



TAWRI VIHAAN  
C/O LITE-ON SINGAPORE PTE. LTD.



M0002499J110122

For Immigration Use (To clear by FIN)



M0002499J

19 Jan 2022

## Please make an appointment for card registration

Dear TAWRI VIHAAN

We have received a request to issue your pass on 19 Jan 2022. Please make an appointment at <https://service2.mom.gov.sg/appointment> to visit our Employment Pass Services Centre by **02 Feb 2022** for the card registration.

Bring this letter, your original travel document and appointment letter along for the appointment. On that day, we will register your fingerprints and take your photograph. We will deliver your card to the authorised recipient(s) within 5 working days after we have registered your card and verified the documents submitted.

We will SMS the authorised recipient(s) at least 1 working day before the delivery.

**This Notification Letter allows you to stay in Singapore until you get your card. This letter is valid from 19 Jan 2022 to 18 Feb 2022.**

Yours sincerely

Mdm Chow Choon Yen  
for Controller of Work Passes

YOUR NAME  
TAWRI VIHAAN  
FIN  
M0002499J  
DATE OF APPLICATION  
11 Jan 2022  
DATE OF ISSUE  
19 Jan 2022  
PASS EXPIRY DATE  
01 Jun 2023  
DATE OF BIRTH  
21 Dec 2021  
SEX  
MALE  
NATIONALITY / CITIZENSHIP  
INDIAN  
TRAVEL DOCUMENT NUMBER  
V9347985  
TRAVEL DOCUMENT EXPIRY DATE  
29 Dec 2026  
FINGERPRINT REQUIREMENT  
EXEMPTED  
MULTIPLE JOURNEY VISA  
ISSUED  
MAIN PASS HOLDER'S NAME  
MOHANLAL NILESH TAWRI  
MAIN PASS HOLDER'S FIN  
G1317490W

### IMPORTANT

- If you do not visit the Employment Pass Services Centre for the card registration, your pass may be revoked.
- Please keep this Notification Letter with you until you get your card. If you need to leave or enter Singapore, please show this letter to the immigration officer.



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## Things to note about card registration

- During photo-taking, no headgear should be worn unless normally worn for religious purpose. Glasses worn should not have tinted lenses and frames should not cover any part of the eyes.
- Children, including infants, will be required to report at the centre for card registration.

## Things to note about card delivery

- During the delivery, an authorised recipient must be at the delivery address and present an identification card for verification.
- We are unable to accept any changes to the delivery details due to the tight delivery schedule.
- If the delivery is unsuccessful, we will try again on another day. We will SMS the authorised recipient(s) the new delivery date.
- If both deliveries are unsuccessful, the card needs to be collected from the Employment Pass Services Centre.
- To check the card delivery status, log in to EP Online > click Enquire > Card Delivery/Collection Status. You can visit [www.mom.gov.sg/card-delivery](http://www.mom.gov.sg/card-delivery) for more details on the card delivery.

## Mobile App

- The pass holder's pass details will be displayed when the card is scanned using our SGWorkPass mobile app.



## **Check your latest pass details using SGWorkPass App**

The SGWorkPass App reads the QR code on your card for you to obtain the latest information on your pass details. For more information on the App, you may refer to [www.mom.gov.sg](http://www.mom.gov.sg).

### **Benefits**

- (i) Check the latest pass details (e.g. Pass status and expiry date)
- (ii) Available 24/7
- (iii) Continue to use your card upon your pass renewal



## **Step 1: Download SGWorkPass App**



Available on Android and iOS for free.



## **Step 2: Scan QR code on the card**

- a) Open the **SGWorkPass** app.
- b) Scan the QR code.



- c) You can view your latest pass information.

