NIEMOpen Project Governing Board (PGB) MEETING MINUTES

Date/Time: 30 January 2025

Location: Virtual Meeting MS TEAMS

Chair: Ms. Katherine Escobar

OASIS Administrators: Ms. Kelly Cullinane

Recorders:

- Mr. Aubrey Beach (aubrey.l.beach.ctr@mail.mil)
- Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
- Mr. Stephen Sullivan, (stephen.m.sullivan14.ctr@mail.mil)

1. **Goal:** The goal of the 30 January 2025 PGB meeting was:
   - Update status of CY 2025 project activities
     - NDR Version 6.0 PSD01
     - Model Version 6.0 PS02
     - Q2 & Q4 PGB Meeting date changes
     - Advancing NDR Version 6.0 PSD01 to PS
     - Advancing Model Version 6.0 PS02 to OS
     - Hackathon
     - Postponing NIENOpen 2025 Reveal
   - NBAC Co-Chair Appointment
   - Discuss future business.

2. **A YouTube video of the PGB meeting is available at:** TBD

3. **List of Attendees:**

#	Attendees	Role
1	Katherine Escobar (Joint Staff J6, DSD)	PGB Chair, Voting Member
2	Gary Egner (Equivant)	PGB Voting Member
3	Mark Dotson (GTRI) for John Wandelt (GTRI)	PGB Voting Member
4	Maria Cardiellos (IJIS Director)	PGB Voting Member
5	Payton Lamb (OGDA Commonwealth of Virginia)	PGB Voting Member
6	April Michell (FBI/CJIS)	PGB Voting Member
7	Erin Partin (NIJ)	PGB Voting Member
8	Erica Smith (BJS)	PGB Voting Member
9	Beth Smalley (Joint Staff J6/ NMO TSC Co-Chair	PGB Expert Voting Member
10	Scott Renner (MITRE/NTAC Co-Chair)	PGB Expert Voting Member
11	Kamran Atri (A4SAFE/NBAC Co-Chair)	PGB Expert Voting Member
12	Tim Welch (NAJIS)	PGB Voting Member
12	Brad Bolliger (EY/NTAC Co-Chair)	PGB Expert Non-Voting Member
13	Darcy Staley (Joint Staff J6)	PGB Expert Non-Voting Member

14	Kelly Cullinane (OASIS)	OASIS Senior Director of Standards Development
15	Jane Harnad (OASIS)	OASIS Event Planner
16	Holly Peterson (OASIS)	OASIS Business Development Manager
17	Cathie Mayo (OASIS)	CFO
18	Stephen Sullivan (Joint Staff J6, DSD/BAH)	Meeting Recorder
19	Shunda Louis (Joint Staff J6, DSD/BAH)	Meeting Recorder
20	Aubrey Beach (Joint Staff J6, DSD/BAH)	Meeting Recorder
21	Christina Medlin (GTRI)	J6 Staff
22	Tom Carlson (GTRI)	J6 Staff
23	Joe Heaps	Guest
24	Maria Socha (ICLN)	Guest
25	Jennifer Stathakis	Guest

Quorum: ? of 13 PGB Voting Members attended.

4. **Agenda:**

Call to Order

- Admin
    – TEAMS Link
    – Meeting Etiquette
    – Note Takers
    – Roll Call & Introductions
        ▪ Announcements
        ▪ PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
        ▪ TSC Co-Chairs & NIEMOpen Maintainers
- Approval of Agenda
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 14 November 2024
- OASIS Staff / NIEMOpen Administrator Comments
- Hackathon Info Brief & Discussion
    – Katherine Escobar & Hugues (Hugo) Seureau
- Q4 2024 Financial Snapshot – Cathie Mayo (OASIS)

- Sponsor Update – Holly Peterson

- CY 2025 Tasks

- **5 Minute Break**

Motions

1. Motion to Approve CY 2025 (Q 2 & 4) Revised PGB Meeting dates

2. A proposal of intent to proceed with:

Advancing NDR v6.0 PSD01 to PS, &

Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS

Co-Chair Discussion /Updates

NTAC Update – Dr. Scott Renner

NBAC Update – Thomas Krul

— New Chairperson added to NBAC – Katherine Escobar

— PS & OS Workflow – Steve Sullivan

NMO Update – Darcy Staley/Katherine Escobar

PGB Meeting Schedule

Other Business/Discussion

Questions/Adjourn

- **Motions**

Motions	Description	Vote	Notes
NIEM Naming and Design Rules (NDR) Version 6.0 PSD01	(Chair) Motion to approve NIEM NDR Version 6.0 PSD01 by simple majority via email.	**Approved,** 9 votes to approve. 4 abstentions.	Submitting approval to publish.
30 January 2025 Agenda	(Chair) Motion to approve 30 January 2025Agenda.	TBD	
14 November 2024 DRAFT Minutes	(Chair) Motion to approve 14 November 2024 PGB meeting minutes.	TBD	
Q2 & Q4 PGB Meeting Dates	(Beth Smalley) Motion approve changing CY 2025 Q 2 & Q4 PGB Meeting Dates from 24 April 2025 to 29 May 2025 and from 28	TBD	

	October 2025 to 13 November 2025		
NDR Version 6.0 PS Model Version 6.0 OS	(Beth Smalley) Motion to proceed: Advance NDR v6.0 PSD01 to PS, & Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS	<mark>TBD</mark>	

- **Action Items:**

  — Submit Nominations for NIEMOpen Excellence Awards
    - Instructions will be posted end of August on NIEMOpen Website
    - Questions Email: shunda.r.louis.ctr@mail.mil beth.l.smalley.civ@mail.mil
  — Provide input on "how your organization is using NIEM"
    - Email: shunda.r.louis.ctr@mail.mil aubrey.l.beach.ctr@mail.mil
  — Post your IEPDs/MEPs to repo

5. **Discussion:**

PGB Meetings:

- Next PGB Meeting: 29 May 2025

6. **Attachments:**
   - (FINAL) 30 January 2025 PGB Mtg Brief
   - (Approved) NIEMOpen PGB Meeting Minutes 14 November 24
   - Q4 2024 Financials

9. Minutes Approval: 30 January 2025 Meeting Minutes pending review and approval by PGB.

Distribution: https://lists.oasis-open-projects.org/g/niemopen-pgb ,
https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes