

< Sunday July 1, 2018 >	10:00 AM				11:00 AM				12:00 PM				1:00 PM				2:00 PM			
Suggested Staffing	1	1	2	2	2	2	3	3	3	3	3	2	2	3	3	2	1	1	1	1
Staff +/-	0	0	-1	-1	+1	+1	0	0	0	0	0	+1	+1	0	0	+2	0	0	0	0
<div><div></div><div>Unassigned Job</div><div>2 hrs   \$12</div></div>					<div><div>Server</div><div>11am - 1pm</div><div>2 hrs</div></div>															
<div><div></div><div>Christine Till Server   Bartender</div><div>4 hrs   \$20</div></div>	<div><div>Server</div><div>10am - 2pm</div><div>4 hrs</div></div>																			
<div><div></div><div>Joe Rogers Server</div><div>3 hrs   \$12</div></div>					<div><div>Server</div><div>11am - 2pm</div><div>3 hrs</div></div>															
<div><div></div><div>Teresa Watts Bartender</div><div>2 hrs   \$14</div></div>													<div><div>Bartender</div><div>1pm - 3pm</div><div>2 hrs</div></div>							
<div><div></div><div>Roy Weathers Server</div><div>0 hrs   \$0</div></div>																				

## Schedule Publish



Do you want to send alerts to all employees at this location that the schedule has been published?

Write announcement to **Employees** (optional)

**Alert Employees**

**Publish Without Alert**

## Conflict



**Employee** is <already scheduled for **Shift**/unavailable> from **Time** - **Time** during this shift. Do you want to split the shift, or keep the shift as-is and unassign the shift?

**Split Shift**

**Unassign Shift**

**4** schedule  
change requests

**2** shift trade  
requests

**3** shift drop  
requests

**View All Requests**

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# Shift



Employee: Unassigned

Job: Server

Responsibility:

Date: 07/01/18

Time: 11am - 1pm

Hours: 2 hrs

**Edit**

**Split**

**Duplicate**

**Delete**

# Shift

Unpublish



Employee: Unassigned

Job: Server

Responsibility:

Date: 07/01/18

Time: 11am - 1pm

Hours: 2 hrs

Requested By:

1. Employee 1 (35/40 hrs)

Assign

2. Employee 2 (32/40 hrs)

Assign

3. Employee 3 (28/40 hrs)

Assign

## Assign Shift



Do you want to send alerts to all employees who have requested this shift that it has been assigned to **Employee?**

**Alert Employees**

**Assign Without Alert**



# Shift

Unpublish



Employee: Unassigned

Job:

Responsibility:

Date:

Time:

Hours:

Requested By:

1. Employee 1 (35/40 hrs)
2. Employee 2 (32/40 hrs)
3. Employee 3 (28/40 hrs)

Assign

Cancel

Store 1

BlankSmart SchedulePrior Week

WeekDay

! Manager Queue

Publish Schedule

+ New Shift

Last Publish Date: 6/28/18

<div>&lt; Week of July 1, 2018 &gt;</div>	Sunday July 1	Monday July 2	Tuesday July 3	Wednesday July 4	Thursday July 5	Friday July 6	Saturday July 7
Forecasted Sales	\$1,200	\$500	\$650	\$450	\$600	\$1,350	\$1,940
Labor	\$47   3.9%	\$72   14.4%	\$28   4.3%	\$48   10.7%	\$40   6.7%	\$76   5.6%	\$40   2.1%
<div><div></div><div>Unassigned Job</div><div>2 hrs   \$132</div></div>	<div>Server2 hrs</div>	<div>2 shifts7 hrs</div>		<div>3 shifts12 hrs</div>		<div>3 shifts12 hrs</div>	<div>Server2 hrs</div>
<div><div></div><div>Christine Till</div><div>Server   Bartender</div><div>16 hrs   \$64</div></div>	<div>Server4 hrs</div>	<div>Bartender4 hrs</div>	<div>Bartender4 hrs</div>			<div>Server4 hrs</div>	
<div><div></div><div>Joe Rogers</div><div>Server</div><div>19 hrs   \$57</div></div>	<div>Server3 hrs</div>		<div>Server4 hrs</div>		<div>Server4 hrs</div>	<div>Server4 hrs</div>	<div>Server4 hrs</div>
<div><div></div><div>Teresa Watts</div><div>Bartender</div><div>14 hrs   \$98</div></div>	<div>Bartender2 hrs</div>	<div>Bartender4 hrs</div>			<div>Bartender4 hrs</div>		<div>Bartender4 hrs</div>
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