

NIEMOpen Project Governing Board (PGB) MEETING MINUTES

Date/Time: 14 November 2024

Location: Virtual Meeting MS TEAMS

Chair: Ms. Katherine Escobar

OASIS Administrators: Ms. Kelly Cullinane

Recorders:

- Mr. Aubrey Beach (aubrey.l.beach.ctr@mail.mil)
- Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
- Mr. Stephen Sullivan, (stephen.m.sullivan14.ctr@mail.mil)

1. Goal: The goal of the 14 November 2024 PGB meeting was:

- Update status of CY 2024 project activities
 - Training
 - Model v6.0 PS02
 - API 2.0
 - NDR 6.0
 - Training Update
- Provide NIEMOpen 2025 Reveal update.
- PGB Co-Chair Discussion
- Discuss future business.

2. A YouTube video of the PGB meeting is available at: <https://youtu.be/JiNEroXs4PM>

3. List of Attendees:

| # | Attendees | Role |
|----|---|--|
| 1 | Katherine Escobar (Joint Staff J6, DSD) | PGB Chair, Voting Member |
| 2 | Gary Egner (Equivalent) | PGB Voting Member |
| 3 | Mark Dotson (GTRI) for John Wandelt (GTRI) | PGB Voting Member |
| 4 | Maria Cardiellos (IJIS Director) | PGB Voting Member |
| 5 | Payton Lamb (OGDA Commonwealth of Virginia) | PGB Voting Member |
| 6 | April Michell (FBI/CJIS) | PGB Voting Member |
| 7 | Erin Partin (NIJ) | PGB Voting Member |
| 8 | Erica Smith (BJS) | PGB Voting Member |
| 9 | Beth Smalley (Joint Staff J6/ NMO TSC Co-Chair) | PGB Expert Voting Member |
| 10 | Scott Renner (MITRE/NTAC Co-Chair) | PGB Expert Voting Member |
| 11 | Kamran Atri (A4SAFE/NBAC Co-Chair) | PGB Expert Voting Member |
| 12 | Tim Welch (NAJIS) | PGB Voting Member |
| 12 | Brad Bolliger (EY/NTAC Co-Chair) | PGB Expert Non-Voting Member |
| 13 | Darcy Staley (Joint Staff J6) | PGB Expert Non-Voting Member |
| 14 | Kelly Cullinane (OASIS) | OASIS Senior Director of Standards Development |

| | | |
|----|--|------------------------------------|
| 15 | Jane Harnad (OASIS) | OASIS Event Planner |
| 16 | Holly Peterson (OASIS) | OASIS Business Development Manager |
| 17 | Cathie Mayo (OASIS) | CFO |
| 18 | Stephen Sullivan (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 19 | Shunda Louis (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 20 | Aubrey Beach (Joint Staff J6, DSD/BAH) | Meeting Recorder |
| 21 | Christina Medlin (GTRI) | J6 Staff |
| 22 | Tom Carlson (GTRI) | J6 Staff |
| 23 | Joe Heaps | Guest |
| 24 | Maria Socha (ICLN) | Guest |
| 25 | Jennifer Stathakis | Guest |

Quorum: 12 of 13 PGB Voting Members attended.

4. Agenda:

Call to Order

- Admin
 - TEAMS Link
 - Meeting Etiquette
 - Note Takers
 - Roll Call & Introductions
 - PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
 - TSC Co-Chairs & NIEMOpen Maintainers
- Approval of Agenda
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 1 August 2024
- OASIS Staff / NIEMOpen Administrator Comments
- Q3 Financial Snapshot – Cathie Mayo
- Sponsor Update – Holley Peterson

5. Decisions:

- CY 2024 Task Status

5 Minute Break

Motions

- None

Updates

- NTAC Update
 - NDR 6.0
- NBAC Update – Kamran Atri
- Analytical Laboratory Brief – Kamran Atri
- NMO Update - Darcy Staley
 - Training – Toma Carlson
 - PS02 Update – Christina Medlin
 - API 2.0 Progress – Christina Medlin
- Next Meeting
- Other Business/General Discussion
 - Action Items
- Questions/Adjourn

- **Motions**

| Motions | Description | Vote | Notes |
|------------------------------------|--|-----------------------------|--------------|
| 14 November 2024 PGB Agenda | (Chair) Motion to approve agenda as presented. | Approved, Unanimous consent | N/A |
| 1 August 2024 DRAFT Minutes | (Chair) Motion to approve 1 August 2024 PGB meeting minutes. | Approved, Unanimous consent | N/A |

- **Action Items:**

- Sign up for Summit: <https://sites.google.com/oasis-open.org/niemopen-training-2025/register>
- Submit Nominations for NIEMOpen Excellence Awards
 - Instructions will be posted end of August on NIEMOpen Website
 - Questions Email: shunda.r.louis.ctr@mail.mil beth.l.smalley.civ@mail.mil
- Provide input on “how your organization is using NIEM”
 - Email: shunda.r.louis.ctr@mail.mil aubrey.l.beach.ctr@mail.mil
- Post your IEPDs/MEPs to repo

6. Discussion:

Katherine Escobar welcomed new sponsors from NIJ and BJS.

PGB Meetings:

- Next PGB Meeting: 30 January 2024

7. Attachments:

- (FINAL) 14 Nov 2024 PGB Mtg Brief
- (Approved) NIEMOpen PGB Meeting Minutes 11 August 24
- Q3 2024 Financials

9. Minutes Approval: Approved 1-30-2025 by PGB.

Distribution: <https://lists.oasis-open-projects.org/g/niemopen-pgb> ,
<https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes>