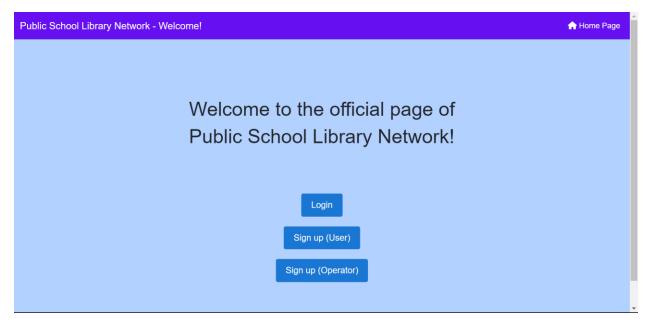
# User Manual for the School Library Network Application

Welcome to the School Library Network Application User Manual! This manual is designed to provide you with a comprehensive guide on how to navigate and utilize the features of our application. Our school library network application aims to enhance your library experience by allowing you to easily search through your school's book collection, make reservations, borrowings, reviews and other related actions.

# **Getting Started**:

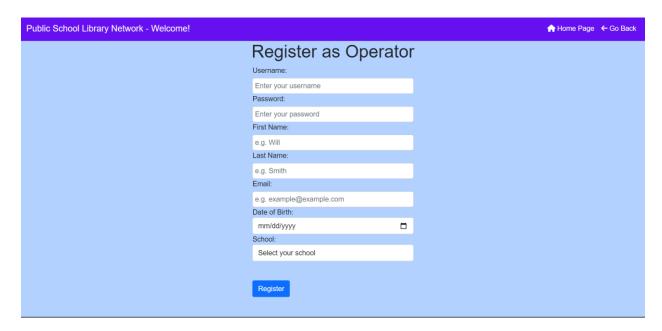
## Registration:

To access the features of the school library network application, you need to create an account. Firstly, go to the home page that looks like this:



If you are an Operator, follow these steps to sign up:

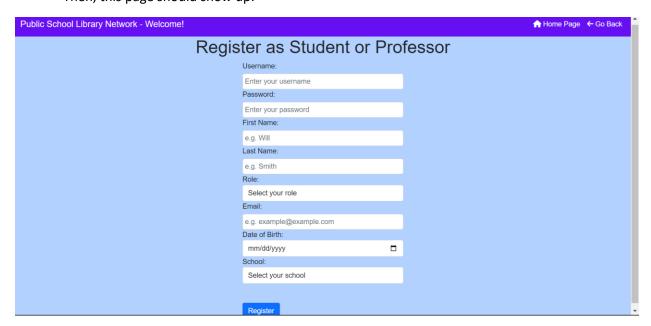
- Click on the "Sign up (Operator)" button.
- Then, this page should show up:



- Fill in all the required information, including your username, password, first and last name, email address, date of birth and school.
- Click on the "Register" button to create your account.

If you are a student or a professor, follow these steps to sign up:

- Click on the "Sign up (User)" button.
- Then, this page should show up:

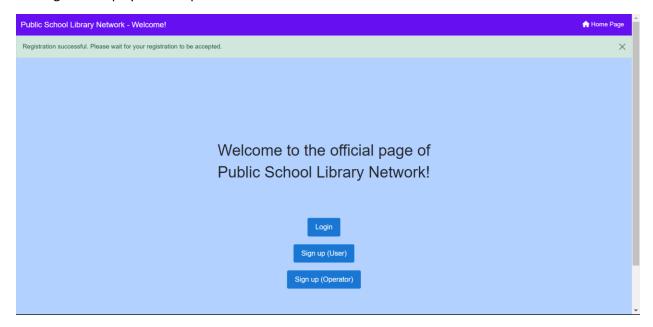


- Fill in all the required information, including your username, password, first and last name, your role as either a student or a professor, email address, date of birth and school.
- Click on the "Register" button to create your account.

#### **Important Notes:**

- Your username must be unique. If you type a username that is being used by another user, an error message will display in your screen. In that case, you need to choose a different username.
- Make sure to choose a strong password containing a combination of letters, numbers, and special characters to ensure the security of your account.
- Make sure to remember your username and password in order to login to your account later.
- Ensure that the first and last names are formatted correctly. The first letter of your first and last names should be a capital letter, and the remaining letters should be in lowercase.

