

Satish Kumar Sharma

S/o Umesh Sharma

Address:

Q.No. MF-3, kakri colony, post-kakri,

Distt- Sonebhadra, U.P.(231224)

Mobile: +91-7392814840 , +91-8172929810

Email:satishnda1@gmail.com

OBJECTIVE

To achieve a good professional career with sincere, honest and hard work with an aim to contribute my skill and educational background in the growth and success of an organisation.

PROFESSIONAL PROFILE**Work Experience:**

❖ **ITC NGO-PRAVAH** (NOV-2018 to DEC 2019)

❖ **Designation** – Payroll & Accounts

❖ **SBI SECURITIES** (MAR-2020 to DEC 2020)

❖ **Designation** – Relationship Officer

❖ **SPECTRUM INSURANCE DISTRIBUTION PVT. LTD.** (DEC-2020 TO PRESENT)

❖ **Designation** – Assistant unit manager

EDUCATIONAL DETAILS

- **M.COM**, MAHATMA GANDHI KASHI VIDYAPITH. 2021
- **B.COM**, MAHATMA GANDHI KASHI VIDYAPITH. 2019
- **INTERMEDIATE**, CBSE, 2016
- **HIGH SCHOOL**, CBSE, 2014

COMMERCE EXHIBITION

- **1st** Position in Department Level in 2017 (**on Topic SuperMarket**).
- **1st** Position in Department Level as well as college level in 2019 (**on Topic Evaluation**).

EXTRA ACTIVITIES

- National Seminar on Banking on web (**Paper Presented on Web banking**).
- Workshop (**Confidence Building and time management**).
- Interactive course in Music.
- Art & Craft course.

SKILLS & PROFESSIONAL STRENGTH

Workaholic, Adaptable, Good Patience, Strong determination, Team Player to do any work, believes in team work as well as in smart work, to get deeply involved in the work which has been assigned. Developed leadership while leading the team on various occasions.

Have strong hold on Microsoft-Office, Computer fundamentals and hands on Tally ERP 9 with GST.

PERSONAL DETAIL

- Father's Name : Umesh Sharma
- Mother's Name : Kusum Devi
- Gender : Male
- Date of Birth : August 26, 1997
- Marital Status : Unmarried
- Nationality : Indian
- Language Known : English, Hindi
- Permanent Address : Q.No. MF-3, kakri colony, post-kakri, Distt- Sonebhadra, U.P.(231224)

DECLARATION

I hereby declare that the particular mentioned above are true and correct and I promise to render the best of my ability when given a chance to work in your esteemed Organization.

Place:

Yours Faithfully

(Satish Kumar Sharma)