

# PRESENTATION OF PRACTICAL WORK

Below are several suggestion for when you are presenting your practical work (TP):

## 1.1 General Recommendations

1. Presentations should be given as if they are being presented to a client (and not the teacher) who has commissioned you to complete the project.
2. Speak in the plural “we” instead of “I”. You are part of a team. The client does not have to know who did what, they simply want a completed solution.
3. Agree beforehand on who will say what and the order of what will be said during your presentation.
4. Do not mention your strengths or weaknesses, as this will be discussed during the question period.
5. Do not stand in the way of the projector (one person can sit while the other person is speaking or controlling the computer for their colleagues).
6. If you are preparing a document (powerpoint, prezi, etc):
  - a. Include only important aspects of your presentation (project description, models or mockups).
  - b. Do not read directly from your slides; use them for support.
  - c. Do not use animations, transitions, or auto start.
7. Demonstrate features specific to your project (form validation, animations, etc).
8. If certain features of your site do not work perfectly, show the features that do work and specify that the others are still in development or that they are still being tweaked.
9. Speak clearly and loud.
10. When presenting each page do not read the content of your site. You must present without going into too much detail.
11. Do not show your code. Leave the code for the Q&A session if other students are interested).

## 1.2 Example Outline:

1. Introduction

- a. Say hello and introduce the team members by first and last name.
- b. State the reason for the presentation.
- c. Mention the name of the project and website.

## 2. Project description

- a. Type of project (online store, corporate site, log, website redesign, etc.)
- b. State the purpose of the website (sales, increase the member count, etc.)
- c. Project constraints:
  - c.i. Technologies used and why
  - c.ii. Responsive website?
  - c.iii. Site accessible to the greatest number (people with disabilities)?
  - c.iv. Multiple Browser Compatibility (from which browser versions)
  - c.v. Validation type (HTML5, client-side js, server-side PHP?)
  - c.vi. Version Manager used (SVN, git)?
- d. Quick overview of desktop / tablet / mobile mockups

## 3. Present each page of the website

- a. Start with the homepage (talk about the choice of corporate colours, general design)
- b. Highlight the challenges from the point of view of user experience (increasing the size of buttons and texts on a mobile version for example)
- c. Highlighting some of the constraints of the project (our client wanted us to .... and we solved this in such a way so that users could ....)
- d. Show that your site is responsive
- e. Present the site on several browsers to demonstrate its compatibility according to the constraints of the specifications.

## 4. Conclusion

- a. If all the constraints of the client's desired specifications have been fulfilled, say so; if some are missing, say what is the percentage that remains to be done.

- b. Thank the audience
- c. Open a question and answer session
- d. Say goodbye.