12/4/2023

NIEMOPEN

PGB Session

25 January 2024

Ms. Katherine Escobar
NIEMOpen Project Governing Board Chair

CALL TO ORDER

- Called to order the regular virtual meeting of the NIEMOpen Project Governing Board at 2 PM, 25 January 2024.

NIEMOPEN

VENUE

PGB Meeting

- 25 January 2024

- Virtual Meeting 2-4 PM EST
  - Virtual: MS TEAMS

Microsoft Teams 25 Jan 2024 PGB Meeting

Join on your computer, mobile app or room device
Click here to join the meeting
Or call in (audio only)
+1 410-874-6749,,775017873#   United States, Odenton
Phone Conference ID: 775 017 873#Find a local number | Reset PINLearn More | Meeting options

Current and post meeting location of 25 Jan PGB Meeting documents:
https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes/2022-2023/25-Jan-2024

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MAKING THE MOST OF OUR SESSION

Virtual Meeting Etiquette

PLEASE:

- **MUTE your mic when you're not talking**

- **Identify yourself before you start to speak**

- **Speak clearly**

- **Disable "call waiting" feature**
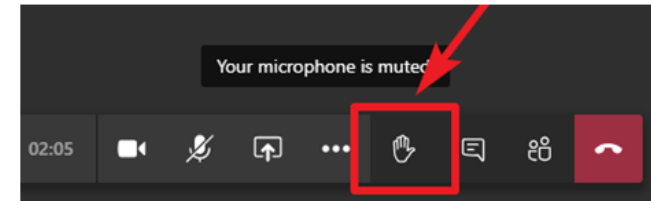 (the clicking noise can be heard by all)

Please note: ESC sessions are audio recorded.

Meeting Minutes will be published and distributed to participants.

QUESTIONS & ANSWERS ARE ENCOURAGED!

To signal you want to contribute without interrupting the speaker
- Enter comments via **CHAT window** at any time

To signal a question or respond to a question
- Click on '**Raise your hand**' button on meeting toolbar

  (Lower hand after you've talked by clicking hand button again)

Presenters, please be mindful of timing

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NOTE TAKER

The PGB Executive Session is being recorded on MS TEAMS. A link to the recording will be provided and meeting minutes will be posted on the NIEMOpen Git Repo once approved:
https://github.com/niemopen/oasis-open-project/tree/main/pgb-meeting-minutes

Meeting support, note takers:

Aubrey Beach
aubrey.l.beach.ctr@mail.mil

Shunda Louis
shunda.r.louis.ctr@mail.mil

Stephen Sullivan
stephen.m.sullivan14.ctr@mail.mil

ROLL CALL

- PGB Voting Members:
  - Department of Defense Joint Staff J6 (DoD JS J6)
  - Department of Homeland Security Science & Technology (DHS S&T)
  - Equivant
  - Georgia Tech Research Institute (GTRI)
  - Integrated Justice Information Systems Institute (IJIS)
  - Commonwealth of Virginia, Office of Data Governance and Analytics
  - Criminal justice Information Systems Division (CJISD), Federal Bureau of Investigation

- PGB Expert Voting Members
  - NBAC TSC
  - NTAC TSC
  - NMO TSC

- PGB Expert NON-Voting Members

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PGB SPONSOR APPOINTED VOTING MEMBERS

Ms. Katherine Escobar
PGB Chair
Deputy Division Chief, Data and Standards Division at Joint Staff J6 and NIEM Managing Director

Ms. Christina Bapst-Stump
Science and Technology Directorate, US Department of Homeland Security

Mr. Gary Egner
Director Business Development, Equivant

Mr. John Wandelt
Principal Research Scientist, Georgia Tech Research Institute

Ms. Maria Cardiellos
Executive Director Integrated Justice Information Systems Institute

Mr. Payton Lamb
Data Engineer Commonwealth of Virginia Office of the secretary of Administration Office of Data Governance and Analytics

Ms. April Mitchell
FBI It Specialist and Technical Lead of Data Standards in the Criminal Justice Information Services (CJIS) Division

PGB EXPERT VOTING MEMBERS
Technical Steering Committees

Kamran Atri
Co-Chair
NIEM Business Architecture Committee (NBAC)
Technical Steering Committee (TSC)

Jim Cabral
Vice President, Court
Relations, InfoTrack

Beth Smalley
Co-Chair
NIEM Management Office (NMO)
Technical Steering Committee (TSC)

PGB NON-VOTING MEMBERS
Technical Steering Committees

Thomas Krul
Co-Chair
NIEM Business Architecture Committee
(NBAC) Technical Steering Committee (TSC)

Dr. Scott Renner
Co-Chair
NIEM Technical Architecture Committee
(NTAC) Technical Steering Committee (TSC)

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NMO, NBAC, & NTAC TSC CO-CHAIRS

TSC	Approved (TSC CHAIRS)
NMO TSC	Ms. Katherine Escobar & Ms. Beth Smalley
NBAC TSC	Mr. Kamran Atri & Mr. Thomas Krul
NTAC TSC	Dr. Scott Renner & Mr. Jim Cabral

