Niki Tran

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Strong interpersonal skills and ability to work collaboratively with diverse groups of people. Highly flexible and adaptive to change and great attention to detail and organization. Skills: Photoshop, Illustrator, Adobe XD, Social Media, Graphic Design, Prototyping, Wireframing

Experience

Rainbow Newsletter and Marketing Intern / UCSD LGBT Resource Center

MAY 2016- AUGUST 2017, LA JOLLA

- Responsible for the design of, publicity, and promotional materials for the resource center's events
- In collaboration with the Operations Coordinator, produce the weekly electronic newsletter
- Maintain, update, and organize the center's email account and respond to and/or forward messages appropriately
- In collaboration with the operations interns, develop, implement, and evaluate a volunteer training per quarter

Design and Publications Assistant / APIMEDA Programs and Services

FEBRUARY 2018 - PRESENT, LA JOLLA

- Assist with providing services and planning events for and about members of the Asian Pacific Islander Middle Eastern Desi American (APIMEDA) community
- Create publications such as the APIMEDA Lifebook, newsletters, event flyers, and other print and electronic information
- Work collaboratively with Program Manager, other assistants, and community center interns to host programs and design materials

Activities

Social Media Chair / kunFUSION Dance Team

APRIL 2016- APRIL 2018

- Update and maintain kunFUSION's online presence on social networking platforms, such as Facebook and Instagram
- Responsible for the design and creation of graphics and event pages
- Publicize and promote dance workshops and events to the UCSD community

kunFUSION Coordinator / Multi-Asian Student Association

APRIL 2017- APRIL 2018

- Organize, host, and facilitate dance workshops for the dance team and public
- Foster an inclusive and welcoming environment that encourages people's self expression and passion for dance
- Plan and schedule events centered around culture and community throughout the year in collaboration with staff members

Media Committee / FUSION Hip Hop Dance Competition XVII

JANUARY 2017- APRIL 2017

- Production of both videos and photography to promote FUSION
- Collaborate to film, edit, and release location trailer

Education

University of California, San Diego

Undergraduate, Expected Graduation Date: June 2019
Cognitive Science with a specialization in Human-Computer Interaction Major