

## **JOB DESCRIPTION**

### **Position: Procurement Manager (PM)/Procurement Head, Farmer Producer Enterprise**

#### **Brief About the Position**

Foundation for Development of Rural Value Chains (FDRVC.org) is a Joint Initiative of Ministry of Rural development and Tata Trusts set up as a not-for-profit company to support promotion of professionally managed and producer owned collective enterprises in select rural value chains in farm and non-farm sectors which are sustainable and profitable.

Presently FDRVC has initiated the process of setting up of Producer Enterprises (PEs) in farm produce in various districts of Chhattisgarh. The PEs being set up are large format enterprises and are projected to have annual turnover of more than 50 crore. The PEs will be dealing in Soyabean, Chickpea, Millet, Maize etc. involving procurement, processing and marketing of the commodity and the value-added products to be manufactured by the Producer Enterprise. The PE will be procuring agriculture commodities directly from the farmer shareholders from the villages by setting up digital commodity collection centres operated through *Sanchalika*.

Hadoti Mahila Kisan Producer Company Limited (Hadoti MKPCL), Kota-Baran (Rajasthan), a Producer Company being incubated by FDRVC and supported under National Rural Livelihoods Mission, is offering unique opportunities to those who have the passion to work with rural poor and willing take up the challenge to work for the small and marginal farmers. The Producer Company will be dealing in coriander, soybean and other agriculture produce involving procurement, processing and its bulk, retail packaging/consumer packs by investing in large scale processing units and marketing of the commodity and the value-added products. FDRVC has been retained by Hadoti MKPCL for recruiting Procurement Manager for Producer Enterprises being set up in Kota-Baran districts.

#### **Responsibilities:**

As the Procurement Manager (PM), the person will be responsible for the following activities:

- The incumbent would take ownership of agriculture commodity procurement infrastructure and operations and procurement volume achievement for the PE
- S/he would be managing procurement operations including weighment, quality testing and procurement logistics
- Will ensure the buying happens as per the SOPs laid down by the company.
- Will ensure the procured commodity is transported from the procurement centre on time as per the SOP.
- Manage logistics to transport commodity from buying point to central warehouse/ processing centre.
- S/he would be responsible for the variation in quality/quantity between the commodity bought at the procurement centre and the same received at the central warehouse / processing centre.
- Will coach and guide Sanchalika in best procurement and extension practices, so that the company captures a majority of the marketable surplus from its shareholder farmers.
- Along with the team of Sanchalika and village connects, s/he would engage into extending agriculture extension services to the members of the company.
- Track, collect and share the crop production data, rainfall, pest attack, competitor activities in her catchment area.
- Responsible for surveying, adding new villages, identification of Digital Commodity Collection Centres in the villages and Sanchalika Identification.
- Mobilization of shareholder farmers and regular engagement with them.

- Responsible for conducting training programs for Sanchalika, members and other stakeholders.

#### **Qualifications Required**

- Graduate or Degree/Diploma equivalent of Graduation
- Agriculture graduates would be preferred.

#### **Experience**

- Candidates Minimum 2 years of experience of working in the rural area with the farmers.
- Candidates from Agri-input industry, rural FMCG industry or any business facing industry in the rural setup where the work entails dealing with farmers are encouraged to apply.
- Candidates who have worked in Agri-commodity procurement would be preferred.

***The position will be based out of district/block level in Kota-Baran districts of Rajasthan. The salary is commensurable with current salary, experience and industry standards.***

**How to apply:** [Click here](#) to apply