

Contact

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Top Skills

Oracle Financials

VBA Excel

Microsoft Excel

Certifications

Tableau Essential Training

Veronika Tarasova

Accounts Payable Specialist at Dexcom
Lithuania

Experience

Dexcom

Accounts Payable Specialist
January 2022 - Present (1 year 6 months)

Intrum

Accounts Payable Specialist
October 2020 - January 2022 (1 year 4 months)
Vilnius, Vilniaus, Lithuania

- Handle day-to-day Accounts Payable tasks according to process flow, timelines and quality requirements
- Charge expenses to accounts and cost centers by analyzing invoice/expense reports; recording entries
- Ensure accurate invoice coding, vendor master data and approval process
- Investigate and resolve issues related to invoice processing
- Vendor file maintenance
- Contribute on continuous improvement for Accounts Payable process

Western Union

Vendor Maintenance Specialist
December 2019 - June 2020 (7 months)
Vilnius, Vilniaus, Lithuania

- Created and maintained vendor information in oracle system/database
- Ensured vendor compliance with regulations
- Oversaw documents of vendor data and created new or updated existing vendors in oracle
- Prepared reports on vendor data, tested new procedures and updated SOP
- Maintained integrity of the vendor database
- Prepared terminated employee deactivation procedure

Education

Vilniaus universitetas / Vilnius University
Bachelor's degree, Economy · (2021)