

# VENDOR INVOICE

## DETAILS

DATE: \_\_\_\_\_

INVOICE NO. \_\_\_\_\_

**FROM**

COMPANY: \_\_\_\_\_

ATTN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**BILL TO**

COMPANY: \_\_\_\_\_

ATTN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT (\$)
<b>NOTES:</b> _____ _____ _____		<b>SUBTOTAL</b>	
		<b>DISCOUNT</b>	
		<b>TAX / VAT</b>	
		<b>TOTAL</b>	

THANK YOU FOR YOUR BUSINESS

