Notes ANSWERS

## Vocabulary

A Which expressions in the report mean the following?

<sup>\*</sup>The verbs in the definition are given in the infinitive form.

bucks the trend	- to differ in opinion to most others; to be an exception to the rule
credit goes to	- recognition/glory/acknowledgment
cutting back on	- to reduce
downturns	- decrease (n.)
in droves	- in great numbers
never mind	- do not worry or be troubled; to be of no concern
Plus	- more than
ride out	- to sustain or endure successfully

<sup>\*</sup>nevermind = tant pis

B Put the words or expressions in the correct sentence.

never mind cutting back on bucks the trend in droves credit goes ride out downturns

- 1. According to reports, many dot-com companies are cutting back on Internet consulting.
- Never mind that Cisco is already the fastest-growing company ever listed on Nasdaq. That was only the first act.
- I'll admit that I don't really like Java apps, but Jajuk bucks the trend of the previous Java apps I've used by managing to be both fast and stable.
- ${\bf 4.} \quad \text{The early 1980s and the early part of this decade were also marked by economic } {\bf downturns}.$
- 5. I'd read that article 17 years before I wrote about links using computers and honestly do not remember if I took the idea from Bush deliberately or only went back to his article later. But the **credit goes** to him for inventing the idea certainly.
- In the late '90s, AOL looked like one of the strongest businesses ever created. Margins were high, capital
  expenditures were down, and subscribers were signing up in droves. You were the Internet's kingmaker.
- 7. If Palm wants to retain its position as the top-selling PDA in the market, Kim said, it will need to ride out the rough times and come out with a new line of products -- products other than PDAs.

Commentaire [UW1]: Noun Warwick, Earl of Warwick, Richard Neville, Kingmaker (English statesman; during the War of the Roses he fought first for the house of York and secured the throne for Edward IV and then changed sides to fight for the house of Lancaster and secured the throne for Henry VI (1428-1471))

kingmaker (an important person who can bring leaders to power through the exercise of political influence) "the Earl of Warwick was the first kingmaker"

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## Grammar: like / as

• Like meaning 'similar to', 'the same as'. You cannot use as in this way:

What a beautiful house! It's <u>like</u> a palace. (not as a palace)

'What does Sandra do?' 'She's a teacher, like me.' (not as me)

Be careful! The floor has been polished. It's <u>like</u> walking on ice. (not as walking)

In these sentences, *like* is a <u>preposition</u>. So it is followed by a <u>noun</u> (*like a palace*), a <u>pronoun</u> (*like me*) or -ing (*like walking*).

• You can also say '... like (somebody/something) doing something':

'What's that noise?' 'It sounds like a baby crying.'

• Sometimes like means "for example":

Some sports, <u>like</u> motor-racing, can be dangerous.

• You can also use **such as** (= for example):

Some sports, **<u>such as</u>** motor-racing, can be dangerous.

• As meaning 'in the same way as', or 'in the same condition as'. We use as before subject + verb:

I didn't move anything. I left everything <u>as</u> it was.

You should have done it <u>as</u> I showed you.

• Note: like is also possible in informal spoken English:

I left everything <u>like</u> it was.

• Compare as and like:

You should have done it <u>as</u> I showed you. (or like I showed you) You should have done it <u>like</u> this. (not as this)

• We say as usual / as always:

You're late <u>as usual</u>.

As always, Nick was the first to complain.

• Sometimes as (+subject + verb) has other meanings. For example, after do:

You can do as you like. (= do what you like)

They did <u>as they promised</u>. (= They did what they promised.)

• We also say as you know / as I said / as she expected / as I thought etc. :

<u>As you know</u>, it's Emma's birthday next week. (= you know this already)

Andy failed his driving rest, <u>as he expected</u>. (= he expected this before)

• Like is not usual in these expressions, except with say (like I said):

<u>As I said</u> yesterday, I'm sure we can solve the problem. or <u>Like I said</u> yesterday ...

As can also be a preposition, but the meaning is different from like. Compare:

Sue Casey is the manager of a company. As the manager, she has to make many important decisions.

(As the manager = in her position as the manager.)

Mary Stone is the assistant manager. Like the manager (Sue Casey), she also has to make important decisions.

(Like the manager = similar to the manager)

• **As** (preposition) = in the position of, in the form of etc.

A few years ago I worked <u>as a taxi driver</u>. (not like a taxi driver) We haven't got a car, so we use the garage <u>as a workshop</u>.

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## **Business Culture: Gender Neutral English**

'they/them' are used in modern English to avoid saying he or she, him or her. Look at these sentences:

- 1. Someone has left his umbrella.
- 2. Someone has left his or her umbrella.
- 3. Someone has left their umbrella.
- The first is the traditional way, but it doesn't allow for women.
- The second is all-inclusive, but it is wordy.
- The third is also all-inclusive, but it stands open to criticism that singular and plural are mis-matched.

\*Cf. full explanation at end of chapter.

# Grammar: this / that / these / those

here		there	
Sing.	this	that	
Pl. these		those	
	indicates that the object is:	indicates that the object is:	
	<ul> <li>physically close</li> </ul>	<ul> <li>physically far away</li> </ul>	
	<ul> <li>close in time</li> </ul>	<ul> <li>far away in time</li> </ul>	
	<ul> <li>psychologically/emotionally close</li> </ul>	<ul> <li>nsvchologically/emotionally far away</li> </ul>	

# **Grammar: Adverbs of Frequency**

Adverbs of Frequency answer the question "How often?" or "How frequently?" They tell us how often somebody does something. There are two kinds: adverbs of definite frequency and adverbs of indefinite

## equency

hardly ever

	· · ·		
	frequency.	Adverbs of	Indefinite Fred
•	Adverbs of indefinite frequency occur in the middle of the sentence. They occur:	100%	always
	After the auxiliary verb;		usually
	They can <u>always</u> work until six.		frequently
	2. Before any main verb;  They <u>usually</u> start at eight.		often
		50%	sometimes
	They are <u>never</u> on time.		occasionally
•	Occasionally, sometimes, often, frequently and usually can also go at the beginning or end of a sentence:		rarely
	Sometimes they come and stay with us.		seldom

**Sometimes** they come and stay with us.

I play tennis  $\underline{occasionally}$ .

Rarely and seldom can also go at the end of a sentence (often with "very"):

We see them rarely. John eats meat very <u>seldom</u>. 0% never

# **Common Adverbs of Definite Frequency**

once a month every other year twice a week

= occur at the beginning or at the end of a sentence.

# Despite Economy, Banner Year for Video Game Industry Notes ANSWERS

# **Phrasal Verbs**

CUT	RIDE	LOOK
cut across	ride off	look after
- go across a place rather than	- go away on a bike, horse, etc	- take care
around it to make the journey	ride on	look back
quicker	- depend on	- think about the past
- affect people of different groups,	ride out	look down on
classes, etc	- survive a difficult time	- have a low opinion of
cut back	ride up	look for
- reduce	- move higher on the body (of	- try to find
cut back on	clothes)	look forward to
- reduce expenditure		- wait for or anticipate something
cut down		pleasant
- consume less		look in
- shoot		- make a quick visit
- reduce a vertical thing to ground		look in on
level by cutting		- visit briefly to see if everything's
- cut something from a high		all right
position		look into
cut down on		- research, investigate
- reduce		look on
cut in		- watch something like a crime
- start functioning		without helping
- drive in front of another vehicle		look on as
without warning		- consider, regard
- interrupt		look out
- include someone in a deal that		- be careful
makes money		look over
- mix fat and flour until the		- inspect
combine		look round
cut it out		- inspect a house
- stop your unfair or unreasonable		look to
behaviour		
cut off		- expect, hope
- disconnect		look up
- isolate or make inaccessible		- consult a reference work
cut out		(dictionary, phonebook, etc.) for a
		specific piece of information.
- exclude		- improve
- when an engine or motor stops		- find, trace an old friend
- cut a picture or similar from a		look up to
magazine, etc		- respect
cut out on		look upon as
- let down, snub		- consider, regard
cut up		
- cut into smaller pieces		
- drive into a neighbouring lane,		
directly in front of another vehicle		
- upset		
- have a lot of small injuries		

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## **Business Culture: Gender Neutral English**

gender (references to males and females)

English does not have many problems of grammatical gender. Usually, people are he or she and things are
it. Note the following points.

#### animals, cars, ships and countries

 People sometimes call animals he or she, especially when they are thought of as having personality, intelligence or feelings. This is common with pets and domestic animals like cats, dogs and horses.

Once upon a time there was a rabbit called foe. He lived ...

Go and find the cat and put her out.

In these cases, who is often used instead of which.

She had an old dog who always slept in her bed.

 Some people use she for cars, motorbikes etc; sailors often use she for boats and ships (but most other people use it).

How's your new car? ~ Terrific. She's running beautifully.

The ship's struck a rock. She's sinking!

• We can use *she* for countries, but *it* is more common in modern English.

France has decided to increase its trade with Romania.

(OR ... her trade ... )

#### he or she

• Traditionally, English has used *he/him/his* when the sex of a person is not known, or in references that can apply to either men or women, especially in a formal style.

If a student is ill, he must send his medical certificate to the College office.

If I ever find the person who did that, I'll kill him.

