

NIEMOpen Project Governing Board (PGB) MEETING MINUTES

Date/Time: 14 November 2024

Location: Virtual Meeting MS TEAMS

Chair: Ms. Katherine Escobar

OASIS Administrators: Ms. Kelly Cullinane

Recorders:

- Mr. Aubrey Beach (aubrey.l.beach.ctr@mail.mil)
- Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
- Mr. Stephen Sullivan, (stephen.m.sullivan14.ctr@mail.mil)

1. Goal: The goal of the 14 November 2024 PGB meeting was:

- Update status of CY 2024 project activities
 - Training
 - Model v6.0 PS02
 - API 2.0
 - NDR 6.0
 - Training Update
- Provide NIEMOpen 2025 Reveal update.
- PGB Co-Chair Discussion
- Discuss future business.

2. A YouTube video of the PGB meeting is available at: <https://youtu.be/JiNEroXs4PM>

3. List of Attendees:

#	Attendees	Role
1	Katherine Escobar (Joint Staff J6, DSD)	PGB Chair, Voting Member
2	Gary Egner (Equivant)	PGB Voting Member
3	Mark Dotson (GTRI) for John Wandelt (GTRI)	PGB Voting Member
4	Maria Cardillos (IJIS Director)	PGB Voting Member
5	Payton Lamb (OGDA Commonwealth of Virginia)	PGB Voting Member
6	April Michell (FBI/CJIS)	PGB Voting Member
7	Erin Partin (NIJ)	PGB Voting Member
8	Erica Smith (BJS)	PGB Voting Member
9	Beth Smalley (Joint Staff J6/ NMO TSC Co-Chair	PGB Expert Voting Member
10	Scott Renner (MITRE/NTAC Co-Chair)	PGB Expert Voting Member
11	Kamran Atri (A4SAFE/NBAC Co-Chair)	PGB Expert Voting Member
12	Tim Welch (NAJIS)	PGB Voting Member
12	Brad Bolliger (EY/NTAC Co-Chair)	PGB Expert Non-Voting Member
13	Darcy Staley (Joint Staff J6)	PGB Expert Non-Voting Member
14	Kelly Cullinane (OASIS)	OASIS Senior Director of Standards Development

15	Jane Harnad (OASIS)	OASIS Event Planner
16	Holly Peterson (OASIS)	OASIS Business Development Manager
17	Cathie Mayo (OASIS)	CFO
18	Stephen Sullivan (Joint Staff J6, DSD/BAH)	Meeting Recorder
19	Shunda Louis (Joint Staff J6, DSD/BAH)	Meeting Recorder
20	Aubrey Beach (Joint Staff J6, DSD/BAH)	Meeting Recorder
21	Christina Medlin (GTRI)	J6 Staff
22	Tom Carlson (GTRI)	J6 Staff
23	Joe Heaps	Guest
24	Maria Socha (ICLN)	Guest
25	Jennifer Stathakis	Guest

Quorum: 12 of 13 PGB Voting Members attended.

4. Agenda:

Call to Order

- Admin
 - TEAMS Link
 - Meeting Etiquette
 - Note Takers
 - Roll Call & Introductions
 - PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
 - TSC Co-Chairs & NIEMOpen Maintainers
- Approval of Agenda
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 1 August 2024
- OASIS Staff / NIEMOpen Administrator Comments
- Q3 Financial Snapshot – Cathie Mayo
- Sponsor Update – Holley Peterson

- CY 2024 Task Status

5 Minute Break

Motions

- None

Updates

- NTAC Update
 - NDR 6.0
- NBAC Update – Kamran Atri
- Analytical Laboratory Brief – Kamran Atri
- NMO Update - Darcy Staley
 - Training – Toma Carlson
 - PS02 Update – Christina Medlin
 - API 2.0 Progress – Christina Medlin
- Next Meeting
- Other Business/General Discussion
 - Action Items
- Questions/Adjourn

5. Decisions:

- **Motions**

Motions	Description	Vote	Notes
14 November 2024 PGB Agenda	(Chair) Motion to approve agenda as presented.	Approved, Unanimous consent	N/A
1 August 2024 DRAFT Minutes	(Chair) Motion to approve 1 August 2024 PGB meeting minutes.	Approved, Unanimous consent	N/A

- **Action Items:**

- Sign up for Summit: <https://sites.google.com/oasis-open.org/niemopen-training-2025/register>
- Submit Nominations for NIEMOpen Excellence Awards
 - Instructions will be posted end of August on NIEMOpen Website
 - Questions Email: shunda.r.louis.ctr@mail.mil beth.l.smalley.civ@mail.mil
- Provide input on “how your organization is using NIEM”
 - Email: shunda.r.louis.ctr@mail.mil aubrey.l.beach.ctr@mail.mil
- Post your IEPDs/MEPs to repo

6. Discussion:

Katherine Escobar welcomed new sponsors from NIJ and BJS.

PGB Meetings:

- Next PGB Meeting: 30 January 2024

7. Attachments:

- (FINAL) 14 Nov 2024 PGB Mtg Brief
- (Approved) NIEMOpen PGB Meeting Minutes 11 August 24
- Q3 2024 Financials

9. Minutes Approval: 14 November 2024 Meeting Minutes pending review and approval by PGB.

Distribution: <https://lists.oasis-open-projects.org/g/niemopen-pgb> ,
<https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes>

DRAFT