

PERSONAL INFORMATION

Florência Sofia Barros Borges

Sex Female | Date of birth 11/09/1988 | Nationality Portuguese

WORK EXPERIENCE

5/12/2019- Interpreting at the 3rd forum about Mental Health in the Workplace organized by Universidade Católica Portuguesa (UCP) of Porto
27/11/2019- Interpreting at the Boosting Innovation(s) Seminar at the Almeida Garret Library, Porto
7 and 8/11/2019- Interpreting at The XVII International Congress of Accounting and Auditing (CICA), organized by the Porto Accounting and Business School (ISCAP)
2019- Internship at the House-Museum Abel Salazar (160 hours)
2010/2016- Secretary of the family owned company ANTÓNIO MORAIS DA SILVA & BORGES, LDA
2004/2010- Waitress in the family owned company ANTÓNIO MORAIS DA SILVA & BORGES, LDA

EDUCATION AND TRAINING

2019- Master's degree in Specialized Translation and Interpreting
The Porto Accounting and Business School, Porto (Portugal)
8/07/2019 a 26/07/2019- English Course- STEP Program Science, Technology and Engineering at the University of Washington, Seattle United States of America
2019- Internship at the House-Museum Abel Salazar (160 hours)
2016/2019- Bachelor's degree in Administrative Assistance and Translation
The Porto Accounting and Business School, Porto (Portugal)
12/22/2018 a 12/28/2018- Mobility of Youth Workers Erasmus+ Youth Pass
2006/2010- Bachelor's degree in Law
Faculty of Law of the University of Porto, Portugal (unfinished)
2003/2006- High School Augusto Gomes- Languages and Humanities

PERSONAL SKILLS

Mother tongue(s) Portuguese

Other Languages

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken Production	
English	C2	C2	C1	C1	C1
Spanish	B1	C1	B1	B1	B1
French	A2	A2	A1	A1	A1
German	A1	A1	A1	A1	A1

Communication skills

- Good communication skills acquired by dealing with customers, suppliers and the general public when working at the family owned business ANTÓNIO MORAIS DA SILVA & BORGES, LDA.
- Good communication skills acquired through the process of creating student associations.
- Good communication skills acquired through the participation and organization of school and academic events.

- Organisational / managerial skills**
- Good organization skills acquired through the process of creating student associations and by acting as it's secretary.
 - Good organization skills acquired through the organization of conferences and academic activities.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Independent user	Independent user	Basic user	Independent user	Independent user

Driving licence

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ADDITIONAL INFORMATION

- Founding member of the student association "Juris FDUP Junior"
<https://iurisfdupjunior.com/>