NIEMOPEN

PGB Session

26 October 2023

Ms. Katherine Escobar
NIEMOpen Project Governing Board Chair

CALL TO ORDER

- Called to order the regular virtual meeting of the NIEMOpen Project Governing Board at 2 PM, 26 October 2023.

VENUE

PGB Meeting

- 26 October 2023
- Virtual Meeting 2-4 PM EST
  - Virtual: MS TEAMS

Microsoft Teams meeting
Join on your computer, mobile app or room device
Click here to join the meeting
Or call in (audio only)
+1 410-874-6749,,122117941# United States, Odenton
Phone Conference ID: 122 117 941#Find a local number Reset PIN

Current and post meeting location of 26 Oct PGB Meeting documents:
https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes/26-October-2023

NIEMOPEN

MAKING THE MOST OF OUR SESSION

Virtual Meeting Etiquette

PLEASE:

- **MUTE your mic when you're not talking**
- **Identify yourself before you start to speak**
- **Speak clearly**
- **Disable "call waiting" feature**
  (the clicking noise can be heard by all)

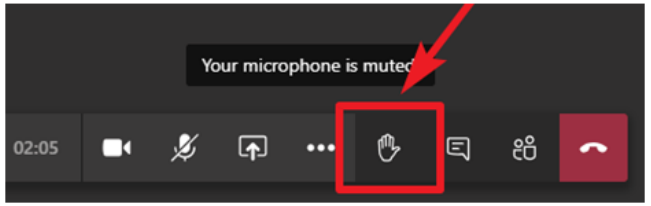
Please note: ESC sessions are audio recorded.

Meeting Minutes will be published and distributed to participants.

QUESTIONS & ANSWERS ARE ENCOURAGED!

To signal you want to contribute without interrupting the speaker

- Enter comments via **CHAT window** at any time



To signal a question or respond to a question

- Click on '**Raise your hand**' button on meeting toolbar

  (Lower hand after you've talked by clicking hand button again)

Presenters, please be mindful of timing

NIEMOPEN

NOTE TAKER

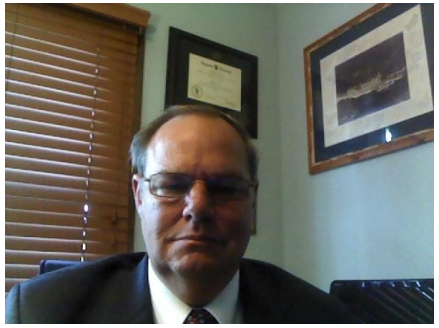
The PGB Executive Session is being recorded on MS TEAMS. A link to the recording will be provided and meeting minutes will be posted on the NIEMOpen Git Repo once approved: https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes

Meeting support, note takers:

Aubrey Beach
aubrey.l.beach.ctr@mail.mil

Shunda Louis
shunda.r.louis.ctr@mail.mil

Stephen Sullivan
stephen.m.sullivan14.ctr@mail.mil



ROLL CALL

- PGB Voting Members:
  - Department of Defense Joint Staff J6 (DoD JS J6)
  - Department of Homeland Security Science & Technology (DHS S&T)
  - Equivant
  - Georgia Tech Research Institute (GTRI)
  - Integrated Justice Information Systems Institute (IJIS)
  - Commonwealth of Virginia, Office of Data Governance and Analytics
  - Criminal justice Information Systems Division (CJISD), Federal Bureau of Investigation

- PGB Expert Voting Members
  - NBAC TSC
  - NTAC TSC
  - NMO TSC

- PGB Expert NON-Voting Members

Project Governing Board
Sponsor Appointed Voting Members

Ms. Katherine Escobar
PGB Chair
Deputy Division Chief, Data and Standards Division at Joint Staff J6 and NIEM Managing Director

Ms. Christina Bapst-Stump
Science and Technology Directorate, US Department of Homeland Security

Mr. Gary Egner
Director Business Development, Equivant

Mr. Mark Dotson
Research Scientist, Georgia Tech Research Institute

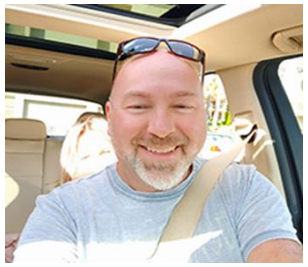
Ms. Maria Cardiellos
Executive Director Integrated Justice Information Systems Institute

Mr. Payton Lamb
Data Engineer Commonwealth of Virginia
Office of the secretary of Administration
Office of Data Governance and Analytics

Ms. April Mitchell
FBI It Specialist and Technical Lead of Data Standards in the Criminal Justice Information Services (CJIS) Division

PGB EXPERT VOTING MEMBERS

Technical Steering Committees



Thomas Krul
Co-Chair
NIEM Business Architecture Committee (NBAC) Technical Steering Committee (TSC)

Jim Cabral
Vice President, Court Relations, InfoTrack

Beth Smalley
Co-Chair
NIEM Management Office (NMO) Technical Steering Committee (TSC)

PGB NON-VOTING MEMBERS

Technical Steering Committees

Kamran Atri
Co-Chair
NIEM Business Architecture Committee (NBAC) Technical Steering Committee (TSC)

Dr. Scott Renner
Co-Chair
NIEM Technical Architecture Committee (NTAC) Technical Steering Committee (TSC)

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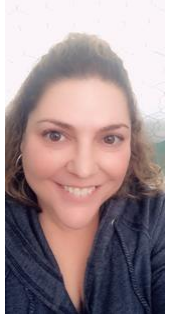
NMO, NBAC, & NTAC TSC CO-CHAIRS

TSC	Approved (TSC CHAIRS)
NMO TSC	Ms. Katherine Escobar & Ms. Beth Smalley
NBAC TSC	Mr. Kamran Atri & Mr. Thomas Krul
NTAC TSC	Dr. Scott Renner & Mr. Jim Cabral

NTAC TSC

NBAC TSC

NMO TSC



Mailing Lists

- **NIEMOpen:** https://lists.oasis-open-projects.org/g/niemopen
- **PGB**: https://lists.oasis-open-projects.org/g/niemopen-pgb
- **NTAC TSC**: https://lists.oasis-open-projects.org/g/niemopen-ntactsc
- **NBAC TSC**: https://lists.oasis-open-projects.org/g/niemopen-nbactsc
- **NMO TSC**: https://lists.oasis-open-projects.org/g/niemopen-nmotsc

NIEMOPEN

NIEM OPEN MAINTAINERS AS OF OCTOBER 2023

GitHub Repos	Primary	Alternates
NIEM Open	Ms. Christina Medlin & Mr. Aubrey Beach	Mr. Tom Carlson, Ms. Shunda Louis, Mr. Steve Sullivan (PGB Folder)
NBAC TSC	Ms. Christina Medlin & Mr. Aubrey Beach	Mr. Tom Carlson, Ms. Shunda Louis, Mr. Steve Sullivan
NTAC TSC	Mr. Tom Carlson & Christina Medlin	Mr. Aubrey Beach, Ms. Shunda Louis, Dr. Scott Renner
NMO TSC	Mr. Aubrey Beach	Ms. Shunda Louis, Mr. Steve Sullivan, Mr. Tom Carlson (Training)

Ms. Christina Medlin

Mr. Aubrey Beach

Mr. Tom Carlson

NIEMOPEN

PROPOSED 26 OCT 2023 PGB AGENDA

Call to Order

- TEAMS Link
- Meeting Etiquette
- Note Takers
- Roll Call & Introductions
  - PGB Voting Members (Sponsors)
  - PGB Expert Voting Members (TSCs)
  - PGB Non-Voting Members (TSC Co-Chairs)
  - TSC Co-Chairs & NIEMOpen Maintainers

- Approval of Agenda
- NIEMOpen Summit 2024– Jane Harnad
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 27 July 2023
- OASIS Staff / NIEMOpen Administrator Comments
- Q3 Financial Snapshot – Cathie Mayo (OASIS)
- Sponsor Update
- Transition Progress
- GTRI Contract Update – Mark Dotson

MOTIONS

1. Motion to Approve 6.0 Working Draft as PSD 01, Publish to OASIS Library & Approve for 14 Day Public Review
2. Motion to Approve LearnPress Learning Management System (LMS) as a recurring purchase not requiring annual PGB approval
3. Motion to Approve purchase of EIN Presswire Services as a recurring purchase not requiring annual PGB approval
4. Motion to Approve purchase of AWS web hosting services and maintenance as a recurring purchase not requiring annual PGB approval

5 Minute Break

UPDATES

- NTAC Update – Jim Cabral
- NBAC Update – Thomas Krul / Kamran Atri Documents
  - Version 6.0 Update
- NMO Update – Beth Smalley
  - Vignettes
    - Outreach & Comms SC – Paul Wormeli
    - Training Snapshot – Shunda Louis
    - Strategic Comms Update – Shunda Louis & Aubrey Beach
    - Web Analytics – Aubrey Beach
- Next Meeting
- Other Business/General Discussion
- Questions/Adjourn

NIEMOPEN

APPROVAL OF AGENDA

- **Chair:** A Draft Agenda for the NIEMOpen 26 October 2023 Project Governing Board (PGB) Meeting was provided to PGB Voting Members as a readahead.

