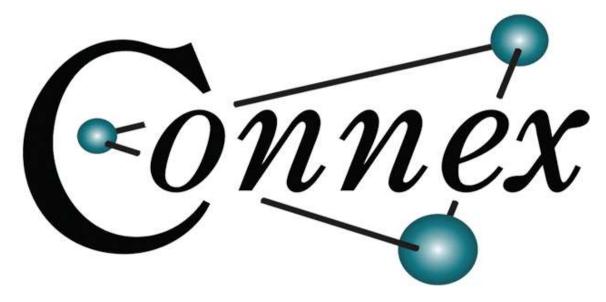
Quick Start Guide/Manual



Web-Based Enterprise Production Software



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CD 807M REV 12/16

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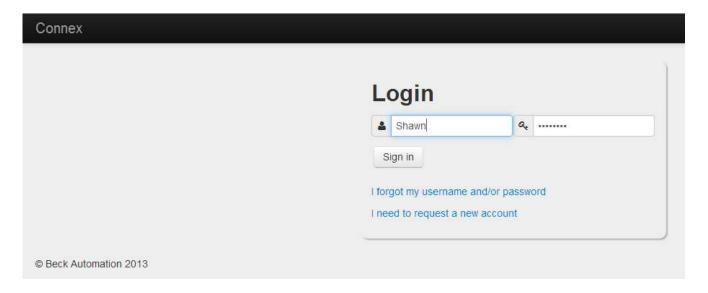


Getting Started

Type in the IP Address of the Connextor server. We recommend either bookmarking this page or creating a shortcut on your desktop.

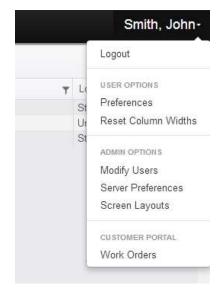


Enter the unique username and password received from the administrator.



Setups

Connex can be customized for each user via the setups menu. Access this menu by clicking on the username on the top right of any page. It is divided into User Options that every user can customize and Admin Options that only the system administrator can edit.





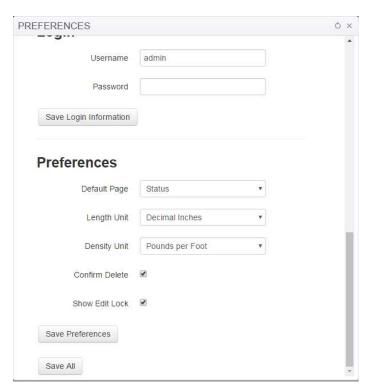


User Options

Preferences

This screen appears the first time a new user logs into Connex. It can also be accessed at any time by clicking on the username on the upper right side of the screen. It includes several options:

- **General Information**: User's first and last name.
- **Contact information**: User's e-mail, phone number and address.
- Login: Username and password.
- Preferences:
 - Default Page: Initial page that loads upon login.
 - <u>Length Unit</u>: Preferred units of measure to display for length.
 - <u>Density Unit</u>: Preferred unit to display for density.
 - Confirm Delete: Requires a pop-up to appear to confirm before lines can be deleted.
 - Show Edit Lock: Allows user to lock and unlock data for editing. If this feature is enabled, pages will default to being locked and must be manually unlocked before they can be edited.



Reset Column Widths

You can adjust column widths on any screen by placing the mouse pointer over the edge of a column, holding the left mouse key, and dragging to the desired width. The reset column widths option resets the column widths back to their default setting.



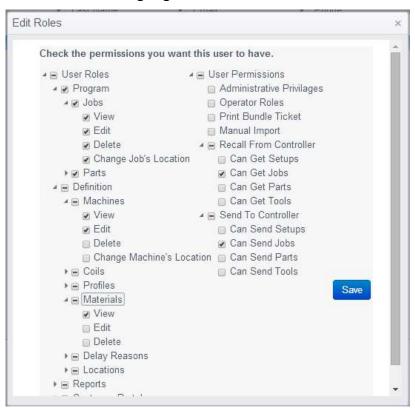


Admin Options Modify Users

An administrator must first set up a user with a unique username and password before they can access Connex. The administrator can then specify the user's specific roles and permissions.



To add a new user, select the Create User button and enter the user's information into the fields. Select "true" in the customer field if the user is a customer, otherwise select "false." To set the permissions of the user, highlight the user's name and click the Edit Roles button.



Select all the permissions you would like the user to have. It is recommended that all users have permission to view everything. If they don't have the ability to view, any screens with this information on it will be invisible to that user.



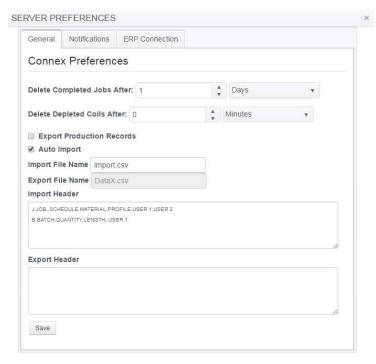


Server Preferences

Server Preferences set up global items for all users. These preferences are separated into three tabs: General, Notifications and ERP Connections.

General

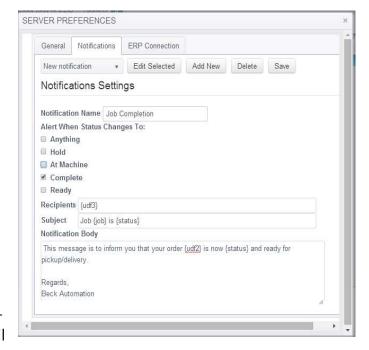
This tab determines how long jobs or coils will remain on their screen after they are completed or depleted. This can be measured in minutes, days, or hours, determined by the drop-down menu to the right. Setting this field to "0" means jobs or coils must be manually deleted. This window also defines the location for import and export files, what information will be imported/exported, and how this information will be arranged. Please refer to the Import/Export Specifications document for guidance.



Notifications

This tab sets up notifications that automatically send an e-mail when a job's status changes. To add a new notification:

- 1. Click "Add New," then select "new notification" from the drop-down menu.
- 2. Click "Edit Selected."
- 3. Enter a notification name that will appear in the notification drop-down once it's been saved.
- 4. Check the appropriate box for when to send the notification.
- 5. Enter a recipient to send the notification to. This can be a user defined on the Users screen, an e-mail address, or a user-defined field (UDF) that contains an e-mail address.



