

## P45 Part 1A Details of employee leaving work

Copy for employee

1	Employer PAYE reference Office number Reference number	5	Student Loan deductions
	126 / U100		Student Loan deductions to continue
F-14		6	Tax Code at leaving date
2	Employee's National Insurance number		810L
	SK 40 28 83 D		If week 1 or month 1 applies, enter 'X' in the box below.
3	Title - enter MR, MRS, MISS, MS or other title		Week 1/Month 1
	DR	7	Last entries on P11 Deductions Working Sheet.
	Surname or family name		Complete only if Tax Code is cumulative. If there is an 'X' at box 6 there will be no entries here.
	MOECKEL		
	First or given name(s)		Week number Month number 03
	NICKOLAS BARRY		Total pay to date  Gesamteinkommen von 5. April bis 15. Juni
4	Leaving date DD MM YYYY		€ 6854.38
	15 06 2012		Total tax to date
			£ 965.40 P
8	This employment pay and tax. If no entry here, the amounts are those shown at box 7.	12	Employee's private address
	Total pay in this employment		55 Broadway, Granchester, CAMBRIDGE
	£		
	Total tax in this employment		
	£		Postcode
9	Works number/Payroll number and Department or branch		CB3 9NQ
	(if any)	13	I certify that the details entered in items 1 to 11 on
	30006548		this form are correct. Employer name and address
			University of Cambridge
			Greenwich House, Madingley Rise,
10	Gender. Enter 'X' in the appropriate box		Madingley Road, CAMBRIDGE
	Male X Female		
11	Date of birth DD MM YYYY		Postcode
tunummen	11 01 1980		CB3 1TX
			Date DD MM YYYY
			19 06 2012

## To the employee

The P45 is in three parts. Please keep this part (Part 1A) safe. Copies are not available. You might need the information in Part 1A to fill in a Tax Return if you are sent one.

Please read the notes in Part 2 that accompany Part 1A. The notes give some important information about what you should do next and what you should do with Parts 2 and 3 of this form.

Tax credits

Tax credits are flexible. They adapt to changes in your life, such as leaving a job. If you need to let us know about a change in your income, phone **0845 300 3900**.

## To the new employer

If your new employee gives you this Part 1A, please return it to them. Deal with Parts 2 and 3 as normal.