Meeting Agenda Date: 27/03/2017 Chair: Hannes Participants: Hannes, Melina, Nikolai, Carlos

1. Objectives (5 min). Resolve any issues preventing the team to continue. - Short clear descriptions

No real issue has yet to occur. We just have to make sure that git is set up properly so that everyone can start working when the initial project-design and structure is done.

2. Reports (15 min) from previous meeting - Each group member reports outcome of assigned issues, see also 4)

We have completed the given tasks and assignments that consisted of use cases, first draft of domain model and certain requirements in the RAD document.

3. Discussion items (35 min) - Discuss issues from 1 and 2, possibly new or more general issues (very short notes and/or keywords)

- Project planning
- Get git and project up and running, make sure that everything works for all group member.
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4. Outcomes and assignments (5 min) - Outcomes from 3). I.e. write down what's decided and why it was decided? Sync with other documentation (add terms to wordbook) - From outcomes, 1), 2) and 3) (re)assign each group member issues to solve.

We are in the initial stages of the development and are all focusing on setting up the project and making sure it's working for all of us. We have finished what we could do regarding documentation and project design before the coming supervisor meeting. We will continue on design and start coding after the supervisor meeting that we have planned on 29/03.

5. Wrap up - Write down unresolved issues for next meeting. - Time and location for next meeting

No unresolved issues as of now.

Next meeting - Thursday 30/03/2017 – Bulten