6. Create a subject and body for the e-mail. You can use Macros to pull Job information such as Job number or Status into the body or subject of the notification. To insert a macro into a field, begin typing in the data you would like reported in the notification.





- A menu will pop up below the field with the appropriate macro title. Select that title to enter the macro into the field.
- 7. Save the notification. Once saved, this notification can be edited or deleted by returning to the server preferences options.

ERP Connections

ERP Connections are used with work orders and QB-Elite. Contact Beck Automation for more information about this feature.

Screen Layouts

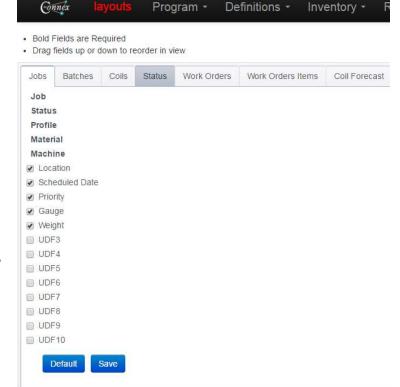
This setting is used to arrange columns on the various screens and add user-defined fields to jobs and batches. The different screens that can be customized are arranged as tabs across the top of the screen.

Several different actions are available on this screen:

- 1. Rearrange column order: Select the column's title and drag it to the desired position with your mouse.
- Add or remove a column: Check or uncheck the box next to the column name. You cannot remove bolded columns.
- 3. Edit the name of a user-defined column: Select the name and type the new name in the box that appears at the bottom of the screen. Then click "Rename UDF."
- 4. Attach a source to a user-defined column (i.e. Profile Description,

<u>Material Density, Material Description, etc.):</u> Highlight the column you wish to attach a source to and click "Attach Source."

5. Click save to apply your changes, or click default to reset all columns back to default settings.







General Navigation

You can access different pages by selecting the desired option from the drop-down menus at the top of the screen. Below is a brief summary of the different dropdown menus and their pages.

Tab Heading	Selection	Description
Status	N/A	Shows a real-time snapshot of each machine. You can access this screen by clicking the Connex icon at the top left corner of the screen (see page 10).
Program	Jobs Parts	View, add, edit, schedule, send and recall jobs (see page 11). View, add, and edit parts (see page 6).
	Folder Parts Manual Import	View, add, and edit folder parts (see page 20). A window will pop up allowing you to manually select files to import into Connex.
	Locations	View, add, and edit machine locations (see page 21).
	Connextor Servers	View Connextor servers (see page 22).
Definitions	Machines	View, add, and edit machines. Separated into definitions, setups, and tools (see page 23).
Deminitions	Delay Reason	View, add, and edit delay reasons (see page 27).
	Profiles	View, add, and edit profiles (see page 28).
	Materials	View, add, and edit materials (see page 30).
	Folder Materials	View, add, and edit folder materials (see page 31).
Inventory	Coils	View, add, and edit coils. This screen keeps current usage and totals of coils that have been entered in this screen and ran on the Beck Controller (see page 32).
	Staged Coils	Stage coils to run at each machine. This page shows a list of jobs and materials required (see page 34).
	Coil Forecast	Displays a list of all materials in Connex along with the total footage in stock, required footage based on jobs currently in Connex, and what the remaining footage will be when jobs are completed (see page 35).





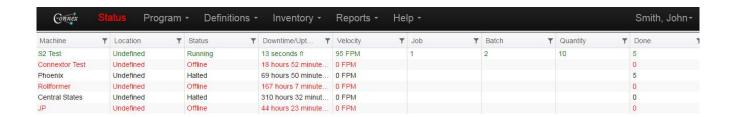
	Report Builder	Run customized reports based on specific criteria (see page 36).
	Production	Creates a production report based on predefined criteria set up by Beck.
Reports	Coil	Creates a coil report based on predefined criteria set up by Beck.
	Scrap	Creates a scrap report based on predefined criteria set up by Beck.
	Downtime	Creates a downtime report based on predefined criteria set up by Beck.





Status Page

The status page displays the different machines and their current status. Access this page by clicking the Connex icon at the upper left-hand corner of the screen.



Columns

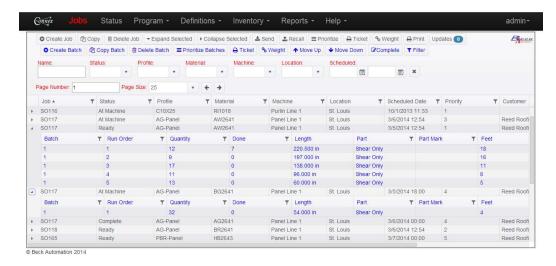
Column	Description
Machine	Name of machine, defined on machine definitions screen (See page 23).
Location	Machine's location, defined on machine definitions screen.
Status	 Offline: Machine is not currently connected to Connex. Halted: Machine is connected but not currently running. Running: Machine is currently running a batch.
Downtime/Uptime	Displays accumulated downtime if the machine is currently halted or offline, or uptime if the machine is running.
Velocity	Current line velocity of a running machine.
Job	Job name of currently running job, if machine is running.
Batch	Batch number of currently running batch, if machine is running.
Quantity	Total quantity of currently running batch, if machine is running.
Done	Number of completed pieces in currently running batch.



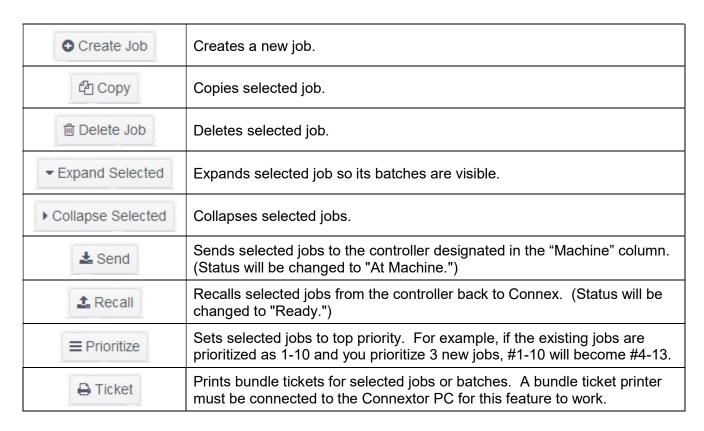


Jobs Screen

The jobs screen allows you to view, edit, schedule, send, import and recall jobs. A job is a group of any number of items with a common profile and material. Access this screen by clicking on Program and selecting Jobs from the drop-down.



