

# MEETING AGENDA & NOTES

## TSP Leadership Meeting

April 8, 2024; 8 pm

### Attendees:

- Elaine Strauss
- Laura Baldwin
- Nancy
- Stephanie
- Angie
- Chet
- Laura Baldwin
- Angie Brandenburg
- Jordan
- Marcela
- Catherine
- Karen Cohen
- Lisa Hiles
- Julie Bastek
- Christine Nowicki

### 1. New Hosts

- a. Cynthia Potts (SW Atlanta) and Raina Nash (College Park)
- b. Both are new to FB and may need support to broaden social media presence
- c. Get the new hosts on Groupme

### 2. Fridge cooling – Coolers - Overfilled Fridges

- a. When refrigerators are overfilled – take out PBJ and take out; or use neighbor fridge for overflow
- b. After big events – challenging to place those sandwiches after big group events
- c. Possibly a third big fridge

### 3. Van Use

- a. Using the van for big events
- b. Need a generator to keep van cold when not
- c. Vicki's husband working on the cold storage
- d. Solar panels for van?
- e. Using the van more
- f. Send Chet your license so you can get on insurance for driving the van – if you're willing to drive the van
- g. Van is currently in Roswell. If you use the van for a big event – you have to divide the van into multiple events
- h. If driving the sandwiches quite a long ways
- i. If you need the van – check with Stephanie -
- j. Vans will also deliver them to houses and recipients

### 4. We have a new driver

### 5. Garage and Fridge Cleanliness

- a. On Wednesdays if your dog is outside/invisible fence – if you can avoid keeping pets outside
- b. Garage wasn't clean and items were in the lawn
- c. Try to keep everything clean → send out to all the hosts

### 6. Grants/Finances

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- a. Credit through uber/lyft, etc credit/grant from them
- 7. Group events
  - a. How do we know what recipients accept on “off days”?
  - b. Henry can accept/pick up
  - c. Contact Marcy and Stephanie – there are some key locations for “off-day” acceptances
  - d. \*\*Contact **Jordan** if you are working on a school group sandwich making event\*\*
  - e. Need more volunteers for group events – need more help for group events.
  - f. Routine group event availability – “general availability” – google doc for survey of availability
  - g. Sign on refrigerators – Christine will create a sign on Canva to put on refrigerators
- 8. Numbers: once we’ve delivered on Thursday and we’ve reported/turned in numbers – we move the next acceptances to the next count
- 9. Christine Nowicki – congratulations on your upcoming baby due in May!
- 10. Communication
  - a. Send weekly reminder/ update of upcoming events
  - b. Send monthly reminder for TSP monthly meeting the week before
  - c. Need routine people to help with communication for the hosts