- **Chair:** Are there any recommended changes to the agenda as distributed?

- **Chair**: If there are no (further) changes, the agenda stands approved as distributed (corrected).

✓ ?

- [x] Approve
- [ ] Approve as Corrected

NIEMOPEN 2024 TRAINING & SUMMIT

Jane Harnad
Manager of Events

NIEMOPEN 2024

TRAINING & SUMMIT

Venue Considerations

Fall 2024

NIEMOPEN

Request details

- Date range: 11 Sept – 11 Oct
- DC metro area; Close to public transportation, if possible
- General session space for 300 (over 3 days)
- Breakout space (x2) for 100-150 (over 3 days)
- Refreshment breaks and lunch for 3 days
- Registration and booth space (for 10 tabletops)
- Possible evening reception (on one day)
- Sleeping rooms – half on peak (optional)
  40 arrival day; 150 peak day one; 150 peak day two; 35 closing day = total 375 room nights

Venue Options

- **National Press Club**
  - Date on hold: 16-18 September
  - Other possible dates available:
    September 23, 24, 25, 26, 27
    October 1, 2, 3, 4, 15, 16, 17, 18
- **Washington Convention Center**
  - Date on hold: 11-13 September

Cost comparison chart

VENUE	DATE	AUDIO VISUAL	FOOD & BEVERAGE	SPACE RENTAL
Washington Convention Center	11-13 Sept	$59,627	$62,412	$12,150
The National Press Club	16-18 Sept	$38,429	$51,071	$31,850

Washington Convention Center considerations

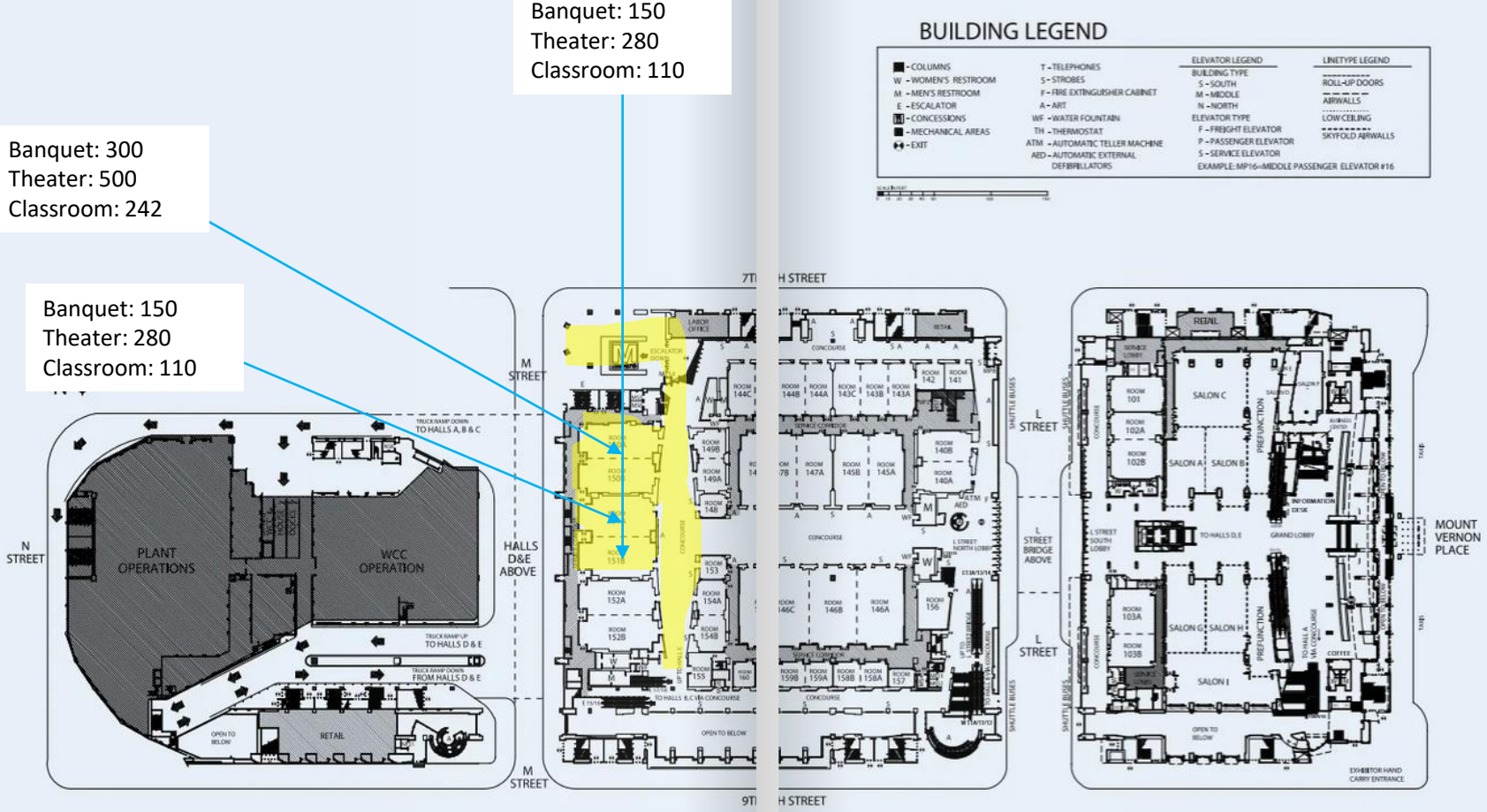
- No sleeping room liability or food and beverage minimums
- Near metro stop (Mt. Vernon Sq – 5 min walk)
- Breakouts are slightly larger than NPC (classroom/theater mix)
- Flexibility to add more than (10) tabletops
- Centrally located; Variety of hotels nearby
- Within a high traffic area (due to proximity to metro)
- Booked, so we'll be surrounded by other groups
- Need to monitor labor expenses