Job Keys







% Weight	Displays the job number, total weight, total length and lift point for each selected job or batch.
■ Set Machine	Assigns selected jobs to a designated machine.
₽ Print	Prints all selected jobs to a local printer.
Estimate	Estimates the amount of time it will take to complete jobs of your choosing. You may set it to estimate the time for all jobs, or only for jobs of a certain name, material, or profile.
■ Unlock	If the show edit lock feature is turned on, this key will unlock the screen for editing. See page 4.
≜ Lock	If the show edit lock feature is turn on, this key will lock the screen so the information cannot be edited. See page 4.
Updates 0	Click on this key to refresh the screen and see new data added by other users.
• Create Batch	Creates a new batch for the selected job.
Copy Batch	Copies selected batches.
─ Delete Batch	Deletes selected batches.
■ Prioritize Batches	Sets the selected batches to top priority in the run order field. Batches will be run in the order of their priority.
₽ Ticket	Prints a bundle ticket for selected batches.
% Weight	Displays the total weight, total length, and lift point for selected batches.
↑ Move Up	Moves selected item up.
◆ Move Down	Moves selected item down.
Q Scan	Scan a barcode to automatically scroll to the batch that contains that barcode item.
C Complete	If the "Ghost Controller" feature is turned on, this button will allow users to auto-complete a job. This will allow the user to enter quantity complete, coil used, and scrap associated with the Job/Line item. This will in return create a Production Record that can later be viewed in Reports (see page 36).
▼ Filter	Turns the database filter view on or off (see page 14).
■ Set Batch	Sets all selected batches to a name of your choosing.





Programming New Jobs or Batches

- 1. Click on Create Job at the top of the page.
- 2. Edit the job name.
- 3. The status field has five options. Once the job has been sent to the controller, this field cannot be edited and will update automatically.
 - Ready: Job is ready to be sent to a controller and ran.
 - <u>Hold</u>: Job will not be produced.
 - Scheduled: Job will be sent to machine at time set in the scheduled date column.
 - At Machine: Job has been sent to the machine and is ready to run.
 - Completed: Job has been completed.
- 4. Choose the job's profile from the drop-down list. Profiles must first be programmed on the Profiles page (see page 28).
- 5. Choose the job's material from the drop-down list. Materials must first be programmed on the Materials page (see page 30).
- 6. Select the machine you want to run this job on, or leave as undefined.
- 7. Enter a scheduled time if you want the job to automatically be downloaded to the selected machine at a specific time.
- 8. Once the job's information has been entered, a new line will be created under the job heading. Enter the first batch's number on this line. Note: Batch numbers are used for bundling purposes. Multiple line items can have the same batch number.
- 9. Enter the number of pieces for this batch.
- 10. Enter the length of the pieces. If the part has tool 1 (shear tool) defined, length will fill in automatically.
- 11. Choose which part you are going to run. Select "Shear Only" for items that do not get punched. Parts must first be programmed on the Parts page (see page 6).
- 12. Pressing enter on the keyboard at the end of the line will create a new batch, or you

can use the Create Batch button to add as many batches as needed for the job.

Downloading Jobs

There are three ways to send jobs to the controller:

- 1. Highlight the jobs and click Jobs may be sent in advance, allowing the operator to run them in any order.
- 2. Jobs may be automatically sent to the machine at a specified day and time. To do this, set the desired date and time in the scheduled date column.
- 3. If you are interested in prioritizing jobs and allowing the operator to request the highest priority job, please contact Beck Automation.





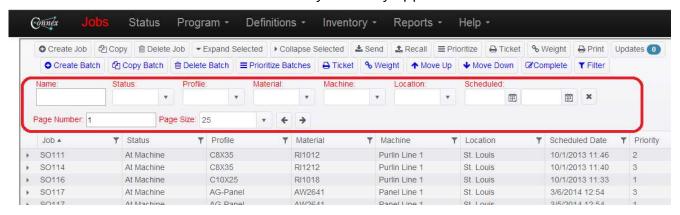
Filtering

Filtering allows you to modify your display to only show items with certain parameters. There are many pages that offer this option. You can choose to filter the entire database or just to filter data shown on the page. Below is an example of how to use filtering on the Jobs page.

Filter Entire Database

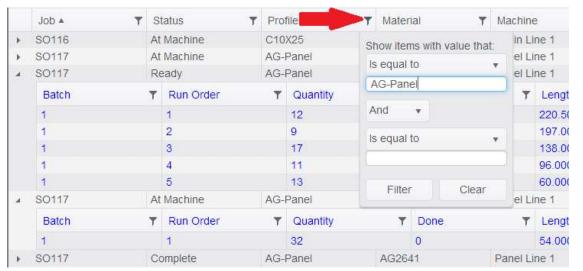
The filter view bar outlined in red below allows users to query the entire database for the

selected information. This view can be displayed or hidden by clicking the button. Enter the parameter you'd like to filter by in the desired fields, leaving the ones that don't matter blank. Once the filters are set, you can then select the number of items to display on each page. Pre-defined page sizes of 25, 50, 75, & 100 automatically appear in the dropdown, but you can enter any number you want. Press enter to display the filtered results. The "x" button on the filter view bar will clear any currently applied filters.



Filter Page Data

You can filter information currently shown on the page by clicking on the icon located in each column. Multiple filters and filter rules can be applied to each filter.