Mailing Lists

– **NIEMOpen:** https://lists.oasis-open-projects.org/g/niemopen

– **PGB**: https://lists.oasis-open-projects.org/g/niemopen-pgb

– **NTAC TSC**: https://lists.oasis-open-projects.org/g/niemopen-ntactsc

– **NBAC TSC**: https://lists.oasis-open-projects.org/g/niemopen-nbactsc

– **NMO TSC**: https://lists.oasis-open-projects.org/g/niemopen-nmotsc

NTAC TSC

NBAC TSC

NMO TSC
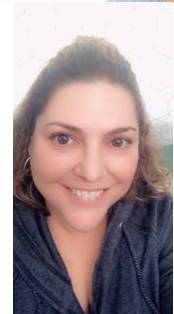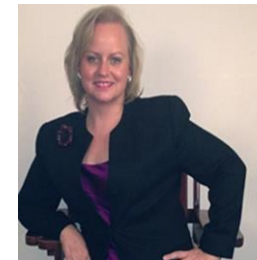
NIEM OPEN MAINTAINERS AS OF OCTOBER 2023

GitHub Repos	Primary	Alternates
NIEM Open	Ms. Christina Medlin & Mr. Aubrey Beach	Mr. Tom Carlson, Ms. Shunda Louis, Mr. Steve Sullivan (PGB Folder)
NBAC TSC	Ms. Christina Medlin & Mr. Aubrey Beach	Mr. Tom Carlson, Ms. Shunda Louis, Mr. Steve Sullivan
NTAC TSC	Mr. Tom Carlson & Christina Medlin	Mr. Aubrey Beach, Ms. Shunda Louis, Dr. Scott Renner
NMO TSC	Mr. Aubrey Beach	Ms. Shunda Louis, Mr. Steve Sullivan, Mr. Tom Carlson (Training)

Ms. Christina Medlin

Mr. Aubrey Beach

Mr. Tom Carlson

PROPOSED 25 JAN 2024 PGB AGENDA

Call to Order

- Admin
  - TEAMS Link
  - Meeting Etiquette
  - Note Takers
  - Roll Call & Introductions
    - PGB Voting Members (Sponsors)
    - PGB Expert Voting Members (TSCs)
    - PGB Non-Voting Members (TSC Co-Chairs)
    - TSC Co-Chairs & NIEMOpen Maintainers
- Approval of Agenda
- Around-the-Horn – PGB Voting Members
- Approval of Meeting Minutes from 26 Oct 2023
- OASIS Staff / NIEMOpen Administrator Comments
- Q3 Financial Snapshot – Cathie Mayo (OASIS)
- Sponsor Update
- CY 2024 Planning
- GTRI Contract Update – Mark Dotson

Motions

- Approve CY 2024 Q2, 3 & 4 PGB Meeting Dates
- Approve advancing NIEM 6.0 Naming and Design Rules (NDR) Working Draft as Project Specification Draft (PSD)

5 Minute Break

UPDATES

- NTAC Update – Jim Cabral
- NBAC Update – Kamran Atri
  - NIEM Model Version 6.0 PS01 "What's New" – Christina Medlin
- NMO Update – Beth Smalley
  - Comms & Outreach SC – Paul Wormeli
  - Software Purchase Costs/ Implementation – Steve Sullivan & Aubrey Beach
  - Training Stats, STRACOM & Analytics – Aubrey Beach & Shunda Louis
- Next Meeting
- Other Business/General Discussion
- Questions/Adjourn

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APPROVAL OF AGENDA

- **Chair:** A Draft Agenda for the NIEMOpen 25 January 2024 Project Governing Board (PGB) Meeting was provided to PGB Voting Members as a readahead.

- **Chair:** Are there any recommended changes to the agenda as distributed?

- **Chair**: If there are no (further) changes, the agenda stands approved as distributed (corrected).

✓ **?** ☐ Approve
☐ Approve as Corrected

NIEMOPEN

PGB MEMBERS: AROUND-THE-HORN

APPROVAL OF 26 OCT 2023 PGB MINUTES

- **<u>Chair:</u>** A Draft of the NIEMOpen 26 October 2023 PGB meeting minutes was provided to the PGB Voting Members as a readahead: https://github.com/niemopen/oasis-open-project/blob/main/pgb-meeting-minutes/2022-2023/26-October-2023/(DRAFT)%20NIEMOpen%20PGB%20Meeting%20Minutes%2026%20Oct%202023%20v2%2010-30-23.pdf

Please let me know now if you found any errors.

- **<u>Chair:</u>** Are there any corrections to the minutes as distributed?

- **<u>Chair</u>**: If there are no (further) corrections, the minutes stand approved as distributed (corrected).

✓ **?** ☐ Approve
☐ Approve as Corrected

NIEMOPEN

OASIS STAFF/ OP ADMINISTRATORS

- **Mr. Chet Ensign** – Chief Technical Community Steward at OASIS/ OP Administrator

- **Ms. Kelly Cullinane** – OP Administrator

- **Ms. Carol Geyer** – OASIS Open Chief Development Officer

- **Ms. Cathie Mayo** – OASIS Controller

NIEMOPEN

CY 2023 Q4 FINANCIALS

Ms. Cathie Mayo – OASIS
Controller

FINANCIALS - TABULAR

NIEMOpen Quarterly Reporting

Period: Q3-2023

Date: 9/30/2023

Summary of Activities	Total Funds	OASIS OP Sponsor Dues	NIEMOpen General Funds	Premium (Select)
Fy2022 Revenues	$ -	$ -	$ 18,000.00	$ -
Fy2023 Revenues				
Q1-2023	$ 91,200.00	$ 71,200.00	$ 20,000.00	$ -
Q2-2023	$ 70,800.00	$ 50,800.00	$ 20,000.00	$ -
Q3-2023	$ 66,200.00	$ 3,000.00	$ 63,200.00	$ -
Q4-2023	$ -	$ -	$ -	
Fy2023 Revenues	$ 228,200.00	$ 125,000.00	$ 103,200.00	$ -
Total Fund				-
Fy2023 Expenditures				
Q1-2023			$ -	$ -
Q2-2023			$ -	$ -
Q3-2023			$ 299.00	$ -
Q4-2023				
Fy2023 Expenditures			$ 299.00	$ -
Balance of Available Funds*			$ 120,901.00	$ -

