

## NIEMOpen Project Governing Board (PGB) MEETING MINUTES

**Date/Time:** 30 January 2025

**Location:** Virtual Meeting MS TEAMS

**Chair:** Ms. Katherine Escobar

**OASIS Administrators:** Ms. Kelly Cullinane

**Recorders:**

- Ms. Shunda Louis, ([shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil))
- Mr. Stephen Sullivan, ([stephen.m.sullivan14.ctr@mail.mil](mailto:stephen.m.sullivan14.ctr@mail.mil))

**1. Goal:** The goal of the 30 January 2025 PGB meeting was:

- Update status of CY 2025 project activities
  - NDR Version 6.0 PSD01
  - Model Version 6.0 PS02
  - Q2 & Q4 PGB Meeting date changes
  - Advancing NDR Version 6.0 PSD01 to PS
  - Advancing Model Version 6.0 PS02 to OS
  - Hackathon
  - Postponing NIENOpen 2025 Reveal
- NBAC Co-Chair Appointment Paul Wormeli
- Discuss future business.

**2. A YouTube video of the PGB meeting is available at: TBD**

**3. List of Attendees:**

#	Attendees	Role
1	Katherine Escobar (Joint Staff J6, DSD)	PGB Chair, Voting Member
2	Mark Dotson (GTRI) for John Wandelt (GTRI)	PGB Voting Member
3	April Mitchell (FBI/CJIS)	PGB Voting Member
4	Erin Partin (NIJ)	PGB Voting Member
5	Erica Smith (BJS)	PGB Voting Member
6	Darcy Staley (Joint Staff J6)	PGB Expert Voting Member
7	Scott Renner (MITRE/NTAC Co-Chair)	PGB Expert Voting Member
8	Thomas Krul (National Defence Canada)	PGB Expert Voting Member
9	Paul Wormeli	PGB Expert Non-Voting Member
10	Brad Bolliger (EY/NTAC Co-Chair)	PGB Expert Non-Voting Member
11	Beth Smalley (Joint Staff J6)	PGB Expert Non-Voting Member
12	Kelly Cullinane (OASIS)	OASIS Senior Director of Standards Development
13	Jin Cabral	(OASIS Acting Director)
14	Holly Peterson (OASIS)	OASIS Business Development Manager

<b>15</b>	Cathie Mayo (OASIS)	CFO
<b>16</b>	Rita Petti (OASIS)	Director of Business Development and Partnerships
<b>17</b>	Stephen Sullivan (Joint Staff J6, DSD/BAH)	Meeting Recorder
<b>18</b>	Shunda Louis (Joint Staff J6, DSD/BAH)	Meeting Recorder
<b>19</b>	Charles Chipman (GTRI)	J6 Staff
<b>20</b>	Elana Harner	Guest
<b>21</b>	Brian Harrig	Guest
<b>22</b>	Joe Heaps	Guest
<b>23</b>	Huges (Hugo) Seureau (Genhax.com)	Guest Presenter - Hackathon

Quorum: 8 of 13 PGB Voting/Expert Voting Members attended.

#### 4. Agenda:

##### Call to Order

- Admin
  - TEAMS Link
  - Meeting Etiquette
  - Note Takers
  - Roll Call & Introductions
    - Announcements
    - PGB Voting Members (Sponsors) & PGB Expert Voting Members (TSCs) & PGB Non-Voting Members (TSC Co-Chairs)
    - TSC Co-Chairs & NIEMOpen Maintainers
- Approval of Agenda
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 14 November 2024
- OASIS Staff / NIEMOpen Administrator Comments
- Hackathon Info Brief & Discussion
  - Katherine Escobar & Huges (Hugo) Seureau
- Q4 2024 Financial Snapshot – Cathie Mayo (OASIS)
- Sponsor Update – Holly Peterson
- CY 2025 Tasks
- **5 Minute Break**

## Motions

1. Motion to Approve CY 2025 (Q 2 & 4) Revised PGB Meeting dates
2. A proposal of intent to proceed with:

Advancing NDR v6.0 PSD01 to PS, &

Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS

Co-Chair Discussion /Updates

NTAC Update – Dr. Scott Renner

NBAC Update – Thomas Krul

— New Chairperson added to NBAC – Katherine Escobar

— PS & OS Workflow – Steve Sullivan

NMO Update – Darcy Staley/Katherine Escobar

PGB Meeting Schedule

Other Business/Discussion

Questions/Adjourn

- **Motions**

Motions	Description	Vote	Notes
<b>1/6/25 - PGB Notified of Upcoming Motion to Approve NDR by Simple Majority Vote &amp; Publish to OASIS Library</b>	(Chair) Notification of vote on the motion to approve NIEM Naming and Design Rules (NDR) Version 6.0 PSD01 and submit for publication	<b>N/A</b>	<a href="https://github.com/niemopen/niem-naming-design-rules">https://github.com/niemopen/niem-naming-design-rules</a>  Vote scheduled 20-25 Jan 2025
<b>1/25/25 - NIEM Naming and Design Rules (NDR)</b>	(Chair) Motion to approve NIEM NDR Version 6.0 PSD01 and	<b>Approved,</b> 9 votes to approve. 4 abstentions.	Vote Conducted 20-25 Jan 2025 1/28/25 - Submitting request to publish.

