



**01 November 2023**

## **IMPORTANT NOTICE**

### **BOARD EXAMINATION: ANNOUNCEMENT TO ALL REGISTERED CANDIDATE AND PROFESSIONAL ASSOCIATED VALUERS**

The South African Council for the Property Valuers Profession (SACPVP) is now accepting Board examination applications.

Registered Candidates and Professional Associated Valuers who eligible and would like to write the examination on **20 March 2024** are invited to submit their applications by courier or hand delivery. Applications should be addressed to either Ms. Monyela or Mr. Ntsweng.

**Applications sent via email will not be accepted. The closing date for the submission is 30 November 2023.**

For more information, please visit our website at [www.sacpvp.co.za](http://www.sacpvp.co.za) under “Examination” tab.

Please note as follows: -

- (a) Registered persons who have previously written the exam and failed, you are advised **not to** submit new applications. You may send an email before the closing date confirming that you will be writing the board examination.
- (b) Registered persons who were approved to write the board exam but were unable to write due to certain unforeseen circumstances, you are advised **not to** submit new applications. You may send an email before the closing date confirming that you will be writing the board examination.
- (c) Registered Candidates who have been registered with the Council for more than 2 (two) years or registered Professional Associated Valuers, you are advised to submit the following documents:

The completed application form including **item 11.1 (the Experience matrix)**, with supporting documents. This will include:

- a summary of all valuations performed under the supervision of a Registered Professional Associated or Professional Valuer.

- Certified copies of accredited qualification/s with academic transcript/s. Certifications should not be more than 3 (three) months.
  - Certified copy of ID. The certification should not be more than 3 (three) months.
  - Updated and detailed curriculum vitae (CV). The CV should be in line with the POE that you have submitted.
  - A letter from the supervisor/mentor confirming that all valuations submitted were performed under his/her supervision. The mentor/supervisor must be registered with the SACPVP as a Professional Associated or a Professional Valuer. His/her details should include their registration number and postal address.
- (d) Important to Note: The Practical Work School certificate is a compulsory document to be submitted with your application. An application without the Practical Work School certificate will not be considered.
- (e) If you have attended the Practical Work School and to date have not received your certificate. Please call the Office on **012 348 8643** or email [admins@sacpvp.co.za](mailto:admins@sacpvp.co.za).
- (f) Finally, in a post Covid 19 environment, the Board examination will be taken as in an ordinary set of circumstances i.e., a contact session.

#### **EXAMINATION FEE**

The below payment will be requested once your application has been approved.

Professional Valuer (Pr Val)	R3 587,00
Professional Associated Valuer (Pr Aval)	R3 318,00
Single Residential Property Assessor (SRPA)	R3 318.00

**If you receive this notification in error, kindly ignore it.**

Trust the notice clearly outlines the necessary requirements to write the Board examination in 2024.



N D Naidoo  
Acting Registrar