**Pending Q4-2023 contract with GTRI $100,000 for

PLACEHOLDER

NIEMOpen Current SPONSORS "No Change"

- **Sponsors**
  - **JS J6**
  - **DHS S&T**
  - **CJIS (FBI)**
  - GTRI
  - NAJIS
  - IJIS
  - DOT
  - ODGA (Virginia)
  - Equivant

9 Sponsors, 3 Premier

Premier   Premier   Premier

- **In Discussions**
  - Microsoft
  - DHS OBIM
  - DND, Canada
  - DOJ

Department of National Defense

- **Expressed Interest**
  - MITRE
  - Veterans Administration
  - Tyler technologies
  - Ernst & Young
  - NIST
  - DISA
  - NOAA
  - Pinary

Ms. Carol Geyer
– OASIS Open Chief Development Officer

CY 2024 NIEM OPEN PLANNING

OASIS
Open standards. Open source.

Complete

✓ NIEM Version 6.0 Project Specification (PS01)

Planned/ In Progress

- **Submit NIEM 6.0 NDR as PSD/ PS**

- **Submit NIEM Model Version 6.0 PS01 as an OS**

  - **Solicit 3 statements of use**

- **Transfer Training Equities to NMO TSC Training Repo**

- **Update Training Materials to reflect Model Version 6.0 Updates**

- **Implement LearnPress LMS**

- **Complete NIEM API 2.0**

- **Develop/Complete NIEM Model Version 6.1**

- **Submit NIEM Model Version 6.1 as Open Project Release**

- **Complete/contribute MEP tool and host on AWS**

- **Complete/contribute CMF tool**

- **Implement EIN Presswire**

- **Complete transfer of github.io files to NIEMOpen**

To Be Accomplished 2024!

- **Submit NIEM 6.0 NDR as PSD/ PS**

- **Submit NIEM Model Version 6.0 PS01 as an OS**

  - **Solicit 3 statements of use**

- **Transfer Training Equities to NMO TSC Training Repo**

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- **Complete/contribute MEP tool and host on AWS**

- **Complete/contribute CMF tool**

- **Implement EIN Presswire**

- **Complete transfer of github.io files to NIEMOpen**

Recurring/On-Going

➢ **Identify Potential Sponsors/Conduct Outreach**

➢ **Populate OASIS Jira & Confluence Site**

➢ **Conduct Bi-Weekly Synch w/ OASIS Staff**

➢ **Obtain Contributor License Agreements**

NIEMOPEN

OASIS-GTRI CONTRACT STATUS

IC/WORK ORDER

- OASIS OPEN, Independent Contractor Agreement
  - Signed: GTRI 12/1/2023
  - Signed: OASIS 12/6/2023

- Work Order No. 2023-01
  - Signed: GTRI 12/8/2023
  - Signed: OASIS 12/6/2023

- POP: 24 months from execution

- 1st $100K obligated

Work Order No. 2023-01
Tasks-(Synopsis):

1. Plan, coordinate, and execute annual model releases
2. Track resolve integrate issues into future releases
3. Maintain, host, and publish existing web-based lookup and indexing facilities for model components
4. Help improve the NIEMOpen architecture and core content for the NTAC and NBAC
5. Provide updated and new tooling and capabilities for new specifications, best practices, design patterns, etc., including tools updated as part of a model release

NIEMOPEN

NEW BUSINESS - PGB TOPICS FOR CONSIDERATION & VOTE

Motions

1. Approve CY 2024 Q2, 3 & 4 PGB Meeting Dates
2. Approve advancing NIEM 6.0 Naming and Design Rules (NDR) Working Draft as Project Specification Draft (PSD)

Updates

– NTAC TSC – Jim Cabral
– NABC TSC – Kamran Atri
– NMO TSC
  - Software purchases & implementation status (Aubrey Beach):
    – LearnPress LMS
    – EIN Presswire
    – AWS – web hosting services

NIEMOPEN

MOTION TO APPROVE CY 2024 (Q2, 3, & 4) PGB MEETING DATES

- **Chair:** A proposal to approve CY 2024 Q 2, 3 & 4 PGB Meeting Dates was submitted as a readahead to PGB Voting Members.

- **Maker: (NMO-Beth Smalley)** I motion that the following PGB Meeting Dates be accepted for the remainder of CY 2024:.

CY 2024 Meeting Dates			
Q2	APR 25	2 – 4 PM	EDT
Q3	JUL 25	2 – 4 PM	EDT
Q4	OCT 24	2 – 4 PM	EDT

- ***SECOND?***
- **Chair:** (Debate) Do any of the members have comments on the proposal?
- **Chair**: Conducts a Simple Majority Vote
- **Chair**: Announces Vote

Resolution
- ☐ Approve
- ☐ Approve w/Comment
- ☐ Table/Reject

NIEMOPEN

MOTION TO APPROVE SUBMITTING NIEM NAMING AND DESIGN RULES AS PSD

- **Chair:** A proposal to approve advancing NIEM Model Version 6.0 PS01 to OASIS for consideration as an OASIS Standard (OS) was provided as a readahead to PGB Voting Members.

