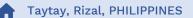


# MARY NICOLE YABUT

**Technical Writer** 



(+63) 917 312 9876

marynicoleyabut@gmail.com

https://www.linkedin.com/in/ mary-nicole-yabut-2bb10a210/



Scan the QR code to

#### CERTIFICATION

# Civil Service Eligibility (Honor Graduate)

Civil Service Commission – Quezon City, Philippines

 Certificate Number: NCR-240429-6726 100113241742

#### Six Sigma: White Belt

Online Course - LinkedIn

Certificate ID:
 <u>9fa5363e7dfae41dc9b03bd0f</u>
 <u>01230eb07bb8daef58790f322</u>
 a9a2615cf4a74f

#### **EDUCATION**

#### Bachelor of Science in Information Technology, Major in Web Development

iACADEMY - Makati City, Philippines

- July 2018 August 2022
- "Magna Cum Laude" Honors

#### **KEY SKILLS**

- Problem-solving and troubleshooting
- Detail-oriented
- Detailed mentoring
- Knowledge of quality standards
- Process workflow creation and review
- User manual creation
- Stakeholder management
- Improvement plans
- Technical documentation

#### **TECHNOLOGIES**

- OpenAPI 3.0
  - Swagger
  - > Redocly
- Figma
- GitHub
- Microsoft Office Suite
- Google Workspace Suite
- SAP Products
  - o SAP Ariba
  - SAP Fiori
  - o S4 HANA
- HTML
- CSS
- Adobe Creative Cloud
  - Photoshop
  - After Effects

## PROFESSIONAL EXPERIENCE

in

#### **Technical Writer**

Samsung Electronics Philippines Corporation – Taguig City, Philippines February 2024 - Present

- Assigned in the Mobile Services Team as a documentation support for Back-end Servers
- Develop and maintains specified documentation for the company's mobile application available in other territories
- Back-end development API testing assistance before passing through QA testing with API documentation developed with OpenAPI 3.0
- Assistance for the company's documentation on recent software developments, products, and services
- Evaluate and review documentation that are published in the company's developer website
- Continuous collaboration with back-end developers, QA teams, and product
  team.

#### Technical Writer Level 2 - Product and Service Designer

Information Professionals, Inc. – Globe Telecom, Inc. – Taguig City, Philippines December 2022 – January 2024

- Assigned in the Product, Development, and Engineering Department as a productization support of Product Engineers
- · Administering monthly accruals and payout for existing products
- Had direct communication with company partners for financial improvement plans
- Monitoring of ongoing deals and existing accounts for products
- Documented service improvement plans for existing processes
- Assisted in service improvement plans for existing products
- Develop and maintains comprehensive and clear documentation for internal and external stakeholders that meets departmental standards and guidelines
- Obtain a deep understanding of products and services to translate complex product information into simple, polished, and engaging content
- Write user-friendly content that meets the needs of the target audience, turning insights language that sets our users, the internal stakeholders, up for success
- Develop and maintain detailed records of appropriate reference materials, including but not limited to research and design specifications
- · Evaluate current content and develop innovative approaches for improvement

#### **UX/UI Developer and Business Analyst**

Chimes Consulting – Manila, Philippines August 2021 – July 2022

- Assigned in the Information Technology Department
- Designed web pages through Figma
- Documented Use Cases, Test Cases, and Requirements for two projects
- Direct communication with clients during development and testing phases
- Assisted testers during User Acceptance Testing phase

### **Civil Service Commission Certification**

