

# VAISAKH JAYAKUMAR

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**Address:** Unit 2, 30 William Street,  
Hamilton, Pin : L8L 5T7, Ontario

**Profile:** I am an Engineer with strong interpersonal, collaborative, verbal, and written communication skills. I believe in an organized, friendly working culture and adhere to strict timelines. I have diverse customer service experience in different domains. Honesty and discipline are work mantra.

## Education:

- Bachelor's in Electrical and Electronics Engineering at BCET (VTU) Engineering College in Karnataka, India (2011)

## Work experience:

- **Electrical Maintenance Trainee - 9<sup>th</sup> August 2012 to 8<sup>th</sup> Feb 2013**  
*Kerala 110KV substation- India*
  - Allotting Permission to Local Power Supply Distribution System upon request.
  - Took Distribution System Readings every hour.
  - Did Distribution System Preventive Maintenance.
  - Leakage checks in the Distribution System every day.
- **Electrical Maintenance Engineer – March 2013 to April 2015**  
*Samama Operations & Maintenance Company- Saudi Arabia*
  - Inspection and repair in every needed location.
  - Maintenance of Motors, Pumps, Pannel boards & piping in the mechanical components.
  - Installation of new motors and panel boards
  - Maintenance of pneumatic air valve.
- **Technical Assistant – 1<sup>st</sup> Sept 2016 to 10 Feb 2023**  
*Vellarada Grama Panchâyat – Kerala, India*
  - Implement new Govt. software in the office LAN network machine and teach the staff.
  - Troubleshoot the software, network, printer, scanner errors, and hardware maintenance.
  - Give support to all employees and related project-implementing offices.
  - Responsible for the office server room & computer-related equipment.
- **Production Associate – 8<sup>th</sup> March 2023 31<sup>st</sup> August 2023**  
*Magna Auto Systems – Belleville, Ontario, Canada.*
  - Complete assembly tasks on standardized work processes, quality & schedules.
  - Controls non-conforming materials
  - Reports defects in parts/materials to the supervisor
  - Handled every section in Assembly and many in Molding.

## Skills:

- Customer service & Trainability.
- Interpersonal communication & Multitasking skills.
- Time and people management, Team player.
- MS Excel, MS Word, Mail writing, MS PowerPoint.