Floor Plan

Banquet: 150
Theater: 280
Classroom: 110

Banquet: 300
Theater: 500
Classroom: 242

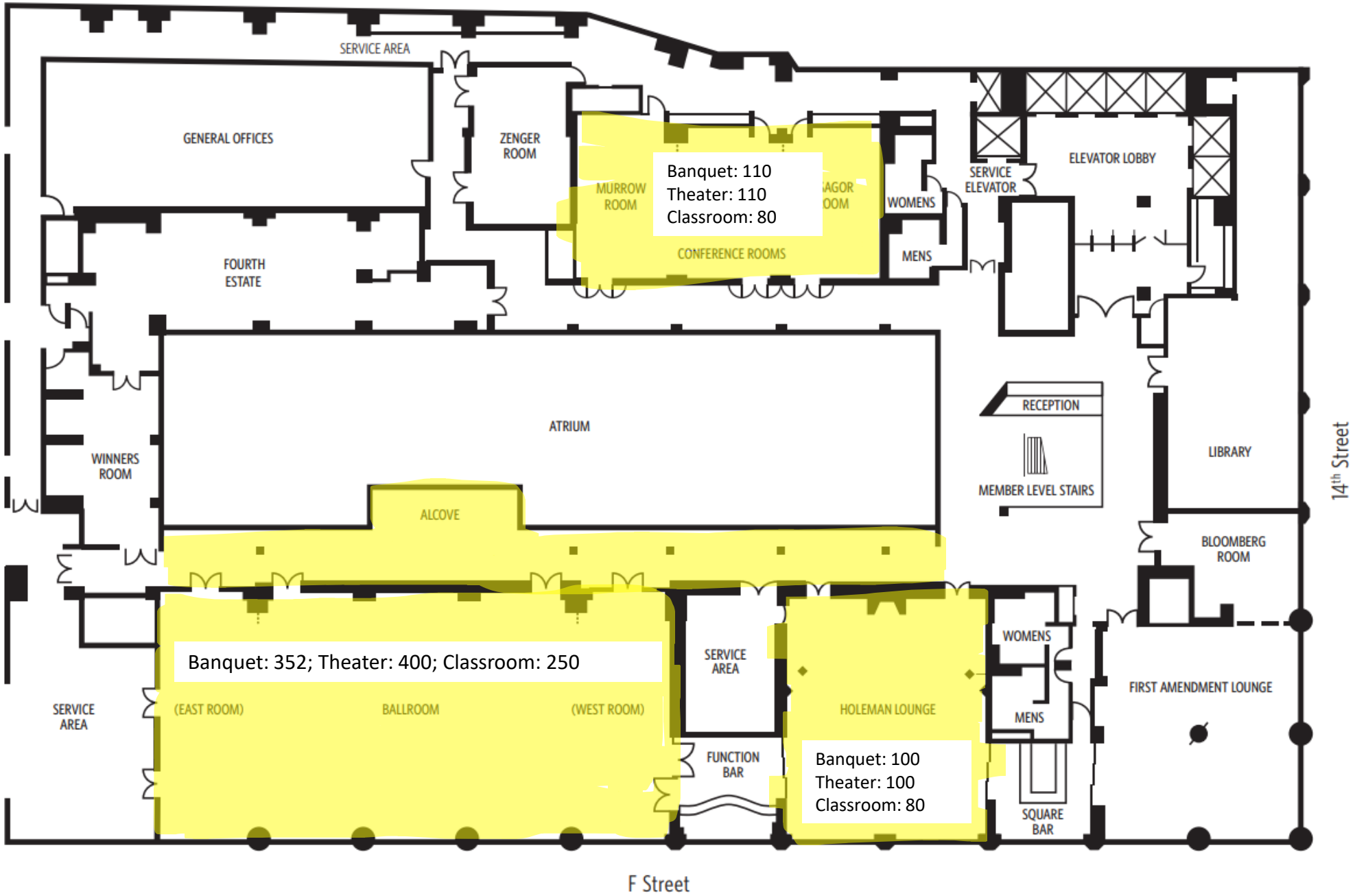
Banquet: 150
Theater: 280
Classroom: 110



eventsDC

National Press Club considerations

- No sleeping room liability or food and beverage minimums
- Near metro stop (Metro Center – 3 min walk)
- Prestigious setting
- Less flexible space; Slightly smaller breakout & tabletop spaces
- Room rental is higher
- Limited to (10) tabletops – due to tighter space
- Centrally located; Variety of hotels nearby
- Our group will have 90% of space


SERVICE AREA
GENERAL OFFICES
ZENGER ROOM
MURROW ROOM
Banquet: 110
Theater: 110
Classroom: 80
CONFERENCE ROOMS
WOMENS
MENS
SERVICE ELEVATOR
ELEVATOR LOBBY
FOURTH ESTATE
ATRIUM
WINNERS ROOM
ALCOVE
RECEPTION
MEMBER LEVEL STAIRS
LIBRARY
BLOOMBERG ROOM
14th Street
Banquet: 352; Theater: 400; Classroom: 250
SERVICE AREA
(EAST ROOM)
BALLROOM
(WEST ROOM)
SERVICE AREA
FUNCTION BAR
HOLEMAN LOUNGE
Banquet: 100
Theater: 100
Classroom: 80
WOMENS
MENS
SQUARE BAR
FIRST AMENDMENT LOUNGE
F Street

Other offers received to-date

- Omni Shoreham Hotel, DC
- MGM National Harbor, MD
- The Mayflower Hotel, DC
- Hilton Washington DC National Mall/Wharf, DC
- Tysons Corner Hyatt

Next steps (with preliminary target dates)

1

Select a venue & request copy of contract

26 October

2

Finalize budget

3 November

3

Define plan to cover liability

6 November

4

Sign contract

15 November

PGB MEMBERS: AROUND-THE-HORN

APPROVAL OF 27 JUL 2023 PGB MINUTES

- **Chair:** A Draft of the NIEMOpen 27 Jul 2023 PGB meeting minutes was provided to the PGB Voting Members as a readahead: oasis-open-project/pgb-meeting-minutes/27-July-2023/(DRAFT) NIEMOpen PGB Meeting Minutes 27 JUL 2023 v3 8-3-23 (3).pdf at main · niemopen/oasis-open-project · GitHub

Please let me know now if you found any errors.

- **Chair:** Are there any corrections to the minutes as distributed?

- **Chair**: If there are no (further) corrections, the minutes stand approved as distributed (corrected).

✓ ?

[x] Approve

[ ] Approve as Corrected

OASIS STAFF/ OP ADMINISTRATORS

- **Mr. Chet Ensign** – Chief Technical Community Steward at OASIS/ OP Administrator

- **Ms. Kelly Cullinane** – OP Administrator

- **Ms. Carol Geyer** – OASIS Open Chief Development Officer

- **Ms. Cathie Mayo** – OASIS Controller

Q3 FINANCIALS

Ms. Cathie Mayo – OASIS Controller

FINANCIALS - TABULAR

NIEMOpen Quarterly Reporting

Period: Q3-2023

Date: 9/30/2023

Summary of Activities	Total Funds	OASIS OP Sponsor Dues	NIEMOpen General Funds	Premium (Select)
Fy2022 Revenues	$ -	$ -	$ 18,000.00	$ -
Fy2023 Revenues				
Q1-2023	$ 91,200.00	$ 71,200.00	$ 20,000.00	$ -
Q2-2023	$ 70,800.00	$ 50,800.00	$ 20,000.00	$ -
Q3-2023	$ 66,200.00	$ 3,000.00	$ 63,200.00	$ -
Q4-2023	$ -	$ -	$ -	
Fy2023 Revenues	$ 228,200.00	$ 125,000.00	$ 103,200.00	$ -
Total Funding	**$ 228,200.00**	**$ 125,000.00**	**$ 121,200.00**	**$ -**
Fy2023 Expenditures				
Q1-2023			$ -	$ -
Q2-2023			$ -	$ -
Q3-2023			$ 299.00	$ -
Q4-2023				
Fy2023 Expenditures			**$ 299.00**	**$ -**
Balance of Available Funds*			**$ 120,901.00**	**$ -**

**Pending Q4-2023 contract with GTRI $100,000 for

NIEMOPEN

NIEMOpen Current SPONSORS

9 Sponsors, 3 Premier

- **Sponsors**
  - **JS J6**
  - **DHS S&T**
  - **CJIS (FBI)**
  - GTRI
  - NAJIS
  - Equivant
  - IJIS
  - DOT
  - ODGA (Virginia)

Premier

Premier

Premier

- **In Discussions**
  - Microsoft
  - DHS OBIM
  - DND, Canada
  - DOJ

Department of National Defense

- **Expressed Interest**
  - MITRE
  - Veterans Administration
  - Tyler technologies
  - Ernst & Young
  - NIST
  - DISA
  - NOAA
  - Pinary

Ms. Carol Geyer

– OASIS Open Chief Development Officer

NIEMOPEN

NIEM OPEN TRANSITION PROGRESS

OASIS
Open standards. Open source.

Complete

- ✓ Draft POA&M
- ✓ Draft and publish NIEM Open Charter
- ✓ J6 Sponsorship
- ✓ Transfer NIEM community Rosters/email distros
- ✓ Conduct First Sponsor Kickoff Mtg
- ✓ OASIS Admin Privileges
  - Web Presence (NIEMOpen.org)
  - Jira/Confluence
- ✓ Revising NBAC & NTAC Governance Docs Agreements
- ✓ TRANSITION ESC TO PGB ADVISORY BODY 20 OCT 22
- ✓ KICKOFF PGB 20 OCT 22
- ✓ Build Out NIEMOpen.org
- ✓ Update NIEM Branding
- ✓ Establish OASIS Jira & Confluence Site
- ✓ Prepare the NIEM Conformance Targets Attribute Specification (CTAS) 3.0 for approval as a Project Specification (PS) (approved PS 2/23/23)

Planned/ In Progress

- Weekly Synch w/ OASIS Staff
- Assessing NIEM Model & NIEM GTRI GitHub Capital/Equities & Planning Transfer to OASIS
- Researching OASIS Release Process and Planning 1st Release Under OASIS
- Transition Domains as Subcommittees under NBAC TSC
- Plan / Develop 6.0 Release under OASIS Rules
- **Submit NIEM 5.2 Model as an OASIS Open Project Release**
- **Transfer Training Equities to NMO TSC Training Repo**
- **Transfer legacy documents to NBAC Admin Repo historical-documents folder**

To Be Accomplished 2023!

- Physically Transfer NIEM Capital/Equities (Model, Specifications, Documentation) to OASIS
- Implement "New" development and release processes (lead developer actions)

★ Submit NIEM Version 6.0 Project Specifications for Approval as OASIS Standard
  - Dec 2023 PS
  - Summer/Fall 2024 OS

Recurring/On-Going

- Identify Potential Sponsors/Conduct Outreach
- Populate OASIS Jira & Confluence Site
- Conduct Bi-Weekly Synch w/ OASIS Staff
- Obtain Contributor License Agreements

NIEMOPEN

NIEM OPEN NIEM MODEL VERSION 6.0 PROGRESS

Submit NIEM Version 6.0 Project Specifications for Approval as OASIS Standard
- Dec 2023 PS
- Summer/Fall 2024 OS

Tentative timeline

The tentative timeline for progressing NIEM model version 6.0 through the steps leading to approval of a Project Specification Draft (PSD) and then Project Specification (PS) is as follows:

- ✓ **Oct 02:** NBAC, NTAC, and Domain Subcommittee / COI begin review of the latest working draft
- ✓ **Oct 11**: Internal feedback due, final updates begin
- ❑ **Oct 23:** NBAC nominates the latest working draft to the PGB for approval as NIEM Model Version 6.0 PSD 01.
  - ❑ PGB Approves to Publish to OASIS Library
  - ❑ PGB Approves 14 Day Public Review
- ❑ **Nov 06:** PGB holds a Full Majority Vote (open for 3 days) to approve the nominated draft as NIEM Model Version 6.0 PSD 01.
- ❑ **Nov 20**: NBAC nominates NIEM Model 6.0 Version PSD 01 to the PGB for approval as NIEM Model Version 6.0 PS 01.
  - PGB announces to the project mailing list 14 day in advance of the upcoming vote.
- ❑ **Dec 06:** PGB holds a Special Majority Vote (open for 7 days) to approve the nominated draft as NIEM Model Version 6.0 PS 01.

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TIMEFRAME VERSION 6.0

- The main driver of the timeline is how much time you want to spend working on the content.

Dec 2023
- NIEM version 6.0 contributed to NIEMOpen Project and available to COI for download/use

Notional

Working Draft

- Spring to summer 2023
- Iterative work on contributions to prepare proposed PSD. Review and recommend WD to PGB for approval as PSD

Project Specification Draft

- Summer/Fall 2023
- PGB approval of PSD. Optionally, release of the PSD for broad public review. Iterations on PSD leading to recommendation to PGB to approve as PS

Project Specification

- Autumn/Winter (Dec) 2023
- PGB approval of the PS.
- Collection of statements of use.
- PGB approval to submit for OS. Start 60-day public review.

OASIS Standard

- Summer/Fall 2024
- End of 60-day review. Address any comments received. Hold Call for Consent. Issue press release and celebrate.

- ✓ **Oct 02:** NBAC, NTAC, and Domain Subcommittee / COI begin review of the latest working draft
- ✓ **Oct 11**: Feedback due, final updates begin
- ❑ **Oct 23:** NBAC nominates the latest working draft to the PGB for approval as NIEM Model Version 6.0 PSD 01.
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- ❑ **Dec 06:** PGB holds a Special Majority Vote (open for 7 days) to approve the nominated draft as NIEM Model Version 6.0 PS 01.

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OASIS-GTRI CONTRACT STATUS

- NIEMOpen Priority for Services established April 2023
  - Technical support services for updating NIEM versions (i.e., former releases)
  - Technical support services for maintaining/managing the NIEM model architecture
  - Support services to update training materials for 6.0 and subsequent model versions.
- Contract exploration and preliminary negotiations conducted summer 2023
- PGB Approval to proceed & $100K initial outlay
  - Consensus Call: 25 September 2023
  - Approval by lazy consensus: 4 October 2023 (no comments or objections posted to PGB mailing list as of suspense date)
- Draft Contract & SOWs in progress
- Next Steps
  - Complete SOW, Rate Tables, & POP Negotiations
  - Signatures & Kickoff
  - Estimate Contract Implemented by November 2023

NEW BUSINESS - PGB TOPICS FOR CONSIDERATION & VOTE

New Business - PGB Business for Consideration & Vote/ TSC Updates

Motions

1. Approve Working Draft as PSD 01, Publish to OASIS Library, & Submit for Public Review
2. Recurring EIN Presswire services procurement
3. LearnPress Learning Management System (LMS) license renewal
4. Recurring AWS web hosting services procurement

Updates

- NTAC TSC
- NABC TSC
- NMO TSC

MOTION TO APPROVE NIEM MODEL VERSION 6.0 AS A PROJECT SPECIFICATION DRAFT (PSD01), PUBLISH TO OASIS LIBRARY & SUBMIT FOR 14 DAY PUBLIC REVIEW

- **Chair:** A proposal to approve NIEM Model Version 6.0 Working Draft as a Projection Specification Draft (PSD 01) will be proposed by the NBAC TSC. Included in the motion is direction to publish to the PSD to the OASIS Library and submit for public review.

- **Maker: (**NBAC Co-Chair Thomas Krul) I Motion that the PGB approve the NIEM Model 6.0 Working Draft contained in GitHub - niemopen/niem-model at 8533fb1ef0b86b87ec98e03c7071ee8fab6bf409 and all associated artifacts packaged together in ZIP https://github.com/niemopen/niem-model/archive/8533fb1ef0b86b87ec98e03c7071ee8fab6bf409.zip in the NIEMOpen niem model dev repository as a Project Specification Draft (PSD01) and further direct the Chair to work with OASIS staff to publish the PSD to the OASIS Library and submit it for a 14-day public review.

- ***SECOND?***
- **Chair:** (Debate) Do any of the members have comments on the proposal?
- **Chair**: Conducts a Simple Majority Vote
- **Chair**: Announces Vote

Resolution

- [X] Approve
- [ ] Approve w/Comment
- [ ] Table/Reject

When the PGB first votes to publish this Work Product in the OASIS Library, we expect it to be published at: https://docs.oasis-open.org/niemopen/niem-model/v6.0/psd01/niem-model-v6.0-psd01.html
The permanent "Latest stage" URI will be: https://docs.oasis-open.org/niemopen/niem-model/v6.0/niem-model-v6.0.html

NIEMOPEN

ROM COSTS

	CY 2023 Purchase Date/Price	CY 2024 Recurring Annual Cost
LearnPress LMS – (procured)	8-31-2023/ $299/license (Special Introductory Price)	~$200-$2,000 max
EIN Presswire TBD	4th QTR CY 2023 TBD/ ~ $2,000/license	~$2,000
AWS TBD	4th QTR 2023 TBD/ ~ $7,500/license	~$7,500
	(-$9,800)	(-$11,500)/per annum max estimate

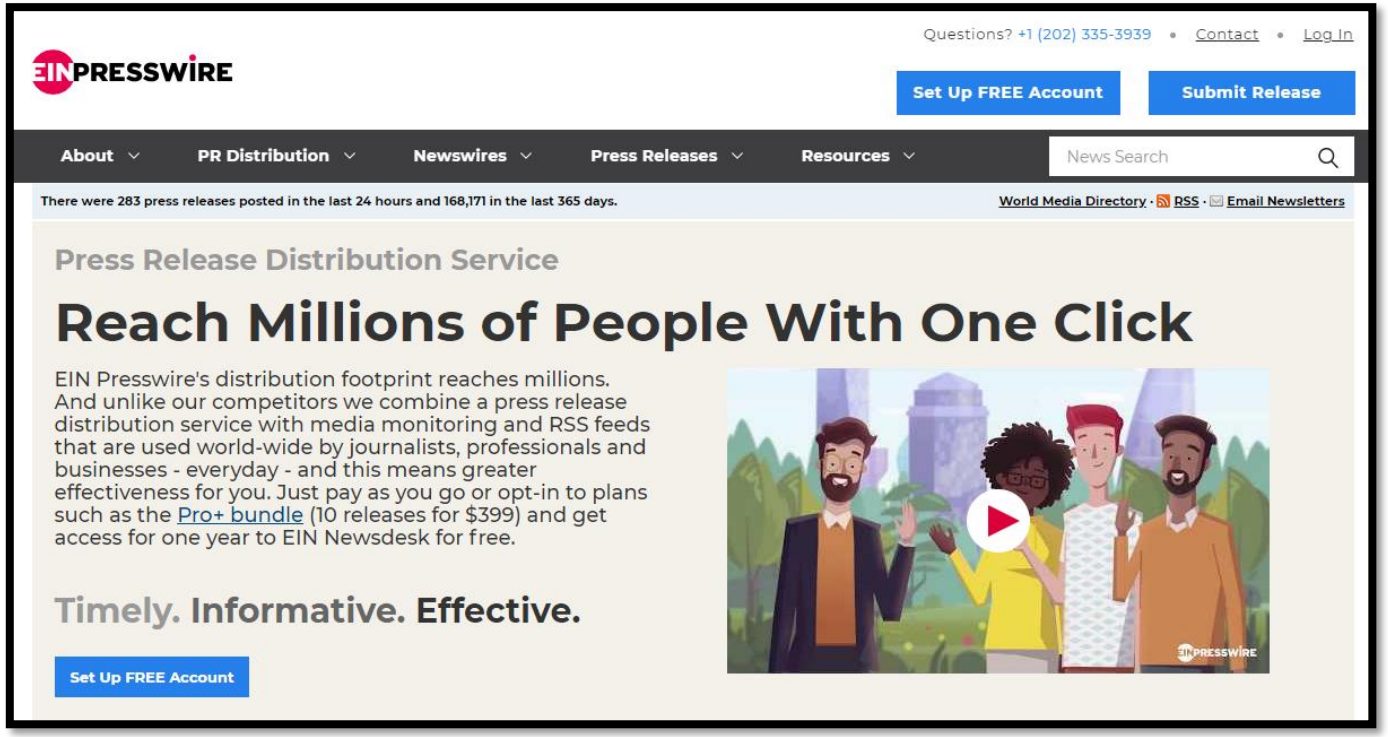
NIEMOpen General Fund (3rd QTR ~ $121K)

EIN Presswire

- Online newswire and news distribution service; promote NIEMOpen to industry leaders and a larger target audience
- OASIS Open Project Core Services Currently Provides Press release editing and distribution (with approval from Project Governing Board):

Basic - Issued for:
- Launch
- Standards approval
- New Premier Sponsors

PLUS – Limited to 6 postings per year



Estimate: $2,000 / per annum

- COTS software; 1-year license; does not include cost to produce content

Notes:

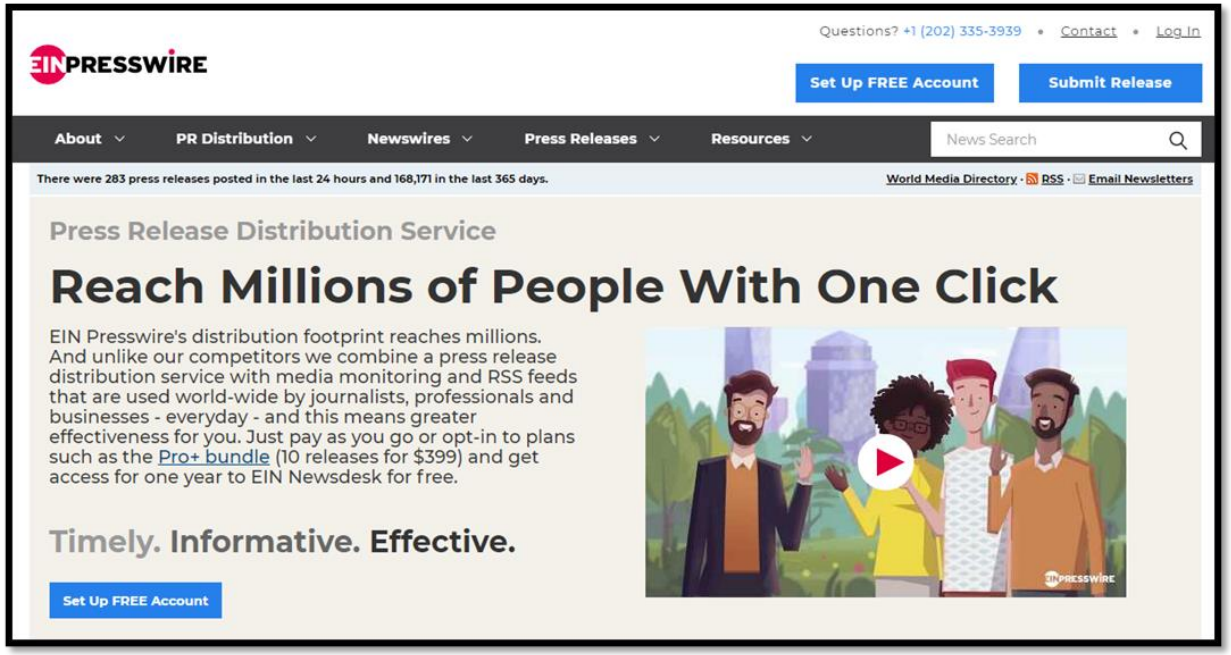
- Posts press-releases; NIEMOpen milestones, etc. to 50+ major news aggregator services

Impact:

- Increase awareness of NIEMOpen outside of existing community; promote to curated target audience

MOTION TO PROCURE EIN PRESSWIRE AS A RECURRING PROCUREMENT

- **Chair:** A proposal to approve the recurring procurement of 1 license of EIN Presswire for NIEMOpen was provided to the PGB Voting Members for consideration as a readahead.
- **Maker:** (NMO TSC- Beth Smalley) I Motion to approve the procurement of 1 license of EIN Presswire as a recurring procurement not requiring annual PGB approval if the General Fund balance permits at time of renewal.
- *SECOND?*
- **Chair**: (Debate) Do any of the members have comments on the proposal?
- **Chair:** Are there any objections to approving the proposed motion?
- **Chair**: Without objection, approved



Resolution

- [X] Approve
- [ ] Approve w/Comment
- [ ] Table/Reject

NIEMOPEN

LEARNPRESS LEARNING MANAGEMENT SYSTEM (LMS)

PURCHASED - Incorporate online training directly into NIEMOpen.org; establish modularized dynamic content to reduce learning curve of IEPD/MEP design, development, and implementation

Estimate: $2,000 / per annum

Actual: $300 / "first year"

Status: Building & testing initial implementation

Recommendation: Approve as a recurring purchase, ~2K per year, if the General Fund balance permits at time of renewal.

MOTION TO PROCURE THE LEARNPRESS LEARNING MANAGEMENT SYSTEM AS RECURRING PROCUREMENT

- **Chair:** A proposal to extend the PGB approved & "purchased license" of *LearnPress* Learning Management System as a recurring procurement that does not require annual PGB approval to renew was provided to the PGB Voting Members for consideration as a readahead.
- **Maker:** (NMO TSC- Beth Smalley) I Motion to approve *LearnPress* Learning Management System (LMS) as a recurring purchase not requiring annual PGB approval if the General Fund balance permits at time of renewal.
- ***SECOND?***
- **Chair:** (Debate) Do any of the members have comments on the proposal?
- **Chair:** Are there any objections to approving the proposed motion?
- **Chair**: Without objection, approved

Resolution

- [X] Approve
- [ ] Approve w/Comment
- [ ] Table/Reject

NIEMOPEN

The Message Exchange Package (MEP) Tool

Design.

Develop.

Share.

Overview:

MEP Builder, in active development by the NMO since 2021, is a containerized application that leads users through the design and development of the IEPD/MEP Lifecyle.

Features:

- Intuitive UI/UX wizard guides the user step-by-step
- Allows users to publish, browse, and modify IEPD's/MEP's
- Open-source development; allows for NIEM community to enhance/expand functionality

Status:

Production release expected Q1 FY2024.

AWS HOSTING TO SUPPORT MEP BUILDER

Website hosting with aws

Initial cost to set up AWS, configure, test, and MEP production deployment:

- Cost: *In-kind contribution from NMO*
- LOE: 92 hours; projected production deployment Q1 FY2024

Cost to maintain:

- AWS Cost (Annual): $7,417.80 ($618.15/month x 12 months)
- LOE (annual): 132 man-hours (11 hours/month x 12 months)

Why AWS?

- While MEP Builder is containerized and can be deployed locally and/or on a private network server, AWS will deliver a publicly accessible resource for the NIEMOpen community to create, share, and browse IEPD/MEP's.
- AWS infrastructure can scale to meet community needs.

NIEMOPEN

MOTION TO PROCURE AWS SERVICES AS A RECURRING PROCUREMENT

- **Chair:** A proposal to approve the recurring procurement of AWS Web Services for NIEMOpen was provided to the PGB Voting Members for consideration as a readahead.
- **Maker:** (NMO TSC- Beth Smalley) I Motion to approve the procurement of AWS Web Services as a recurring procurement not requiring annual PGB approval if the General Fund balance permits at time of renewal.
- *SECOND?*
- **Chair:** (Debate) Do any of the members have comments on the proposal?
- **Chair:** Are there any objections to approving the proposed motion?
- **Chair**: Without objection, approved

Website hosting with aws

Resolution

- [X] Approve
- [ ] Approve w/Comment
- [ ] Table/Reject

BREAK

NTAC TSC UPDATE

- The NTAC is now targeting the NIEM 6.0 NDR for publication as a Project Specification Draft (PSD) in late January 2024 contingent upon staff resources.
- Progress continues on tool development.

NBAC TSC UPDATE

- The Harmonization Sub-Committee Updated Model Core and Reconciled Version 6.0 Model Changes & stagged for Review
- Internal Review Conducted 2 - 11 October 23
  - Updates being incorporated into Working Draft, Thomas Krul to propose motion to approve Working Draft as PSD 01, Publishing to Library & 14 Day Public Review once issues redressed
- NBAC TSC developed a Lightweight Sub-Committee Governance Doc Template
- NBAC TSC Continues to Encourage Sub-Committee Submission of CLAs and Governance Documents
- Thomas Krul, NBAC TSC Co-Chair continues to engage the Department of National Defence (DND) (Canada) to encourage DND adoption of the NIEM Model and consider NIEMOpen Sponsorship

NMO TSC UPDATE

- PGB Consensus Call of 25 September 2023 approved proceeding with GTRI contract for services and initial $100K outlay from the General Fund. Focus areas:
  - Technical support services for updating NIEM versions (i.e., former releases)
    - NIEM Model Version 6.0 implementation
  - Technical support services for maintaining/managing the NIEM model architecture
  - Support services to update training materials for 6.0 and subsequent model versions

- The NMO TSC established the NIEMOpen Training Repo and is in the process of migrating Training Materials, Videos, and Coursework.
  - https://github.com/niemopen/nmo-training
  - Principal Maintainer: Tom Carlson
  - Alternates: Aubrey Beach & Shunda Louis
  - Next Steps – updating content to reflect NIEM Model Version 6.0

NMO TSC UPDATE (CONT.)

- NMO Vignettes
  - Communications & Outreach Sub-Committee Update – Paul Wormeli
  - Training Snapshot Stats – Shunda Louis
  - Strategic Communications – Shunda Louis & Aubrey Beach
  - Web Analytics – Aubrey Beach

COMMUNICATIONS & OUTREACH SUB-COMMITTEE

- NIEMOpen referenced in 18 NSF awards for the Open Knowledge Network; supporting grantees
- NIEMOpen briefing at London cybersecurity conference
- Submitted press release to OASIS on NIEM Open progress and C&O formation
- Helped recruit new sponsors for NIEM Open (NIJ, BJS)
- Planning with DAMA to expand use cases for NIEMOpen
- Arranged briefing by NIEMOpen Director to Global Justice Committee
- Briefed Committee on Open Data on NIEMOpen for climate change
- Progress toward the Republic of Columbia to adopt NIEM for criminal intelligence and translate into Spanish
- Response to inquiries from presentations

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TRAINING STATISTICS (600+ ATTENDEES SINCE SEP 21)

Next Steps:

- Implement LMS - Potential Revenue Builder for NIEMOpen
- Update Curriculum to reflect NIEM Version 6.0 Changes
- Expand Instructor Pool – Promote NIEMOpen In- kind Instructor Contribution from NIEMOpen Sponsors/Members
- Explore Awarding Course Completion Certificates, Credentialing, Accreditation, PDUs
- Embed NIEMOpen Training with Commercial/Vendor Provider Offerings

Sum of Tickets	Column Labels																				
Row Labels	Academia	Canada	City/State /Local	DHS	DoD	DoJ	EIA	FirstNEt	MITRE	Other	Other-.org	DOC	NASA	DOE	DOT	USDA	Finland	IRS	India	ODNI	Grand Total
June-23	1		2		3					8											14
May-23					8					2											10
April-23				1	7	1				4											13
March-23		3								1											4
February-23		2	4	3						14	1	1	2								27
January-23	1		3	1					1	12	3										21
December-22			2	3	1				1	12				1							20
November-22	1		4		1					4											10
October-22	1		4	2	1					18	1				9	1					37
September-22	1		2	3	2					21	5										34
July-22	1		8	1		1				21	2				3		1				38
June-22			5	3	11	1				18								1			39
May-22			13	1	6	1			1	27									1		50
April-22	1	2	14	3	9	2				16	3				1					1	52
March-22	1	11			9				3	9		2									35
February-22		5			6	8			6	25											50
January-22	1	1	11	2	1		1	1		11	3										32
November-21		22	1	1	3					3	2										32
September-21		8			17	1			3	3	2										34
Grand Total	**9**	**54**	**73**	**24**	**85**	**15**	**1**	**1**	**15**	**229**	**22**	**3**	**2**	**1**	**13**	**1**	**1**	**1**	**1**	**1**	**552**

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STRATCOM UPDATE

Completed:

- Marketed / Booked Training Classes (600+ attendees)
- WMAA Portal Standup (Apr 2022)
- NIEM.gov Production Deployment (July 2022)
- Public Registry & Repository On NIEM.gov (Oct 2022)
- Deployment of NIEMOpen.org (Feb 2023)
- DI2E migration to OASIS (Jira/Confluence)
- Content Updates to GitHub.io COI/Domain pages

Upcoming:

- Marketing of NIEM MEP Builder v3.2.0
- Migrating content from NIEM.gov → NIEMOpen.org; slim down NIEM.gov to focus on gov stakeholders
- Training for NIEM 6.0 release
- Deployment of NIEMOpen Jira Service Desk – self-help portal/knowledge base and issue tracking system

NIEMOpen Resource Statistics (FY22 – FY23Q3)

NIEM Resource Statistics (FY22 – FY23Q3)

TRAINING

YouTube

Views	Hours Played	Impressions
4,102	829	34,021

TOOLS

SOURCEFORGE

Downloads
326

** MEP Builder Tool is an active open-source project under development by the NMO.*

REG / REPO

PUBLIC

NIEM.gov

Views
16,251

PRIVATE

Joint Staff J6
Warfighting Mission Area
Architecture Federation and Integration Portal

Views
116

11

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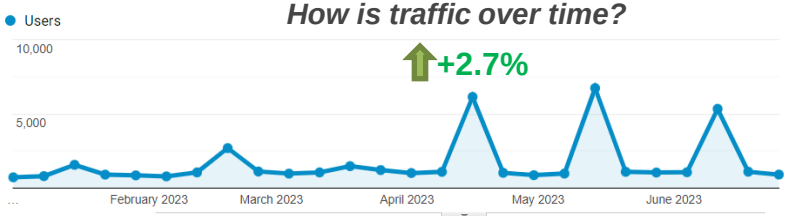
NIEM WEB ANALYTICS YEAR-TO-DATE OVERVIEW

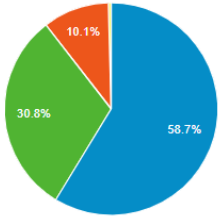
(Numbers/Arrows reflect changes between 01/01/23 – 09/30/23)

NIEM.gov (Informational)

How is traffic over time?