- **Maker: (NTAC TSC: Jim Cabral**) I motion that the PGB approve advancing NIEM 6.0 Naming and Design Rules (NDR) Working Draft as Project Specification Draft (PSD).

  Next Steps
  - ➢ Request template
  - ➢ Provide 14-day notice of vote
  - ➢ Vote
  - ➢ Submit request to publish

- ***SECOND?***
- **Chair:** (Debate) Do any of the members have comments on the proposal?
- **Chair**: Conducts a Simple Majority Vote
- **Chair**: Announces Vote

Resolution
- ☐ Approve
- ☐ Approve w/Comment
- ☐ Table/Reject

NIEMOPEN

BREAK

NTAC TSC UPDATE

- The NTAC is now targeting the NIEM 6.0 NDR for publication as a Project Specification Draft (PSD) in late January 2024 contingent upon staff resources.

- Progress continues - tool development.

PLACEHOLDER UPDATE

NIEMOPEN

NBAC TSC UPDATE

- The Harmonization Sub-Committee Updated Model Core and Reconciled Version 6.0 Model Changes & stagged for Review

- Internal Review Conducted 2 - 11 October 23
  - Updates being incorporated into Working Draft, Thomas Krul to propose motion to approve Working Draft as PSD-01, Publishing to Library & 14 Day Public Review once issues redressed

- NBAC TSC develops ~~PLACEHOLDER~~ Governance Doc Template

- NBAC TSC Continues to ~~UPDATE~~ committee Submission of CLAs and Governance Documents

- Thomas Krul, NBAC TSC Co-Chair continues to engage the Department of National Defence (DND) (Canada) to encourage DND adoption of the NIEM Model and consider NIEMOpen Sponsorship

PLACEHOLDER

UPDATE

NIEMOPEN

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NIEM MODEL VERSION 6.0 PS01 "WHAT'S NEW"

NMO TSC UPDATE

- PGB Consensus Call of 25 September 2023 approved proceeding with GTRI contract for services and initial $100K outlay from the General Fund. Focus areas:
  - Technical support services for updating NIEM versions (i.e., former releases)
    - NIEM Model Version 6.0 implementation
  - Technical support services for maintaining/managing the NIEM model architecture
  - Support services t~~PLACEHOLDER~~ent model versions

- The NMO TSC established the NIEMOpen Training Repo and is in the process of migrating Training Materials, ~~UPDATE~~ork.
  - https://github.com/niemopen/
  - Principal Maintainer: Tom Carlson
  - Alternates: Aubrey Beach & Shunda Louis
  - Next Steps – updating content to reflect NIEM Model Version 6.0

NIEMOPEN

COMMUNICATIONS & OUTREACH SUB-COMMITTEE

- NIEMOpen referenced in 18 NSF awards for the Open Knowledge Network; supporting grantees
- NIEMOpen briefing at London cybersecurity conference
- Submitted press ~~PLACEHOLDER~~ progress and C&O formation
- Helped recruit new sponsors for NIEM Open (NIJ, BJS)
- Planning with DAMA to expand use cases for NIEMOpen
- Arranged briefing by NIE~~UPDATE~~Global Justice Committee
- Briefed Committee on Open Data on NIEMOpen for climate change
- Progress toward the Republic of Columbia to adopt NIEM for criminal intelligence and translate into Spanish
- Response to inquiries from presentations

NIEMOPEN

CY 2023 APPROVED PURCHASES

	CY 2023 Purchase Date/Price
LearnPress LMS – (procured)	~~PLACEHOLDER~~
EIN Presswire TBD	4th QTR CY 2023 TBD/ ~ $2,000/license
AWS TBD	4th QTR 202... $7,500/licen... UPDATE

PLACEHOLDER

UPDATE

NIEMOPEN

LEARNPRESS LMS, EIN PRESSWIRE & AWS INSTALL STATUS

PLACEHOLDER

UPDATE

NIEMOPEN

TRAINING STATISTICS (600+ ATTENDEES SINCE SEP 21)

Next Steps:
- Implement LMS - Potential Revenue Builder for NIEMOpen
- Update Curriculum to reflect NIEM Version 6.0 Changes
- Expand Instructor Pool – Promote NIEMOpen In- kind Instructor Contribution from NIEMOpen Sponsors/Members
- Explore Awarding Course Completion Certificates, Credentialing, Accreditation, PDUs
- Embed NIEMOpen Training with Commercial/Vendor Provider Offerings

PLACEHOLDER

UPDATE

Sum of Tickets	Academia	Canada	City/State /Local	DHS	DoD	DoJ	EIA	FirstNEt	MITRE	Other	Other-.org	DOC	NASA	DOE	DOT	USDA	Finland	IRS	India	ODNI	Grand Total
June-23	1		2		3					8											14
May-23					8					2											10
April-23				1	7	1				4											13
March-23		3																			4
February-23		2	4	3								2									27
January-23	1		3	1																	21
December-22			2	3	1									1							20
November-22	1		4		1																10
October-22	1		4	2	1					18	1				9	1					37
September-22	1		2	3	2					21	5										34
July-22	1		8	1		1				21	2				3		1				38
June-22			5	3	11	1				18								1			39
May-22			13	1	6	1			1	27									1		50
April-22	1	2	14	3	9	2				16	3				1					1	52
March-22	1	11			9				3	9		2									35
February-22		5			6	8			6	25											50
January-22	1	1	11	2	1		1	1		11	3										32
November-21		22	1	1	3					3	2										32
September-21		8			17	1			3	3	2										34
Grand Total	9	54	73	24	85	15	1	1	15	229	22	3	2	1	13	1	1	1	1	1	552