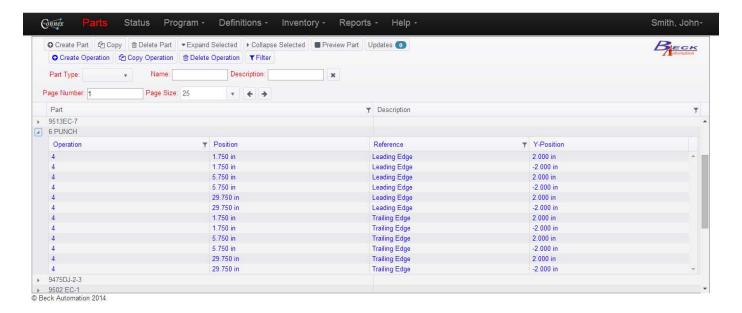






Parts

The parts screen allows you to view, edit and create parts and their operations. Access by clicking on Program and selecting Parts from the drop-down. Parts define the punch locations for an item. Each part consists of operations, which include an operation number (this may simply be a press number on lines without gags), a location for the operation, and a reference for that location.

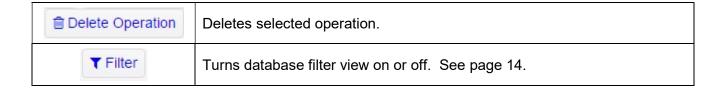


Parts Keys

• Create Part	Creates a new part.
企 Copy	Copies selected part.
面 Delete Part	Deletes selected part.
▼ Expand Selected	Expands selected part so its tools are visible.
▶ Collapse Selected	Collapses selected parts.
■ Preview Part	Displays the pattern of punches as they will appear on the part.
Updates 0	Click on this key to refresh the screen and see new data added by other users.
• Create Operation	Creates a new operation in the selected part.
Copy Operation	Copies selected operation.







Creating a New Part

- 1. Click on Greate Part
- 2. Enter the name of the part.
- 3. The description is optional unless you have a part printer. Then this field is for programming the print message.
- 4. A line for the first operation will automatically be created under the new part. Enter the desired press number, press position (x-axis), the reference point for the press location, and the Y-Position (if applicable).
- 5. For additional operations in that part, enter/tab through to the next line, or click

 Create Operation
- 6. Repeat the above steps for each part. The copy operation button will make entering similar parts much faster.
- 7. Clicking Preview Part will display the punch pattern as you can expect it to appear on the part. Clicking on each hole will give you detailed information on the operation, location, reference and Y-Position.







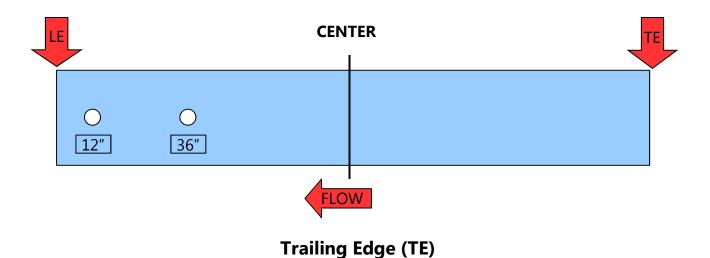
Punch Reference Definitions

The punch locations for each part can be determined from one of several reference points that are defined in the "Reference" column on the parts screen.

Leading Edge (LE)

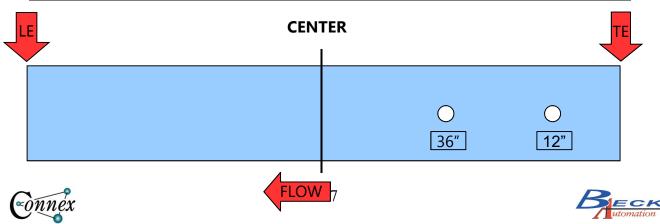
Measures the punch location from the leading edge of the part. Below is an example of a 120" part programmed in Connex and where the holes will be punched on the part:

Operation	Position	Reference
2	12.000 inches	Leading Edge
2	36.000 inches	Leading Edge



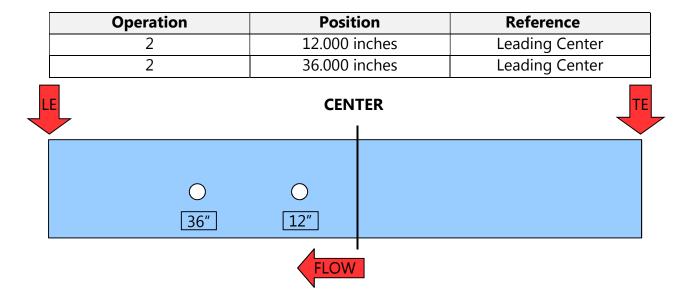
Measures the punch location from the trailing edge of the part. Below is an example of the same length part programmed in Connex and where the holes will be punched on the part:

Operation	Position	Reference
2	12.000 inches	Trailing Edge
2	36.000 inches	Trailing Edge



Leading Center

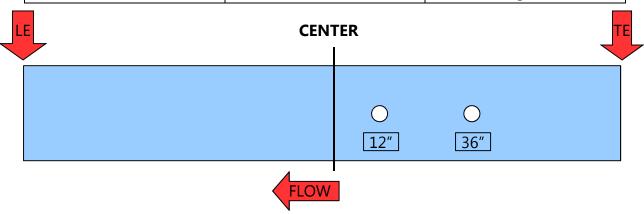
Measures the punch location from the center of the part towards the leading edge. Below is an example of the part programmed in Connex and where the holes will be punched on the part.



Trailing Center

Measures the punch location from the center of the part towards the trailing edge. Below is an example of the part programmed in the controller and where the holes will be punched on the part.

Operation	Position	Reference
2	12.000 inches	Trailing Center
2	36.000 inches	Trailing Center







Even Spacing

Causes the specified tool to fire repeatedly at evenly spaced intervals defined in the "position" column. To prevent punches from occurring too close to the ends of a part, the **Spacing Start** and **Spacing End** reference may be defined before this reference is entered.

Spacing Start

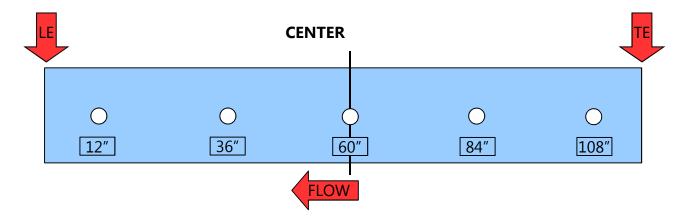
The location of the first hole for the Even Spacing punch reference. This is optional for even spaced operations. If it is used, it must be specified above the even space reference.

