

# NICOLE SILVERTHORN

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<b>Objective</b>	To be employed in a full time position that will enable me to utilize the abilities I have acquired to their greatest potential.
<b>Skills and Strengths</b>	<ul style="list-style-type: none"><li>• Hardworking, conscientious, reliable, team player</li><li>• Customer service, leadership skills, factory environment experience</li><li>• Highly organized with excessive attention to detail</li><li>• Skilled in many aspects of software/game/web design and development with proficiency in numerous development environments, programs, platforms, and software languages</li></ul>
<b>Employment Experience</b>	<p>Agropur Dairy Cooperative - <b><i>Production Associate</i></b> Aug. 2018 - Present</p> <ul style="list-style-type: none"><li>• Work on production and packaging assembly lines at proper stations</li><li>• Experience as Process Lead with AOS / continuous improvement program involving full set up and execution of the program, extensive use of Excel, data collecting and file sharing, also solving line specific problems and coaching associates on solutions, as well as presentations to corporate and running meetings with coworkers</li><li>• Handle raw cheese and ingredients, weigh or open products, package and properly box finished products, regular housekeeping practices</li><li>• Visually inspect finished goods for quality and packages for appearance and integrity while working at a fast pace</li><li>• Adhere to GMP's, health and safety procedures, and all Agropur requirements, including new Covid safety measures, consistently</li></ul> <p>The JobShoppe Employment Agency Mar. 2018 - July 2018 Dr. Oetker - <b><i>Production Associate</i></b></p> <ul style="list-style-type: none"><li>• Worked on assembly line at proper station in Topping department</li><li>• Observed proper hygienic and cleaning policies at all times</li><li>• Helped/trained other employees at stations when required</li><li>• Helped in the back opening boxes and prepping for the lines as well as in the Bakery and Packaging departments</li></ul> <p>Auto-Obsessions (Website/Video Game) - <b><i>Volunteer</i></b> Mar. 2015 - Oct. 2015</p> <ul style="list-style-type: none"><li>• Helped with the artwork in Photoshop and some coding logic</li><li>• Tested live website for any bugs/functionality issues</li><li>• Introduced to some basic PHP and databases</li><li>• Began work on a small Android game as project lead</li></ul>

Sky Orchard Studios Inc. - ***Intern*** Oct. 2014 - Jan. 2015

- Completion of a mini-game for a larger app using GameMaker Studio
- Set up new apps on Google Play Store and iOS Connect/iTunes Store, as well as in-app-purchases and Google analytics
- Handled spreadsheets, JSON files, updated and organized online files
- Dealt with Atlassian Source Tree and BitBucket repositories

Metro Ontario Inc. - ***Cake Decorator/Bakery Clerk*** Mar. 2007 - Mar. 2012

- 2 years prior experience as cashier and in grocery department (customer service and shelf stocking experience)
- 2+ years' experience packaging/production in the bakery as well as closing duties and early morning bake
- Cake decorator - maintained counters, served customers, ordered various inventory when needed, assembled and decorated specialty cake orders as well as all showcase and counter cakes and desserts

Key Contact - ***Mail Sorter*** Aug. 2004 - Nov. 2004

- Sorted mail off conveyor belts according to order numbers into bundles and proper bins and onto pallets
- Loaded machines while in operation when needed
- Wrapped full pallets and moved with pump trucks
- Strapped bundles, checking weights, various small orders

WIS International - ***Inventory Clerk*** Dec. 2003 - Feb. 2007

- Inventory control for various types of companies
- Collected and entered data and/or quantities of various stock/data entry
- Skilled at using bar code scanning terminals, which involved high proficiency in alphanumeric keying

## Education

TriOS College Apr. 2013 - Jan. 2015

- **Video Game Design and Development + Internship**
- Diploma with Distinction

Fanshawe College April 2009

- **GED/High School Equivalency**
- Certificate/Diploma obtained

Lord Dorchester Secondary School 2000 - 2003

**References available upon request.**