NIEMOPEN

STRATCOM UPDATE

Completed:
- Marketed / Booked Training Classes (600+ attendees)
- WMAA Portal Standup (Apr 2022)
- NIEM.gov Production De...
- Public Registry & Reposi... 2022)
- Deployment of NIEMOpen.org (Feb 2023)
- DI2E migration to OASIS (Jira/Confluence)
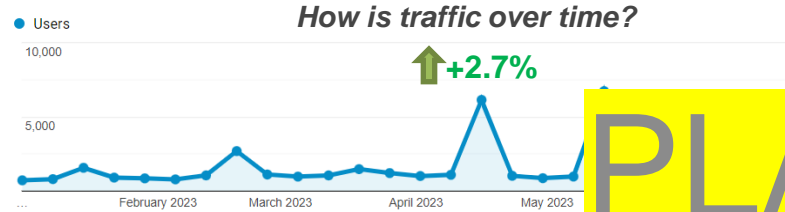- Content Updates to GitHub.io COI/Domain pages

Upcoming:
- Marketing of NIEM MEP Builder v3.2.0
- Migrating content from NIEM.gov → NIEMOpen.org; slim down NIEM.gov to focus on gov stakeholders
- Training for NIEM 6.0 release
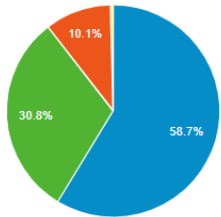- Deployment of NIEMOpen Jira Service Desk – self-help portal/knowledge base and issue tracking system

NIEMOpen Resource Statistics (FY22 – FY23Q3)

PLACEHOLDER UPDATE

...istics (FY22 – FY23Q3)

TRAINING

YouTube

Views	Hours Played	Impressions
4,102	829	34,021

TOOLS

Downloads
326

MEP Builder Tool is an active open-source project under development by the NMO.

REG / REPO

PUBLIC

NIEM.gov

Views
16,251

PRIVATE

Joint Staff J6
Warfighting Mission Area
Architecture Federation and Integration Portal

Views
116

11

NIEMOPEN

NIEM WEB ANALYTICS YEAR-TO-DATE OVERVIEW

(Numbers/Arrows reflect changes between 01/01/23 – 09/30/23)

NIEM.gov (Informational)
How is traffic over time?

⬆ **+2.7%**

- Users
- 10,000
- 5,000

February 2023 · March 2023 · April 2023 · May 2023

How are users finding NIEM?

- **Direct** 58.7%
- **Organic** 30.8%
- **Referral** 10.1%

What content do users view?

Top 5 Pages
/ (home page)
/about-niem
/about-niem/niem-model
/tools-catalog ⬆
/getting-started ⬆

NIEM.GitHub.io (Technical)
How is traffic over time?

⬆ **+4.1%**

- Users
- 1,000

How are users finding NIEM?

- **Direct**
- **Organic** 27.7%
- 7.8%
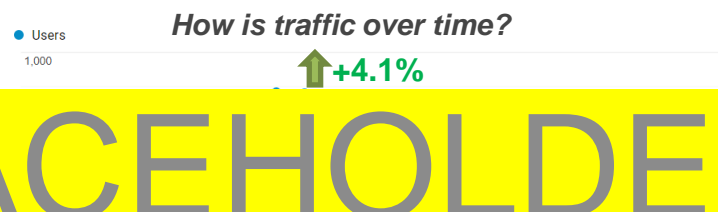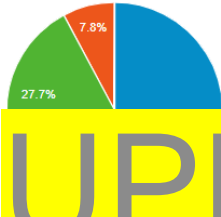
What content do users view?

Top 5 Pages
/niem-releases
/reference/[...]/attribute/json
⬆

PLACEHOLDER

UPDATE

NIEMOpen.org (Informational)

Coming Soon !

Social Media

YouTube	Twitter	LinkedIn
38,143 Views	**2,839** Followers	**3,116** Members
⬆ **+1,217**	⬆ **+21**	⬆ **+9**

Email Marketing

-- Subscribers

Why use email?

- Users sign up & give permission to receive news
- Personal & private; target users based on agency, role, etc.
- Measureable analytics; email open rate, click through, etc.

Mailing list temporarily unavailable due to lapse in subscription. Transitioning to OASIS listserv.