Spacing End

The minimum distance from the trailing edge of a part that an even spaced punch can occur. This prevents an even spacing punch reference from locating a punch too close to the end of a part, and it is optional for even spaced operations. If it is used, it must be specified above the even space reference.

Below is an example of the part programmed in Connex and where the holes should be on the part.

Operation	Position	Reference
2	12.000 inches	Spacing Start
2	12.000 inches	Spacing End
2	24.000 inches	Even Spacing

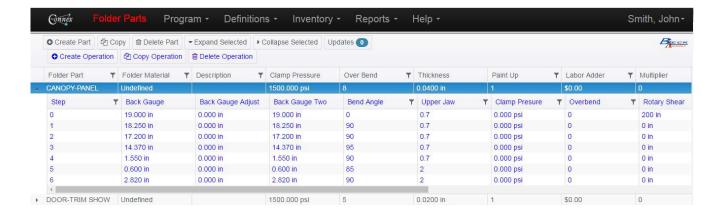






Folder Parts

Define parts for folders on this screen. Access this screen by clicking on Program and selecting Folder Parts from the drop-down.



Folder Parts Keys

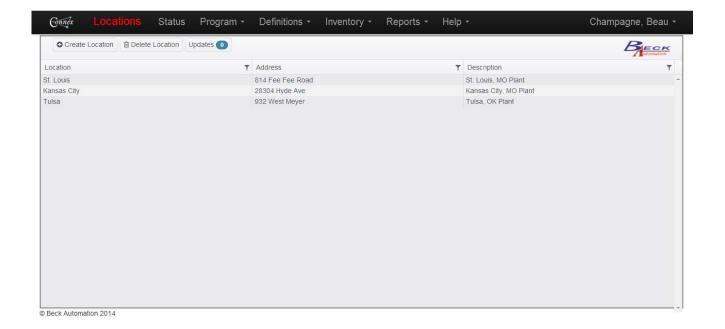
Create Part	Creates a new part.
企 Copy	Copies selected part.
₪ Delete Part	Deletes selected part.
▼ Expand Selected	Expands selected part so its tools are visible.
▶ Collapse Selected	Collapses selected parts.
Updates 0	Click on this key to refresh the screen and see new data added by other users.
• Create Operation	Creates a new operation in the selected part.
Copy Operation	Copies selected operation.
□ Delete Operation	Deletes selected operation.





Locations

The locations screen allows you to create locations to manage multi-plant setups. Access this screen by clicking on Definitions and selecting Locations from the drop-down. Once locations are defined, machines and coils can then be assigned to specific locations. The Create Location button will create a new location, and the Delete Location button will delete a selected location.

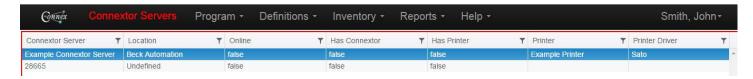






Connextor Servers

This page displays information about the Connextor servers. Access this screen by clicking on Definitions and selecting Connextor Servers from the drop-down.



Columns

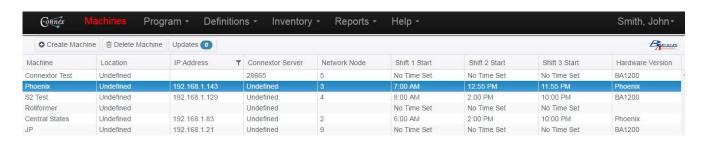
Column	Description
Connextor server	Name of Connextor server
Location	Location of server, defined on locations screen (see page 21).
Online	Displays "true" if a server is communicating to Connex. Otherwise, it will display "false."
Has Connextor	Displays "true" if the USB/485 converter is plugged in and working properly. Otherwise, it will display "false."
Has Printer	Displays "true" if a printer is associating with the server and is communicating. Otherwise, it will display "false."
Printer	The name of the printer associated with the server.
Printer Driver	The printer's driver.

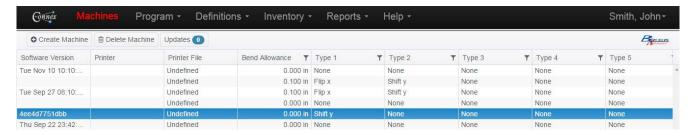




Machine Definitions

This screen allows you to view, edit, and delete machines. Access this screen by clicking on Definitions and highlighting Machines, then select "Definitions" from the menu that appears to the right. Click Create Machine to add a new machine and to delete a machine.





Columns

Column	Description	
Machine	Name of machine.	
Location	Location of machine, defined on Locations screen (see page 21).	
IP Address	IP adress of machine.	
Connextor server	Server associated with the machine (if using 485 communications).	
Network node	Assign this machine a network node number. The same number must also be entered in the controller's "Network Unit Number" parameter. Each machine on a specific Connextor requires a unique number, but different Connextors can have machines with the same network node.	
Shift # Start	Enter start times for each shift if you would like to track production by shift. Otherwise, leave at "no time set."	
Software Version	/ersion Automatically populates based on the machine's current software.	
Printer	Printer Connextor servers will appear on this drop-down. Select one of these to associate the printer for that server with a machine.	





Printer File	Select a bundle ticket to assign to the machine. This allows different ticket layouts to be assigned to different machines.		
Bend Allowance	The bend allowance for the machine.		
Type #1-5	 The bend allowance for the machine. Defining a type in one of these columns will alter the punch pattern on a part depending on the type chosen here and the profile assigned to the job. These changes will be made to a part upon sending the associated job to the controller. (See profiles, page 28). Flip X: Changes all "leading" references to "trailing" and vice versa. Flip Y: Changes all negative Y-offset locations to positive and vice versa. Shift Y: Adds half the profile's web to the Y-offset locations. 		

The last three columns are the machine's line velocity, line acceleration, and average dwell time. These values can be defined if you want to estimate completion times for jobs.

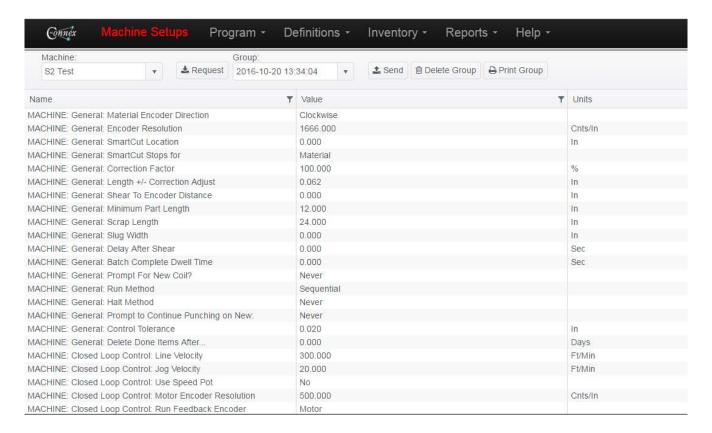






Machine Setups

This screen allows you to download setups from the controller. Access this screen by clicking on Definitions and highlighting Machines, then select "Setups" from the menu that appears to the right.



To download setups, select the machine from the drop-down menu titled "Machine," then click request. Once the setups have been downloaded, you can select the desired group of setups (titled by date and time) from the "Group" drop-down. A new group is created every time changes are made to the machine setups on the controller, and also when setups are requested.

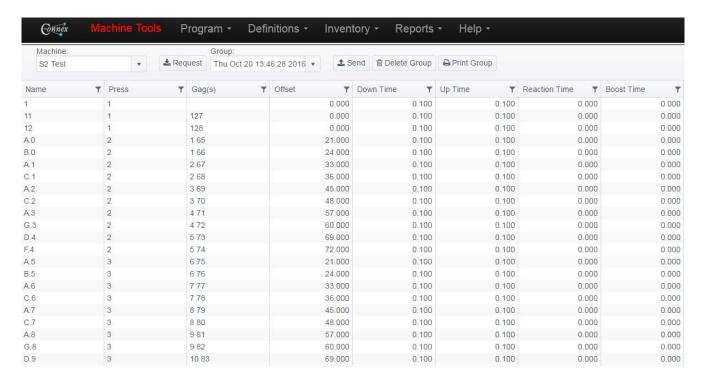
Once setups have been retrieved, you can choose "Delete Group" to delete the currently displayed group, or "Print Group" to print out the currently displayed group's setups.





Machine Tools

This screen allows you to download tools from the controller. Access this screen by clicking on Definitions and highlighting machines, then select Tools from the menu that appears to the right.



To download tools, select the machine from the drop-down menu titled "Machine," then press request. Once the tools have been downloaded, you can select the desired group from the Group drop-down. A new group is created every time changes are made to the machine tools, and also when tools are requested.

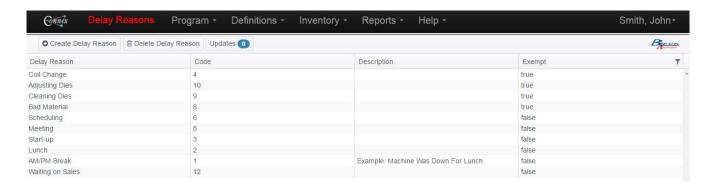
Use "Delete Group" to delete the currently displayed group, or "Print Group" to print out the currently displayed group's tools.





Delay Reasons

This screen allows you to define delay reasons in order to track downtime. Access the Delay Reasons screen by clicking on the Definitions drop down and selecting Delay Reasons. If the controller has the "Maximum Delay without Reason" parameter set, the operator will be prompted to input a delay reason prior to being able to run the machine if it has been halted for longer than this parameter is set for. Downtime reports can then be ran to track downtime by reason (see Page 36).



To add a delay reason, click on the Greate Delay Reason button at the top of the page. A code number will automatically be generated, but it can be manually changed to any number. The description column is optional; it provides a more in-depth description for each delay reason.

The Exempt column is used to track downtime. On downtime reports, exempt and non-exempt downtime are tracked in separate columns. If "true" is selected, the downtime will be considered exempt for that reason, and this downtime will not be counted in the total downtime. If "false" is selected, the downtime will be counted as non-exempt.

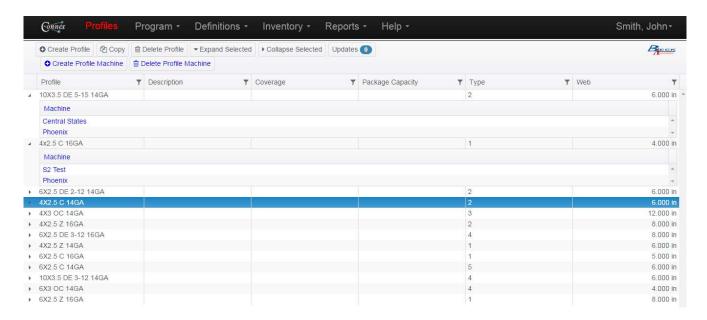
To delete a delay reason, click on the Delete Delay Reason button at the top of the page.



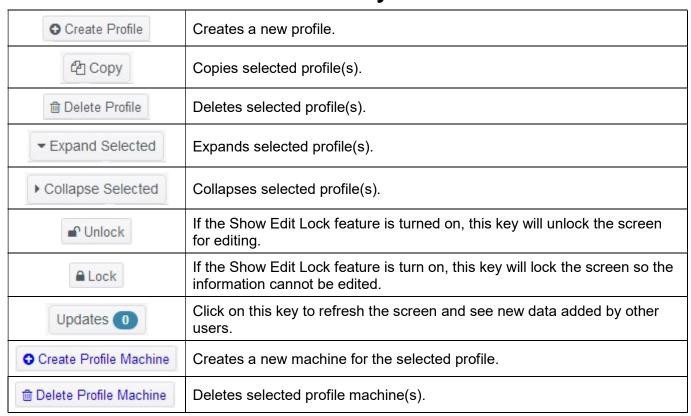


Profiles

This screen allows you to add, edit, and delete profiles. You can access the Profiles screen by clicking on the Definitions drop down and selecting Profiles. Connex uses profiles to determine which machines can run each job. A job with a profile assigned to it may only be downloaded to a line capable of running that profile. This prevents a job from being downloaded to a line that is not capable of running the job.



