NIEMOpen Project Governing Board (PGB) MEETING MINUTES

Date/Time: 28 August 2025

Location: Virtual Meeting MS TEAMS

Chair: Ms. Katherine Escobar

OASIS Administrators: Ms. Kelly Cullinane

Recorders:

- Ms. Shunda Louis, (shunda.r.louis.ctr@mail.mil)
- Aubrey Beach, (aubrey.l.beach.ctr@mail.mil)
- Mr. Stephen Sullivan, (stephen.m.sullivan14.ctr@mail.mil)

1. **Goal:** The goal of the 28 August 2025 PGB meeting was:
   - Nomination and Election of new Chair (s)
   - Discuss NMO Transition
   - Install new Chair (s)
   - Funding requests for:
     - 8 Oct Leadership Meeting
   - Discuss future business.

2. **A YouTube video of the PGB meeting is not available.**

3. **List of Attendees:**

#	Attendees	Role
1	Jim Herbert (APN)	PGB Voting Member
2	Erica Smith (BJS)	PGB Voting Member
3	Katherine Escobar (Joint Staff J6, DSD)	PGB Voting Member
4	Christina Bapst-Stump (DHS S&T)	PGB Voting Member
5	John Wandelt (GTRI)	PGB Voting Member
6	Paul Wormeli (IJIS)	PGB Chair
7	Payton Lamb (OGDA Virginia)	PGB Voting Member
8	April Michell (FBI/CJIS)	PGB Voting Member
9	Tom Welch (NAJIS)	PGB Voting Member
10	Erin Partin (NIJ)	PGB Voting Member
11	Scott Renner (MITRE/NTAC Co-Chair)	PGB Expert Voting Member
12	Thomas Krul (National Defence Canada/NBAC Tri-Chair)	PGB Expert Voting Member
	Brad Bolliger (EY/NTAC Co-Chair)	PGB Expert Non-Voting Member
	Kelly Cullinane (OASIS)	OASIS Senior Director of Standards Development
	Jin Cabral	(OASIS Board Member)
	Holly Peterson (OASIS)	OASIS Business Development Manager
	Cathie Mayo (OASIS)	OASIS CFO

	Rita Petti (OASIS)	OASIS Director of Business Development and Partnerships
	Stephen Sullivan (Joint Staff J6, DSD/BAH)	Meeting Recorder
	Shunda Louis (Joint Staff J6, DSD/BAH)	Meeting Recorder
	Aubrey Beach ((Joint Staff J6, DSD/BAH)	Meeting Recorder

Quorum: X of 12 PGB Voting/Expert Voting Members attended.

4. **Agenda:**

Call to Order

Admin

- Call to Order
    - TEAMS Link
    - Roll Call & Introductions
        - Sponsor Appointed PGB Voting Members (Sponsors)
        - PGB Expert Voting Members (TSCs) & Non-Voting Members (TSC Co-Chairs)
- Approval of Agenda
- Announcements
- Election of New Chair, NMO Task Transition – Big Picture

Motions

1. Motion to nominate & elect new PGB Chair (s).
2. Motion to approve 29 May Minutes
3. Motion to authorize $ 2000 for 8 October NPC Leadership Meeting.
4. Motion to approve PGB Meeting dates.

BREAK

Other Business

- Around-the-Horn – PGB Voting Member Comments/Questions
- 2025 OASIS Staff / NIEMOpen Administrator
- Q2 2025 Financial Snapshot – Cathie Mayo (OASIS)
- Sponsor Update – Rita Petti/ Holly Peterson
- CY 2025 Tasks
- NIEM.gov Migration – Aubrey Beach
- 8 Oct NPC Meeting Update
- 13 Nov Reveal Summit Webinar Update

Co-Chair Discussion/Updates

- NTAC Update – Mr. Brad Bolliger & Dr. Scott Renner
- NBAC Update – Thomas Krul
- Next Meeting Schedule
- Other Business/Discussion
- Questions/Adjourn

5. **Motions:**

Motions	Description	Vote	Notes
8/28 Nominate and elect a new PGB Chair	(Katherine Escobar-Chair) Motion to nominate and elect		**Full Majority Vote:** "*Full Majority Vote*" is a vote in which more than 50% (more than half) of the eligible voter's vote "yes." If the vote is held in a committee meeting, more than 50% of the total eligible voters must vote "yes" regardless of the number of present. Abstentions are not counted- https://www.oasis-open.org/policies-guidelines/oasis-defined-terms-2018-05-22/#dFullMajority
8/28/25 - Approve 30 Jan 2025 PGB Meeting Minutes	(Paul Wormeli-Chair) Motion to approve		
8/28/25 – $ 2000 for Support Services for NIEMOpen Leadership Meeting at NPC.	(Paul-Wormeli) I motion that $ 2000 from the NIEMOpen general fund originally approved for the Reveal Summit be authorized for the October event and the remainder (~$4000) be returned to the general fund.		In May, the PGB approved $ 6000 from the NIEMOpen general fund for refreshments, snacks, swag and AV services for the NIEMOpen Reveal now scheduled for 13 November as a Webinar. The NPC location (sunk cost) was retained for a Leadership and general member meeting on the 8th of October. The Reveal funds no longer required; this motion request a portion of those funds (not to exceed $2K) be applied to the 8 October NPC event.

8/28/25 Q4 2025 & CY 2026 PGB Meeting Dates	(Paul-Wormeli-Chair) Motion to moving the 13 November 2025 PGB meeting to 4 December 2025 and establish the CY 2026 Q 1, 2, 3 & 4 PGB Meeting Dates was submitted as a readahead to PGB Voting Members.		
			CY 2025 Meeting Dates
			Q4 DEC 4 2-4 PM EST
			CY 2026 Meeting Dates
			Q1 MAR 19 2 – 4 PM EDT
			Q2 JUN 18 2 – 4 PM EDT
			Q3 SEP 17 2 – 4 PM EDT
			Q4 DEC 3 2 – 4 PM EST

- **Action Items:**

5. **Discussion:**

6. **Attachments:**
   - (FINAL) 28 August 2025 PGB Mtg Brief
   - (Approved) NIEMOpen PGB Meeting Minutes 29 May 25

9. Minutes Approval: 28 August 2025 Meeting Minutes pending review and approval by PGB.

Distribution: https://lists.oasis-open-projects.org/g/niemopen-pgb , https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes