

CURRICULUM VITAE

Debashi Karmakar

B.A in Political Science (Hons.)

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PROFILE SUMMARY

- ☐ A focused professional with a zeal to make a winning career in **Human Resources**.
- ☐ **Graduate in Political Science (hons.)** from **Bankura Zilla Saradamani Mahila Mahavidyapith** under **Burdwan University**.
- ☐ Successfully completed **Certificate in Financial Accounting System (CFAS) & Diploma in Financial Accounting System** from **Youth Computer Training Centre, Kamarhati**.
- ☐ Computer knowledge of software like **Excel**
- ☐ A team player with the ability to work multicultural environment.
- ☐ Pleasing youthful personality, knowledge and sound understanding of Management.

ORGANIZATIONAL EXPERIENCE

Company Name: Globiva

Designation: Voice Process

Duration: 28th November, 2022 to 06th October, 2023

Job Responsibility:

- Berger Paints campaigns.
- Express painting Lead generation

INTERNSHIP

Company Name : TopTrove Foundation

Designaton : HR Intern

Duration : 3rd October, 2023 to Till Now

Job Responsibility :

- Screening Resumes
- Scheduling Interviews
- Conducting Interviews
- Posting Job Ads
- Update Sheet

ACADEMIC QUALIFICATION

Sl no	Name of Examination	Stream	Board/ University/ College	Year of Passing	Percentage / DGPA
1	B.A (Political Science Hons.)	Political Science	Bankura Zilla Saradamani Mahila Mahavidyapith	2017	40.75%
3	12 th Standard	Arts	Bankura Kenduadihi Girl's High School	2014	52.8%
4	10 th Standard	All Subject	Bankura Mission Girl's High School	2012	45%

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IT Skills

MS- Excel, CRM

HOBBIES

- Art & Craft
- Listening to music

PERSONAL DETAILS

Father's Name: Mr. Tapan Karmakar
Marital Status: Un-married
Gender: Female
Nationality: Indian
Date of Birth: 11.10.1995
Languages Known: English, Bengali and Hindi
Current address: Salt lake, Sector-2
Permanent Address: Kenduadihi Professor Colony , Bankura, West Bengal

Declaration: I hereby declare that the above information furnished are true to the best of my Knowledge.

Date:-

Place:- Kolkata

(Debashi Karmakar)

