

Grammar: -selves / each other / one another

A

1. How long have you and Bill known **each other**?
2. If people work too hard, they can make **themselves** ill.
3. I need you and you need me. We need **each other**.
4. In Britain friends often give **each other** greetings cards at Christmas.
5. Some people are very selfish. They only think of **themselves**.
6. Nora and I don't see **each other** very often these days.
7. We couldn't get back onto the house. We had locked **ourselves** out.
8. They've had an argument. They're not speaking to **each other** at the moment.
9. We'd never met before, so we introduced **ourselves** to **each other**.
10. They looked at **each other** and it was love at first sight.

B

1. People can e-mail **each other** drafts of documents, comment on them, and e-mail them back.
2. Even television networks are having to reinvent **themselves** and come up with new revenue streams.
3. Second Life is a virtual world launched in 2003 in which its users, called "residents," can interact with **each other** through virtual representations of **themselves**, called "avatars."
4. Part of the problem is that the Border Gateway Protocol, which Internet service providers use BGP to inform **each other** which IP address goes where, is not robust.
5. These organizations need to educate **themselves** about the strengths and weaknesses of services provided by different technology vendors.

Word Family: "apply"

1. The platform was in development for a year, Zamani said, and is meant to be scalable and _____ to any category.
a) applicant **b) applicable** c) Applied d) Apply
2. For example, an _____ might be presented with a series of e-mails, a report and a schedule and be asked to develop a management presentation based on the information.
a) applying b) applicator c) application **d) applicant**
3. More people are going online to _____ for jobs and access government services -- a trend accelerated by the recession, the advocates say.
a) applicant b) application c) applying **d) apply**
4. The licensing also _____ to business users with existing licenses. Those existing licenses can be used without any additional fees.
a) application b) applicator **c) applies** d) applying
5. European Union started legal action against Britain on Tuesday for not _____ EU data privacy rules that would restrict an Internet advertising tracker called "Phorm" from watching how users surf the Web.
a) applied b) apply c) applies **d) applying**
6. This technique can also be _____ to Point of Sale (POS) systems to enable end-to-end protection from the moment the cardholder data is captured.
a) applies b) applying c) apply **d) applied**
7. If only you had a little extra screen -- like a digital kid brother -- that could show an auxiliary program like a Twitter _____.
a) application b) applied c) applying d) applicator

Punctuation: Capital Letters

1. Thank you for your questions, which I will do my best to answer.
2. I crossed the Golden Gate Bridge.
3. A lot of American companies have European subsidiaries.
4. Looking broadly at internet security, online gaming-related threats are still a small minority on the Internet.
5. The room had french windows which opened up on to a lush green lawn.
6. Rubella infection, also known as German measles, may begin with 1 or 2 days of mild fever and swollen glands.
7. I know Granny's secret: "tea tastes better from a china cup." and it's true!
8. One of the most famous kings in English history is undoubtedly King Henry VIII.
9. Dear Mr Smith,
After talking to you today on the phone, ...
10. Most children love french fries but can't stand brussels sprouts.
11. The conference starts next Monday.
12. I love the weather in the fall, especially in October.
13. The Fall semester is always busy.
14. I prefer the Easter holidays to the Christmas season.
15. I am looking for an assistant who can: type, organise conferences, speak Spanish.
16. I need someone who is:
 - (a) well-organised
 - (b) trustworthy
 - (c) flexible
17. The new assistant will have to possess:
 - Organisational skills
 - Discretion
 - Flexibility
18. MySQL has become the standard database for the Web site, and open languages like PHP, Ruby and Java dominate the infrastructure.
19. For example, Web browser tools that give users alerts about unsafe Web sites will not protect against P2P threats.
20. My friend lives in South Carolina.
21. Jim's house is two miles north of Otterbein.
22. The Psychedelic Sixties were pretty groovy baby!
23. Best regards,
24. (book) How to Win Friends and Influence your Neighbours
25. In early texts, Vishnu is not included as one of the original seven solar Gods (Adityas), but in later texts he is mentioned as leading them.
26. Have you spoken to Vice Principal Smithers yet?
27. Peter Smith was elected mayor in 1995.
28. The last time I talked to Peter he said, "Study hard and get to bed early!"
29. I went to the Tomato Growers Conference in Salinas last weekend.
30. The Neighbourhood Players are presenting a musical next week.
31. I love Jane Smiley's writing: Her book, A Thousand Acres, was beautiful. Also, Moo was clever.