



SERVICE AGREEMENT

Between:

Mathenge Inc. ("Service Provider")

and

Sweeven Café ("Client")

Date: 02/09/2025

1. Scope of Services

Mathenge Inc. agrees to provide the following services under the package "**Standard Website Pack**":

- **Digital Café Menu** (branded, mobile-friendly)
- **Printable PDF menu** for in-store use
- **QR code** for easy customer access
- **Basic Google Business Profile setup**
- **Simple training** on updating menu items
- **Mini-website** (1–2 pages) with café info + digital menu
- **Google Maps & location integration**
- **Contact form / enquiry system**
- **Social media integration** (Instagram / Facebook links)
- **2 weeks of post-launch support**

2. Client Responsibilities

- Provide all text content and photos required for the website and menu within the agreed timeline.
- Domain purchase is the Client's responsibility. Mathenge Inc. will assist in handling the process but will not incur domain costs.

3. Fees and Payment

- **Total Fee:** KES 20,000
- **Deposit:** 50% (KES 10,000) payable before commencement of work
- **Balance:** 50% (KES 10,000) payable immediately upon completion and delivery of the project.



- Payments shall be made via:
 - **Paybill:** 714777
 - **Account Number:** 0114744256

4. Timeline & Delivery

- Project delivery within **14 days**, provided the Client supplies all required text and photo materials on time.
- Delays in supplying materials may extend the delivery timeline.

5. Ownership & Rights

- Upon full payment, the Client will own the website, digital menu, and related deliverables.
- Mathenge Inc. retains the right to showcase the project in its portfolio.

6. Support

- Mathenge Inc. will provide **2 weeks of post-launch support** for troubleshooting and minor adjustments.
- Any additional updates or changes beyond this period will be billed separately.

7. Termination

- If the Client cancels the project after work has started, the deposit is non-refundable.
- If Mathenge Inc. fails to deliver the agreed services without valid reason, the deposit will be refunded.

8. Agreement

By signing below, both parties agree to the terms outlined in this Service Agreement.

Client: _____

Date: _____

Service Provider (Mathenge Inc.): _____

Date: _____