

## NIEMOpen Project Governing Board (PGB) MEETING MINUTES

**Date/Time:** 11 April 2023

**Location:** Virtual Meeting MS TEAMS

**Chair:** Ms. Katherine Escobar

**OASIS Administrators:** Mr. Chet Ensign & Ms. Kelly Cullinane

**Recorders:**

- Mr. Aubrey Beach, ([beach\\_aubrey@bah.com](mailto:beach_aubrey@bah.com))
- Mr. Stephen Sullivan, ([stephen.m.sullivan14.ctr@mail.mil](mailto:stephen.m.sullivan14.ctr@mail.mil))

**1. Goal:** The goal of the 11April 2023 PGB meeting was:

- Inform members of updates to sponsors and PGB voting members
- Update status of ongoing transition activities
- Vote on motions concerning Amended NBAC TSC Governance Document, revised PGB meeting schedule, and priorities for procurement of supplemental services.
- Discuss future business

**2. A YouTube video of the PGB meeting is available at:** <https://youtu.be/7FVZFcThSg>

**3. List of Attendees:**

#	Attendee	Role
1	Katherine Escobar (Joint Staff J6, DSD)	PGB Chair, Voting Member
2	Gary Egner (Equivant)	PGB Voting Member
3	Christina Bapst-Stump (DHS S&T)	PGB Voting Member
4	Mark Dotson (GTRI)	PGB Voting Member
5	Duncan Sparrell (sFractal)	PGB Voting Member
6	Payton Lamb (VA-ODGA)	PGB Voting Member
7	Jennifer Stathakis (CJISD, FBI)	PGB Voting Member
8	Kamran Atri (A4SAFE/NBAC TSC Co-Chair)	PGB Expert Voting Member
9	Jim Cabral (InfoTech/NTAC TSC Co-Chair Chair)	PGB Expert Voting Member
10	Beth Smalley (Joint Staff J6/ NMO TSC Co-Chair)	PGB Expert Voting Member
11	Dr. Scott Renner	PGB Expert Non-Voting Member
12	Ashwini Jarall (IJIS)	Representing Maria Cardiello
13	Chet Ensign (OASIS)	OASIS OPEN Administrator
14	Kelly Cullinane (OASIS)	OASIS OPEN Administrator
15	Carol Geyer (OASIS)	OASIS OPEN Chief Development Officer
16	Cathie Mayo (OASIS)	Controller
17	Stephen Sullivan (Joint Staff J6, DSD)	Meeting Recorder
18	Aubrey Beach (Joint Staff J6, DSD/BAH)	Meeting Recorder
19	Christina Medlin (Joint Staff J6, DSD/GTRI)	Guest
20	Tom Carlson (Joint Staff J6, DSD/GTRI)	Guest

21	Lavdjola Farrington (Joint Staff J6, MilOps Co-Chair)	Guest
----	---	-------

Quorum: 10 of 11 PGB Voting Members attended.

#### 4. Agenda:

- Call to Order
  - TEAMS Link
  - Meeting Etiquette
  - Note Takers
  - Roll Call & Introductions
    - PGB Voting Members (Sponsors)
    - PGB Expert Voting Members (TSCs)
    - PGB Non-Voting Members (TSC Co-Chairs)
- Approval of Agenda
- Welcome new Sponsors
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 25 January 2023
- Review of NIEMOpen Standing Rules
- OASIS Staff / NIEMOpen Administrator Comments
- Financials Snapshot – Cathie Mayo (OASIS)
- What Does Sponsorship pay For?
- Sponsor Update – Carol Geyer (OASIS)
- NIEMOpen Transition Progress Update
  - CTAS 3.0 PS
- Version 6.0 Time Frame
- **5 min BREAK**
- New Business- PGB Business for Consideration & Vote
  - Updated NBAC TSC Governance Doc
  - Proposed changes to PGB meeting schedule
  - Motion to Concur – Proposals
- NTAC Update – Jim Cabral
- NMO Update – Katherine Escobar
- PGB Training Topics – Chet Ensign & Kelly Cullinane (OASIS)
- Next Meeting
- Other Business/General Discussion
- Questions/Adjourn

#### 5. Decisions:

- **Motions**

Motions	Description	Vote	Notes
---------	-------------	------	-------

<b>11 April 2023 PGB Agenda</b>	Motion to approve agenda as presented	Approved, Unanimous consent	N/A
<b>25 January DRAFT Minutes</b>	Motion to approve 25 Jan 2023 PGB meeting minutes	Approved, Unanimous consent	N/A
<b>NBAC TSC Governance Doc Amendments</b>	Motion to approve amendments to NBAC TSC Governance document	Approved, Unanimous consent w/ comment	Consider revising the term Sub-Committee sponsor to deconflict with OASIS (funding) sponsor nomenclature
<b>PGB Meeting Schedule</b>	Motion to approve revised PGB meeting schedule to accommodate OASIS budget cycle & recommendation that January meeting be face-to-face as well as virtual	Approved, Unanimous consent <b>as amended</b>	<b>CY 2023</b> 27 July 2023 26 October 2023 <b>CY 2024</b> 25 January 2024 25 April 2024 25 July 2024 30 October 2024
<b>OASIS Supplemental Services Priorities</b>	Motion to concur establishing a PGP preference for allocation of monies available to the project for supplemental services	Approved, Unanimous consent	<b><u>Recommended Priorities</u></b> <b><u>CY 2023:</u></b>  1. Technical support services for maintaining/managing the NIEM model architecture 2. Technical support services for updating NIEM versions (i.e., former releases) 3. Support services to update training materials for 6.0 and subsequent model versions

- **Action Items:**

- NIEMOpen Management Office continue to define goods and service for possible procurement and conduct cost comparisons and courses of action for PGB consideration.

## 6. Discussion:

- PGB welcomed 3 new sponsors
  - United States Department of Transportation(USDOT)
  - Commonwealth of Virginia office of Data Governance and Analytics (VA-ODGA)

- Criminal Justice Information Systems Division (CJISD), Federal Bureau of Investigation (Premier Sponsor)
- PGB welcomed 2 new PGB members
  - Mr. Payton Lamb (VA-ODGA)
  - Ms. Jennifer Stathakis (CJIS)
- Mr. Duncan Sparrell encouraged early start of harmonization activities to accommodate deployment cycle for version 6.0 leading to PSD and PS.

#### **7. PGB Meetings:**

- Next PGB Meeting: 27 July 2023, 2-4 PM EDT
- CY 2023 Q4 meeting dates:
  - 26 October 2023
- CY 2024 Q1 - Q4 meeting dates:
  - 25 January 2024
  - 25 April 2024
  - 25 July 2024
  - 30 October 2024

#### **8. Attachments:** [niemopen-pgb@lists.oasis-open-projects.org](mailto:niemopen-pgb@lists.oasis-open-projects.org) | [Files](#)

- (FINAL) 11April 2023 PGB Mtg Brief – Final-v14 4-11-23.pdf
- (FINAL) Cathie Mayo -NIEMOpen Summary Guide 04.10.2023.pdf
- (FINAL) NIEMOpen NBAC TSC Governance Doc (Rev 1) v14-11-2023.pdf
- NIEMOpen-OASIS-Wishlist-SWResources-v3.pdf

#### **9. Minutes Approval:** Approved by PGB 27 July 2020.

Distribution: <https://lists.oasis-open-projects.org/g/niemopen-pgb>