

Nilay B. Patel

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Education

2012 - 2016

Bachelor of Arts (B.A): Biology

University of Maryland, Baltimore County - Catonsville, MD

Minor: Computer Science (Software Engineering), Bioinformatics (Research Track)

2010 - 2012

Associate's Degree

College of Southern Maryland - La Plata, MD

Dean's List: Spring 2012

Leadership Activities and Awards

2009 - Present

Lion's Cricket Club of Maryland (Secretary).

2014 - 2016

Kaival Youth (Digital Media Chair).

Skills and Expertise

Technical:

Object-Oriented Programming, Java, Python, HTML, Data Structures, Database Queries (SQL, MySQL), API's, Malware Analysis, Quantitative Analysis, Statistical Analysis, VoIP, TCP/IP, System and Server Integration, LAN/WAN, Server Virtualization, Software Configuration, switch management, security, firewall, performance tuning, VMware, VPN, workstations, printers, User Access Management, Network Access/Backups, and Circuits.

Systems:

Linux (Red-Hat), Windows, Mac OS, Android, iOS.

Spoken

Languages:

Gujarati, Hindi, and Spanish.

Work Experience

2016 - 2016

Medical Assistant

Cumberland Cardiology - Fayetteville, MD

- Triage Patients to their rooms and complete preliminary questionnaire regarding their medical history, medications, and chief complaint.
- Perform diagnostic testing as ordered by physicians in a timely manner.
- Provide the patients with best care by listening carefully to their needs and explaining the Physician's instructions.

2016 - Present

Assistant Manager

Subway – Fayetteville, MD

- Managing SubwayPOS, and IPC Digital menu boards to include update, and security management.
- Object-Orienting Nextep Systems Subway drive-thru kiosks with new products, updated prices, while securing it and keeping it running smoothly.
- Creating, updating, and securing the Subway network connections (administration, and guests networks).
- Supervised a staff of 6 employees during my shift to provide excellent in customer service and satisfaction.

2013 - 2013

Lab Technician Internship

Medstar Saint Mary's Hospital – Leonardtown, MD

- Set up, calibrate, and test the sterility of medical lab equipment.
- Collect blood, tissues, and other samples from patients and operating room.
- Prepare microscopic slides from specimens collected from the operating room.

2012 - 2013

Assistant Manager

Baymart Deli– Ridge, MD

- Provide excellent customer service with professionalism and courtesy.
- Track and analyze sales and inventory trends to forecast sales and maintain food freshness.
- Trained staff on product safety, excellent customer service skills, and food freshness.