How are users finding NIEM?



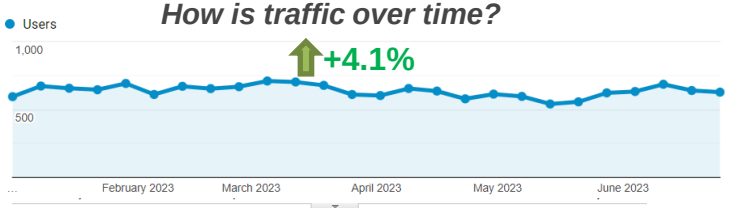
Direct
Organic
Referral

What content do users view?

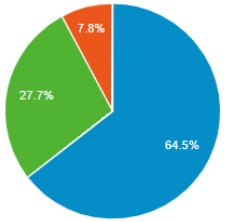
Top 5 Pages
/ (home page)
/about-niem
/about-niem/niem-model
/tools-catalog
/getting-started

NIEM.GitHub.io (Technical)

How is traffic over time?



How are users finding NIEM?



Direct
Organic
Referral

What content do users view?

Top 5 Pages
/niem-releases
/reference/[…]/attribute/json
/ (home page)
/json/sample-schema
/training

Social Media

You Tube		in
38,143 Views	2,839 Followers	3,116 Members
+1,217	+21	+9

Email Marketing

--
Subscribers

Why use email?

- Users sign up & give permission to receive news
- Personal & private; target users based on agency, role, etc.
- Measureable analytics; email open rate, click through, etc.

*Mailing list temporarily unavailable due to lapse in subscription. Transitioning to OASIS listserv.

NIEMOpen.org (Informational)

Coming Soon !

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PGB MEETING SCHEDULE

NEXT PGB Meeting

- Thursday, 25 January 2024
- Virtual Meeting 2 – 4 PM EST
  - Virtual: MS TEAMS

Subsequent CY 2024 Meetings

- Thursday, 25 April 2024
- Thursday, 25 July 2024
- Wednesday, 30 October 2024

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OTHER BUSINESS/DISCUSSION

- **Chair:** Is there any other business?

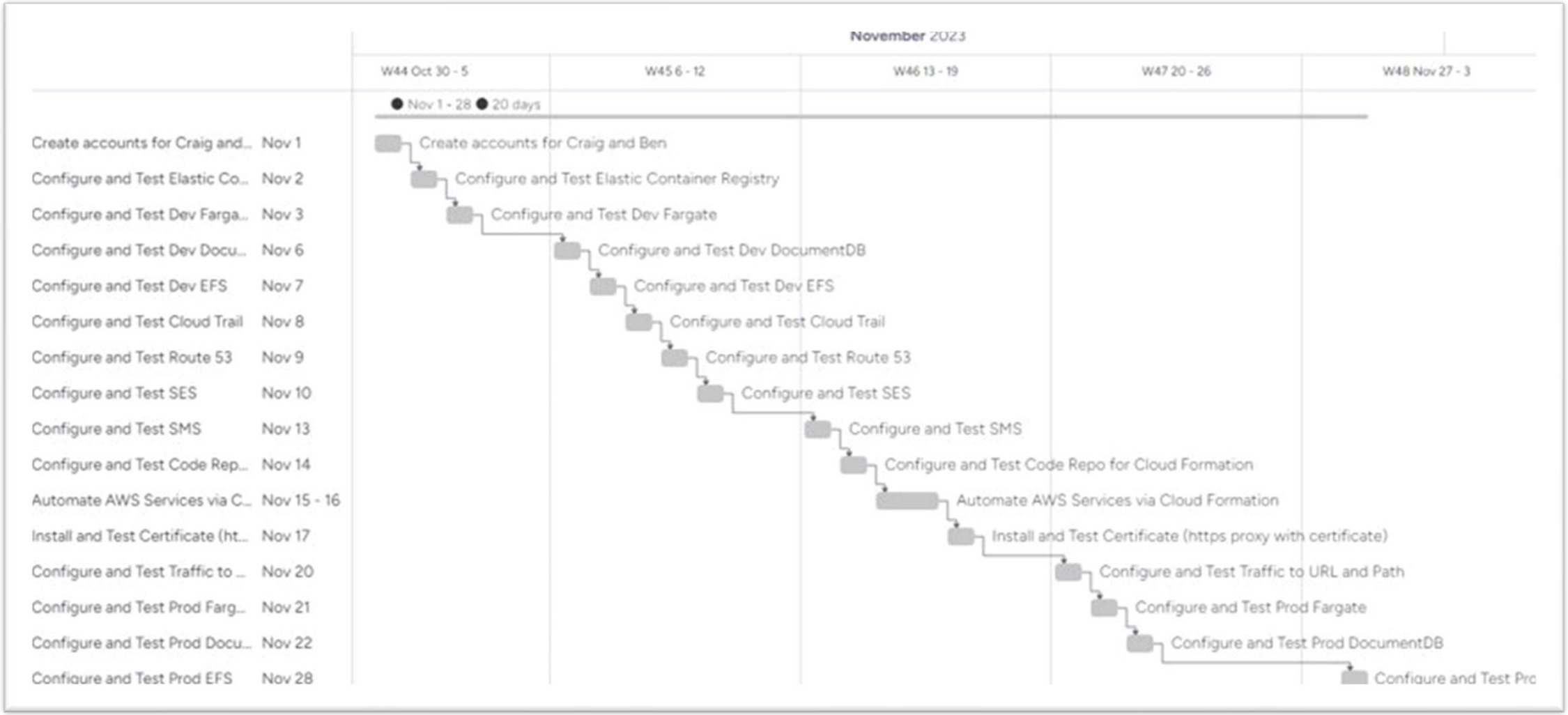
ADJOURN

- **Chair**: Do any of the PGB members or our attending guests have any questions?

- **Chair:** Meeting Adjourned

BACKUPS

MEP BUILDER DEPLOYMENT PROJECT SCHEDULE



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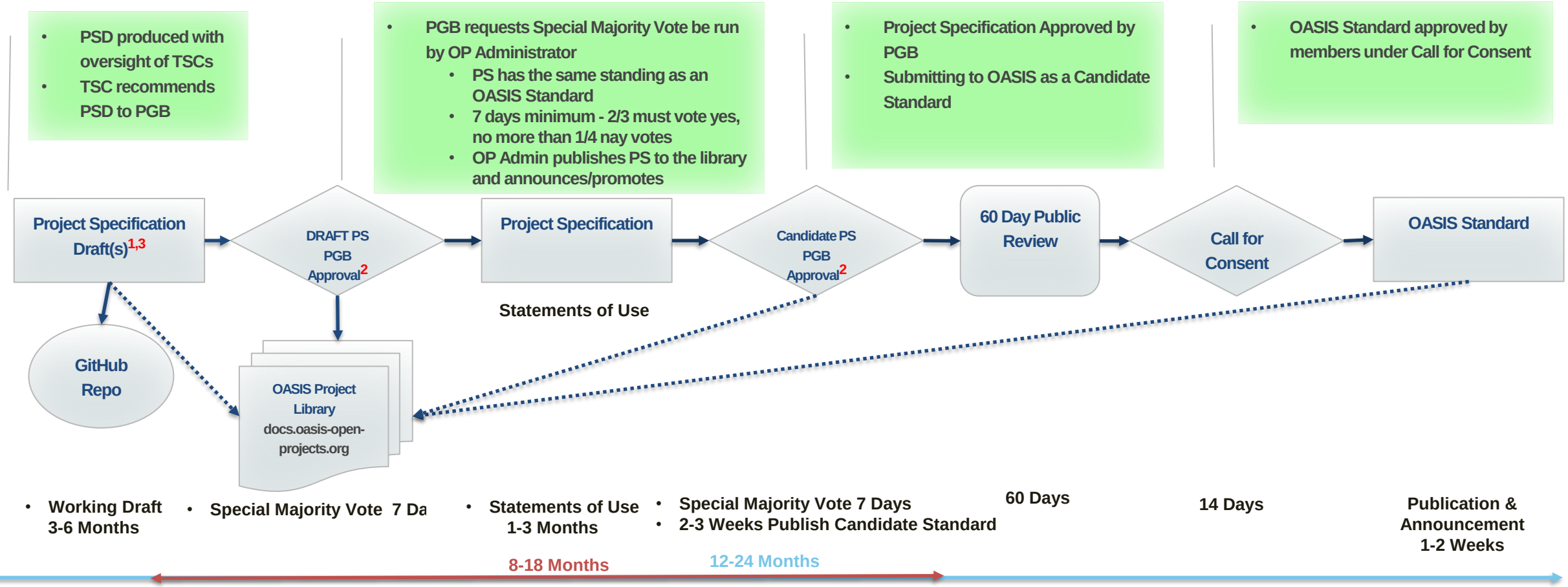
SPECIFICATION WORKFLOW AND TIMELINE