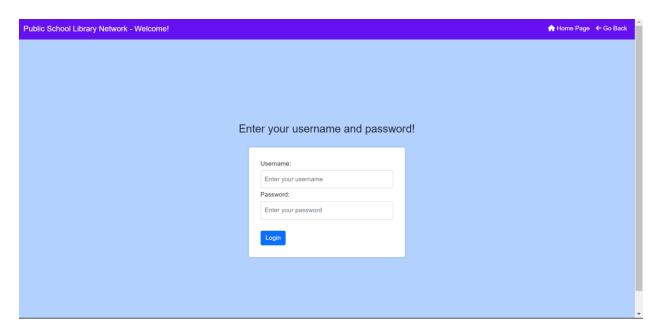
If your registration is completed successfully, you will be transferred to the home page and this green message will display at the top:



## Login:

When your registration is accepted, you will be ready to login by following these steps:

- Click on the "Login" button on the home page.
- Then, this page should show up:



- Fill in your username and password and make sure to type them correctly.
- Click on the "Login" button.

# **Navigation bar:**

Once you successfully login, the navigation bar, located at the top of the screen, features three buttons on its right side: "Profile", "Logout" and "Home Page".



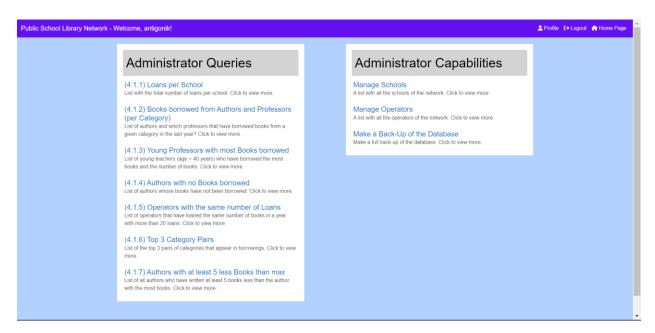
- "Profile" button: by clicking on it, your profile information is displayed.
- ➤ "Logout" button: by clicking on it, you successfully logout of your account.
- "Home Page" button: by clicking on it, you return to the home page.

## **Functionalities**:

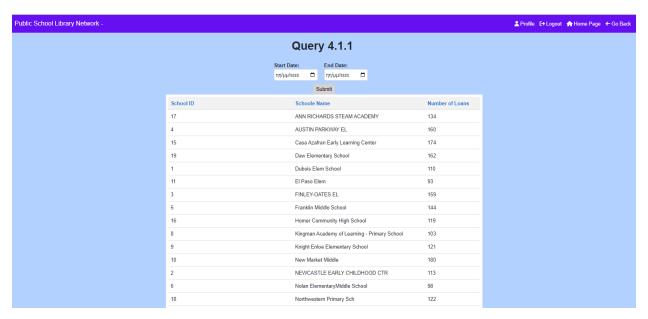
Once you successfully login, a specific home page will show up depending on your user role. The various sections and functionalities are explained below for each user role.

#### > Administrator:

Home page:

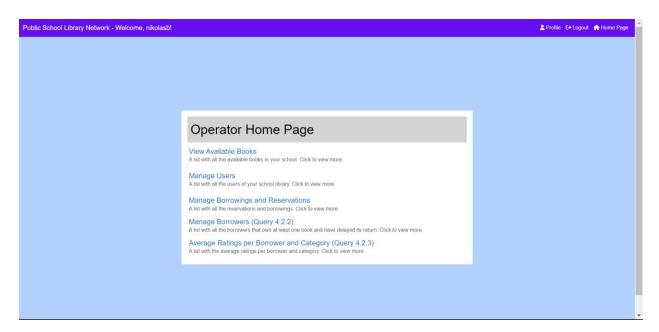


In order to see the list with the total number of loans per school click on the "(4.1.1) Loans per School" button.

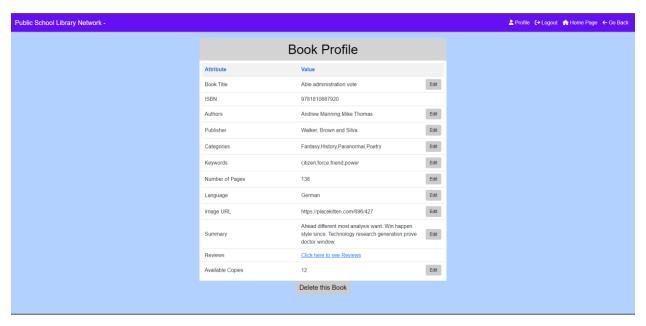


## > Operator:

Home page:

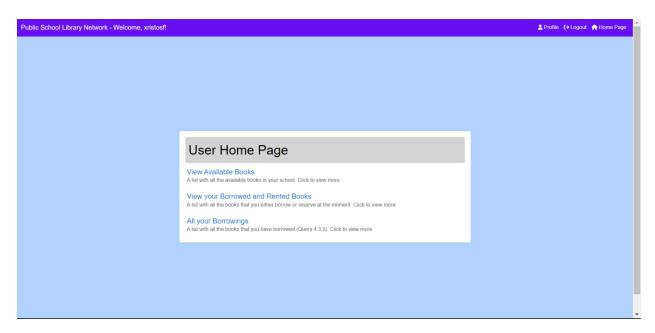


An operator can delete a book by clicking on the "View Available Books" button, then on the "More" button and finally on "Delete this Book".