NIEMOPEN

PGB MEETING SCHEDULE

NEXT PGB Meeting

- Thursday, 25 April 2024

- Virtual Meeting 2 – 4 PM EDT

    – Virtual: MS TEAMS

Subsequent CY 2024 Meetings

- Thursday, 25 July 2024, 2-4 PM EDT

- Thursday, 24 October 2024, 2-4 PM EDT

Pending Approval

NIEMOPEN

OTHER BUSINESS/DISCUSSION
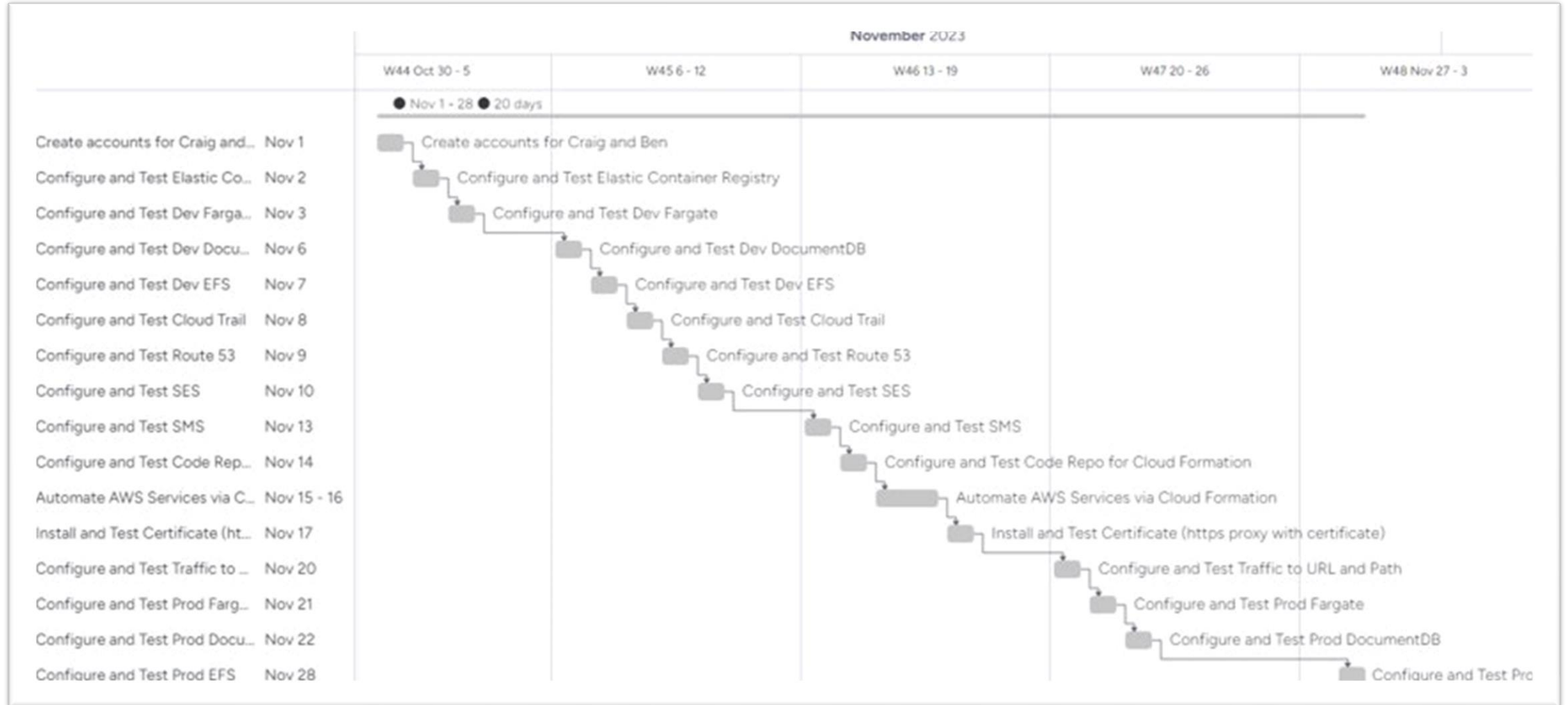
- **Chair:** Is there any other business?

ADJOURN

- **Chair**: Do any of the PGB members or our attending guests have any questions?

- **Chair:** Meeting Adjourned

BACKUPS

MEP BUILDER DEPLOYMENT PROJECT SCHEDULE

EIN Presswire

- Online newswire and news distribution service; promote NIEMOpen to industry leaders and a larger target audience

- OASIS Open Project Core Services Currently Provides Press release editing and distribution (with approval from Project Governing Board):

Basic - Issued for:
- Launch
- Standards approval
- New Premier Sponsors

PLUS – Limited to 6 postings per year

Estimate: $2,000 / per annum
- COTS software; 1-year license; does not include cost to produce content

Notes:
- Posts press-releases; NIEMOpen milestones, etc. to 50+ major news aggregator services

Impact:
- Increase awareness of NIEMOpen outside of existing community; promote to curated target audience

LEARNPRESS LEARNING MANAGEMENT SYSTEM (LMS)

PURCHASED - Incorporate online training directly into NIEMOpen.org; establish modularized dynamic content to reduce learning curve of IEPD/MEP design, development, and implementation

Estimate: $2,000 / per annum
Actual: $300 / "first year"

Status: Building & testing initial implementation

Recommendation: Approve as a recurring purchase, ~2K per year, if the General Fund balance permits at time of renewal.

The Message Exchange Package (MEP) Tool

Design.   **Develop.**   **Share.**

Overview:

MEP Builder, in active development by the NMO since 2021, is a containerized application that leads users through the design and development of the IEPD/MEP Lifecyle.

Features:

- **Intuitive UI/UX wizard guides the user step-by-step**
- **Allows users to publish, browse, and modify IEPD's/MEP's**
- **Open-source development; allows for NIEM community to enhance/expand functionality**

Status:

Production release expected Q1 FY2024.

