body shops and insurance carriers
* Coordinated logistics (e.g., picked up customers and vehicles)
  + Rented 30+ cars daily while at Home City location, and more than 200 cars daily while at Hobby Airport
  + Planned pick-up schedule to maximize efficiency of each trip
  + Prepared in advance to ensure customers received correct vehicle for specialty reservations

**Swirll Frozen Yogurt Store** – Houston, Texas August 2012 – October 2012

* **Assistant Manager**
* Performed instrumental role in establishing new location
* Conducted nightly closing procedures, including accounting for daily cash intake, organizing requisite deposits and preparing store for following day
* Created weekly schedule and managed 15 employees

**Education**

**Bootcamp Certificate:** University of Texas, Austin, TX

A 24-week intensive program focused on gaining technical programming skills in HTML5, CSS3, Javascript, JQuery, Bootstrap, Firebase, Node Js, MySQL, MongoDB, Express, Handelbars.js & ReactJS.

**Degree:** Georgia Institute of Technology, Atlanta, GA August 2008 – August 2012

Received a Bachelors of Science in History, Technology, & Society.