

# **CURRICULUM VITAE**

**Debashi Karmakar**

**B.A in Political Science (Hons.)**

**Contact:** +91-7865922257

**E-Mail:** [debashikarmakar888@gmail.com](mailto:debashikarmakar888@gmail.com)

## **PROFILE SUMMARY**

- A focused professional with a zeal to make a winning career in **Human Resources**.
- Graduate in Political Science (hons.)** from **Bankura Zilla Saradamani Mahila Mahavidyapith** under **Burdwan University**.
- Successfully completed **Certificate in Financial Accounting System (CFAS) & Diploma in Financial Accounting System** from **Youth Computer Training Centre, Kamarhati**.
- Computer knowledge of software like **Excel**
- A team player with the ability to work multicultural environment.
- Pleasing youthful personality, knowledge and sound understanding of Management.

## **ORGANIZATIONAL EXPERIENCE**

**Company Name:** Globiva

**Designation:** Voice Process

**Duration:** 28<sup>th</sup> November, 2022 to 06<sup>th</sup> October, 2023

**Job Responsibility:**

- Berger Paints campaigns.
- Express painting Lead generation

## **INTERNSHIP**

**Company Name :** TopTrove Foundation

**Designatton :** HR Intern

**Duration :** 3<sup>rd</sup> October, 2023 to Till Now

**Job Responsibility :**

- Screening Resumes
- Scheduling Interviews
- Conducting Interviews
- Posting Job Ads
- Update Sheet

## ACADEMIC QUALIFICATION

Sl no	Name of Examination	Stream	Board/ University/ College	Year of Passing	Percentage / DGPA
1	B.A (Political Science Hons.)	Political Science	Bankura Zilla Saradamani Mahila Mahavidyapith	2017	40.75%
3	12 <sup>th</sup> Standard	Arts	Bankura Kenduadihi Girl's High School	2014	52.8%
4	10 <sup>th</sup> Standard	All Subject	Bankura Mission Girl's High School	2012	45%

Page 1 of 2

## IT Skills

MS- Excel,CRM

## HOBBIES

- Art & Craft
- Listening to music

## PERSONAL DETAILS

Father's Name:	Mr. Tapan Karmakar
Marital Status:	Un-married
Gender:	Female
Nationality:	Indian
Date of Birth:	11.10.1995
Languages Known:	English, Bengali and Hindi
Current address:	Salt lake, Sector-2
Permanent Address:	Kenduadihi Professor Colony , Bankura, West Bengal

**Declaration:** I hereby declare that the above information furnished are true to the best of my Knowledge.

Date:-

Place:- Kolkata

( Debashi Karmakar )

