

The Sandwich Project

Meeting Agenda

Meeting Date: Sunday, September 7, 2025

Generated: 9/7/2025

AGENDA ITEMS

1. Whole Foods Grant

Owner: Christine Cooper Nowicki

Discussion Points:

Need to get out Amazon Wishlist's for both TSP and TSP Athens. Pushing to support TSP Athens launch

Active Tasks:

- Follow up on: Whole Foods Grant (P)

Meeting Discussion Notes: Need to get out Amazon Wishlist's for both TSP and TSP Athens. Pushing to support TSP Athens launch

2. Corporate initiative

Owner: Juliet Eden

Support: Christine Cooper Nowicki, Marcy Louza

3. 1099 Driver

Owner: Marcy Louza

Support: Christine Cooper Nowicki, Vicki Tropauer

Discussion Points:

Ask Vicki where we are

Active Tasks:

- Follow up on: 1099 Driver (P)

Meeting Discussion Notes: Ask Vicki where we are

4. Getting identified partners to add TSP to website/social media

Owner: Christine Cooper Nowicki

Support: Stephanie Luis, Vicki Tropauer, Kimberly Ross, Juliet Eden, Lisa Hiles, Miriam Falaki

Discussion Points:

Gotten a lot of good feedback and support on this. Quick update from group. Next task is to get support on Social Media

Active Tasks:

- Follow up on: Getting identified partners to add TSP to website/social media (P)

Meeting Discussion Notes: Gotten a lot of good feedback and support on this. Quick update from group. Next task is to get support on Social Media

5. Updateing TSP website

Owner: Marcy Louza

Support: Catchafire, Katie (Main) Long, James Satterfield

Discussion Points:

Working on identifying a candidate on Catchafire to do an overhall. Currently making ad hoc changes

Active Tasks:

- Follow up on: Updateing TSP website (P)

Meeting Discussion Notes: Working on identifying a candidate on Catchafire to do an overhall. Currently making ad hoc changes

6. Creating materials to post in networks

Owner: Christine Cooper Nowicki

Support: Karen Cohen, Marni Bekerman

Discussion Points:

Focus on Amazon Wishlists for this week and supporting TSP Athens/UGA kickoff. Will send out visual and text for people to share

Active Tasks:

- Follow up on: Creating materials to post in networks (P)

Meeting Discussion Notes: Focus on Amazon Wishlists for this week and supporting TSP Athens/UGA kickoff. Will send out visual and text for people to share

7. DHL

Owner: Christine Cooper Nowicki

Support: Katie (Admin) Long, Marcy Louza, Stephanie Luis, Vicki Tropauer, Kimberly Ross, Jordan Glick, Julie Eden

Discussion Points:

Going really great. On break for two weeks

Active Tasks:

- Follow up on: DHL (P)

Meeting Discussion Notes: Going really great. On break for two weeks

8. In-town group sandwich form

Owner: Christine Cooper Nowicki

Support: Jordan Glick, Laura Baldwin

Discussion Points:

Piloted last week. Any feedback from Jordan?

Active Tasks:

- Follow up on: In-town group sandwich form (P)

Meeting Discussion Notes: Piloted last week. Any feedback from Jordan?

9. Rolling out App and meeting with Katie

Owner: Katie Long

Support: Christine Cooper Nowicki, Marcy Louza

Discussion Points:

Met with all group members so far. Great feedback. Continue to come to me with issues/questions/feature requests.

Decisions Needed:

Christine needs to get Kristina scheduled for this week.

Active Tasks:

- Action item: Rolling out App and meeting with Katie (P)
Meeting Decisions to Implement: Christine needs to get Kristina scheduled for this week.
- Follow up on: Rolling out App and meeting with Katie (P)
Meeting Discussion Notes: Met with all group members so far. Great feedback. Continue to come to me with issues/questions/feature requests.

10. Zero Waste grant app

Owner: Christine Cooper Nowicki

11. Cox Grant App

Owner: Christine Cooper Nowicki

12. Volunteer recruitment for events and drivers

Owner: Kimberly Ross

13. Board Diversity

Owner: Marcy Louza

Support: Miriam Falaki

Discussion Points:

Update from Miriam

Active Tasks:

- Follow up on: Board Diversity (P)
Meeting Discussion Notes: Update from Miriam

14. Alloy

Owner: Christine Cooper Nowicki

Discussion Points:

Getting narratives this week and discussing possibility of hiring Alloy for a few months

Active Tasks:

- Look at slides
Assigned to: Victor Kolyada
- Provide Alloy with all background documents
Assigned to: Christine Cooper Nowicki

15. Catchafire Video Creation

Owner: Marcy Louza

Discussion Points:

Christine and Marcy need to review the script and provide feedback by 9/5

Active Tasks:

- Follow up on: Catchafire Video Creation (P)
Meeting Discussion Notes: Christine and Marcy need to review the script and provide feedback by 9/5

16. Sandwich Project Platform Website

Owner: Katie Long, Katie (Admin) Long

Discussion Points:

Updates from Katie

Active Tasks:

- Get recipient agreement and driver agreement hosted on the website

Assigned to: Katie (Main) Long