Profile Keys







Entering New Profiles

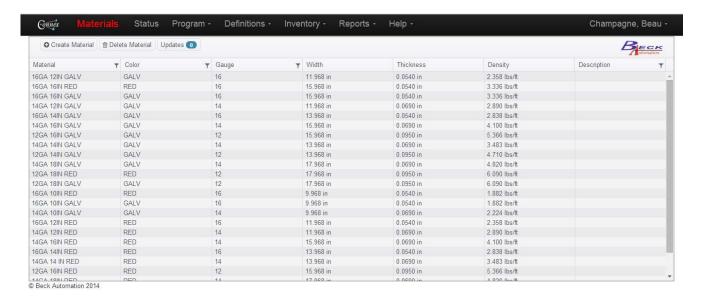
- 1. Click on the Create Profile button at the top of the page.
- 2. Enter the name of the profile.
- 3. Coverage, package capacity and description are optional fields that may be useful for record keeping or printing on a part or bundle ticket. You can enter any appropriate data or leave them blank.
- 4. The number selected in the type column determines which type will be used for jobs this profile is applied to. There are 5 different options for type, or you can choose 0 if no alterations will be made to the punch pattern. These types are defined on the Machine Definitions screen, see page 23.
- 5. If you enter the web length in this field, punches that are programmed for greater than $\frac{1}{2}$ of this value on the Y-axis will be brought to the center of the part by the bend allowance amount defined on the Machine Definitions screen.
- 6. From the drop-down list, pick the first machine that can run this profile.
- 7. If additional machines can run this profile, click of the page and select another machine. Repeat this step until all machines capable of running this profile are listed.
- 8. Repeat the above steps for each profile. The copy button will make entering similar profiles much faster.





Materials

This screen allows you to add, edit, and delete materials. You can access the Materials screen by clicking on Definitions and selecting Materials from the drop-down. Connex uses materials to inform the operator which material or coil to use for a job. If you choose not to use materials, the job's material may be set to "undefined."



Entering New Materials

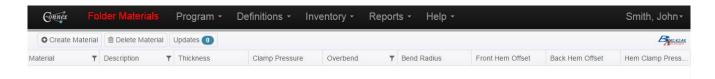
- 1. Click on Create Material at the top of the page.
- 2. Enter the name of the material.
- 3. Gauge, Thickness, Width, Color, Density and Description are optional fields that may be useful for record keeping or printing on the material or on bundle tickets. You can enter any appropriate data or leave them blank.
- 4. To delete a material, click on the cannot delete a material if it is currently being used in a job. You must either delete the job or select a different material for the job prior to deleting.





Folder Materials

Define materials used for folder parts on this screen. Access this screen by clicking on Definitions and selecting Folder Materials from the drop-down.



Folder Materials Keys

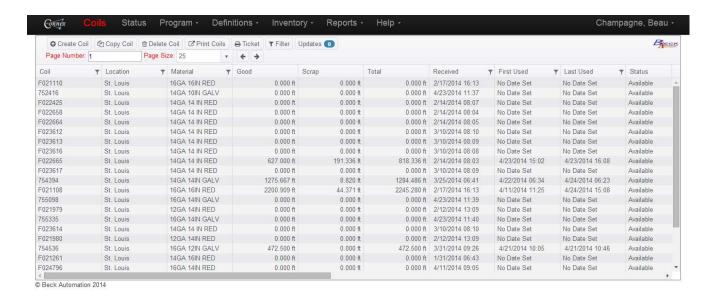
• Create Material	Creates a new material.	
□ Delete Material	Deletes highlighted material(s).	
Updates 0	Click on this key to refresh the screen and see new data added by other users.	





Coils

The screen allows you to keep track of coil data. Access the coils screen by clicking on the Inventory drop down and selecting Coils. If your coil inventory already exists in electronic format, you can speak to Beck Automation about the possibility of importing from that system. Tracking coils is completely optional.



When a coil is loaded at the line, the operator will be prompted for a coil number. The production and scrap that is created is reported back to Connex and totaled for that coil.

Connex can also verify the correct coil is loaded. Our coil feature will look up the newly loaded coil's material and compare it to the current job's material. If the materials do not match, the line operator will be sent a warning message.

Coil Keys

• Create Coil	Creates a new coil.	
€ Copy Coil	Copies selected coil.	
⊕ Delete Coil	Deletes selected coil(s).	
☑ Print Coils	Prints a list of the selected coils to a local printer.	
⊖ Ticket	Prints coil tags for selected coil(s). A bundle ticket printer must be connected to the Connextor PC, and a Coil Tag must be designed and installed by Beck for this feature to work.	
▼ Filter	Turns the database filter view on or off.	





■ Unlock	If the Show Edit Lock feature is turned on, this key will unlock the screen for editing.
≜ Lock	If the Show Edit Lock feature is turn on, this key will lock the screen so the information cannot be edited.
Updates 0	Click on this key to refresh the screen and see new data added by other users.

Entering New Coils

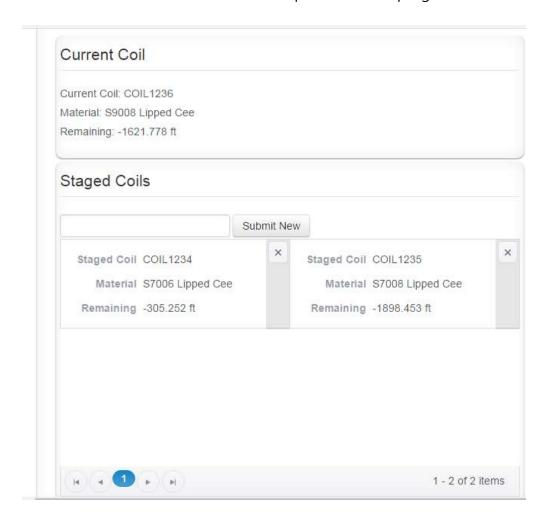
- 1. Click on Create Coil at the top of the page.
- 2. Enter the name of the coil.
- 3. Select the coil's material from the dropdown list. The material must first be defined on the Materials Definitions page (see page 23).
- 4. Select the material's status:
 - Available: Coil is stocked and ready to use.
 - <u>Depleted</u>: Coil has been depleted. The administrator can set depleted materials to automatically delete themselves from this screen after a set amount of time on the Server Preferences option screen (see page 6).
 - Hold: Coil is on hold and will not be used.
- 5. The remaining fields are optional fields that may be useful for record keeping. If the length field is entered, current length will be used when coils are scanned or requested at the controller to show how many feet are available on the selected coil. You can enter any appropriate data or leave these fields blank.
- 6. Repeat the above steps for each additional coil you wish to add. The button will make entering similar coils much faster.





