

# Module 1: Effective Communication

## 1. Thank You Email

**Subject:** Thank You for the Opportunity

Dear Sir/Madam,

Thank you for giving me your time and discussing the Flutter Developer opportunity with me. I am thankful for the information and guidance you shared.

I am very interested in this role and hope to work with your team in the future.

Thank you once again.

Regards,  
Nikesh Prajapati

## 2. Letter of Apology

**Subject:** Apology for the Inconvenience

Dear Sir/Madam,

I sincerely apologize for the mistake made from my side during the Flutter-related task. I understand that it caused inconvenience.

I assure you that I will be more careful in the future.

Thank you for your understanding.

Sincerely,  
Nikesh Prajapati

## 3. Email of Inquiry

**Subject:** Inquiry Regarding Flutter Development Hiring

Dear Sir/Madam,

I am writing to inquire about Flutter Development hiring opportunities in your organization.

Kindly share the details at your convenience.

Thank you for your support.

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Regards,  
Nikesh Prajapati

## 4. Email Asking for Status Update

**Subject:** Request for Application Status Update

Dear Sir/Madam,

I hope you are doing well. I am writing to ask about the current status of my Flutter Developer application

Please let me know if any information is needed from my side.  
Thank you.

Sincerely,  
Nikesh Prajapati

## 5. Asking for a Raise in Salary

**Subject:** Request for Salary Review

Dear Sir/Madam,

I would like to request a review of my salary based on my performance and responsibilities as a Flutter Developer.

I would appreciate the opportunity to discuss this with you.

Thank you for your time.

Regards,  
Nikesh Prajapati