<b>Version 6.0 PSD01 Vote</b>	submit for publication by simple majority via email.																		
<b>1/28/25 – PGB Notification of Special Majority Vote &amp; Request Ballot for Model Update &amp; Publish to OASIS Library</b>	(Chair) PGB Notification of vote on the motion to approve NIEM Model Version 6.0 PS02 and submit for publication	N/A	<a href="https://github.com/niemopen/niem-model/tree/2afcd93dc4061e825df8c2b3bf44557bbd4cb976">https://github.com/niemopen/niem-model/tree/2afcd93dc4061e825df8c2b3bf44557bbd4cb976</a>  Vote/ballot scheduled for 11-18 Feb 2025																
<b>30 January 2025 Agenda</b>	(Chair) Motion to approve 30 January 2025 Agenda.	Approved																	
<b>14 November 2024 DRAFT Minutes</b>	(Chair) Motion to approve 14 November 2024 PGB meeting minutes.	Approved																	
<b>Q2 &amp; Q4 PGB Meeting Dates</b>	(Darcy Staley) Motion approve changing CY 2025 Q 2 & Q4 PGB Meeting Dates from 24 April 2025 to 29 May 2025 and from 28 October 2025 to 13	Approved	<table> <tr> <th colspan="4">CY 2025 Meeting Dates <b>Revised</b></th></tr> <tr> <td>Q2</td><td>MAY 29</td><td>2 – 4 PM</td><td>EDT</td></tr> <tr> <td>Q3</td><td>JUL 31</td><td>2 – 4 PM</td><td>EDT</td></tr> <tr> <td>Q4</td><td>NOV 13</td><td>2 – 4 PM</td><td>EDT</td></tr> </table>	CY 2025 Meeting Dates <b>Revised</b>				Q2	MAY 29	2 – 4 PM	EDT	Q3	JUL 31	2 – 4 PM	EDT	Q4	NOV 13	2 – 4 PM	EDT
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Q4	NOV 13	2 – 4 PM	EDT																

	November 2025		
<b>NDR Version 6.0 PS Model Version 6.0 OS</b>	(Darcy Staley) Motion to proceed: Advance NDR v6.0 PSD01 to PS, & Upon approval of NIEM Model v6.0 PS02 proceed to advance to OS	Approved	
<b>Motion to consider funding Genhax hackathon</b>	Genhax brief , timeline, and proposal	Approved of concept pending contract details	Year 1- 1 hack \$50K fixed seed + \$50K variable from Additional Sponsors + Funding Goal for NIEMOpen

• **Action Items:**

- “Genhax” PGB Actions
  - Define costs in greater detail, specifically \$50K variable from additional sponsors
  - Genhax brief NTAC, update timeline
  - Schedule PGB Vote
  - Ask Cathie Mayo procedure for billing NIEMOpen
  - Back brief NBAC
  - Conduct Vote
- Submit Nominations for NIEMOpen Excellence Awards
  - Instructions will be posted end of August on NIEMOpen Website
  - Questions Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [beth.l.smalley.civ@mail.mil](mailto:beth.l.smalley.civ@mail.mil)
- Provide input on “how your organization is using NIEM”
  - Email: [shunda.r.louis.ctr@mail.mil](mailto:shunda.r.louis.ctr@mail.mil) [aubrey.l.beach.ctr@mail.mil](mailto:aubrey.l.beach.ctr@mail.mil)
- Post your IEPDs/MEPs to repo

**5. Discussion:**

**PGB Meetings:**

- Next PGB Meeting: 29 May 2025

**6. Attachments:**

- (FINAL) 30 January 2025 PGB Mtg Brief
- (Approved) NIEMOpen PGB Meeting Minutes 14 November 24
- Q4 2024 Financials
- Genhax Brief

**9. Minutes Approval:** 30 January 2025 Meeting Minutes pending review and approval by PGB.

Distribution: <https://lists.oasis-open-projects.org/g/niemopen-pgb> ,  
<https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes>