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# **FAQ**

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# **Consortium Operations**

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#### 1. What does OASIS do?

OASIS is the Organization for the Advancement of Structured Information Standards, a not-for-profit, international consortium that drives the development, convergence and adoption of open standards for the global information society. OASIS promotes industry consensus and produces worldwide standards for security, Cloud computing, Internet of Things, the Smart Grid, content technologies, emergency management, eGovernment, and many other areas. OASIS open standards offer the potential to lower cost, stimulate innovation, grow global markets, and protect the right of free choice of technology.

## 2. Who are its members?

OASIS members broadly represent the marketplace of public and private sector technology leaders, users, and influencers. The consortium has more than 5,000 participants representing over 600 organizations and individual members in 100 countries. Members include

- users seeking to ensure their business requirements are met;
- government agencies wanting to minimize overlap of standards and reduce the risk in recommending new technology;
- software providers expanding their markets and marketshare by standards compliance and interoperability; and
- industry groups striving to coordinate domain efforts with foundational work.

See the list of organizational Members.

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#### 3. Which OASIS Standards are the most widely adopted?

OASIS members have developed more than 80 standards to date. The most widely adopted ones include AMQP, CAP, DITA, DocBook, ebXML (ISO 15000), EDXL, MQTT, OpenDocument Format (ISO 26300), OSLC, SAML, WS-Security, and XACML. See the complete list of OASIS Standards.

#### 4. Where is OASIS located?

OASIS is an international community creating standards for an international marketplace. With headquarters in Boston, OASIS staff are located in cities throughout the world including Amsterdam, Beijing, Geneva, and San Francisco. The consortium has active members on five continents.

### 5. How long has OASIS existed?

OASIS is one of the most established IT standards consortia in operation today. Founded in 1993 as 'SGML Open', the original mission was to advance interoperability among products that supported the Standard Generalized Markup Language (SGML), a precursor to the Extensible Markup Language (XML). In 1998, the organization's legal name was changed to 'OASIS Open' to reflect an expanded scope of technical work.

## 6. Does OASIS encourage open participation?

OASIS believes widespread adoption can only be achieved when all those affected by a standard participate in its creation. We offer a range of membership levels to support an inclusive, international, and balanced member base. We seek input from non-members as well-achives of OASIS Committee documents and mailing lists are publicly accessible, and regular public reviews of specifications are required by our TC Process.

#### 7. What are the IPR Policies of OASIS?

Each OASIS Technical Committee operates under one of four IPR modes as defined in the <u>OASIS IPR Policy</u>. The IPR mode, which specifies licensing requirements, is selected by the Committee members themselves. The vast majority of Technical Committees choose to work in either the Non-Assertion or Royalty-Free (RF) modes. The OASIS IPR Policy requires Technical Committee participants to disclose any patent claims they might have. It also requires all contributors to make some specific rights available to the public for the purposes of implementing approved specifications.

## 8. What makes OASIS different from other groups?

OASIS is distinguished by its transparent governance and operating procedures. Members themselves set the OASIS technical agenda, using a lightweight process expressly designed to promote industry consensus and unite disparate efforts. Completed work is ratified by open ballot. Governance is accountable and unrestricted. Officers of the OASIS Board of Directors are chosen by democratic election to serve two-year terms.

# 9. Does OASIS coordinate its work with related standards efforts?

OASIS is committed to liaising with organizations that develop standards or profiles related to our work. OASIS maintains formal liaison relationships with ISO, ISO/IEC JTC1, ITU, UN/ECE and their joint management group for global e-business standards, as well as with ANSI, CalConnect, the European ICTSB, Korean NIPA, NAESB, TM Forum, W3C, and many others. OASIS Standards have been submitted and approved as ISO and JTC1 International Standards and ITU and W3C Recommendations.

# Membership

- 1. Do you have to qualify to be an OASIS member?
- 2. Who needs to sign the Membership Agreement?
- 3. Which membership level is right for me?
- 4. Is there a special category of membership for small government agencies?
- 5. <u>How are associations and trade groups represented in OASIS?</u>
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- 8. When will my renewal payment be due?
- 9. What are the official contact roles members may hold within OASIS?
- 10. How does an organization become a Foundational Sponsor?

### 1. Do you have to qualify to be an OASIS member?

No. Any company, organization, or individual is eligible for membership.

#### 2. Who needs to sign the Membership Agreement?

A person with signature authority for your organization should sign the <u>Membership</u> <u>Agreement</u>, indicating acceptance of the <u>OASIS IPR Policy</u> and <u>Bylaws</u>. Self-employed or unemployed members may sign on their own behalf, provided they have not assigned ownership of their intellectual property to another party.

#### 3. Which membership level is right for me?

OASIS lets you choose the membership level that best meets your needs. Annual dues are based on the benefit level you select and the size of your organization (number of employees). See <u>Categories and Dues</u> for details.

### 4. Is there a special category of membership for small government agencies?

Yes. OASIS offers discounted Contributor dues for national government agencies from countries that are not <u>OECD members</u> and for all local government agencies. National government agencies from OECD member countries are invited to join OASIS at any level in the dues category that matches their size. See <u>annual dues</u> and the datasheet, <u>OASIS in the Public Sector</u>, for more information.

#### 5. How are associations and trade groups represented in OASIS?

Organizations may involve as many *employees* as they choose in OASIS. If an association or trade group joins OASIS but does not employ staff suitable for participation, it may request permission to designate a limit of two representatives from its membership. These representatives must participate in OASIS on behalf of the association and not their employers. Companies are expressly prohibited from seeking corporate access to OASIS benefits through membership in another organization.

## 6. When does my membership begin?

As soon as OASIS processes your application (usually within 48 hours of receiving your signed <u>Membership Agreement</u>), your membership will be activated, and you may start participating in Committees. You will be issued an invoice for your dues; the invoice is payable within 30 days of receipt.

## 7. What payment options does OASIS offer for dues?

OASIS accepts dues payments by credit card, check, or wire transfer. After submitting your <u>Membership Agreement</u>, you will receive an invoice with full details on payment options. If you would like a purchase order or other reference number to appear on your invoice, please indicate this on your Membership Agreement.

#### 8. When will my renewal payment be due?

Your membership extends for one year from the time you join OASIS, thus your renewal date will coincide with the anniversary of your joining. Two months before your membership is scheduled for renewal, your Primary Representative or Billing Contact will receive an invoice from OASIS. You may change your renewal date to accommodate your corporate budget cycle by contacting <a href="Member Services">Member Services</a>.

# 9. What are the official contact roles members may hold within OASIS?

*Primary Representative*—This person is responsible for overall participation, e.g. joining and renewing, Committee representation, etc., and for evangelizing the work of OASIS within your organization to ensure your participation meets your strategic needs.

Voting Contact—This person is authorized to cast ballots on behalf of your organization on consortium–level matters, e.g., ratification of OASIS Standards, Board of Directors elections. Your Primary Representative will automatically be designated as your Voting Contact unless otherwise requested.

Billing Contact—This person is authorized to receive your dues invoices. Your Primary Representative will automatically be designated as your Billing Contact unless otherwise requested.

Official Notice Contact—This person will be notified of changes to OASIS Policies (Bylaws, IPR, etc). Many organizations designate their legal counsel in this role. Your Primary Representative will receive official notices whether or not you also have an Official Notice Contact.

Employee—This general designation will apply to all participants from your organization who do not hold one of the roles above.

10. How does an organization become a Foundational Sponsor? Any company that provides \$70K or more in funding to OASIS annually via any combination of TC/OP/TAG dues qualifies as a Foundational Sponsor.

# **Participation in Technical Committees**

- 1. Do I have to commit a specified amount of time or resources to Committee work?
- 2. Are face-to-face meetings mandatory?
- 3. How many staff from my organization may participate?
- 4. Is there a limit to the number of Committees I may join?
- 5. What if my time is limited? May I just observe a Committee's work?
- 6. Do I have to join an OASIS Committee in order to attend its meetings?
- 7. How do I subscribe to a Committee mailing list?
- 8. If my employer is an OASIS member, what do I need to do to join a Committee?
- 1. **Do I have to commit a specified amount of time or resources to Committee work?**OASIS does not impose any time or resource commitments on membership.
- 2. Are face-to-face meetings mandatory?

No. The majority of OASIS Committee work is accomplished via email and teleconference. Each Committee determines the best mode and schedule for its meetings, accommodating the limitations of members from around the globe to the greatest extent possible. Face-to-face meetings are not frequent and never required.

3. How many staff from my organization may participate?

OASIS does not impose any limit on the number of employees that may participate from a member organization, nor are there any extra fees for participation. Your Primary Representative approves each of your employees' requests to join a Committee. This ensures that your organization is aware of all Committees in which it is represented and that your management agrees to the IPR requirements. See details on Committee Voting below.

- 4. Is there a limit to the number of Committees I may join?
  - You are free to join any or all Committees, provided your Primary Representative approves. There are no extra fees for participating in multiple Committees.
- 5. What if my time is limited? May I just observe a Committee's work?

  Absolutely. Each person chooses to join each Committee as either a Committee

  Member or Committee Observer—and may change roles at any time. This allows you
  to monitor work before committing to it, participate fully when your schedule permits,
  and stay involved without affecting quorum when your time is limited. You may be a
  Voting Member of one Committee, for example, and an Observer in another.
- 6. Do I have to join an OASIS Committee in order to attend its meetings?

Yes, to comply with the OASIS IPR Policy and TC Process, you must be on the roster as a Committee Member or Observer before being eligible to attend an official Committee meeting. Committees do, on occasion, hold workshops, seminars, birds-of-a-feather sessions, webinars, etc. that are open to the public. <u>OASIS staff</u> and Committee chairs are also available to answer your questions about technical work prior to joining.

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#### 7. How do I subscribe to an OASIS Committee mailing list?

To subscribe you must join the Committee. If you do not wish to participate actively in the Committee, you may join as an <u>Observer</u>. Non-members may view <u>Committee</u> <u>mailing list archives</u>.

8. If my employer is an OASIS member, may I participate in Committee work?

Yes. As an employee of an OASIS member organization, you may take advantage of all the benefits of participation without any additional cost—even if you work in a different department or location than your organization's Primary Representative. See Participation Instructions for more information.

# **Voting**

- 1. Who votes on Technical Committee ballots?
- 2. Who votes on OASIS Standards and elections for Board of Directors?

#### 1. Who votes on Technical Committee ballots?

Each person who is a Voting Member of a TC casts their own ballot on issues related to that Committee (including approving Committee Drafts and Committee Specifications). This 'one-person-one-vote' rule applies regardless of how many people from the same organization are represented on a TC. Each TC Member automatically gains or loses <u>voting rights</u> based on meeting attendance. See <u>Comparison of Committee Roles</u> for details.

2. Who votes on ballots for ratifying OASIS Standards and electing the Board of Directors?

Only OASIS organizational members are eligible to vote on consortium business. Each organization casts one vote.

Contact **Member Services** for more information.

The work of OASIS is supported by organizations from around the world. Members include:













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