

NIGEL GAGUI

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PROFILE

Excellent computer skills and software knowledge along with great customer service and a positive can do attitude. I would like to join a company that offers a stable, positive, environment which enables me to initiate and implement new ideas while providing excellent customer service and a strong focus on team success. I am a hard working, punctual and mature person who embraces the honesty and integrity of the company values.

EDUCATION AND QUALIFICATIONS

2015 Diploma of Information Technology (Networking)

Queensland Academy of Technology

2013 Certificate III of Information Technology

TAFE Caboolture

2012 Certificate II of Information Technology

TAFE Caboolture

2010 Year 12 Education

Tullawong State High School

COMPUTER SKILLS

- ❖ Run standard diagnostic tests
- ❖ Monitor and maintain computer systems
- ❖ Experience in Microsoft Office: Word, Excel, Database and PowerPoint
- ❖ Install, update and optimise operating system software
- ❖ Complete all documentation and paperwork related to jobs in a timely manner
- ❖ Experience in HTML, CSS, PHP and Web Design

COMPUTER SOFTWARE

- ❖ Database Management: Microsoft SQL Server and Microsoft Access
- ❖ Platforms: Windows 7, Windows 8.1, Windows XP SP3, Windows Server 2008 R2, Windows Server 2012, Ubuntu Server 17.04

RETAIL SKILLS

- ❖ Cleaning and workplace hygiene
- ❖ Stocktaking duties
- ❖ Maintained a good presentation and a good will
- ❖ Handling delicate and fragile products

WORK HISTORY

2020, February to March

Position: Store Hand

Company: Citipointe North Church - Morayfield

- ❖ Cleaning store surfaces and items
- ❖ Managing the cash register/counter
- ❖ Wipe and straighten church chairs

2019, March to September

Position: Store Hand

Company: Loaves and Fishes

- ❖ Sorting through food
- ❖ Cleaning and unloading trucks
- ❖ Sorting and organising the warehouse
- ❖ General cleaning of the warehouse
- ❖ Restocking freezers and fridges

2018

Position: Store Hand Volunteer

Company: Salvation Army – Caboolture

- ❖ Help with sorting books
- ❖ Cleaning and unloading trucks
- ❖ Sorting and organising the store
- ❖ Helped pack stock ready for overseas shipment
- ❖ Helped open and close the store

2017

Position: Distributor

Company: Salmat

- ❖ Receiving catalogues and assembling them into catalogue bundles
- ❖ Delivering catalogue bundles to houses on weekends or midweek

2015

Position: Assembler/Installer

Company: QLD Academy Of Technology

- ❖ Assemble and install new computer workstations
 - ❖ Configure user account settings
 - ❖ Install selected computer software on workstations
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PERSONAL INTERESTS

- ❖ Learning more about website development such as HTML, CSS, PHP, JavaScript and Web Design plus many more.
 - ❖ Helping others as well as solving website coding and computer related problems.
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REFEREES

Name: Tracey Cunningham
TAFE College
Mobile: 0415 789 555

Name: John Walker
QAT Teacher
Mobile: 0419 688 122

Name: De Doven
Salmat – Representative
Mobile: 0415 529 398

Name: Michael Rittler
Salvation Army
Mobile: 0433877389