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THRU: NAME OF MIS DIRECTOR/SYSTEM ADMINISTRATOR

ADVENTIST MEDICAL CENTER-VALENCIA CITY

IT SECURITY AUDIT FOR ADVENTIST MEDICAL CENTER-VALENCIA CITY

I, Elishaphat Paul, as the Project Manager overseeing the impending IT Security Audit at Adventist Medical Center-Valencia City. I hope this message finds you well.

The purpose of this communication is to inform you about the audit's scope and purpose, which is scheduled to begin shortly. Our primary objective is to conduct a thorough evaluation of the existing IT security measures in place, including systems, network architecture, and access controls. We aim to ensure that Adventist Medical Center-Valencia City strictly adheres to industry standards and best practices, which will help foster a resilient and secure IT environment.

We kindly request your cooperation and support throughout the audit. We would appreciate any insights, areas of concern, or specific focus points that you might want us to consider while tailoring the audit to the medical center's unique needs. Your input will significantly contribute to the success of this initiative. Thank you for your attention.

VERY SINCERELY,

ELISHAPHAT PAUL

PROJECT MANAGER

MOB. NO. 12365488