AWS HOSTING TO SUPPORT MEP BUILDER

Website hosting with

aws

Initial cost to set up AWS, configure, test, and MEP production deployment:

- Cost: *In-kind contribution from NMO*
- LOE: 92 hours; projected production deployment Q1 FY2024

Cost to maintain:

- AWS Cost (Annual): $7,417.80 ($618.15/month x 12 months)
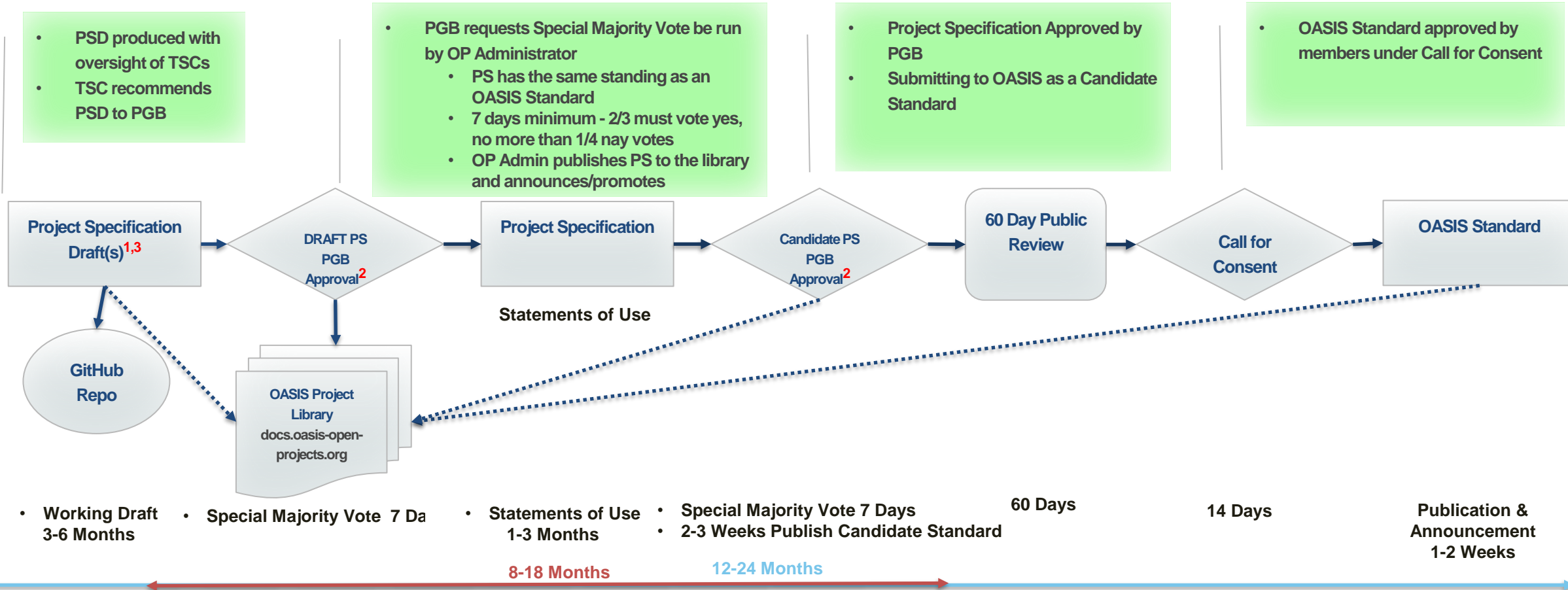- LOE (annual): 132 man-hours (11 hours/month x 12 months)

NIEMOPEN

Why AWS?

- While MEP Builder is containerized and can be deployed locally and/or on a private network server, AWS will deliver a publicly accessible resource for the NIEMOpen community to create, share, and browse IEPD/MEP's.

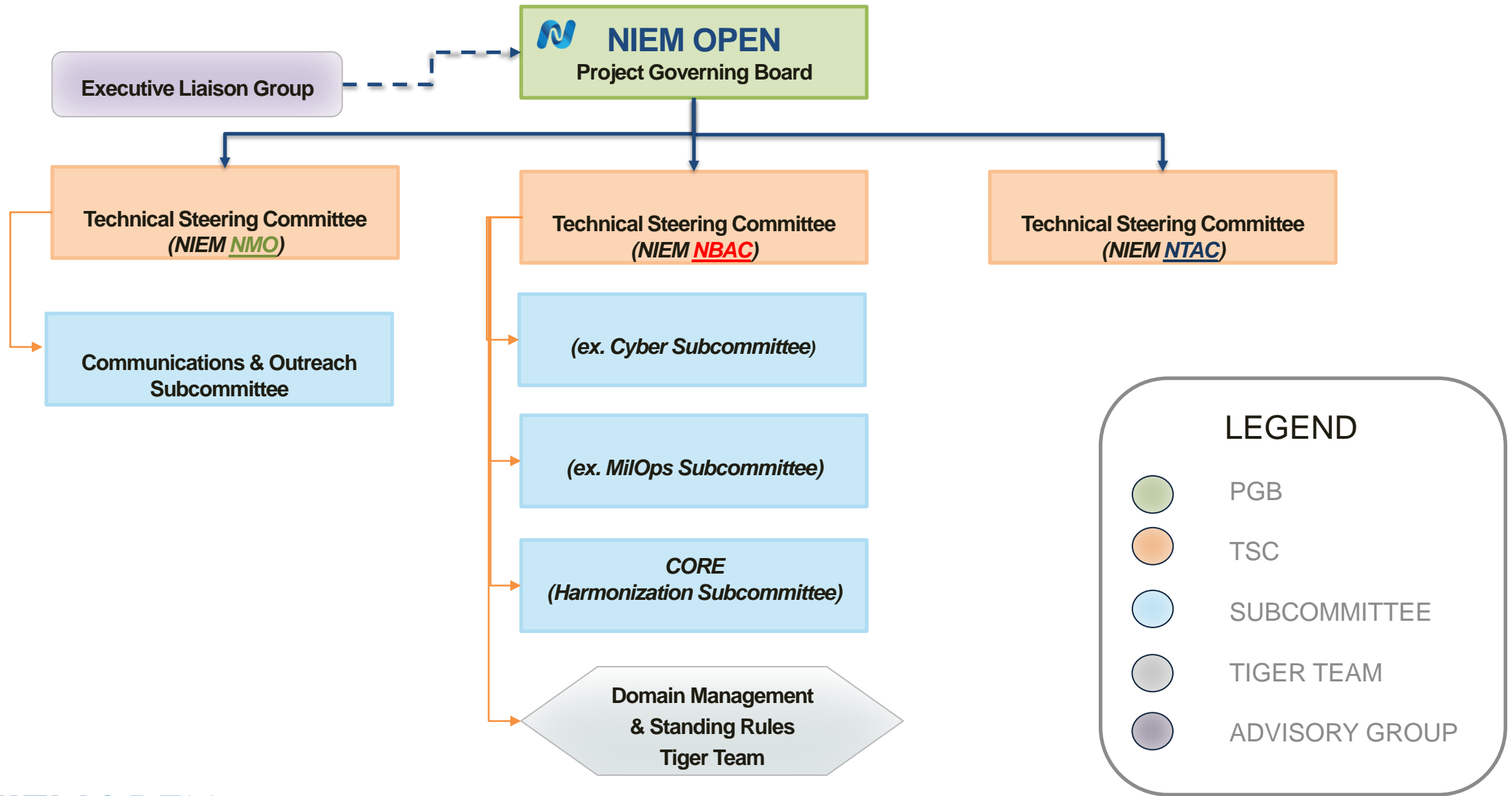- AWS infrastructure can scale to meet community needs.