• Many people now regard such usage as sexist and try to avoid it. He *or she, him or her* and *his or her* are common

If a student is ill, he or she must send a medical certificate ...

# unisex they

- In an informal style, we often use they to mean 'he or she', especially after indefinite words like somebody, anybody, nobody, person. This usage is sometimes considered 'incorrect', but it has been common in educated speech for centuries.
- They/ them/ their is often used to refer to a singular indefinite person. This is common after a person, anybody/one, somebody/one, nobody/one, whoever, each, every, either, neither and no. They has a plural verb in this case:

If a person doesn't want to go on living, **they** are often very difficult to help.

If <u>anybody</u> calls, take their name and ask <u>them</u> to call again later.

Somebody left their umbrella in the office. Would they please collect it?

Nobody was late, were they?

Whoever comes, tell them I'm not in.

Tell <u>each person</u> to help <u>themselves</u> to what <u>they</u> want.

Every individual thinks they're different from everybody else.

 This singular use of they/ them/ their is convenient when the person referred to could be either male or female (as in the examples above). He or she, him or her and his or her are clumsy, especially when repeated, and many people dislike the traditional use of he/ him/ his in this situation. However, they/them/their can also be used when the person's sex is known. Two examples from interviews:

I swear more when I'm talking to a boy, because I'm not afraid of shocking them.

No girl should have to wear school uniform, because it makes them look like a sack of potatoes.

• They/ them/ their is sometimes used for a definite person who is not identified.

I had a friend in Paris, and they had to go to hospital for a month.

## correctness

This use of they/them/their has existed for centuries, and is perfectly correct. It is most common in an informal style, but can also be found in formal written English. Here is an example from a British passport

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## application form:

Dual nationality: if  $\underline{\underline{the\ child}}$  possesses the nationality or citizenship of another country  $\underline{\underline{thev}}$  may lose this when  $\underline{\underline{thev}}$  get a British Passport.

#### actor and actress etc

A few jobs and positions have different words for men and women. Examples:

Man	Woman	Man	Woman
actor	actress	monk	nun
(bride)groom	bride	policeman	policewoman
duke	duchess	prince	princess
hero	heroine	steward	stewardess
host	hostess	waiter	waitress
manager	manageress	widower	widow

#### Note

A mayor can be a man or a woman; in Britain a mayoress is the wife of a male mayor.

Some words ending in -ess (e.g. authoress, poetess) have gone out of use (author and poet are now used
for both men and women). The same thing is happening to actress and manageress. Steward and
stewardess are being replaced by other terms such as flight attendant, and police officer is often used
instead of policeman/woman.

## words ending in -man

Some words ending in -man do not have a common feminine equivalent (e.g. chairman, fireman, spokesman). As many women dislike being called, for example, 'chairman' or 'spokesman', these words are now often avoided in references to women or in general references to people of either sex. In many cases, -person is now used instead of -man.

Alice has just been elected chairperson (or chair) of our committee.

A spokesperson said that the Minister does not intend to resign.

In some cases, new words ending in -woman (e.g. spokeswoman) are coming into use. But there is also a
move to choose words, even for men, which are not gender-marked (e.g. supervisor instead oi foreman;
ambulance staff instead of ambulance men, firefighter instead of fireman).

## man

Man and mankind have traditionally been used for the human race.

Why does man have more diseases than animals?

That's one small step for a man, one giant leap for mankind.

(Neil Armstrong, on stepping onto the moon)

Some people find this usage sexist, and prefer terms such as people, humanity or the human race. Note
also the common use of synthetic instead of man-made.

# titles

Ms (pronounced /mlz/ or /maz/) is often used instead of Mrs or Miss. Like Mr, it does not show whether
the person referred to is married or not.

# Note

Note the pronunciations of the titles Mr, Mrs and Ms (used before names):

Mr /,mrsta(r) Mrs /'mrsrz/ Ms /mrz/ or /maz/

Mr (= *Mister*) is not normally written in full, and the other two cannot be. Like *Mr*, *Ms* does not show whether somebody is married or not. It is often used, especially in writing, to talk about or address women when one does not know (or has no reason to say) whether they are married. Many women also choose to use Ms before their own names in preference to *Mrs* or *Miss*. *Ms* is a relatively new title: it has been in common use in Britain since the 1970s, and a little longer in the United States.

- Dr (= Doctor) is used as a title for medical and other doctors. Doctor can be used alone to talk to medical
  doctors whom one is consulting, but not usually in other cases.
  - Doctor, I've got this pain in my elbow.
- Professor does not mean 'teacher'; it is used only for heads of university departments and some other very senior university teachers.

Note that we do not normally combine two titles such as Prof Dr or Mrs Dr.