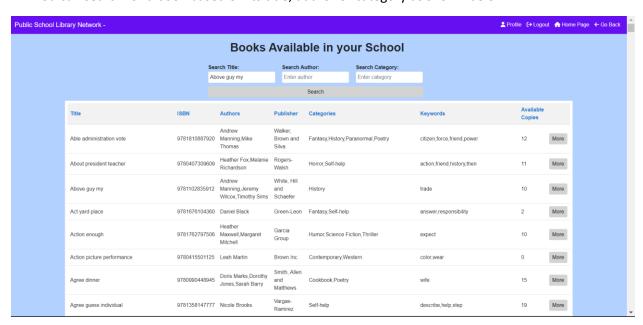
# User (Student or Professor):

Home page:

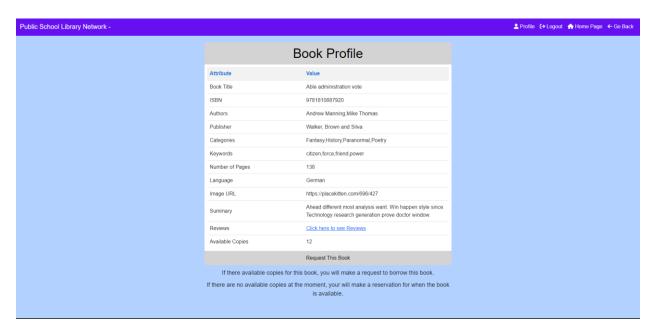


# Request a book (users only):

- Click on the "Home Page" button.
- Click on the "View Available Books" button.
- You can search for a book based on its title, author or category as shown below.



- Once you find the book you want to request, click on the "More" button.
- Click on the "Request this book" button.

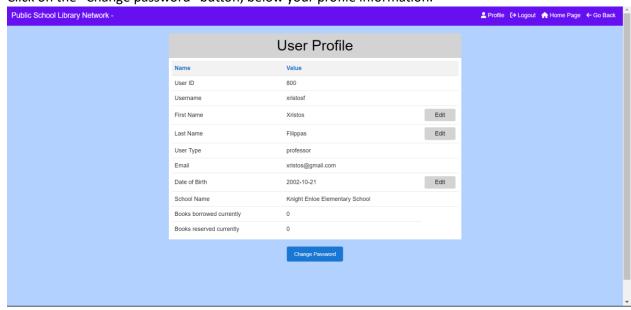


As mentioned in the note in the screenshot above, if there are available copies of this book, you will make a request to borrow this book. Otherwise, you will make a reservation for when the book becomes available. This reservation lasts for one week and is automatically deleted when this time period passes.

# Change password (all user roles):

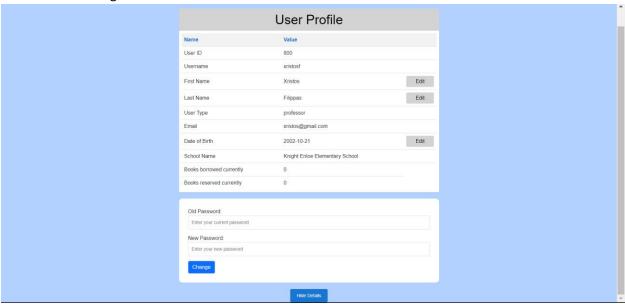
In order to change your password, follow these steps:

- Click on the "Profile" button located in the top right of the screen's navigation bar.
- Click on the "Change password" button, below your profile information.



• Fill in your current and your new password. Make sure that both are typed correctly.

• Click on the "Change" button.



If you complete these steps successfully, you should be able to login using your new password.

You can also change your first and last names and your date of birth by clicking on the "Edit" button of each section.

# **Troubleshooting:**

If you come across any technical issues or have any questions that are not answered by following the steps provided in this guide, please contact us via any of the following email addresses:

- antigonikaranika1@gmail.com
- nikolasbv10@gmail.com

You have reached the end of the School Library Network Application User Manual. We hope this manual has been helpful in guiding you through the various features and functionalities of our application. Thank you for choosing our school library network application, and happy reading!