Staged Coils

The staged coils screen allows you to stage coils for upcoming jobs that have been programmed on the Jobs screen. Access this screen by clicking on the Inventory drop down and selecting Staged Coils. The screen will then display each machine entered in Connex, the current coil for each machine, and the material requirements for programmed Jobs.



To stage a coil for a machine, enter the coil's name and click "Select New." The selected coil, the coil's material, and the remaining amount of the coil will then display on the screen. You can stage as many coils as you would like for each machine. Remove a staged coil by pressing the "x" at the corner of a coil.





Coil Forecast

Access the Coil Forecast screen by clicking on the Inventory drop down and selecting Coil Forecast. This screen displays a list of the materials entered in Connex, the amount in stock of each material, and how much of each material is required based on currently scheduled jobs. It also displays the footage that will remain once all jobs are completed along with a current monetary value. These values depend on the information entered on the Coils screen (see page 32).



Clicking on the arrow next to a material will display a list of the coils containing the material, jobs requiring the material, and a pie chart displaying the proportion of each material that will be used for each job.

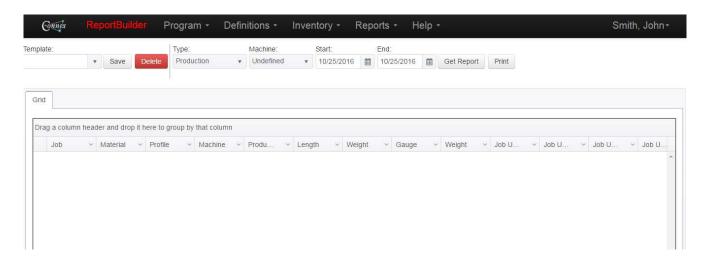






Report Builder

The Report Builder screen allows you to create customized reports based on your desired parameters. Access this screen by clicking on the Reports drop-down and selecting Report Builder.



Creating New Report

- 1. Select the type of report you would like to create. There are six types of reports:
 - <u>Production:</u> Displays information about each job that has been run and the length of material produced.
 - <u>Coil:</u> Displays information for each coil that has been used, and what jobs that coil has been used for.
 - <u>Downtime</u>: Displays downtime and uptime for each machine.
 - Scrap: Displays information for scrap produced.
 - <u>Machine History:</u> Displays a detailed description of all actions taken at the machine, including coil changes, delay reasons, enter run, exit run, item data, manual shears, messages, quantity adjustments, scrap reasons, shift end, and shift start.
 - Summary: Summarizes information for each shift.
- 2. Select the machine that you'd like to see the data for from the drop down. Choose undefined to see data from all machines.
- 3. Select the start and end dates for the time frame you'd like to see the data for.
- 4. If there is a certain template that you'd like to use to organize the data, select it from the template drop down menu on left corner.
- 5. Click "get report" to display the data.
- 6. Click "print" to print displayed data to printer or export it to Excel.





Customizing a Report

The report display can be customized and then saved to a template that can be used for future reports.

- Rearrange columns: Click and drag a column to its desired location.
- Group data by column type: Click and drag the column header to the space right above the columns.
- <u>Adjust column width</u>: Click on the border of the column and drag it to the desired width.
- Add or remove columns: Click on the arrow next to any column name and highlight the columns option on the drop-down. Uncheck any boxes you would not like to be displayed.
- Sort the results by values in a certain column: Click on the arrow next to that column and highlight the Sort Ascending of Sort Descending option.
- Filter by certain results in a column (i.e. only display jobs with a certain type of profile): Click on the arrow next to the column you'd like to filter by and highlight the filter option on the drop-down menu.





Troubleshooting

Connov Log in Screen	Are you typing in the correct IP Address?	Verify Connex IP address has not changed.
Connex Log-in Screen Does Not Appear	Is Connex PC Turned On?	Press the power button on front of PC and ensure that it is plugged in.
	Is Connex PC plugged into the Ethernet?	Verify the Ethernet port has a green light. Verify the router/switch Ethernet port has a green light.
Unable to Log In	Is your username and password correct? Is Connex PC plugged into the	Contact Connex Admin to reset username and/or password. Verify Ethernet cable is plugged in PC.
	Ethernet?	, , , ,
Unable to get Backups or Updates	Can you get to Google.com from web browser on Connex PC?	Connect a keyboard, monitor and mouse, and enter google.com into a web browser.
·	Is your system administrator blocking any websites through network?	Contact your system administrator for the answers to these questions.
	Are ports 22 or 80 being blocked by your system administrator?	
	Is the Connextor box turned on?	Check power and press power on box.
All Machines show Offline in the Status Screen	Is the USB/485 converter plugged into the correct USB port on Connextor?	Unplug and plug converter back into USB port labeled "Controller." You can also verify the "Has Connextor" displays "true" on the Connextor Servers screen.
	Is the Ethernet cable plugged into Connextor box?	Verify the lights are flashing green at both the Connextor and the router.
	Is the 485 cable (2-wire cable) damaged or is there an issue with controller communications?	Check the connections at each controller and at the USB/485 converter. You can also disconnect each controller and try connecting one at a time.
Some, not all, Machines showing offline	Are the network unit/node numbers in Connex the same as the ones on the controller?	Check machine definitions and the controller machine setups page to verify each is correct. Check to make sure these numbers are not duplicated on two different machines.





	Are your user roles setup	Ask your system administrator to verify
Unable to View any	correctly? (Users must have	roles/permissions are set correctly.
Data	permission to view all	
	information)	
	Do you have a location	Go to user options, select locations to view,
	entered in user options?	and press save.



