

OASIS Standard Lifecycle & Timeframes

<TC> Inaugural Meeting
<date>

TC Process

- The lifecycle of an OASIS Standard is defined in the OASIS TC Process
 - <https://www.oasis-open.org/policies-guidelines/tc-process>
- Two categories of work product defined
 - Standards Track Work Product (work that can advance to OASIS Standard)
 - Non-Standards Track Work Product (non-normative works that support the Standard)

Work Product Stages

- Standards Track Work Products move through following stages
 1. Working draft (no official standing)
 2. Committee Specification Draft
 3. Committee Specification Public Review Draft
 4. Committee Specification
 - OASIS IPR obligations lock in at this point
 5. Candidate OASIS Standard
 6. OASIS Standard
 7. Approved Errata

Work Product Stages

- Non-Standards Track Work Products are non-normative – white papers, adoption collateral, etc.
- Non-Standards Track Work Products move through the following stages:
 1. Working draft (no official standing)
 2. Committee Note / Public Review Draft (optional)
 3. Committee Note

Timeframes

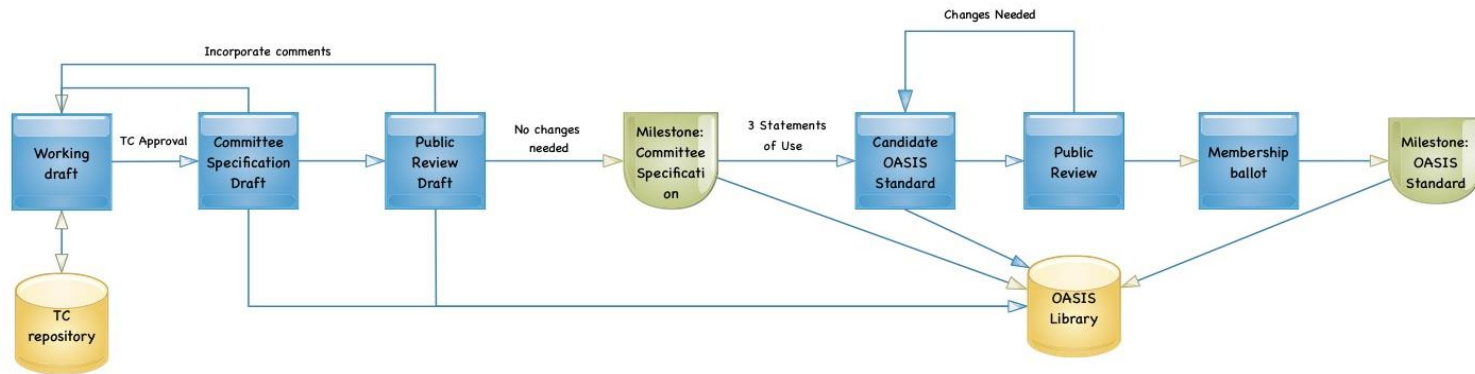
Step in the process	Typical timeframes
1. Drafting initial working draft	3 to 6 months. Largely in the hands of the TC
2. Publishing Committee Specification Draft (CSD)	2 to 3 weeks from TC vote to approve to publication
3. Releasing CSD for public review	Minimum 30 days for first public review, 15 days for subsequent. Note the cycle of CSD and public review may be done several times.
4. Incorporating feedback into CSD	2 weeks to several months. Depends on amount / complexity of feedback
5. Approving Committee Specification (CS)	7 days for Special Majority Vote of TC

Timeframes

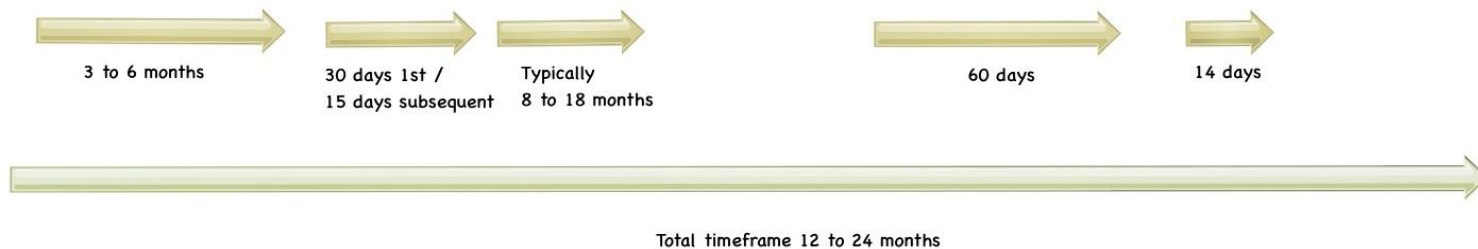
Step in the process	Typical timeframes
6. Implementation & Statements of Use	1 to 3 months depending on how much development has been proceeding in parallel. Minimum 3 Statements of Use of the CS required before going for OS
7. Candidate OASIS Standard (COS)	7 day Special Majority Vote, 2 to 3 weeks to publish COS followed by 60 day public review
3. OASIS Standard Vote	14 day vote by OASIS member organizations. 15% must vote in favor for approval
4. Publication & announcement of OASIS Standard (OS)	1 to 2 weeks

Graphic Lifecycle

Lifecycle of an OASIS Standard



Typical Timeframes



Making contributions

- TC members may contribute existing or new work to the TC for consideration in its work
 - TC is under no obligation to do anything with it
 - Contribution only gives OASIS *non-exclusive right* to use and republish. Full rights remain with the contributor
- Process is simple:
 - Load contribution to TC's document repository
 - Send email to the TC mailing list announcing the contribution and including a link to the uploaded file

Contacts with TC Admin

Activity	Timeframe	TCA Interactions
Working Draft	Up to TC	Request WD template
Approve Committee Spec / Note Draft	Up to TC	Request CSD/CND upload (optional)
Public Review	CSD: 30 days 1 st / 15 days subsequent CND: 15 days	Request public review
Approve Committee Specification / Note	After final public review	Request Special Majority ballot Upload & announce CS
Approve Candidate OASIS Standard	After Committee Specification	Request Special Majority ballot
Public review	60 days	Announce results
Membership vote	After public review	Launch membership ballot
OASIS Standard	After successful ballot	Upload & announce OS

TC Process Overview

Some other things to know:

- TCs run on Roberts Rules of Order, including its requirements for quorum
- To vote, you must maintain meeting attendance

TC Resources

- Already in place:
 - TC web site & collaboration tools (“Kavi”)
 - Public TC web pages
 - TC mailing list
 - Publicly archived
 - Only TC Members may post
 - Members and Observers are subscribed automatically
 - TC comment list (non-member feedback to TC)
 - Chair automatically subscribed – others must join

TC Resources

- Available at TC request:
 - A TC wiki
 - Only TC members may edit/public may view
 - JIRA issues management project
 - SVN version control

Questions?