**Nicholas Hoefle**

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**Education**

Bachelor of Science, Economics ***May 2015***

University of Missouri-St. Louis

Web Development Programming Course ***May 2022 – January 2023***

The LaunchCode Foundation

**Work History**

Freelance Legal Services

*Hoefle Enterprises LLC – St. Louis, MO* ***May 2022 - Present***

● Legal bookkeeping (QuickBooks, TimeSolv timekeeping, and bank account reconciliation)

● Paralegal tasks (e-filing, online research, medical records summaries, FOIA requests, and drafting

subpoenas, pleadings, and records authorizations)

Office Manager / Billing Clerk

*Boggs, Avellino, Lach & Boggs, LLC Law Firm – Olivette, MO* ***September 2020 – May 2022***

● Scheduled and participated in dozens of interviews for a variety of roles. Participated in post-interview

debriefs with management and onboarded new hires

● Assisted with IT tasks (MS Office 365 administration and Active Directory, server backups/updates, building

RFID system, and maintained dictation/transcription software, peripherals, copiers, and printers)

Office Manager / Paralegal

*Tonkin & Mondl, L.C. and Mondl Law Firm LLC – St. Louis, MO* ***May 2015 – April 2021***

● Handled accounts receivable, accounts payable, and payroll. Assisted CPA with year-end tax return

● Implemented the firm’s first health insurance plan and HSA

**Skills**

● Java, Spring Boot framework, MVC, Hibernate ORM, and IntelliJ IDE

● JavaScript, Angular, React and Visual Studio Code IDE

● Web application deployment with Vultr cloud servers and Linux Ubuntu OS

● HTML5/CSS/Tailwind CSS/Bootstrap

● MySQL

● GitHub, Trello, and Agile development principles

● In progress: GraphQL, Ruby

**Projects**

● Collector’s Corner Spring Boot + MySQL web application where users build and share collections of their

favorite films, books, and board games. Developed as a LaunchCode capstone project with the guidance of

an experienced Scrum Master. Implements *TheMovieDB, Google Books, and Board Game Atlas* APIs for

search, browse and filter functionality.

● FreezeoutBand.com Spring Boot + MySQL band web application deployed on an Ubuntu cloud instance.

Contains a public-facing Listen page with audio tracks, Gig page, and Photos page. Administrator portal

contains CRUD functionality for audio, photos, sheet music, bandmember notes, and practice material.