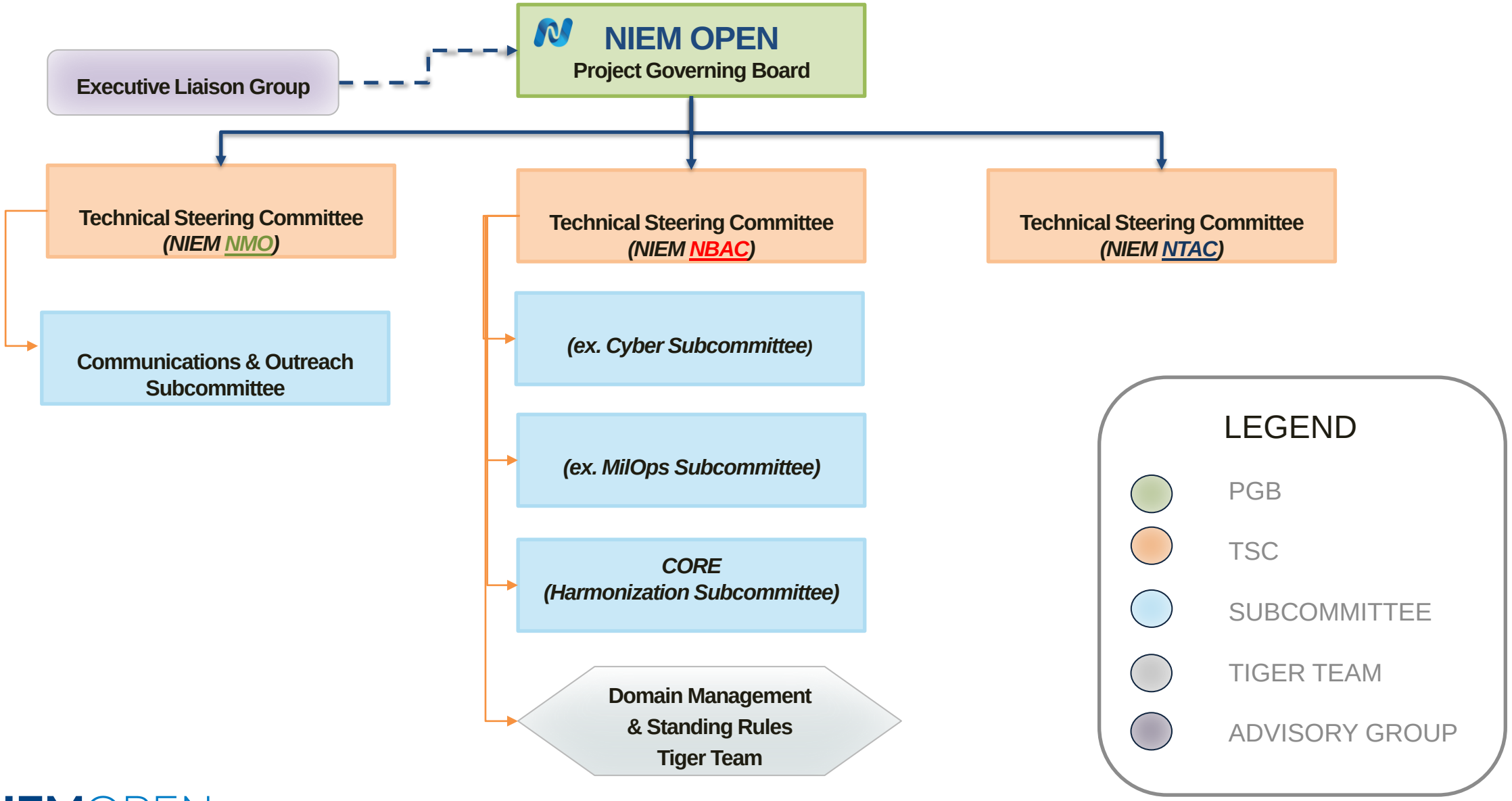
- Request a spec template from OP Admin
- Decide on editor(s)
  - Editor's job is to capture the intentions of the project team/TSC
  - Editor's Manual starting at https://docs.google.com/document/d/1lTartcAzlqidzrCxuXFFiwdRDKRipqMnNsMS24SZdjg/edit
- Create Project Specification Draft (PSD)

- PGB can decide to advance PS to OASIS for consideration as an OASIS Standard
  - Requires 3 Statements of Use and a Special Majority Vote run by OP Admin
  - 60-day public comment period
  - The Project Specification (PS) is put to OASIS Members in a 14-day Call for Consent. If no objections, work becomes an OASIS Standard, eligible for submission to other SDOs



NIEMOPEN

NIEM OPEN PROJECT GOVERNANCE



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NIEMOpen Project

PROJECT REVENUE REPORT

Project Revenue Allocations

Sponsors	Date joined-Date renewed	Sponsor Level	Dues/ Amounts	Payment Status	OASIS OP Sponsor Dues (up to $125k)	Sponsor Dues (over threshold >$125k) +	NIEMOpen General Funds	Premium (Select)	Direct Contributions Net (*) +
Quarterly Reporting	**Q1-2023**								
Period:	**1/1/20223-3/31/2023**								
Date:	**April 10, 2023**								
Joint Staff J6	2/21/2023	Premier	$65,000	Paid	$45,000		$20,000	$0	
US Department of Transportation	3/13/2023	Sponsor New	$25,000	Paid	$25,000				
Commonwealth of Virginia Office of Data Governance and Analytics (ODGA)	3/23/2023	Sponsor New	$1,200	Paid	$1,200				
Q1-2023 Totals			**$91,200**		**$71,200**	**$0**	**$20,000**	**$0**	**$0**
Quarterly Reporting	**Q2-2023**								
Period:	**4/1/2023-6/30/2023**								
Date:	**6/30/2023**								
Federal Bureau of Investigation	4/1/2023	Premier NEW	$65,000	Paid	$45,000		$20,000	$0	
Equivant	6/15/2023	Sponsor Renew	$5,800	Open	$5,800				
Q2-2023 Totals			**$70,800**		**$50,800**	**$0**	**$20,000**	**$0**	**$0**
Quarterly Reporting	**Q3-2023**								
Period:	**7/1/2023-9/30/2023**								
Date:	**Oct 11,2023**								
US DHS Science and Technology	9/1/2023	Premier	$65,000	Paid	$3,000	$42,000	$20,000		
Georgia Tech Research Institute	9/23/2023	Sponsor Renew	$1,200	Paid		$1,200			
Q3-2023 Totals			**$66,200**		**$3,000**	**$43,200**	**$20,000**	**$0**	**$0**
Fy2023 YTD Funding			**$228,200**		**$125,000**	**$43,200**	**$60,000**	**$0**	**$0**

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NIEMOpen Project

PROJECT SPENDING REPORT

Quarterly Reporting Q3-2023

Period Covered 7/1/2023-9/30/2023

Date: Sept 30, 2023

Date Submitted	Vendor	Description of Services	Amount	Date Approved by PGB	NIEMOpen General Funds	Premium Dues Allocation
nothing to report						
Q1-2023 Spending Totals					**$0.00**	**$0.00**
nothing to report						
Q2-2023 Spending Totals					**$0.00**	**$0.00**
8/31/2023	ThimPress/ LearnPress Software	1 Yr annual subscription	$299.00	7/27/2023	$299.00	
Q3-2023 Spending Totals					$299.00	$0
Total Spending					**$299.00**	**$0.00**

NIEMOPEN