



NICOLE GAIDA

Accountant

CONTACT

+48 662 361 313

nikoletta20026@gmail.com

Warsaw

EDUCATION

University of Warsaw

Bachelor's Degree: Financial
Management and Accounting.
2021 - 2024

Association of Accountants in Poland

Course for Independent Accountant.
2021-2022

SKILLS

- Proficiency in SAP
- Microsoft Excel
- Good work organization
- Ease in establishing contacts
- Independence
- Teamwork skills

LANGUAGES

English
Polish

ABOUT ME

I am an ambitious and determined specialist in the field of accounting, who has consistently developed skills in both financial and management accounting from the very beginning of my career. My goal is to continuously improve my qualifications and gain experience to bring value to the team I work with.

EXPERIENCE

Junior Financial Analyst

Develey Polska Sp. z o.o. (Warszawa).

02.2024 - obecnie

My responsibilities included monitoring and analyzing sales performance, managing and reporting inventory, conducting inventory reconciliation and analysis, reviewing the company's liabilities and receivables, and performing ad hoc financial analyses.

Junior AP Accountant

Esselte Polska Sp. z o.o.

04.2022 - 12.2023

I was responsible for the comprehensive handling of supplier invoices, including their verification for accuracy, compliance with contracts and legal regulations, as well as full management of the accounting process from receipt to final posting in the SAP system. Additionally, I handled the entry and monitoring of payments. I maintained ongoing communication with suppliers, resolved issues related to invoices and payments, and actively participated in the month-end closing process, including account reconciliations through the Blackline system.

Junior Accountant

Atman Sp. z o.o. (Warszawa)

10.2021 - 03.2022

I posted cost invoices and bank statements, ensuring compliance with regulations. I also maintained contact with suppliers, ensuring timely resolution of any issues.

MORE ABOUT ME...

on my website