SPECIFICATION WORKFLOW AND TIMELINE

- Request a spec template from OP Admin
- Decide on editor(s)
  - Editor's job is to capture the intentions of the project team/TSC
  - Editor's Manual starting at
    https://docs.google.com/document/d/1lTartcAzlqidzrCxuXFFiwdRDKRipqMnNsMS24SZdjg/edit
- Create Project Specification Draft (PSD)

- PGB can decide to advance PS to OASIS for consideration as an OASIS Standard
  - Requires 3 Statements of Use and a Special Majority Vote run by OP Admin
  - 60-day public comment period
  - The Project Specification (PS) is put to OASIS Members in a 14-day Call for Consent. If no objections, work becomes an OASIS Standard, eligible for submission to other SDOs

- PSD produced with oversight of TSCs
- TSC recommends PSD to PGB

- PGB requests Special Majority Vote be run by OP Administrator
  - PS has the same standing as an OASIS Standard
  - 7 days minimum - 2/3 must vote yes, no more than 1/4 nay votes
  - OP Admin publishes PS to the library and announces/promotes

- Project Specification Approved by PGB
- Submitting to OASIS as a Candidate Standard

- OASIS Standard approved by members under Call for Consent

Project Specification Draft(s)[1,3] → DRAFT PS PGB Approval[2] → Project Specification → Candidate PS PGB Approval[2] → 60 Day Public Review → Call for Consent → OASIS Standard

GitHub Repo

OASIS Project Library docs.oasis-open-projects.org

Statements of Use

- **Working Draft 3-6 Months**
- **Special Majority Vote 7 Days**
- **Statements of Use 1-3 Months**
- **Special Majority Vote 7 Days**
- **2-3 Weeks Publish Candidate Standard**
- **60 Days**
- **14 Days**
- **Publication & Announcement 1-2 Weeks**

8-18 Months

12-24 Months

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MOTION TO APPROVE ADVANCING NIEM MODEL VERSION 6.0 PS01 TO AN OS

- **Chair:** A proposal to approve advancing NIEM Model Version 6.0 PS01 to OASIS for consideration as an OASIS Standard (OS) was provided as a readahead to PGB Voting Members.

- **Maker: (NBAC TSC: Kamran Atri**) I motion that the PGB approve advancing NIEM Model Version 6.0 PS01 to OASIS for consideration as an OASIS Standard (OS).

  Steps:
  - PGB can decide to advance PS to OASIS for consideration as an OASIS Standard
    - Requires 3 Statements of Use and a Special Majority Vote run by OP Admin
    - 60-day public comment period
    - The Project Specification (PS) is put to OASIS Members in a 14-day Call for Consent. If no objections, work becomes an OASIS Standard, eligible for submission to other SDOs

- ***SECOND?***
- **Chair:** (Debate) Do any of the members have comments on the proposal?
- **Chair**: Conducts a Simple Majority Vote
- **Chair**: Announces Vote

Resolution	
☐	Approve
☐	Approve w/Comment
☐	Table/Reject

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NIEMOPEN 2025 GRAND REOPENING

- PROPOSAL: NIEMOpen Regional Open
- WHEN: 2025
- WHY: Training, Community Recruitment, Sponsor Recruitment
- WHO: NIEMOpen Community
- WHERE: National Capitol Area
- COST: Plan is to pay w/ Sponsorship & Registration
- BENEFIT:
  – Potential $$ for NIEMOpen
  – Increase Visibility
  – Partnerships
- NEED to VOTE: Deposit/Risk

Remove slide for 25 Jan brief

NIEMOPEN