

NIEMOpen Project Governing Board (PGB) MEETING MINUTES

Date/Time: 1 August 2024

Location: Virtual Meeting MS TEAMS

Chair: Ms. Katherine Escobar

OASIS Administrators: Ms. Kelly Cullinane

Recorders:

- Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
- Mr. Stephen Sullivan, (stephen.m.sullivan14.ctr@mail.mil)

1. Goal: The goal of the 1 August 2024 PGB meeting was:

- Update status of CY 2024 project activities
 - Vote on motions :
 - Approve 1 August 2024 meeting agenda.
 - Approve 11 April 2024 meeting minutes.
 - Approve CY 2025 PGB Meeting Dates.
- Provide NIEMOpen 2025 Reveal Overview.
- Discuss future business.

2. A YouTube video of the PGB meeting is available at: <https://youtu.be/ZcOm1CPnCzQ>

3. List of Attendees:

#	Attendees	Role
1	Katherine Escobar (Joint Staff J6, DSD)	PGB Chair, Voting Member
2	Mark Dotson (GTRI) for John Wandelt (GTRI)	PGB Voting Member
3	Erin Partin (NIJ)	PGB Voting Member
4	Gary Egner (Equivant)	PGB Voting Member
5	April Mitchell (FBI/CJIS)	PGB Voting Member
6	Tim Kearley (BJS) for Erica Smith (BJS)	PGB Voting Member
7	Beth Smalley (Joint Staff J6/ NMO TSC Co-Chair	PGB Expert Voting Member
8	Jim Cabral	PGB Expert Voting Member
9	Kamran Atri	PGB Expert Voting Member
10	Thomas Krul (DND, NBAC TSC Co-Chair) for Mr.	PGB Expert Non-Voting Member
11	Dr. Scott Renner(MITRE) for Mr. Jim Cabral	PGB Expert Non-Voting Member
12	Kelly Cullinane (OASIS)	OASIS Senior Director of Standards Development
13	Holly Peterson (OASIS)	OASIS Business Development Manager
14	Stephen Sullivan (Joint Staff J6, DSD/BAH)	Meeting Recorder
15	Shunda Louis (Joint Staff J6, DSD/BAH)	Meeting Recorder
16	Paul Wormeli	Speaker

17	Jennifer Stathakis	Guest
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Quorum: 8 of 13 PGB Voting Members attended.

4. Agenda:

Call to Order

- Admin
 - TEAMS Link
 - Meeting Etiquette
 - Note Takers
 - Roll Call & Introductions
 - PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
 - TSC Co-Chairs & NIEMOpen Maintainers
- Approval of Agenda
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 11 April Jan 2024
- OASIS Staff / NIEMOpen Administrator Comments
- Q1 Financial Snapshot – Holly Peterson/Cathie Mayo (OASIS)
- Sponsor Update – Carol Geyer
- CY 2024 Planning
- Reveal Update

5 Minute Break

Motions

Updates

1. 2025 PGB Meeting Dates
 - NTAC Update
 - NDR6 – Jim Cabral
 - NBAC Update – Kamran Atri
 - NMO Update
 - PS02 Update –no change
 - API 2.0 Progress – no change
 - MEP Tool – Aubrey Beach
 - LearnPress – Aubrey Beach
 - Communications & Outreach Sub-Committee-Paul Wormeli
- Next Meeting
- Other Business/General Discussion
- Action Items
- Questions/Adjourn

5. Decisions:

• Motions

Motions	Description	Vote	Notes
1 August 2024 PGB Agenda	(Chair) Motion to approve agenda as presented.	Approved, Unanimous consent	N/A

11 April 2024 DRAFT Minutes	(Chair) Motion to approve 11 April 2024 PGB meeting minutes.	Approved, Unanimous consent	N/A
CY 2025 Meeting Dates	(Beth Smalley) Motion to Approve the following CY 2025 PGB meeting dates: Q1 30 January 2024 Q2 24 April 2024 Q3 31 July 2024 Q4 28 October 2024	Approved, Unanimous consent	N/A

- Action Items:

- Sign up for Summit: <https://sites.google.com/oasis-open.org/niemopen-training-2025/register>
- Submit Nominations for NIEMOpen Excellence Awards
 - Instructions will be posted end of August on NIEMOpen Website
 - Questions Email: shunda.r.louis.ctr@mail.mil beth.l.smalley.civ@mail.mil
- Provide input on “how your organization is using NIEM”
 - Email: shunda.r.louis.ctr@mail.mil aubrey.l.beach.ctr@mail.mil
- Post your IEPDs/MEPs to repo
- Proceed with PS02 (NBAC, NTAC)
- Proceed with NDR 6.0 specification

6. Discussion:

Katherine Escobar welcomed new sponsors from NIJ and BJS and encourage all members to ask their colleagues to register for the NIEMOpen Reveal Summit.

7. PGB Meetings:

- Next PGB Meeting: 7 November 2024

8. Attachments:

- (FINAL) 1 Aug 2024 PGB Mtg Brief
- (Approved) NIEMOpen PGB Meeting Minutes 11 April 24
- Q1 2024 Financials

9. Minutes Approval: 1 Aug 2024 Meeting Minutes pending review and approval by PGB.

Distribution: <https://lists.oasis-open-projects.org/g/niemopen-pgb> ,
<https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes>