

ICPSR 34453

**American Time Use Survey (ATUS),
2011**

*United States Department of Labor.
Bureau of Labor Statistics*

Data Collection Instrument

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Political and Social Research
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American Time Use Survey Questionnaire

2011

(Revised and condensed for public dissemination)

June 2012

The American Time Use Survey is sponsored by the Bureau of Labor Statistics
and conducted by the U.S. Census Bureau.

American Time Use Survey Questionnaire

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American Time Use Survey Questionnaire

About the ATUS Questionnaire

The American Time Use Survey (ATUS) is the first federally funded, continuous survey designed to measure time use in the United States. The ATUS is sponsored by the Bureau of Labor Statistics and conducted by the U.S. Census Bureau. Information is collected in the ATUS on how people spend their time, as well as where they are and whom they are with during their daily activities.

The ATUS is a nationally representative sample drawn from households that have completed their eighth and final interview for the Current Population Survey (CPS). Using CPS households saves time because demographic and labor force information has already been collected. An eligible person from each CPS household in the sample is selected as the ATUS designated person (DP). Each ATUS DP is then assigned a day about which to report his or her activities. The ATUS interviewer contacts the DP on the interview day, the day directly following the pre-assigned reporting day (e.g., Monday will be the interview day for a DP who has been assigned to report about their activities on a Sunday). ATUS interviewers attempt to contact the DP on the interview day for up to eight weeks to complete a one-time interview. No proxy responses are allowed in the ATUS, so only the DP may complete the interview.

All of the ATUS interviews are conducted using a Computer Assisted Telephone Interviewing (CATI) instrument, allowing interviewers to easily follow complex skip patterns, skipping different questions depending on various respondent characteristics. For example, a person living alone will not be asked questions about his or her spouse. See the ATUS User's Guide (<http://www.bls.gov/tus/atususersguide.pdf>) for information about the interview and the CATI instrument.

One of the disadvantages of the CATI system is the loss of a readable paper questionnaire. The purpose of this document is to provide the data user with question universes (i.e., information about which respondents were asked the associated questions), question wording, response choices, and skip patterns in a readable paper format. This document includes most, but not all, questions asked in the survey for 2011, their descriptions, and variables associated with the questions. These question variables should not be confused with the variable names provided in the ATUS data dictionaries. Information for each question is contained within individual boxes in this document. Text and selected screen shots are included to provide further explanation of the data collection instrument.

In 2011, questions about trips were replaced with eldercare questions. No other changes were made to the questionnaire. The 2003-10 ATUS questionnaire is available online at www.bls.gov/tus/tuquestionnaire0310.pdf.

American Time Use Survey Questionnaire

Sample Question:

Variable Name	Question Universe
S_REFWHO	
Universe: HELLO = Refused OR INTRO = Refused OR INTRO_B = 3	
*Was the refusal BY the respondent or from someone else FOR the respondent? If necessary ask: May I ask with whom I am speaking?	
1. By DP	Skip patterns are shown in brackets. Skip patterns apply to all response options above without their own skip patterns (in this case, answers 1-4)
2. Parent/ guardian for the DP	
3. Someone else	
4. Not sure	
[Go to S_REFWHY]	

American Time Use Survey Questionnaire

S1: Introduction

Universe: ALL

The interview begins as the interviewer attempts to contact the designated person (DP) on the interview day. If the DP refuses the interview or someone else in the household refuses the interview on behalf of the DP, the interviewer records who refused and the reason for refusal. If the DP agrees to the interview, the interviewer verifies the DP's address.

HELLO

Universe **Someone answers the telephone or someone calls into the telephone center**

If outgoing call: Hello. This is _____ from the U.S. Census Bureau. May I please speak to [DPNAME]?

If incoming call: Thank you for returning our call. My name is _____ from the U.S. Census Bureau. We contacted your house concerning a very important survey.

*If necessary: Am I speaking with [DPNAME]?

- | | |
|---|---------------------------------------|
| 1. This is the correct person | [Go to INTRO] |
| 2. Person not home or not available now | [Call back later] |
| 3. Person unknown at this number | [Verify telephone number and address] |
| 4. Other outcome or problem interviewing DP | [Terminate interview, record outcome] |
| Refused | [Go to S_REFWHO] |

INTRO

Universe: **All**

We are conducting a survey for the Bureau of Labor Statistics on how people in America spend their time. This information will help policy makers understand how people divide their time between work, family and other demands in our fast-paced society. This is a one-time only survey and will take about 15 minutes.

Did you receive our mailing for the American Time Use Survey explaining the importance of this survey, and requesting your participation?

- | | |
|---------|--------------------------------------|
| 1. Yes | [Continue with address verification] |
| 2. No | [Go to H_LETTER] |
| Refusal | [Go to S_REFWHO] |

If the DP confirms receipt of the letter, the interview continues with address verification (below):

Before we get started, I need to verify that your address is still [ADDRESS]?

- | | |
|---|----------------------------------|
| 1. Same address | [Go to INTRO_B] |
| 2. Moved, not same address | [Go to MOVED] |
| 3. Haven't moved, but address has changed | |
| 4. Incorrect address previously recorded | [Correct address, go to INTRO_B] |

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If the DP indicates that he or she has not received the letter, then the interviewer reads the following text (see H_LETTER below):

H LETTER

Universe: **INTRO = 2**

The American Time Use Survey measures how people balance their time between work, family, and other activities. The survey will help policy makers understand competing demands on people's time.

I would like you to know that all the information you provide for this voluntary survey is confidential. This survey is authorized by Title 13, Sections 8 and 9. The OMB number is 1220-0175.

1. Return to INTRO and verify address

MOVED

Universe: **Address verification in INTRO = 2**

Since we selected an individual at this address for inclusion in the survey and we are not following people when they move, no interview is needed of you at this time. Thank you for your time.

1. Terminate interview and record outcome in interviewer notes

INTRO B

Universe: **INTRO = 1, 3, 4**

My supervisor is working with me today and may listen in to evaluate my performance.

- | | |
|--|---------------------------------------|
| 1. Continue | [Go to S2: (Household Roster)] |
| 2. Inconvenient time. Callback needed. | [Schedule call back appointment] |
| 3. Refused to participate | [Go to S_REFWHO] |
| 4. Language problem or refer to supervisor | [Terminate interview, record outcome] |

S REFWHO

Universe: HELLO = Refused OR INTRO = Refused OR INTRO B = 3

*Was the refusal BY the respondent or from someone else FOR the respondent?

If necessary ask: May I ask with whom I am speaking?

1. By DP
 2. Parent/ guardian for the DP
 3. Someone else
 4. Not sure
- [Go to S REFWHY]

American Time Use Survey Questionnaire

S_REFWHY

Universe: **S_REFWHO = 1-4**

*Recode reason for refusal

If necessary ask: Would you please tell me the main reason you don't want to participate in this survey?

1. Tired of doing CPS
2. Not interested in topic
3. Too busy, survey takes too long
4. Topic is too personal/ none of government's business [Terminate interview, record outcome]
5. Other - Specify [Record verbatim response, terminate interview, record outcome]

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S2: Household Roster

Universe: ALL

Next, the interviewer reviews the household roster, which includes the name, sex, birth date, and age of each household member, as well his or her relationship to the DP. The ATUS household roster begins with the last recorded CPS household roster. The interviewer verifies and updates the roster to reflect any changes in the household since the final CPS interview.

Forms Answer Navigate Options Help

Main Roster EDays FAQ S3 S4 S5 S6 S8 S9 Exit

Who else is living or staying here now?

- Enter First Name
- Enter 999 if no more persons

Enter a text of at most 16 characters

	Stat	First Name	Last Name	Mem	Ure	Sex	Rel	Birth Month	Day	Year	Age
[1]		Wife	Doe	1		2	18	7	2	1966	40
[2]		Husband	Doe	1		1	20	4	1	1961	46
[3]		Daughter	Doe	1		2	22	5	15	1988	19
[4]		Son	Doe	1		1	22	12	21	2002	4
[5]		999									
[6]											
[7]											
[8]											
[9]											
[10]											
[11]											
[12]											
[13]											

00000105 FNAME 4:52:59 PM 5/29/2007

STLLIV

Universe: All

I have listed [Names]

* Read names

Do all these persons still live here?

1. Yes

2. No [Go to STATUS]

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The following variables are included in the household roster (see screenshot above):

STATUS (Labeled STAT in screenshot above)
Universe: STLLIV = 1, 2 and Household member is not the DP

If STLLIV = 2: Use arrow key to move to the correct person and enter reason for membership change.

1. Person deceased
2. Person moved out
3. Person left - was a 'Usually Resides Elsewhere' last month
4. Correct a previous mistake
5. Person is a 'Usually Resides Elsewhere' this month
9. Reinstate

If there is a blank field on the roster, the interviewer runs through a series of questions to fill it in.

FNAME (Labeled FIRST NAME in screenshot above)
Universe: STATUS = blank, 9

Who else is living or staying here now?

1. Enter First Name
2. 999 if no more persons [Go to NEWLIV]

LNAME (Labeled LAST NAME in screenshot above)
Universe: FNAME ≠ 999 and STATUS = blank, 9

1. Enter Last Name

MEM
Universe: FNAME ≠ 999 and STATUS = blank, 9

Is this [your/name's] usual place of residence?

* A nonhousehold child is a respondent's child under the age of 18 who does not live with the respondent

1. Yes [Go to SEX]
2. No [Go to URE]
3. No, nonhousehold child
Don't Know, Refused [Go to SEX]

URE
Universe: MEM = 2

Do you/ Does [FNAME] [LNAME] have a usual place of residence elsewhere?

1. Yes [Go to next household member]
2. No [Go to SEX]

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SEX

Universe: MEM = 1, 2, 3, Don't Know or Refused and STATUS = blank, 9

What is [your/FNAME] [LNAME] sex?

1. Male

2. Female

Don't Know, Refused

[IF DP or nonhousehold child, go to BIRTHM] [Else go to RRP]

RRP

(Labeled REL in screenshot above)

Universe: (MEM = 1, 2, Don't Know, Refused and STATUS = blank, 9) AND (Person is not the DP)

How is [FNAME] [LNAME] related to you?

*Ask if not apparent

20. Spouse (husband/wife)

21. Unmarried partner

22. Child/stepchild

23. Grandchild

24. Parent (mother or father)

25. Brother/sister

26. Other related person (aunt, cousin, nephew, mother-in-law, etc.)

27. Foster child

28. Housemate/roommate

29. Roomer/boarder

30. Other nonrelative

40. Nonhousehold child

[Go to BIRTHM]

BIRTHM

(labeled Birth Month in screenshot above)

Universe: Person is household member and STATUS = blank, 9

What is [fill: your/name's] date of birth?

1. Enter Birth Month

Don't Know, Refused

[Go to BIRTHD]

BIRTHD

(Labeled DAY in screenshot above)

Universe: BIRTHM = valid response

1. Enter Birth Day

Don't Know, Refused

[Go to BIRTHY]

BIRTHY

(Labeled YEAR in screenshot above)

Universe: BIRTHD = valid response

1. Enter Birth Year

Don't Know, Refused

[Go to AGE]

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AGE

Universe: BIRTHY

If BIRTHY = Response: As of yesterday, that would make [FNAME] [LNAME] approximately [AGE] years old.

Is that correct?

IF BIRTHY = blank, Don't Know, Refused: Even though you don't know [FNAME] [LNAME]'s birth date, what is your best guess as to how old you/he/she were/was on your/his/her last birthday?

1. 0-98

Don't Know/Refused

[Go to next line on grid]

[If last line on grid, go to NEWLIV]

Before closing the roster screen, the instrument includes a question to ensure that no one has been missed (NEWLIV). If anyone new is added to the household roster, the series of questions beginning with FNAME above are repeated to capture his/her name, age, and relationship to the DP. In addition, respondents are asked whether they have any children under 18 not living with them. If a respondent has a nonhousehold child under 18, the child's information is added to the household roster, enabling the selection of that child in the WHO column once the ATUS diary is asked.

NEWLIV

Universe: All appropriate grid fields are complete

Is anyone else living or staying here now?

1. Yes

[Add person]

2. No

[Go to NHHCHILD]

NHHCHILD

Universe: NEWLIV = 2

Do you have any children under 18 who do not live with you?

* Read if necessary: The way people spend time is often related to whether they have children even if the children don't live with them.

1. Yes, add child

[Add person]

2. No

[Go to S3: (Employment)]

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S3: Employment

Universe: ALL

Next, the interviewer asks questions to determine whether the DP was working, looking for a job, on layoff, retired, or disabled. The interviewer also asks if anyone in the household owns a business or a farm. These questions update previously collected CPS information and use the same wording as the CPS questions except that the CPS language “last week” is changed to “last seven days” in the ATUS.

A CPS variable called the Monthly Labor force Recode (MLR) is used to drive the skip patterns in this section. MLR indicates whether the respondent was reported to be employed in the final CPS interview. Its values are as follows:

- 1 Employed, at work
- 2 Employed, absent
- 3 Unemployed, on layoff
- 4 Unemployed, looking
- 5 Not in labor force, retired
- 6 Not in labor force, disabled
- 7 Not in labor force, other

RRP (See S2: Household Roster) is also used to constrain the universe for several variables. RRP of 20 and 21 constrain the universe to persons with a spouse (20) or unmarried partner (21).

LABFOR

Universe: All

We know that people who work spend their time differently than others. So, before I ask you about what you did yesterday, I need to update your employment status. The next few questions will sound familiar to you if you were the person in your household who did the Current Population Survey. I’m going to ask you about work in the LAST SEVEN DAYS. By the LAST SEVEN DAYS, I mean the days beginning on [Interview date minus eight, in day, month, date, year format], and ending yesterday.

1. Enter 1 to continue. [Go to BUS]

BUS

Universe: All

[Do you/Does anyone in this household] have a business or a farm?

1. Yes [If there is only 1 household member, go to FWK] [Else go to BUSL1]
2. No
Don’t Know, Refused [Go to FWK]

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BUSL1

Universe: BUS =1 AND more than 1 household member

Whose business or farm is it?

*Enter all that apply, separate with commas.

(The instrument displays all household members, and instructs the interviewer to enter the number of each person who owns the business or farm, separated by a comma.)

1. [FNAME] [LNAME]

2. [FNAME] [LNAME]

3. [FNAME] [LNAME]

Don't Know, Refused

[Go to FWK]

FWK

Universe: All

In the LAST SEVEN DAYS, did you do ANY work for [pay/either pay or profit]?

1. Yes

[Go to MJ]

2. No

[If BUS=1 and there is only 1 household member go to BUS1]

[If MLR = 5 and age > 64 AND FWK = 2, 4, or 5 go to RET]

[If MLR = 6 go to DIS]

[All others go to FABS]

3. Retired

[Age > 64 go to RET1a]

4. Disabled

[Go to DIS1a]

5. Unable to work

[Go to DIS2a]

Don't Know, Refused

[Go to FABS]

BUS1

Universe: FWK = 2-5 AND BUS = 1 AND more than one household member

In the LAST SEVEN DAYS, did you do any unpaid work in the family business or farm?

1. Yes

[If a household member is a business owner go to HRUSL1] [Else go to BUS2]

2. No

[If MLR = 5 and age > 64 AND FWK = 2, 4, or 5 go to RET]

[If MLR = 6 go to DIS]

[If FWK = 4 go to DIS1a]

[If FWK = 5 go to DIS2a]

[If FWK = 3 AND age > 64 go to RET1a]

[All else go to FABS]

BUS2

Universe: BUS1 = 1 AND household member other than DP or DP's spouse/unmarried partner is/are the business owner(s)

Do you receive any payments or profits from the business?

1. Yes

2. No

Don't Know, Refused

[Go to HRUSL1]

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RET

Universe: (FWK = 2, 4, 5 AND MLR = 5 AND age > 64) AND (BUS ≠ 1) OR (there is more than one household member)
OR (BUS1 = 2, Don't Know, Refused and FWK = 2, 4, 5 and MLR = 5 and age > 64)

The last time we spoke to someone in this household you were reported to be retired.
Are you still retired?

1. Yes [Go to RET1a]
2. No
3. Was not retired last month/last time
Don't Know, Refused [Go to FABS]

DIS

Universe: (FWK = 2-5 AND (BUS ≠ 1 OR there is more than one household member)
OR (BUS1 = 2, Don't Know, Refused)) AND MLR = 6

[Fill: Last time we spoke to someone in this household, you were reported to have a disability.]
Does your disability continue to prevent you from doing any kind of work for the next 6 months [fill: including work in the family business or farm]?

1. Yes [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]
2. No
3. Did not have disability last month
Don't Know, Refused [If FWK = 3 AND age > 64 go to RET1a] [Else go to FABS]

RET1a

Universe: (FWK = 3 AND (BUS ≠ 1 or there is more than one household member) and age > 64 and (DIS ≠ 1))
OR (BUS1 = 2, Don't Know, Refused and FWK = 3 and age > 64)
OR (RET = 1)

Do you currently want a job, either full or part time?

1. Yes, Maybe, it depends
2. No [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]
3. Has a job [Go to ABSRSN]
Don't Know, Refused [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]

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DIS1a

Universe: (DIS = 2, 3, Don't Know, Refused AND FWK = 3 AND age > 64)
 OR (FWK = 4 AND (MLR ≠ 5 or age < 50) AND MLR ≠ 6 AND (BUS ≠ 1 or there is more than one household member))
 OR (BUS1 = 2, Don't Know, Refused AND (FWK = 4 AND (MLR ≠ 5 or age < 50) AND MLR ≠ 6)

Does your disability prevent you from accepting any kind of work during the next six months?

1. Yes [If RRP = 20, 21 for any household member go to SP1] [Else go to S4: (Time-use Diary)]
2. No
 Don't Know, Refused [Go to FABS]

DIS2a

Universe: (FWK = 5 AND (MLR ≠ 5 or age < 50) AND MLR ≠ 6 AND (BUS ≠ 1 or there is more than one household member)) OR BUS1 = 2, Don't Know, Refused AND FWK = 5 AND ((MLR ≠ 5 or age < 50) AND MLR ≠ 6)

Do you have a disability that prevents you from accepting any kind of work during the next six months?

1. Yes [If RRP = 20, 21 for any household member go to SP1] [Else go to S4: (Time-use Diary)]
2. No [Go to FABS]

FABS

Universe: (RET1a = empty) AND [(WK = 2) AND (BUS ≠ 1 or more than one household member) AND (MLR ≠ 5) or (age < 50) AND (MLR ≠ 6)]
 OR [(FWK = 3) AND (age < 50) AND (BUS ≠ 1 or more than one household member) AND (MLR ≠ 5) AND (MLR ≠ 6)] OR
 [(BUS1 = 2, Don't Know, Refused) AND (FWK = 2) AND (MLR ≠ 5) or (age < 50) AND (MLR ≠ 6)]
 OR [(BUS1 = 2, Don't Know, Refused) AND (FWK = 3) AND (age < 50) AND (MLR ≠ 6)]
 OR [(RET = 2, 3, Don't Know, Refused AND (FWK ≠ 3 or age < 50)]
 OR [(DIS = 2, 3, Don't Know, Refused AND (FWK ≠ 3 or age < 50)]
 OR (DIS1a = 2, Don't Know, Refused)
 OR (DIS2a = 2, Don't Know, Refused)
 OR (FWK = Don't Know, Refused)

In the LAST SEVEN DAYS, [in addition to the business,] did you have a job either full or part time? Include any job from which you were temporarily absent.

1. Yes [Go to ABSRSN]
2. No [If a household member is a business owner, go to ABSRSN] [Else go to LAY]
3. Retired [If age > 64 AND no entry in RET1a go to RET1b] [Else go to LAY]
4. Disabled [Go to DIS 1b]
5. Unable [Go to DIS 2b]
- Don't Know, Refused [Go to LAY]

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RET1b

Universe: (No entry in RET1a) AND FABS = 3 AND age > 64

Do you currently want a job, either full or part time?

1. Yes or Maybe, it depends
2. No [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]
3. Has a job [Go to ABSRSN]
Don't Know, Refused [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]

DIS1b

Universe: FABS = 4

Does your disability prevent you from accepting any kind of work during the next six months?

1. Yes [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-Use Diary)]
2. No
Don't Know, Refused [Go to LAY]

DIS2b

Universe: FABS = 5

Do you have a disability that prevents you from accepting any kind of work during the next six months?

1. Yes [If RRP = 20, 21 go to SP1]
[Else go to S4: (Time-use Diary)]
2. No
3. Don't Know, Refused [Go to LAY]

LAY

Universe: (DIS1b = 2, Don't Know, Refused)
OR (DIS2b = 2, Don't Know, Refused)
OR (FABS = Don't Know, Refused)
OR (FABS = 2 AND No household member is a business owner)
OR (FABS = 3 AND entry in RET1a or age < 25)

During the LAST SEVEN DAYS, were you on layoff from a job?

1. Yes
2. No [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4 (Time-use Diary)]
3. Retired [If age > 64 go to RET1c]
[If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]
4. Disabled [Go to DIS1c]
5. Unable [Go to DIS2c]
Don't Know, Refused [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]

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RET1c

Universe: (No entry in RET1 AND RET1a) AND LAY = 3 AND age > 64

Do you currently want a job, either full or part time?

1. Yes or Maybe, it depends
2. No [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]
3. Has a job [Go to ABSRSN]
Don't Know, Refused [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]

DIS1c

Universe: (No entry in DIS1a, DIS2a, DIS1b and DIS2b) AND LAY = 4

Does your disability prevent you from accepting any kind of work during the next six months?

1. Yes
2. No [If RRP = 20, 21 for any household member go to SP1]
Don't Know, Refused [Else go to S4: (Time-use Diary)]

DIS2c

Universe: (No entry in DIS1a, DIS2a, DIS1b and DIS2b) AND LAY = 5

Do you have a disability that prevents you from accepting any kind of work during the next six months?

1. Yes
2. No [If RRP = 20, 21 for any household member go to SP1]
Don't Know, Refused [Else go to S4: (Time-use Diary)]

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ABSRSN

Universe: (FABS = 1)
OR (RET1a = 3)
OR (RET1b = 3)
OR (RET1c = 3)
OR (FABS = 2 AND (a household member is a business owner))

What was the main reason you were absent from work during the LAST SEVEN DAYS?

1. On layoff (temporary or indefinite)
2. Slack work/business conditions
3. Waiting for new job to begin [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]
4. Vacation/personal days
5. Own illness/injury/medical problems
6. Childcare problems
7. Other family/personal obligation
8. Maternity/paternity leave
9. Labor dispute
10. Weather affected job
11. School/training
12. Civic/military duty [If a household member is a business owner and FABS = 1, 2 go to HRUSL1] [Else go to MJ]
13. Does not work in the business [If RRP = 20, 21 for any household member go to SP1]
[Else go to S4: (Time-use Diary)]
14. Other [Go to ABSPC]
Don't Know, Refused [If a household member is a business owner and FABS = 1, 2 go to HRUSL1] [Else go to MJ]

ABSPC

Universe: ABSRSN = 14

1. Enter Verbatim Response
Don't Know, Refused [If a household member is a business owner and FABS = 1, 2 go to HRUSL1]
[Else go to MJ]

MJ

Universe: FWK = 1
OR (ABSRSN = 4 – 12, 14, Don't Know, Refused
AND (no household member is a business owner)) OR (FABS ≠ 2)

In the LAST SEVEN DAYS, did you have more than one job [or business], including part-time, evening or weekend work?

1. Yes
2. No
Don't Know, Refused [go to HRUSL1]

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HRUSL1

Universe: (BUS1 = 1 AND a household member is a business owner)
 OR (MJ = 1, 2, Don't Know, Refused)
 OR (BUS2 = 1, 2, Don't Know, Refused)
 OR (ABSRN = 4-12, 14, Don't Know or Refused)
 AND (a household member is a business owner) AND FABS = 1, 2)

How many hours per week do you USUALLY work at your [main] job?

*By main job we mean the one at which you usually work the most hours.

*Please enter Hours or Enter V if Hours Vary

0-99 hours [If MJ = 1 go to HRUSL2]
 [If RRP = 20, 21 for any household member go to SP1]
 [Else go to S4: (Time-use Diary)]

Hours Vary
 Don't Know, Refused [BUS1 = 1 and if DP has only one job, go to HRFTPT]
 [If RRP = 20, 21 for any household member go to SP1]
 [Else go to S4: (Time-use Diary)]

HRUSL2

Universe: HRUSL1 = valid response AND DP has more than one job

How many hours per week do you USUALLY work at your other job(s)?

* Please enter Hours or Enter V if Hours vary

0-99 hours
 Hours vary
 Don't Know, Refused [If HRUSL1 = Don't Know, Refused, Hours vary, 0-34 and
 HRUSL2 = Don't Know, Refused, Hours vary, go to HRFTPT]
 [If HRUSL2 = Don't Know, Refused, Hours vary, 0-34 and
 HRUSL1 = Don't Know, Refused, Hours vary, go to HRFTPT]
 [If RRP = 20, 21 for any household member go to SP1] [Else go to S4: (Time-use Diary)]

HRFTPT

Universe: (HRUSL1 = Don't Know, Refused, Hours Vary AND (BUS =1 or DP has only 1 job))
 OR (HRUSL2 = Don't Know, Refused, Hours Vary AND HRUSL1 = Don't Know,
 Refused, Hours Vary, 0-34)
 OR (HRUSL1 = Don't Know, Refused, Hours vary AND HRUSL2 = Don't Know, Refused,
 Hours vary, 0-34)

Do you USUALLY work 35 hours or more per week [at all your jobs combined/in the family
 business or farm/ at your job]?

1. Yes

2. No

3. Hours vary

Don't Know, Refused [If RRP = 20, 21 for any household member go to SP1]
 [Else go to S4: (Time-use Diary)]

American Time Use Survey Questionnaire

SP1

Universe: Household member with RRP = 20, 21 who was not deleted from household roster because he/she moved out, or was deceased

In the LAST SEVEN DAYS, did [spouse's name] do ANY work for [pay/ either pay or profit]?

- 1. Yes [Go to SP3]
- 2. No [Go to SP2]
- 3. Retired [Go to S4: (Time-use Diary)]
- 4. Disabled [Go to S4: (Time-use Diary)]
- 5. Unable to Work [Go to S4: (Time-use Diary)]
- Don't Know, Refused [Go to SP2]

SP2

Universe: SP1 = 2, Don't Know, Refused

In the LAST SEVEN DAYS, [in addition to the business,] did [spouse's name] have a job either full or part time? Include any job from which [he/she] was temporarily absent.

- 1. Yes [Go to SP3]
- 2. No
- 3. Retired
- 4. Disabled
- 5. Unable
- Don't Know, Refused [Go to S4: (Time-use Diary)]

SP3

Universe: SP2 = 1

How many hours per week does [spouse's name] USUALLY work?

*Enter V for Hours vary

- 00-99 hours [Go to S4: (Time-use Diary)]
- Hours vary
- Don't Know, Refused [Go to SP4]

SP4

Universe: SP3 = Hours vary, Don't Know, Refused

Does [he/she] USUALLY work 35 hours or more per week?

- 1. Yes
- 2. No
- 3. Hours vary
- 4. No longer has a job
- Don't Know, Refused [Go to S4: (Time-use Diary)]

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S4: Time-use Diary

Universe: ALL

Next, the interviewer collects a detailed account of the DP's activities from 4 a.m. the previous day to 4 a.m. on the interview day. The interviewer uses pre-codes (1-12 in the diary grid) to quickly record commonly-reported activities, but records the DP's verbatim responses for all other activities. The interviewer then asks how long each reported activity took. This may be recorded either as the duration of the activity or as the start and stop times of the activity. The interviewer continues, asking WHO questions for all activities, except for sleeping, grooming, and personal activities (e.g. cuddling, making out, etc.). He or she then asks the WHERE questions for all activities except for sleeping, grooming, and personal activities. After the DP completely answers all questions about an activity (including duration, with whom, and where), the interviewer prompts for the next activity.

Simultaneous activities, when offered by respondents, are recorded in one activity field separated by a slash. The interviewer does not ask specifically about simultaneous activities and they are not coded on the ATUS files at this time.

American Time Use Survey Webcati Instrument Ver 1.6.8 : October 2007 Production

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Question text

What did you do next?

Interviewer Instructions

- Read if necessary: An activity is anything you did during the day. Activities include both active tasks like socializing, preparing food, or eating; and more quiet tasks like thinking and relaxing. Right now, you are talking to me on the telephone. Talking on the telephone is one type of activity.
- Use the slash key (/) for recording separate/simultaneous activities.
- Do not use precodes for secondary activities.

Pre-coded activities

1. Sleeping	8. Cleaning kitchen	30. Don't know/Can't remember
2. Grooming (self)	9. Laundry	31. Refusal/ None of your business
3. Watching TV	10. Grocery shopping	
4. Working at main job	11. Attending religious service	
5. Working at other job	12. Paying household bills	
6. Preparing meals or snacks		
7. Eating and drinking		

Variables

	Start	ID	Activity	TIME	Hrs	Mins	Stop	Who	Who_2	Where	Where specify
[1]	4:00AM		Sleeping		1	4	8:00AM				
[2]	8:00AM		Grooming		1	30	8:30AM				
[3]	8:30AM		Driving to work		1	30	9:00AM	0		12	Car, truck, or motor
[4]	9:00AM		Talking on the phone/working		1	30	9:30AM	0		2	Respondent's work
[5]	9:30AM				1						
[6]											
[7]											
[8]											
[9]											
[10]											
[11]											
[12]											
[13]											
[14]											
[15]											

00000008 ACTIVITY 3:17:58 PM 6/3/2008

Simultaneous Activities

American Time Use Survey Questionnaire

CORE_LEAD

Universe: All

Now I'd like to find out how you spent your time yesterday, [yesterday's day & date], from 4:00 in the morning until 4:00 AM this morning. I'll need to know where you were and who else was with you. If an activity is too personal, there's no need to mention it.

The following variables are included in the diary grid:

ACTIVITY

Universe: All

So let's begin. Yesterday, [previous weekday] at 4:00 AM, what were you doing? /What did you do next?

*Use the slash key (/) for recording separate/simultaneous activities.

(If the DP reports an activity with no associated precode, the interviewer can type the activity directly onto the blank activity line.)

1. Sleeping
2. Grooming (self)
3. Watching TV
4. Working at main job
5. Working at other job
6. Preparing meals or snacks
7. Eating and drinking
8. Cleaning kitchen
9. Laundry
10. Grocery shopping
11. Attending religious service
12. Paying household bills
30. Don't know/ Can't remember
31. Refusal/ None of your business

[Go to TIME]

TIME

Universe: ACTIVITY = valid response

How long did you spend [ACTIVITY]?

1. Enter duration (hours, minutes) [Go to HOURLDUR]
2. Enter stop time [Go to STOPTIME]

HOURLDUR

Universe: TIME=1

Enter Hours [Go to MINDUR]

American Time Use Survey Questionnaire

MINDUR

Universe: TIME =1 AND HOURDUR=blank or valid entry

Enter Minutes [Go to STOPTIME]

STOPTIME

Universe: All

*Instrument will calculate STOPTIME if HOURDUR and MINDUR have entries other than blank or Don't Know.

*If there is a value for STARTIM, then interviewer should do the following:

Enter Time and AM or PM

WHO

Universe: Not a personal activity and not an activity with a precode of 1, 2, 30, 31*

Who was with you? / Who accompanied you?

- 0. Alone
- 1—39. Household members and nonhousehold children
- 50. All household members
- 51. Parents
- 52. Other non-HH family members <18
- 53. Other non-HH family members 18 and older (including parents-in-law)
- 54. Friends
- 56. Neighbors, acquaintances
- 57. Other non-HH children < 18
- 58. Other non-HH adults 18 and older (including parents-in-law)
- 59. Boss or manager*
- 60. People whom I supervise*
- 61. Co-workers*
- 62. Customers*

[Go to WHERE]

*Note: WHO was not asked about work activities (corresponding to precodes 4 and 5) until January 2010. Response options 59-62 were added to the WHO question at this time.

American Time Use Survey Questionnaire

WHERE

Universe: Personal activity reported OR ACTIVITY ≠ Precodes 1, 2, 30, 31

Where were you while you were [ACTIVITY]?

PLACE

1. DP's home or yard
2. DP's workplace
3. Someone else's home
4. Restaurant/Bar
5. Place of worship
6. Grocery store
7. Other store/Mall
8. School
9. Outdoors away from home
10. Library
11. Other place (specify)
30. Bank*
31. Gym/ Health Club*
32. Post Office*

MODE OF TRANSPORTATION

12. Car, truck, or motorcycle (driver)
13. Car, truck, or motorcycle (passenger)
14. Walking
15. Bus
16. Subway/Train
17. Bicycle
18. Boat/Ferry
19. Taxi/Limousine Service
20. Airplane
21. Other (specify)

[If STOPTIME > 4 AM, go to S5: (Summary questions)]
[Else continue to next row]

*Note: Response options 30-32 were added to WHERE in mid-2004.

The following screenshots demonstrate how the WHO and WHERE questions are collected in the instrument:

WHO Screenshot

Who was in the room with you? / Who accompanied you?

[On HH Roster](#) [NonHH Family](#) [Other NonHH](#)

☐ 0. Alone

☐ 1. Greg Voe

☐ 2. Child Voe

☐ 3. Child Voe

☐ 4. Child Voe

☐ 5.

☐ 6.

☐ 7.

☐ 8.

☐ 9.

☐ 10.

☐ 50. All household members

☐ 51. Parents

☐ 52. Other non-HH family members < 18

☐ 53. Other non-HH family members 18 and older (incl. Parents-in-law)

☐ 54. Friends

☐ 55. Neighbors, acquaintances

☐ 56. Other non-HH children < 18

☐ 57. Other non-HH adults 18 and older

☐ 58. Boss or manager

☐ 59. People whom I supervise

☒ 60. Co-workers

☒ 61. Customers

☐ 95. Continue HH Roster

	Start	ID	Activity	TIME	Hrs	Mins	Stop	Who	Who_2	Where	Where specify
[1]	4:00AM		Sleeping	1	4		8:00AM				
[2]	8:00AM		Grooming	1	2		10:00AM				
[3]	10:00AM		Preparing meals and snacks	1	0	30	10:30AM	2,3,4		1	Respondent's home
[4]	10:30AM		Eating and drinking	1	1		11:30AM	2,3,4		1	Respondent's home
[5]	11:30AM		driving to work	1	0	45	12:15PM	0		12	Car, truck, or motor
[6]	12:15PM		Working at main job	1	3	30	3:45PM	61,62		2	Respondent's work
[7]	3:45PM		Eating and drinking	1	0	30	4:15PM	61		4	Restaurant/Bar
[8]	4:15PM		Working at main job	1	3	30	7:45PM	62,61		2	Respondent's work
[9]	7:45PM			1							
[10]											
[11]											
[12]											
[13]											
[14]											
[15]											

00000110 WHO 12:31:35 PM 4/25/2011

American Time Use Survey Questionnaire

WHERE Screenshot

Forms Answer Navigate Tools Options Help Show Watch Window

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Where were you while you were working at main job?

[PLACE](#) [PLACE](#) [MODE OF TRANSPORTATION](#)

☐ 1. Respondent's home or yard
☒ 2. Respondent's workplace
☐ 3. Someone else's home
☐ 4. Restaurant/Bar
☐ 5. Place of worship
☐ 6. Grocery store
☐ 7. Other store/Mall
☐ 8. School
☐ 9. Outdoors away from home
☐ 10. Library
☐ 11. Other place (specify)
☐ 30. Bank
☐ 31. Gym/Health Club
☐ 32. Post Office
☐ 12. Car, truck, or motorcycle (driver)
☐ 13. Car, truck, or motorcycle (passenger)
☐ 14. Walking
☐ 15. Bus
☐ 16. Subway/Train
☐ 17. Bicycle
☐ 18. Boat/Ferry
☐ 19. Taxi/Limousine Service
☐ 20. Airplane
☐ 21. Other mode of transportation(specify)

	Start	ID	Activity	TIME	Hrs	Mins	Stop	Who	Who_2	Where	Where specify
[2]	8:00AM		Grooming	1	2		10:00AM				
[3]	10:00AM		Preparing meals and snacks	1	0	30	10:30AM	2,3,4		1	Respondent's home
[4]	10:30AM		Eating and drinking	1	1		11:30AM	2,3,4		1	Respondent's home
[5]	11:30AM		driving to work	1	0	45	12:15PM	0		12	Car, truck, or motor
[6]	12:15PM		Working at main job	1	3	30	3:45PM	61,62		2	Respondent's work
[7]	3:45PM		Eating and drinking	1	0	30	4:15PM	61		4	Restaurant/Bar
[8]	4:15PM		Working at main job	1	3	30	7:45PM	62,61		2	Respondent's work
[9]	7:45PM			1							
[10]											
[11]											
[12]											
[13]											
[14]											
[15]											
[16]											

00000110 WHERE 9:18:10 AM 5/11/2011

The following variable is not included in the diary grid. This question is asked only if the respondent did not report any eating or drinking as a main activity for the 24-hour reporting day.

EATCK

Universe: ACTIVITY ≠ Precode 7

You did not report any eating or drinking yesterday. Did you do any eating or drinking yesterday as your main activity?

1. Yes [Edit diary, go to S5: (Summary questions)]
2. No [Go to S5: (Summary questions)]

American Time Use Survey Questionnaire

S5: Summary Questions

Universe: Time-use Diary and Employment are complete

After the time diary is complete, the interviewer asks follow-up “summary questions” to obtain additional information on secondary childcare, volunteer, and work and income-generating activities. These series of questions are explained in the sequence that they appear in the instrument (below).

Work and Income-generating Activities

During the diary portion of the interview, work activities reported as such are captured in a straightforward way. The interviewer usually uses a pre-code of 4 or 5, the instrument automatically filling the field with “work, main job” or “work, other job” as indicated. However, some responses are not obviously work or income-generating activities, such as “reviewing tax documents.” The summary questions below help to clarify which activities should be coded as work or income-generating. Any other activities identified by the respondent as work or income-generating are marked with a “+” on the diary grid (see screenshot).

The interviewer first asks the respondent to identify any additional work activities that were done for his or her job or business. If a respondent has more than one job, the question is asked about both his or her main job, and his or her other job(s). Then, the interviewer asks about other activities done to earn additional income, such as hobbies done for income.

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Were there any activities that you were paid for or will be paid for?

- Read if necessary: This could include things like selling crafts or babysitting.
- IF YES - Ask: Which ones?
- Enter "1" for activities done for pay.
- Enter "97" for None/no more paid activities.
- Use up/down arrow keys to move to the correct row.

1. Select

97. None/no more paid activities

	Start	Activity	Stop	Where	For main job	For other job	For pay
[2]	12:00PM	Preparing meals and snack	1:00PM	1			
[3]	1:00PM	Laundry/Playing with the d	1:30PM	1			
[4]	1:30PM	Preparing meals and snack	2:00PM	1			
[5]	2:00PM	Eating and drinking	2:30PM	1			
[6]	2:30PM	Driving to mall	2:45PM	12			
[7]	2:45PM	Shopping for clothes	5:00PM	7			
[8]	5:00PM	Driving home	5:25PM	12			
[9]	5:25PM	Preparing meals and snack	5:50PM	1			
[10]	5:50PM	Watching TV	6:30PM	1			
[11]	6:30PM	Eating and drinking	7:00PM	1			
[12]	7:00PM	Driving to the ice cream sh	7:30PM	12			
[13]	7:30PM	Eating ice cream	8:15PM	4			97

00000103 PW2 1:09:29 PM 6/5/2007

American Time Use Survey Questionnaire

In this section, skip patterns for some questions are driven by responses to the MJ variable (see S3: (Employment)), indicating whether respondents have only one job (MJ=2) or more than one job (MJ=1).

PW1

Universe: (MJ ≠ 1) AND (DP worked some hours during the week)

We are interested in measuring the amount of time people spend working both inside and outside their usual workplace. You said that you were working from [start and stop time of worked at main job from time diary] Were there any [other] activities that were done as part of your job or business?

Please do not include getting ready for work or commuting.

- | | |
|-----------------------------------|--|
| 1. Activities done for job. | [Next line of grid][If no more entries go to PW2] |
| 97. None/no more work activities. | [Go to PW2] |
| Don't Know, Refused | [Next line of grid] [If no more entries go to PW2] |

PWMJ1

Universe: MJ = 1

We want to analyze how much time people commit to work both inside and outside their place of business. Of all the activities you mentioned, which were done as part of your MAIN job [business]? Please do not include getting ready for work or commuting.

- | | |
|-----------------------------------|--|
| 1. Activities done for main job. | [Next line of grid] [If no more entries go to PWOJ1] |
| 97. None/no more work activities. | [Go to PWOJ1] |
| Don't Know, Refused | [Next line of grid] [If no more entries go to PWOJ1] |

PWOJ1

Universe: MJ = 1

You said that you were working for your OTHER job from [start and stop time of worked at other job from time diary]. Were any of the [other] activities you mentioned done as part of your OTHER job [or business]?

- | | |
|-----------------------------------|--|
| 1. Activities done for other job. | [Next line of grid] [If no more entries go to PW2] |
| 97. None/no more work activities. | [Go to PW2] |
| Don't Know, Refused | [Next line of grid] [If no more entries go to PW2] |

PW2

Universe: All

If HRUSL1 is empty: Sometimes people do things that bring in money like selling crafts or babysitting. Were there any activities that you did yesterday that you were paid for or will be paid for?

If PW1, PWMJ1, or PWOJ1 = 1: You told me about the activities that were done as part of your job(s). Were there any other activities that you were paid for or will be paid for? Please do not include paid breaks at work or paid time off.

* Read if necessary: This could include things like selling crafts or babysitting.

IF YES - Ask: Which ones?

- | | |
|-----------------------------------|---|
| 1. Activities done for pay. | [Next line of grid] [If last line, go to CC_LEAD] |
| 97. None/no more paid activities. | [Go to CC_LEAD] |
| Don't Know, Refused | [Next line of grid] [If last line, go to CC_LEAD] |

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Secondary Childcare

Next, the interviewer asks questions to obtain information on secondary childcare, defined as occurring when the DP had a child under age 13 in his or her care while doing other activities. The interviewer also asks what time the first child under age 13 got up and what time the last child under 13 went to bed.

In 2003, secondary childcare activities performed by the DP were captured separately for 1) household and own nonhousehold children under 13, and 2) non-own nonhousehold children under 13. After 2003, universes to the questions were altered so that separate measures could be developed for time the DP spent providing secondary childcare to 1) own household children, 2) non-own household children, 3) own nonhousehold children, and 4) non-own nonhousehold children. Because the questions during and after 2003 were similar in structure, with differences only in the universes, they are shown below only as they were asked in 2004 and after.

CC_LEAD

Universe: All

If household roster includes children under 13 years of age: Now I'd like to talk with you in a little more detail about childcare.

1. Enter 1 to continue [If at least two household children < 13 then go to CC1]
[If one household child < 13 then go to CC2]

OR

If household roster does not include children under 13 years of age: Now I'd like to talk with you about childcare. People often spend time with friends', neighbors' or relatives' children.

1. Enter 1 to continue. [If no household children < 13 and at least 1 nonhousehold child < 13 then go to CC6]
[Else go to CC8]

CC1

Universe: At least 2 household children < 13

I'd like you to think back over the day yesterday. Which child got up first yesterday?

*Display all names of household children in universe

*Read names, select all that apply separated by commas

1. [FNAME] [LNAME]
2. [FNAME] [LNAME]
3. [FNAME] [LNAME] [Go to CC2]
Don't Know, Refused [Go to CC3]

American Time Use Survey Questionnaire

CC2

Universe: (CC1 ≠ Don't Know, Refused) OR (only one household child <13)

At what time, yesterday, did [FNAME] [LNAME] get up?

1. Time in HH:MM format

Don't Know, Refused

[If 2 or more children < 13 listed in WHO column on time diary, go to CC3]

[If 2 or more children < 13 listed in WHO column on time diary and

CC2 =value with PM go to CC_CHK]

[If 1 child < 13 listed in WHO column on time diary, go to CC4]

CC3

Universe: (CC1= Don't Know, Refused) OR [(CC2 = Valid response) AND (At least 2 household children <13)]

Which child or children went to bed last?

*Display names of household children in the universe

*Read names, select those that apply, separated by commas

1. [FNAME] [LNAME]

2. [FNAME] [LNAME]

3. [FNAME] [LNAME]

Don't Know, Refused

[Go to CC4]

[If at least one own household child <13, go to CC5]

[Else if no own household child <13,
but at least one non-own household child, then go to CC5B]

CC4

Universe: CC3 ≠ Don't Know, Refused OR (At least 1 household child <13)

At what time did [FNAME] [LNAME] go to bed?

1. Time in HH:MM format

[If CC2 = value with AM go to CC_CHK]

[If at least one own household child <13, go to CC5]

[Else if no own household child <13,

but at least one non-own household child, then go to CC5B]

CC5

Universe: At least 1 OWN household child under 13

I'D LIKE TO ASK YOU ABOUT CHILDREN WHO LIVE WITH YOU. A child was awake between [insert value from CC2] and [insert value from CC4]. At which times or during which activities during that time period was/were [FNAME] [LNAME] in your care? (fills name(s) of all the DP's own children under 13 in the household)

* Probe: Any other times or activities?

1. Activities where child was in your care. [Go to next row]

96. All day.

97. None/no more childcare activities.

Don't Know, Refused

[If first row of CC5=97, or if no entries in CC5, go to CC5_CHK]

[If CC5= Don't Know, Refused, go to next row]

[If no more rows or if CC5=96, 97 and at least one non-own household child < 13, then go to CC5B]

[Else if no more rows or if CC5=96, 97 and no own nonhousehold children, go to CC8]

American Time Use Survey Questionnaire

CC5_CK

Universe: If first row of CC5=97 or no entries in CC5

The interviewer may clarify with the respondent that:

*No activities were selected even though there are own children in the household <13.

*Enter reason or use the arrow key to go back to correct

1. No secondary childcare activities
2. Respondent didn't know
3. Respondent refused to answer
4. Child was away from home yesterday
5. Respondent was away from home yesterday [If at least 1 non-own household child <13, then go to CC5B]
[Else if at least 1 own nonhousehold child < 13, then go to CC6]
[Else if no own nonhousehold children <13, then go to CC8]

CC5B

Universe: At least 1 NON-OWN household child under 13

NOW I'D LIKE TO ASK YOU ABOUT OTHER CHILDREN WHO LIVE WITH YOU. A child was awake between [insert value from CC2] and [insert value from CC4]. At which times or during which activities during that time period was/were [FNAME] [LNAME] in your care? (insert name(s) of non-own household children in age of 0-12 years old)

* Probe: Any other times or activities?

1. Activities where child was in your care [Go to next row]
96. All day.
97. None/no more childcare activities. [If first row of CC5B=97, or if no entries in CC5B, go to CC5B_CK]
Don't Know, Refused [If CC5B= Don't Know, Refused, go to next row]
[If no more rows or if CC5B=96, 97 and at least one non-own household child < 13, then go to CC6]
[Else if no more rows or if CC5=96, 97 and no own nonhousehold children, go to CC8]

CC5B_CK

Universe: If first row of CC5B=97 or no entries in CC5B

The interviewer may clarify with the respondent that:

*No activities were selected even though there are non-own children in the household <13.

*Enter reason or use the arrow key to go back to correct

1. No secondary childcare activities
2. Respondent didn't know
3. Respondent refusal to answer
4. Child was away from home yesterday
5. Respondent was away from the home yesterday [If at least one own nonhousehold child < 13, then go to CC6]
[Else if no own nonhousehold children, then go to CC8]

American Time Use Survey Questionnaire

CC6

Universe: **At least 1 OWN Nonhousehold child under 13**

Now I'd like to ask you about YOUR children who don't live with you. During any part of the day yesterday, was/were [FNAME][LNAME] in your care? (insert name(s) of own, nonhousehold children under 13)

- | | |
|---------------------|-------------|
| 1. Yes | [Go to CC7] |
| 2. No | |
| Don't Know, Refused | [Go to CC8] |

CC7

Universe: **CC6 = 1**

At which times or during which activities was/were [FNAME] [LNAME] in your care? (insert name(s) of own, nonhousehold children under 13)

- | | |
|--|---|
| 1. Activities where nonhousehold child was in your care. | [Go to next row] |
| 97. None/no more nonhousehold childcare activities. | |
| Don't Know, Refused | [If 97 in first row or no →" in column, then
go to CC7_CK]
[Else If no more rows go to CC8] |

CC7_CK

Universe: **If first row of CC7=97 or no entries in CC7**

The interviewer may clarify that:

- *No activities were selected even though DP said he or she had a nonhousehold child.
- *Enter reason or use the arrow key to go back to correct.

- | | |
|---------------------------------------|-------------|
| 1. No secondary childcare activities. | |
| 2. DP didn't know. | |
| 3. DP refused to answer. | [Go to CC8] |

CC8

Universe: **ALL**

If household roster includes children under 13 years of age: Other than [FNAME] [LNAME] during any part of the day yesterday was a child who is 12 years old or younger in your care? Please do not include any paid childcare. (fills household and own nonhousehold children's names)

If household roster does not include children under 13 years of age: During any part of the day yesterday was a child who is 12 years old or younger in your care? Please do not include any paid childcare.

IF YES - Ask:

When was that?

- | | |
|---|---|
| 1. Activities where other child was in your care. | [Next line of grid] [If no more entries go to CC9] |
| 97. None/no more childcare activities. | [If 97 on first line of grid, go to V1] |
| Don't Know, Refused | [Else if entries of 1 prior to entry of 97 go to CC9] |

American Time Use Survey Questionnaire

CC9

Universe: CC8 = 97 and/or entry of “1” in at least one column.

Is that child/are those children related to you?

1. Yes
2. No
3. Some are, some are not [Go to V1]

Volunteering

Three summary questions identify which activities reported in the diary were done as part of volunteering for or through an organization. The question text was derived from the CPS volunteer supplement, the reference period being changed from one year to yesterday. Any activity identified as done for or through an organization is marked with a “+” in V3.

V1

Universe: All

Now I’d like to ask you about volunteer activities, that is, activities for which people are not paid, except perhaps expenses. Yesterday, did you do any volunteer activities for or through an organization?

1. Yes [Go to V3]
2. No [Go to V2]
- Don’t Know [Go to V2]
- Refused [Go to ELDER_INTRO]

V2

Universe: V1 = 2, Don’t Know

Sometimes people don’t think of activities they do for schools, or youth, or religious organizations as volunteer activities. Yesterday, did you volunteer for these or similar organizations?

1. Yes [Go to V3]
2. No [Go to ELDER_INTRO]
- Don’t Know, Refused [Go to ELDER_INTRO]

V3

Universe: V1 = 1 OR V2 = 1

Which of the activities that you told me about were volunteer activities?

1. Volunteer activities. [Next line of grid] [If no more entries, go to ELDER_INTRO]
97. None/no more volunteer activities. [Go to ELDER_INTRO]
- Don’t Know, Refused [Next line of grid] [If no more entries, go to ELDER_INTRO]

American Time Use Survey Questionnaire

S5a: Eldercare (2011 and later)

Universe: Summary Questions are complete

Following the summary questions, the interviewer asks a set of questions to identify whether or not the respondent is an eldercare provider. The ATUS defines an eldercare provider as someone who has provided unpaid care or assistance more than one time in the 3-4 months prior to the interview day to a person who needed help because of a condition related to aging. If the respondent is an eldercare provider, the interviewer collects information about the care recipient's age, relationship to the respondent, the duration of care, whether or not care was provided yesterday, and if so, the activities done as care. Information about whether the eldercare recipient lives in the same household as the respondent also is captured.

The eldercare questions were introduced in 2011. Prior to 2011, questions about trips away from home were asked. The 2003-2010 ATUS questionnaire, which includes the trips questions, is available online at www.bls.gov/tus/tuquestionnaire0310.pdf.

ELDER_INTRO

Universe: All

The next set of questions are about times you may have recently spent assisting or caring for an adult who needed help because of a condition related to aging. For example, as people grow older, it sometimes becomes difficult for them to perform various activities without help – such as grooming, driving, managing the household, taking medication or other common activities. Care may be provided in your home, their home, or at a care facility.

* Read if necessary

A condition related to aging is an ongoing ailment or physical or emotional limitation that typically affects older people. Examples may include becoming more frail; having difficulty seeing, hearing, or physically moving; becoming more forgetful; tiring more quickly; or specific medical ailments that are more common among older adults. It also refers to existing conditions that become progressively worse as one ages.

1. Enter 1 to continue [Go to ELDER]

ELDER

Universe: ELDER_INTRO = 1

Not including financial assistance or help you provided as part of your paid job, since the 1st of [fill= reference month], have you provided any care or assistance for an adult who needed help because of a condition related to aging?

*Reference month is three months prior to the interview date.

1. Yes [Go to ELFREQ]

2. No

Don't Know, Refused

[If DP laid off, go to LAYDT]

[If DP didn't work but isn't prevented from work, go to LK]

[If DP is prevented from working and AGE ≠ 15-49, go to Module or go to S9: (Conclusion)]

American Time Use Survey Questionnaire

ELFREQ

Universe: **ELDER = 1**

How often did you provide this care?

*If the respondent volunteers that he/she cares for multiple individuals, the respondent should answer this question based on the recipient for which he/she provides the most care.

*Items in bold read aloud.

- | | |
|---------------------------------|-------------------|
| 1. Daily | [Go to ELNUM] |
| 2. Several times a week | [Go to ELNUM] |
| 3. About once a week | [Go to ELNUM] |
| 4. Several times a month | [Go to ELNUM] |
| 5. Once a month | [Go to ELNUM] |
| 6. One time | [See below] |
| 7. Other (specify) | [Go to ELFREQ_SP] |
| Don't Know, Refused | |

<6, Don't Know, Refused> [If DP laid off, go to LAYDT]
[If DP didn't work but isn't prevented from work, go to LK]
[If DP is prevented from working and AGE ≠ 15-49, go to Module or go to S9: (Conclusion)]
[If DP is prevented from working and AGE = 15-49, Don't Know, or Refused, go to SCHENR]

ELFREQ_SP

Universe: **ELFREQ = 7**

*Specify

<250 characters> [Go to ELNUM]

ELNUM

Universe: **(ELFREQ = 1-5) OR (entry in ELFREQ_SP)**

Since the 1st of [fill = reference month], how many people have you provided this care to?

*Reference month is three months prior to the interview date.

<1-5, Don't Know, Refused> [Go to ELWHO]

American Time Use Survey Questionnaire

The ELWHO, HDDUR, and HHYRS questions collect information about eldercare recipients who live in the same household as the respondent. Age and relationship information for household eldercare recipients is already known from the household roster (section 2), and thus this information is not collected again.

ELWHO

Universe: (ELNUM = 1-5, Don't Know, or Refused)

Who did you give this care to? (*separate with commas)

[Fill = persons from household roster]

*Read if necessary: Does this person live in your household?

*Check all household members that apply OR press ENTER if person is not listed below to go to WHO_ELSE.

<2-32> [Go to HDDUR]

< Don't Know, Refused, Blank> [Go to WHO_ELSE]

HDDUR

Universe: ELWHO = 2-32

How long have you provided care to [household member identified in ELWHO]?

1. 0 to 5 months
2. 6 to 11 months
3. 1 year
4. More than one year

<1-3, Don't Know, Refused> [If ELNUM > 1 and there is at least one nonhousehold care recipient, then go to WHO_ELSE]

[Else go to ELCARE]

<4> [Go to HHYRS]

HHYRS

Universe: HDDUR = 4

How many years?

<1-96, Don't Know, Refused> [If ELNUM > 1 and at least one nonhousehold care recipient, then go to WHO_ELSE]

[Else go to ELCARE]

American Time Use Survey Questionnaire

The WHO_ELSE question is the first of several questions that collect information about eldercare recipients who do not live in the same household as the respondent. Relationship and age information is collected for non-household eldercare recipients because, unlike those care recipients living in the same household as the respondent, this information was not collected in the household roster (section 2).

WHO_ELSE

Universe: (ELNUM > number of persons selected in ELWHO) OR (ELWHO = Don't Know, Refused, Blank)

Who else/did you provide care to?

- 33. Mother
- 34. Father
- 35. Spouse
- 36. Partner
- 37. Brother
- 38. Sister
- 39. Mother-in-law
- 40. Father-in-law
- 41. Aunt
- 42. Uncle
- 43. Friend
- 44. Neighbor
- 45. Other (specify) *Do not read aloud

<33-44, Don't Know, Refused> [Go to ELAGE]
<45> [Go to ELWHO_SP]

ELWHO_SP

Universe: (WHO_ELSE = 45)

*Specify.

<250 characters> [Go to ELAGE]

ELAGE

Universe: (At least one response for WHO_ELSE = 33-44, Don't Know, or Refused) OR (entry in ELWHO_SP)

If ELNUM = 1 then: What was his/her age on (fill: reference month) 1st?

Else: What was your (first person identified in WHO_ELSE)'s age on (fill: reference month) 1st?

*Reference month is three months prior to the interview date.

<1-120, Don't Know, Refused> [Go to ELDUR]

American Time Use Survey Questionnaire

ELDUR

Universe: (ELAGE = 1-120, DK, or R)

How long have you provided care to him/her?

1. 0 to 5 months
2. 6 to 11 months
3. 1 year
4. More than one year

<1-3, Don't Know, Refused>

[If ELNUM > 1 and at least one nonhousehold care recipient's age has not been collected, go to ELAGE2]

[Else if ELNUM > 1 and at least one household care recipient's duration of care has not been collected, go to ELDUR2]

[Else go to ELCARE]

<4>

[Go to ELYRS]

ELYRS

Universe: ELDUR = 4

How many years?

<1-99, Don't Know, Refused>

[If ELNUM > 1 and at least one nonhousehold care recipient's age has not been collected, then go to ELAGE2]

[Else if ELNUM > 1 and at least one household care recipient's duration of care has not been collected, go to ELDUR2]

[Else go to ELCARE]

ELAGE2

Universe: [(ELDUR = 1-3, Don't Know, Refused) AND (ELNUM > 1 and at least one nonhousehold care recipient whose age has not been collected)] OR [(ELYRS = 1-99, DK, or R) AND (ELNUM > 1 and at least one nonhousehold care recipient whose age has not been collected)]

What was your (second person identified in WHO_ELSE)'s age on (fill: reference month) 1st?

*Reference month is three months prior to the interview date.

<1-120, DK, R>

[Go to ELDUR2]

American Time Use Survey Questionnaire

ELDUR2

Universe: [(ELDUR = 1-3, DK, or R) AND (at least one household care recipient whose duration of care has not been collected)] OR [(ELYRS = 1-99, DK, or R) AND (at least one household care recipient whose duration of care has not been collected)] OR (ELAGE2=1-120, DK, R)

How long have you provided care to him/her?

1. 0 to 5 months
2. 6 to 11 months
3. 1 year
4. More than one year

<1-3, Don't Know, Refused>

[If ELNUM > 1 and at least one nonhousehold care recipient's age has not been collected, go to ELAGE3]
[Else if ELNUM > 1 and at least one household care recipient's duration of care has not been collected, go to ELDUR3]
[Else go to ELCARE]
[Go to ELYRS2]

<4>

ELYRS2

Universe: ELDUR = 4

How many years?

<1-99, Don't Know, Refused>

[If ELNUM > 1 and at least one nonhousehold care recipient's age has not been collected, then go to ELAGE3]
 [Else if ELNUM > 1 and at least one household care recipient's duration of care has not been collected, go to ELDUR3]
 [Else go to ELCARE]

NOTE: Interviewers continue to ask ELAGE(3-5), ELDUR(3-5), and ELYRS(3-5) until the age and duration of care information has been collected for each respondent identified in WHO ELSE for a total of up to five care recipients (household and non-household combined).

ELCARE

Universe: [(ELDUR = 1-3, Don't Know, or Refused) AND (ELNUM = 1)]
OR [(ELDUR = 1-3, Don't Know, or Refused) AND (ELNUM > 1 and ages for all nonhousehold care recipients have been collected and durations of care for all household and nonhousehold care recipients have been collected)]
OR [(ELYRS = 1-99, Don't Know, or Refused) AND (ELNUM = 1)] OR [(ELYRS = 1-99, Don't Know, or Refused) AND (ELNUM > 1 and ages for all nonhousehold care recipients have been collected and durations of care for all household and nonhousehold care recipients have been collected)]

Did you provide any care or assistance yesterday?

1. Yes [Go to EC24]
2. No
Don't Know, Refused

American Time Use Survey Questionnaire

EC24

Universe: (ELCARE = 1)

At which times or during which activities did you provide that care or assistance yesterday?

* Enter 1 for all relevant activities.

* Enter 97 for none / no more activities.

* Enter 96 for all day.

* Use the up/down arrow keys, to move to the correct row.

1. Activities done as eldercare.

[Next line of grid]

97. None/no more eldercare activities.

Don't Know, Refused

[If DP laid off, go to LAYDT]

[If DP didn't work but isn't prevented from work, go to LK]

[If DP is prevented from working and AGE ≠ 15-49, go to
Module or go to S9: (Conclusion)]

[If DP is prevented from working and AGE = 15-49, Don't
Know, or Refused, go to SCHENR]

American Time Use Survey Questionnaire

S7 (a): Labor Force Status: Layoff/Looking

Universe: DP is laid off

Next the interviewer asks questions to determine the DP's labor force status. DPs who reported being unemployed, on layoff, or disabled in S3: (Employment) are asked if and how they are actively looking for work. Those who reported being on layoff are also asked if and when they expect to be recalled to their jobs. In the ATUS, these questions are worded exactly as in CPS, except that the CPS wording "last week" is replaced with "last seven days."

Note: Some skip patterns refer to "modules." A module is an additional set of questions about a specific topic. Modules are not asked in every year.

LAYDT

Universe: DP is laid off

Now I would like to ask a few more questions about the job you are on layoff from. Has your employer given you a date to return to work?

1. Yes [Go to LAYAVL]
2. No
Don't Know, Refused [Go to LAY6M]

LAY6M

Universe: LAYDT = 2, Don't Know, Refused

Have you been given any indication that you will be recalled to work within the next 6 months?

1. Yes [Go to LAYAVL]
2. No
Don't Know, Refused [Go to LK]

LAYAVL

Universe: LAYDT = 1 or LAY6M = 1

Could you have started a job in the LAST SEVEN DAYS, if one had been offered?

1. Yes [Go to LAYLK]
2. No [Go to LAYAVR]
Don't Know, Refused [Go to LAYLK]

LAYAVR

Universe: LAYAVL = 2

Why is that?

1. Own temporary illness
2. Going to School [Go to LAYLK]
3. Other [Enter verbatim response, go to LAYLK]
Don't Know, Refused [Go to LAYLK]

American Time Use Survey Questionnaire

LAYLK

Universe: LAY6M = 1 or LAYDT = 1

Even though you expect to be called back to work, have you been looking for work during the last 4 weeks?

1. Yes

2. No

Don't Know, Refused

[If age ≠ 15-49, Don't Know, Refused go to Module

OR go to S9: (Conclusion)]

[If DP is prevented from working and age = 15-49, go to SCHENR]

LK

Universe: LAY6M = 2, Don't Know, Refused OR DP didn't work but wasn't prevented from working

Now I would like to ask you a few questions about your job search activities. Have you been doing anything to find work during the last 4 weeks?

1. Yes

[Go to LKM1]

2. No

3. Retired

[If age ≠ 15-49, go to Module OR go to S9: Conclusion]

[Else if age = 15-49, Don't Know, Refused, go to SCHENR]

4. Disabled

5. Unable

[If DIS1a or DIS1b or DIS1c = blank and LK = 4, then go to DIS1d]

[If DIS2a or DIS2b or DIS2c and LK = 5, then go to DIS2d]

Don't Know, Refused

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

DIS1d

Universe: DIS1a or DIS2a or DIS1b or DIS2b or DIS1c or DIS2c = blank and LK = 4

Does your disability prevent you from accepting any kind of work during the next six months?

1. Yes

2. No

Don't Know, Refused

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

DIS2d

Universe: DIS1a or DIS2a or DIS1b or DIS2b or DIS1c or DIS2c = blank and LK = 5

Do you have a disability that prevents you from accepting any kind of work during the next six months?

1. Yes

2. No

Don't Know, Refused

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

American Time Use Survey Questionnaire

For the variable LKM, the interviewer follows the pattern described below for up to six iterations, if necessary.

LKM1-LKM6

Universe for LKM1: LK = 1

Universe for LKM2-6: LKM1-LKM5 = 1-11, 13

What are all of the things you have done to find work during the last 4 weeks?

* Do not read answer categories

ACTIVE

1. Contacted employer directly/interview
2. Contacted public employment agency
3. Contacted private employment agency
4. Contacted friends or relatives
5. Contacted school/university/employment center
6. Sent out resumes/filled out applications
7. Check union/professional registers
8. Placed or answered ads
9. Other active

[Go to LKM2] [Else if on LKM6, then go to LKAVL]

[Enter verbatim response, then go to LKM2]

PASSIVE

10. Looked at ads
11. Attended job training programs/courses

[Go to LKM2]

[If LKM1 – LKM5 = 10, 11, 13, then go to LKPS1]

[Else go to LKAVL]

12. Nothing

[Go to LKDK1]

13. Other passive

[Enter verbatim response, then go to LKM2]

14. Don't Know

[Go to LKDK1]

15. Refused

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

97. No additional answers

[If LKM1 – LKM5 = 10, 11, 13, then go to LKPS1]

[Else go to LKAVL]

American Time Use Survey Questionnaire

For the variable LKDK, the interviewer follows the pattern described below for up to six iterations, if necessary.

LKDK1-LKDK6

Universe for LKDK1: **LKM1 = Don't Know, 12**

Universe for LKDK2-LKDK6: **LKDK1-5= 1-11, 13**

You said you have been trying to find work. How did you go about looking?

* Do not read answer categories

ACTIVE

1. Contacted employer directly/interview
2. Contacted public employment agency
3. Contacted private employment agency
4. Contacted friends or relatives
5. Contacted school/university/employment center
6. Sent out resumes/filled out applications
7. Check union/professional registers
8. Placed or answered ads
9. Other active

[Go to LKDK2]

[Enter verbatim response, then go to LKDK2]

[Else if on LKDK6, enter verbatim and then go to LAKVL]

PASSIVE

10. Looked at ads
11. Attended job training programs/courses

[Go to LKDK2]

[Go to LKDK2]

[If LKDK6 and if LKDK1 –LKDK5 = 10, 11, 13 then:

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

[Else go to LKAVL]]

12. Nothing

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

13. Other passive

[Enter verbatim response, then go to LKDK2]

[Else if LKDK6, enter verbatim and then go to LAKVL]

14. Don't Know, Refused

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

97. No additional answers

[If LKDK6 and if LKDK1 –LKDK5 = 10, 11, 13 then:

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

[Else go to LKAVL]]

American Time Use Survey Questionnaire

For the variable LKPS, the interviewer follows the pattern described below for up to six iterations, if necessary.

LKPS1-LKPS6

Universe for LKPS1: **The DP reported a passive job search activity, and/or refused to answer questions about job search activities.**

Universe for LKPS2-LKPS6: **LKPS1-LKPS5=1-11, 13**

Can you tell me more about what you did to search for work?

* Do not read answer categories

ACTIVE

1. Contacted employer directly/interview
2. Contacted public employment agency
3. Contacted private employment agency
4. Contacted friends or relatives
5. Contacted school/ university/ employment center
6. Sent out resumes/filled out applications
7. Check union/ professional registers
8. Placed or answered ads

[Go to LKPS2]

[Else if LKPS6, go to LKAVL]

[Enter verbatim, then go to LKPS2]

9. Other active

PASSIVE

10. Looked at ads

[Go to LKPS2]

11. Attended job training programs/ courses

[If LKPS6 and if LKPS1 – LKPS5 = 10, 11, 13, then:

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused, go to SCHENR]

[Else go to LKAVL]]

12. Nothing

[If age ≠ 15-49, go to Module or go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused, go to SCHENR]

13. Other passive

[Enter verbatim, then go to LKPS2]

[If on LKPS6, then enter verbatim and go to LKAVL]

14. Don't Know, Refused

[If age ≠ 15-49, go to Module or go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused, go to SCHENR]

97. No additional answer

[If LKPS6 and if LKPS1 – LKPS5 = 10, 11, 13, then:

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

[Else go to LKAVL]]

LKAVL

Universe: **The DP reported an active job search activity.**

LAST WEEK, could you have started a job if one had been offered?

1. Yes [Go to next section]

2. No [Go to LKAVR]

Don't Know, Refused [If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, Don't Know, Refused go to SCHENR]

American Time Use Survey Questionnaire

LKAVR

Universe: **LAYAVL = 2**

Why is that?

1. Waiting for new job to begin
2. Own temporary illness
3. Going to school

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, go to SCHENR]

4. Other (Specify)

[Enter verbatim, then:

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, go to SCHENR]]

Don't Know, Refused

[If age ≠ 15-49, go to Module OR go to S9: (Conclusion)]

[Else if age = 15-49, go to SCHENR]

American Time Use Survey Questionnaire

S7 (b): Labor Force Status: Employed

Universe: DP is employed

Next, the interviewer updates information on the DP's job title and description, and the industry in which the DP works, using questions unchanged from the CPS. If the DP's job has changed since the final CPS interview, the job title, description, and industry are all updated. If the interviewer confirms that the DP's job title, description, and industry have *not* changed, then the ATUS continues to a section on Earnings and School Enrollment.

IO_LEAD

Universe: DP worked

Now I have a few questions about [your job/your main job/the job from which you are absent.]

1. Enter 1 to continue. [If DP is employed in ATUS, but MLR=3-7 in CPS, go to IO1INT]
[Else if DP is employed in ATUS and CPS, but employer name or industry were missing, go to IO1INT]
[Else if DP employed in both ATUS and CPS, and employer name was not blank, go to IODP1]

IODP1

Universe: DP is employed and employer name was not blank

Last time we talked to someone in this household, that would be [month of final CPS interview] it was reported that you worked for [Employer name]. Do you still work for [Employer name] [at your main job]?

1. Yes [If CPS industry code was previously missing, go to IO1IND]
[If CPS occupation code was previously missing, go to IO1OCC]
[Else go to IODP2]
2. No [Go to IO1INT]
- Don't Know, Refused [Go to IO1INT]

IODP2

Universe: IODP1 = 1

Have the usual activities and duties of your job changed since [month of final CPS interview]?

1. Yes [Go to IO1OCC]
2. No [If CPS occupation code was previously missing, go to IO1OCC]
[If CPS usual job activities were previously missing, go to IO1OCC]
[If CPS weekly earnings were allocated, go to S8: (Earnings and School Enrollment)]
[Else go to IODP3]
- Don't Know, Refused

American Time Use Survey Questionnaire

IODP3

Universe: (IODP2 = 2, Don't Know, or Refused) AND
(Industry and Occupation codes entered in CPS)
AND (Usual job activities entered in CPS)

Last time we talked to someone in this household, you were reported as (a/an) [CPS occupation] and your usual activities were [CPS usual job activities]. Is this an accurate description of your current job?

1. Yes [Go to S8: (Earnings and School Enrollment)]
2. No [Go to IO1OCC]
- Don't Know, Refused [Go to S8: (Earnings and School Enrollment)]

IO1INT

Universe: In ATUS DP works AND [(MLR=3-7 in CPS)
OR (Employer name missing in CPS)]
OR IODP1 = 2, Don't Know, Refused

Are you employed by government, by a private company, a non-profit organization or are you self-employed [or working in a family business]?

1. Government [Go to IO1GVT]
2. Private for-profit company
3. Non-profit organization [Go to IO1NMP]
4. Self-employed
5. Working in family business [Go to IO1INC]
- Don't Know, Refused [Go to IO1NMP]

IO1GVT

Universe: IO1INT = 1

Would that be the federal, state or local government?

1. Federal
2. State
3. Local (county, city, township)
- Don't Know, Refused [Go to IO1NMG]

IO1INC

Universe: IO1INT = 4, 5

Is this business incorporated?

1. Yes [Go to IO1NMB]
 2. No
 - Don't Know, Refused [Go to IO1NMB]
- [Else if [BUS = 1 AND ((BUS2 ≠ 1)
OR (there is only one household member))], go to IO1WP]

American Time Use Survey Questionnaire

IO1WP

Universe: **IO1INC = 2, Don't Know, Refused AND [BUS =1 AND ((BUS2 ≠1) OR (only one household member))]**

Were you working for pay?

1. Yes

2. No

Don't Know, Refused

[Go to IO1NMB]

IO1NMP

Universe: **IO1INT = 2, 3, Don't Know, Refused**

What is the name of the [company/non profit organization] for which you work [at your main job]?

1. Enter name

[Go to IO1IND]

IO1NMG

Universe: **IO1GVT = 1-3, Don't Know, Refused**

What is the name of the government agency for which you work [at your main job]?

1. Enter name

[Go to IO1IND]

IO1NMB

Universe: **IO1INC = 1, 2, Don't Know, Refused**

What is the name of your business? What is the name of the business for which you work?

1. Enter name

[Go to IO1IND]

IO1IND

Universe: **(IODP1 = 1 AND CPS industry code was previously missing)
OR IO1NMP, IO1NMG, or IO1NMB = valid response**

What kind of business or industry is this?

* Read if necessary: What do they make or do where you work?

1. Enter

[Go to IO1MFG]

Don't Know, Refused

[Go to IO1OCC]

IO1MFG

Universe: **IO1IND ≠ Don't Know, Refused**

Is this business or organization mainly manufacturing, retail trade, wholesale trade, or something else?

1. Manufacturing

2. Retail trade

3. Wholesale trade

4. Something else

Don't Know, Refused

[Go to IO1OCC]

American Time Use Survey Questionnaire

IO1OCC

Universe: **Industry and Occupation codes missing in CPS AND [(DP's usual job duties have changed since CPS) OR (DP's usual job activities have not changed)]**
OR Occupation, Industry and job activities not correct in CPS
OR IO1IND = Don't Know, Refused
OR IO1MFG = 1-4, Don't Know, Refused

What kind of work do you do, that is what is your occupation?

(For example: plumber, typist, farmer)

1. Enter verbatim response

Don't Know, Refused [Go to IO1DT1]

IO1DT1

Universe: **IO1OCC = Verbatim response, Don't Know, Refused**

What are your usual activities or duties at this job?

(For example: types, keeps account books, files, sells cars, operates printing press, lays bricks)

1. Enter verbatim response

Don't Know, Refused [Go to S8: (Earnings and School Enrollment)]

American Time Use Survey Questionnaire

S8: Earnings and School Enrollment

Universe: All

For those who changed jobs or employers since the final CPS interview, or whose weekly earnings were imputed in the CPS, the interviewer collects data on the DP's earnings, including any overtime. Based on responses to several questions about earnings, the instrument calculates the DP's usual weekly earnings, which is confirmed by the DP.

Finally, all DP's between ages 15 and 49 are asked about school enrollment status.

Note: Some skip patterns refer to ~~modules~~ "modules." A module is an additional set of questions about a specific topic. Modules are not asked in every year.

ERNP

Universe: DP changed jobs or employers since CPS
OR DP was not employed in CPS, but employed in ATUS
OR DP's weekly earnings were allocated in CPS

This month I have a few questions about earnings.

1. Enter 1 to continue. [Go to ERNPR]

ERNPR

Universe: All

For your [main] job, what is the easiest way for you to report your total earnings BEFORE taxes or other deductions: hourly, weekly, annually, or on some other basis?

* If necessary: We use this information to compare the amount that people earn in different types of jobs.

1. Hourly
2. Weekly
3. Bi-weekly
4. Twice monthly
5. Monthly
6. Annually
7. Other (specify)
Don't Know
Refused

[Go to ERNUOT]

[Enter verbatim response, then go to ERNUOT]

[Go to ERNUOT]

[If age is 15 – 49, Don't Know, Refused, go to SCHENR]

[Else go to Module OR go to S9: (Conclusion)]

ERNUOT

Universe: ERNPR = 1-7, Don't Know or verbatim response entered.

Do you usually receive overtime pay, tips, or commissions [at your main job]?

1. Yes
2. No
Don't Know, Refused

[If ERNPR = 1, go to ERNHRT]

[Else if ERNPR = 2-7, or Don't Know then go to ERNWK2]

American Time Use Survey Questionnaire

ERNHRT

Universe: **ERNPR = 1**

IF ERNUOT =1: EXCLUDING overtime pay, tips and commissions what is your hourly rate of pay on [this/your main] job?

IF ERNUOT ≠ 1: What is your hourly rate of pay on [this/ your main] job?

- | | |
|----------------------------|--|
| 1. Enter verbatim response | [Go to ERNHR] |
| Don't Know | [Go to ERNHRE] |
| Refused | [If age 15-49, Don't Know, Refused, go to SCHENR] |
| | [Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)] |

ERNHRE

Universe: **ERNHRT = Don't Know**

What is your best estimate of your hourly rate of pay?

- | | |
|----------------------------|--|
| 1. Enter verbatim response | [Go to ERNHR] |
| Don't Know, Refused | [If age = 15-49, Don't Know, Refused go to SCHENR] |
| | [Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)] |

ERNHR

Universe: **ERNHRT = verbatim response OR ERNHRE = verbatim response**

How many hours do you usually work per week at this rate?

- | | |
|---------------------|---|
| 1. Enter response | [If ERNUOT = 1, go to ERNOTP] [Else go to ERNVR1] |
| Don't Know, Refused | [If HRUSL1 = Don't Know, Hours Vary, Refused, go to ERNWK2] |
| | [Else if ERNUOT = 1 AND HRUSL1=1-99, go to ERNOTP] |
| | [Else go to ERNVR1] |

ERNOTP

Universe: **ERNUOT = 1 AND (HRUSL1 = 1 – 99 and ERNHR = 1-99, Don't Know, Refused)**

[At your main job] How much do you usually receive JUST in overtime pay, tips or commissions, before taxes or other deductions?

*Enter periodicity first.

- | | |
|--------------|--|
| 1. Per hour | |
| 2. Per day | |
| 3. Per week | |
| 4. Per month | |
| 5. Per year | [Go to ERNOTA] |
| 6. Other | |
| Don't Know | [Go to ERNOTE] |
| Refused | [If age = 15 – 49, Don't Know, Refused, go to SCHENR] |
| | [Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)] |

American Time Use Survey Questionnaire

ERNOTA

Universe: **ERNOTP = 1 - 5**

Enter Dollar Amount

1. Enter response [If ERNOTP = 1, go to ERNOH] [If ERNOTP = 2, go to ERNOTE]
 [If ERNOTP = 3, 4, 5, go to ERNVR1]

ERNOTE

Universe: **ERNOTP = 6, Don't Know OR (ERNOTA = verbatim response and ERNOTP = 2)**

What is your best estimate of how much you usually earn weekly, JUST in overtime pay, tips, or commissions, before taxes or other deductions?

1. Enter verbatim response [Go to ERNVR1]
 Don't Know, Refused [If age = 15 – 49, Don't Know, Refused, go to SCHENR]
 [Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)]

ERNOH

Universe: **ERNOTP = 1 AND ERNOTA = verbatim response**

How many hours do you usually work per week at this rate?

1. Enter verbatim response [Go to ERNVR1]
 Don't Know [Go to ERNOHE]
 Refused [If age = 15-49, Don't Know, Refused, Go to SCHENR]
 [Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)]

ERNOHE

Universe: **ERNOH = Don't Know**

What is your best estimate of the number of hours per week you usually work at this rate?

1. Enter response [Go to ERNVR1]
 Don't Know, Refused [If age = 15 – 49, Don't Know, Refused go to SCHENR]
 [Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)]

American Time Use Survey Questionnaire

ERNVR1

Universe: DP reported rate of pay, and timing of pay and does not earn overtime, tips or wages
OR DP earns overtime, tips or wages, and reported amount of pay, and timing of pay

I have estimated your usual WEEKLY earnings [for your main job] as [HWKRN] before taxes or other deductions. Does that sound correct?

- | | |
|------------|---|
| 1. Yes | [If age = 15 – 49, Don't Know, Refused go to SCHENR]
[Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)] |
| 2. No | |
| Don't Know | [Verify information and correct error]
[If age = 15 – 49, Don't Know, Refused, go to SCHENR]
[Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)] |
| Refused | [If age = 15 – 49, Don't Know, Refused, go to SCHENR]
[Else if age ≠ 15-49 go to Module OR go to S9: (Conclusion)] |

If the DP responds that the calculated earnings are incorrect in ERNVR1, the ATUS instrument then goes through a series of variables to identify and correct the problem, then re-verifies the DP's earning information. This process is repeated until the earnings are correctly reported.

SCHENR

Universe: Age = 15 – 49, Refused but > 15, Don't Know, Refused

I just have a few more questions.

Are you enrolled in a high school, college, or university?

- * Enter "1" if currently on holiday or school break.
* Enter "2" for summer vacation from school.

- | | |
|---------------------|--|
| 1. Yes | [Go to SCHLVL] |
| 2. No | |
| Don't Know, Refused | [Go to Module OR go to S9: (Conclusion)] |

SCHLVL

Universe: SCHENR = 1

Would that be high school, college, or university?

1. High school
2. College or university
Don't Know, Refused [Go to SCHFT]

SCHFT

Universe: SCHLVL = 1, 2, Don't Know, Refused

Are you enrolled in school as a full-time or part-time student?

1. Full-time
2. Part-time [Go to Module OR go to S9: (Conclusion)]

American Time Use Survey Questionnaire

S9: Conclusion

This section of the interview is used to close out the case.

THANKYOU

Universe: Non-incentive households

Thank you for your time.

THANKYOU

Universe: Incentive households

The PIN to activate your ATM debit card is [CARD_ID]. We have prepaid the ATM access fees for your card. The card was designed to be used one time only, so please withdraw all the money in one transaction by [EXPIRATION DATE].

Finally, the card can only be used withdrawing the approved funds at an ATM -- it can't be used to pay for things, like at the grocery store or at the gas station pump.

If you have any questions or problems activating the card, the telephone number to call is on the front of the card.

Again, thank you.

After the interview is complete, the interviewer answers two data quality questions.

INTDQUAL

Universe: All completed interviews

Is there any reason the information from this interview should NOT be used?

1. Yes [Go to DQUAL2]
2. No

DQUAL2

Universe: INTDQUAL = 1

Why do you think the data should not be used?

1. I feel the respondent was intentionally providing wrong answers
2. I feel the respondent was trying to provide correct answers, but could not correctly remember his/ her activities on the previous day
3. I feel the respondent deliberately reported very long duration activities
4. Other

American Time Use Survey Leave Module Questionnaire

August 2012

The ATUS Leave Module is sponsored by the U.S. Department of Labor Women's Bureau. The ATUS is sponsored by the Bureau of Labor Statistics and conducted by the U.S. Census Bureau.

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Introduction

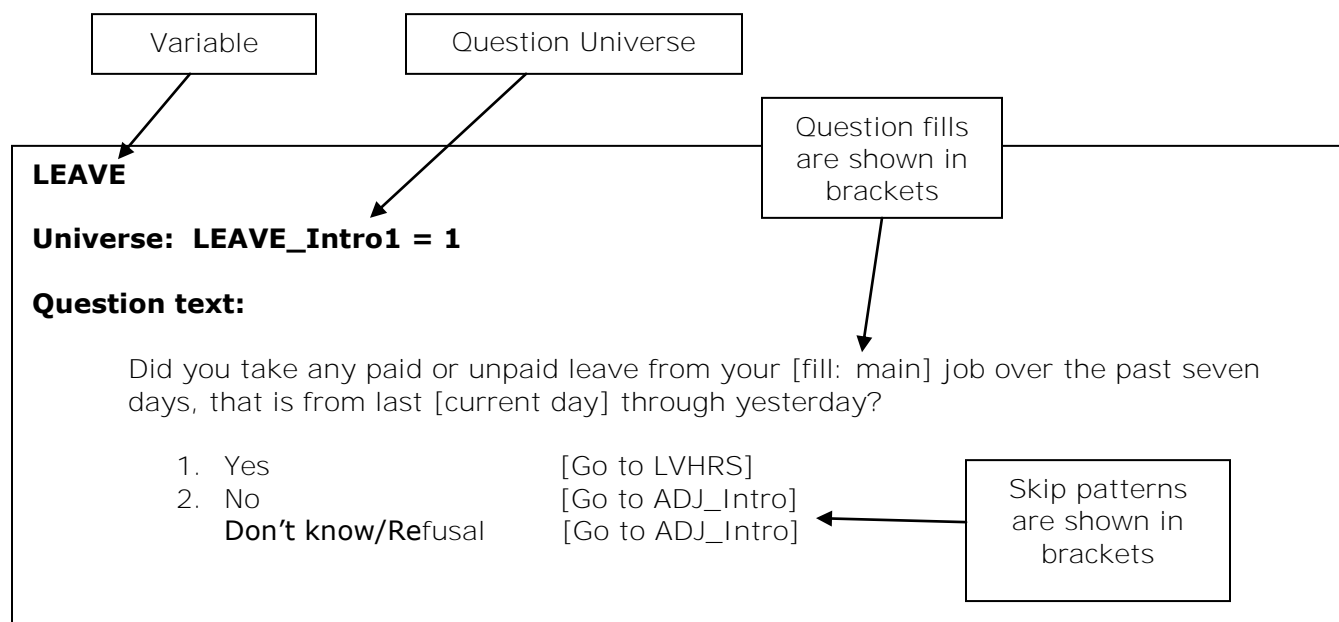
Sponsored by the U.S. Department of Labor Women's Bureau, the Leave Module was introduced into the American Time Use Survey (ATUS) in January 2011 and fielded through December 2011. The ATUS is a continuous survey that started in January 2003. The Leave Module includes questions about workers' access to paid and unpaid leave, reasons workers were able to take paid and/or unpaid leave, and whether and how workers could adjust their work schedules. The Leave Module also contains two questions on general health.

Respondents who were coded as employed wage and salary workers in the ATUS and completed a 24-hour diary were selected for the Leave Module. This includes respondents who:

- Worked in the last seven days for pay or profit or
- Had at least one full- or part-time job, including one in which they were temporarily absent.

The Leave Module questionnaire provides the data user with question universes, question wording, response choices, and skip patterns based on different responses. It also includes descriptions of each section of the module. Each question asked in the module has a variable name associated with it. Variable names associated with the questions should not be confused with the variable names provided in the ATUS data dictionaries and on the data files. After collection, many variables are processed further to improve data quality; the names of variables appearing in the data files contain information about how they were processed. For more information, please see the section titled ATUS Naming Conventions and Definitions in the ATUS Leave Module Data Dictionary (<http://www.bls.gov/tus/dictionaries.htm>).

Information for each question is contained within individual boxes in this document. (See example below.)



Section 1: Access to Paid Leave

The Leave Module begins with an introduction explaining the content of the next set of questions and then proceeds to a screen asking about access to paid **leave at one's job**. Access to paid leave questions were designed to provide information on who had access to paid leave at their jobs, reasons for which workers were able to take paid leave from their jobs, and the types of paid leave plans workers had at their jobs.

PAID_Intro

**Universe: [(FWK = 1) OR (BUS2 = 1) OR (ABSRSN = 4-12, 14, Don't Know, Refused)]
AND
[IO1INC = 1, Don't Know, Refused, or empty)]**

The next few questions are about paid and unpaid leave from a job.

Enter 1 to Continue [Go to PAID]

PAID

Universe: PAID_INTRO = 1

[Fill: Thinking about the job where you worked the most hours last week] Do you receive paid leave on your job?

1. Yes [Go to RSNPD_A]
2. No
Don't Know/ Refused [Go to UNPD_INTRO]

RSNPD_A

Universe: PAID =1

I'm going to read you a list of reasons why you might have to miss work. For each reason, please tell me if you are able to take paid leave in your [fill: current/main] job.

Own illness or medical care

1. Yes
2. No
Don't know/Refusal [Go to RSNPD_B]

RSNPD_B**Universe: Entry in RSNPD_A**

Illness or medical care of another family member

1. Yes
 2. No
- Don't know/Refusal [Go to RSNPD_C]

RSNPD_C**Universe: Entry in RSNPD_B**

Childcare, other than for illness

1. Yes
 2. No
- Don't know/Refusal [Go to RSNPD_D]

RSNPD_D**Universe: Entry in RSNPD_C**

Eldercare, other than for illness

1. Yes
 2. No
- Don't know/Refusal [Go to RSNPD_E]

RSNPD_E**Universe: Entry in RSNPD_D**

Vacation

1. Yes
 2. No
- Don't know/Refusal [Go to RSNPD_F]

RSNPD_F**Universe: Entry in RSNPD_E**

Errands or personal reasons

1. Yes
 2. No
- Don't know/Refusal [Go to RSNPD_G]

RSNPD_G**Universe: Entry in RSNPD_F**

Birth or adoption of a child

1. Yes
2. No
Don't know/Refusal [Go to PTO]

PTO**Universe: Entry in RSNPD_G**

Does your employer offer a single type of paid leave that can be used for multiple purposes, such as sick leave, vacation, or personal leave – these plans are sometimes called consolidated leave plans or PTOs?

1. Yes [Go to SEPPD_A]
2. No
Don't Know/Refusal [Go to PDTYPE]

SEPPD**Universe: PTO=1**

Does your employer also offer separate paid leave for... [Read all]

SEPPD_A Holidays?

1. Yes
2. No
Don't Know/Refusal [Go to SEPPD_B]

SEPPD_B**Universe: Entry in SEPPD_A**

Maternity or paternity leave?

1. Yes
2. No
Don't Know/Refusal [Go to SEPPD_C]

SEPPD_C**Universe: Entry in SEPPD_B**

Additional sick leave, not already included in your PTO?

1. Yes
 2. No
- Don't Know/Refusal [Go to UNPD_INTRO]

PDTYPE_A**Universe: PTO = 2, Don't Know, or Refused**

Employers offer different types of paid leave plans. Does [fill: your employer/the employer where you worked the most hours last week] offer you separate ...

Paid sick leave (for yourself or to care for other family members)?

1. Yes
 2. No
- Don't Know/Refusal [Go to PDTYPE_B]

PDTYPE_B**Universe: Entry in PDTYPE_A**

Paid vacation or annual leave?

1. Yes
 2. No
- Don't Know/Refusal [Go to PDTYPE_C]

PDTYPE_C**Universe: Entry in PDTYPE_B**

Paid personal leave?

1. Yes
 2. No
- Don't Know/Refusal [Go to PDTYPE_D]

PDTYPE_D**Universe: Entry in PDTYPE_C**

Paid holidays?

1. Yes
 2. No
- Don't Know/Refusal [Go to PDTYPE_E]

PDTYPE_E**Universe: Entry in PDTYPE_D**

Paid maternity or paternity leave?

1. Yes
 2. No
- Don't Know/Refusal [Go to UNPD_INTRO]

Section 2: Access to Unpaid Leave

Questions about access to unpaid leave were designed to provide information on **workers' understanding** of their access to and use of unpaid leave and reasons for which workers were allowed to take unpaid leave.

UNPD_INTRO**Universe: (PAID = 2, Don't Know, or Refused) OR (Entry in SEPPD_c) OR (Entry in PDTYPE_e)**

Now I'm going to ask you about unpaid leave.

Enter 1 to Continue [Go to UNPAID]

UNPAID**Universe: UNPD_Intro = 1****Question text:**

[In addition to your paid leave/In your main job] are you allowed to take time off from work without pay?

- | | |
|--------------------|--|
| 1. Yes | [Go to RSNUN_A] |
| 2. No | |
| Don't know/Refused | [If PAID ≠ 1, go to ADJ_INTRO],
[Else if FABS = 1, then go to LEAVE_INTRO2],
[Else go to LEAVE_INTRO1] |

RSNUN_A**Universe: UNPAID = 1****Question text:**

I'm going to read a list of reasons why you might have to miss work. Assuming that you have received your employer's approval, for each reason, please tell me whether or not you are able to take time off from work without pay.

Own illness or medical care

- | | |
|--------------------|-----------------|
| 1. Yes | |
| 2. No | |
| Don't know/Refusal | [Go to RSNUN_B] |

RSNUN_B**Universe: Entry in RSNUN_A****Question text:**

Illness or medical care of another family member

- | | |
|--------------------|-----------------|
| 1. Yes | |
| 2. No | |
| Don't know/Refusal | [Go to RSNUN_C] |

RSNUN_C**Universe: Entry in RSNUN_B****Question text:**

Childcare, other than for illness

1. Yes
 2. No
- Don't know/Refusal [Go to RSNUN_D]

RSNUN_D**Universe: Entry in RSNUN_C****Question text:**

Eldercare, other than for illness

1. Yes
 2. No
- Don't know/Refusal [Go to RSNUN_E]

RSNUN_E**Universe: Entry in RSNUN_D****Question text:**

Vacation

1. Yes
 2. No
- Don't know/Refusal [Go to RSNUN_F]

RSNUN_F**Universe: Entry in RSNUN_E****Question text:**

Errands or personal reasons

1. Yes
 2. No
- Don't know/Refusal [Go to RSNUN_G]

RSNUN_G**Universe: Entry in RSNUN_F****Question text:**

Birth or adoption of a child

- | | |
|--------------------|--|
| 1. Yes | [Go to UNEVER] |
| 2. No | |
| Don't know/Refusal | [If (RSNUN_A = 1) OR (RSNUN_B = 1) OR (RSNUN_C = 1)
OR (RSNUN_D = 1) OR (RSNUN_E = 1) OR (RSNUN_F = 1),
Go to UNEVER]
[Else if FABS = 1, go to LEAVE_Intro2]
[Else go to LEAVE_Intro1] |

UNEVER**Universe: (RSNUN_A = 1) OR (RSNUN_B = 1) OR (RSNUN_C = 1) OR (RSNUN_D = 1) OR (RSNUN_E = 1) OR (RSNUN_F = 1) OR (RSNUN_G = 1)****Question text:**

In your [fill: main/current] job, have you ever taken unpaid leave for [fill: this/these] reason(s)?

- | | |
|--------------------|---|
| 1. Yes | [If more than one of RSNUN_A – RSNUN_G = 1, go
RSNEVER]
[Else if FABS = 1, go to LEAVE_Intro2]
[Else go to LEAVE_Intro1] |
| 2. No | |
| Don't know/Refusal | [If FABS = 1 then goto LEAVE_Intro2]
[Else go to LEAVE_Intro1] |

RSNEVER**Universe: (UNEVER = 1 AND more than one of RSNUN_A – RSNUN_G = 1)****Question text:**

Which ones? That is, for what reasons have you taken unpaid leave in your [fill: current/main] job?

- * Mark all that apply.
- * Read highlighted options only.

1. Own illness or medical care
2. Illness or medical care of another family member
3. Childcare, other than for illness
4. Eldercare, other than for illness
5. Vacation
6. Errands or personal reasons
7. Birth or adoption of a child

Don't Know/Refusal

[If FABS = 1 go to LEAVE_Intro2]
[Else go to LEAVE_Intro1]

Section 3: Leave taken in last week

The next set of questions collects information about the amount, type, and reasons for which workers took paid or unpaid leave in the week prior to the interview day.

LEAVE_Intro1

Universe: (FWK = 1 OR BUS2 = 1) AND (PAID = 1 OR UNPAID = 1)

Question text:

Now I want to ask you about your work time in the past week.

* Enter 1 to continue. [Go to LEAVE]

LEAVE

Universe: LEAVE_Intro1 = 1

Question text:

Did you take any paid or unpaid leave from your [fill: main] job over the past seven days, that is from last [fill: current day] through yesterday?

1. Yes [Go to LVHRS]
2. No
Don't know/Refusal [Go to ADJ_Intro]

LVHRS

Universe: LEAVE = 1

Question text:

In the past seven days, how many hours of leave did you take in total?

<1-168, Don't Know, Refusal> [If PAID = 1 go to PDWK]
[Else go to LVMAIN]

LEAVE_Intro2

Universe: (FABS=1 AND PAID_INTRO = 1) OR (FWK=3 AND RET1a=3 AND ABSRSN = 4-12,14, Don't Know, Refused)

Question text:

Earlier in the interview, you said that you did not work in the last seven days. How long have you been absent from your [fill: current/main] job?

* Enter the number of days, weeks, or months.

<1-99> [Go to Intro2_SP]
 < Don't Know, Refusal> [If PAID = 1, go to PDWK]
 [Else go to LVMAIN]

Intro2_SP

Universe: LEAVE_Intro2 = 1-99

Question text:

* Specify days, weeks, or months.

1. Days
2. Weeks
3. Months [If PAID = 1, go to PDWK]
 [Else go to LVMAIN]

PDWK

Universe: (PAID = 1 and LEAVE = 1) OR (PAID = 1 and FABS = 1)

Question text:

Did you use paid leave for any of the time that you took off from work in the past seven days?

* If necessary, probe to determine which "yes" – 1 or 2, above- is applicable.

1. Yes, paid for all
 2. Yes, paid for some
 3. No, not paid
- Don't know/Refusal [Go to LVMAIN]

LVMAIN

Universe: LEAVE = 1 OR (FABS = 1 and PAID_INTRO = 1)

Question text:

Thinking about your longest period of leave in the last seven days, what was the main reason you had to take off from work?

* Read highlighted options.

- 1. Own illness or medical care** [Go to LVPAIN]
- 2. Illness or medical care of another family member** [Go to FAMILL]
- 3. Childcare, other than for illness**
- 4. Eldercare, other than for illness**
- 5. Vacation**
- 6. Errands or personal reasons**
- 7. Birth or adoption of a child**
- 8. Other
- Don't Know/Refusal

<3-8, Don't Know, Refusal> [If FABS = 1 and (PDWK = 3 or PAID ≠ 1),
go to ADJ_Intro]
[Else if FWK = 1 and (PDWK = 3 or PAID ≠ 1), go to
ADDLV]
[Else go to LVILL]

LVPAIN

Universe: LVMAIN = 1

Question text:

Was your illness or medical care work-related?

- 1. Yes
 - 2. No
 - Don't Know/Refusal
- [If FABS = 1 and (PDWK = 3 or PAID ≠ 1),
go to ADJ_Intro]
[Else if FWK = 1 and (PDWK = 3 or PAID ≠ 1),
go to ADDLV]
[Else go to LVILL]

FAMILL**Universe: LVMAIN = 2****Question text:**

Which member(s) of your family were ill?

* Mark all that apply

1. Spouse or partner
2. Child
3. Parent
4. Other relative
5. Other

Don't Know/Refusal

[If FABS = 1 and (PDWK = 3 or PAID ≠ 1), go to ADJ_Intro]

[Else if FWK = 1 and (PDWK = 3 or PAID ≠ 1), go to ADDLV]

[Else go to LVILL]

LVILL**Universe: PDWK = 1 or 2****Question text:**

What type(s) of leave did you use for this reason?

* Mark all that apply

* Read highlighted options.

1. Sick leave (for yourself or to care for other family members)

2. (Paid) Vacation or annual leave

3. (Paid) Personal leave

4. Paid holidays

5. (Paid) Maternity or paternity leave

6. PTO or consolidated leave

7. Unpaid leave

8. Other, specify

[Go to LVILL_SP]

Don't Know/Refusal

<1-7, Don't Know, Refusal>

[If FABS = 1, go to ADJ_intro]

[Else go to ADDLV]

LVILL_SP**Universe: LVILL = 8****Question text:**

* Specify

[If FABS = 1, go to ADJ_Intro]
[Else go to ADDLV]**ADDLV****Universe: LEAVE = 1 AND (FWK = 1 or BUS2 = 1)****Question text:**

[fill: You said you were on leave for (answer from LVMAIN)]. In the past seven days, did you take additional leave for any other reason?

1. Yes
2. No

Don't know/Refusal

[Go to LVYTD]

LVYTD**Universe: LEAVE = 1 AND (FWK = 1 or BUS2 = 1)****Question text:**

Did you take any paid or unpaid leave from your job yesterday?

1. Yes
2. No

Don't know/Refusal

[If ADDLV = 1, go to YTDMAIN]
[Else goto ADJ_Intro]

YTDMAIN**Universe: (ADDLV = 1 and LVYTD = 1)****Question text:**

What was the main reason you had to take off from work yesterday?

* Read highlighted options.

- 1. Own illness or medical care**
 - 2. Illness or medical care of another family member**
 - 3. Childcare, other than for illness**
 - 4. Eldercare, other than for illness**
 - 5. Vacation**
 - 6. Errands or personal reasons**
 - 7. Birth or adoption of a child**
 8. Other
- Don't Know/Refusal

[Go to ADJ_Intro]

Section 4: Schedule adjustments

The next set of questions collects information about whether and how workers could adjust their workschedules instead of taking leave.

ADJ_Intro**Universe: PAID_INTRO = 1****Question text:**

Now I'm going to ask you about schedule adjustments.

* Enter 1 to continue.

[If PAID = 2 and UNPAID = 2, go to ADJ_a]
[Else if PAID = 2 and UNPAID = 1, go to ADJ_b]
[Else if PAID = 1 and UNPAID = 2, go to ADJ_c]
[Else if PAID = 1 and UNPAID = 1, go to ADJ_d]

ADJ_a**Universe: (ADJ_Intro = 1) AND (PAID ≠ 1 and UNPAID ≠ 1)****Question text:**

You said that you don't have leave available [in your main job], but can you vary your work schedule or location if you needed to take time off work?

- 3. Yes [Go to VARY_a]
- 4. No
- Don't Know/ Refusal [If FABS = 1 then goto HEALTH]
[Else go to NOLV_Intro]

ADJ_b**Universe: (ADJ_Intro = 1) AND (PAID ≠ 1 and UNPAID = 1)****Question text:**

Can you vary your work schedule or location instead of taking unpaid leave?

- 1. Yes [Go to VARY_a]
- 2. No
- Don't Know/ Refusal [If FABS = 1 then goto HEALTH]
[Else go to NOLV_Intro]

ADJ_c**Universe: (ADJ_Intro = 1) AND (PAID = 1 and UNPAID ≠ 1)****Question text:**

Can you vary your work schedule or location instead of taking paid leave?

- 3. Yes [Go to VARY_a]
- 4. No
- Don't Know/Refusal [If FABS = 1 then goto HEALTH]
[Else go to NOLV_Intro]

ADJ_d**Universe: (ADJ_Intro = 1) AND (PAID = 1 and UNPAID = 1)****Question text:**

Can you vary your work schedule or location instead of taking leave?

1. Yes [Go to VARY_a]
2. No
Don't Know/ Refusal [If FABS = 1 then goto HEALTH]
[Else go to NOLV_Intro]

VARY_a**Universe: (ADJ_a = 1) OR (ADJ_b = 1) OR (ADJ_c = 1) OR (ADJ_d = 1)****Question text:**

How can you vary your work schedule or location? Can you change:

The days that you work?

1. Yes
 2. No
Don't Know/Refusal
- <1, 2, Don't Know, Refusal> [Go to VARY_b]

VARY_b**Universe:** VARY_a = 1, 2, Don't Know, or Refused**Question text:**

How can you vary your work schedule or location? Can you change:

The hours that you work?

1. Yes
 2. No
Don't Know/Refusal
- <1, 2, Don't Know, Refusal> [Go to VARY_c]

VARY_c**Universe:** VARY_b = 1, 2, Don't Know, or Refused**Question text:**

The location where you work?

1. Yes
 2. No
- Don't Know/Refusal

<1, 2, Don't Know, Refusal> [If FABS = 1 then go to HEALTH]
 [Else if PAID = 2 and UNPAID = 2 go to ADJWK_a]
 [Else if LEAVE = 1 go to ADJWK_b]
 [Else go to NOLV_Intro]

ADJWK_a**Universe:** (VARY_c = 1, 2, Don't Know, or Refused) AND (FABS ≠ 1) AND (PAID ≠ 1 and UNPAID ≠ 1)**Question text:**

In the last seven days – that is from [current day] through yesterday – did you change your work schedule or location because you needed to take time off work?

1. Yes [Go to VARYWK]
 2. No
- Don't Know/Refusal [Go to NOLV_Intro]

ADJWK_b**Universe:** (VARY_c = 1, 2, Don't Know, or Refusal) AND (FABS ≠ 1) AND (LEAVE = 1) AND (PAID = 1 or UNPAID = 1)**Question text:**

In the last seven days – that is from [fill = DAY] through yesterday – did you change your work schedule or location rather than use additional leave?

1. Yes [Go to NOADD_a]
 2. No
- Don't Know/Refusal [Go to NOLV_Intro]

ADJWK_c

Universe: (VARY_c = 1, 2, Don't Know, or Refused) AND (FABS ≠ 1) AND (LEAVE = 2) AND (PAID = 1 or UNPAID = 1)

Question text:

In the last seven days – that is from [fill = DAY] through yesterday – did you change your work schedule or location rather than use additional leave?

1. Yes [Go to NOADD_b]
2. No
Don't Know/Refusal [Go to NOLV_Intro]

NOADD_a

Universe: ADJWK_b = 1

Question text:

Why did you decide not to take additional leave?

*Mark all that apply

*Read highlighted options.

- 1. Too much work**
- 2. Wanted to save leave**
- 3. Leave was denied**
- 4. Did not have enough leave**
- 5. Fear of job loss or other negative employment-related consequence**
- 6. Could not afford the loss in income**
7. Other
Don't Know/Refusal [Go to VARYWK]

NOADD_b**Universe: ADJWK_c = 1****Question text:**

Why did you decide not to take leave instead?

*Mark all that apply

*Read highlighted options.

- 1. Too much work**
 - 2. Wanted to save leave**
 - 3. Leave was denied**
 - 4. Did not have enough leave**
 - 5. Fear of job loss or other negative employment-related consequence**
 - 6. Could not afford the loss in income**
 7. Other
- Don't Know/Refusal [Go to VARYWK]

VARYWK**Universe: [(ADJWK_a = 1) OR (ADJWK_b = 1) OR (ADJWK_c = 1)]****Question text:**

In what way did you change your schedule in the last seven days?

*Mark all that apply.

*Read highlighted options.

- 1. Worked different hours than usual, but the same total**
 - 2. Worked fewer hours than usual**
 - 3. Worked more hours than usual**
 - 4. Worked different days than usual, but same total**
 - 5. Worked fewer days than usual**
 - 6. Worked more days than usual**
 - 7. Worked at a different location than usual**
 8. Other
- Don't Know/Refusal [Go to RSNVARY]

RSNVARY**Universe: VARYWK = 1-8, Don't Know, Refused****Question text:**

Why did you need to change your work schedule or location [fill: instead of taking leave]?

*Mark all that apply.

*Read all.

1. Own illness or medical care [Go to LVPAIN2]
2. Illness or medical care of another family member
3. Childcare, other than for illness
4. Eldercare, other than for illness
5. Vacation
6. Errands or personal reasons
7. Birth or adoption of a child

Don't Know/Refusal

<2-7, Don't Know, Refusal>

[Go to NOLV_Intro]

LVPAIN2**Universe: RNSVARY = 1****Question text:**

Was your illness or medical care work-related?

1. Yes
2. No

Don't Know/Refusal

[Go to NOLV_Intro]

Section 5: Non-use of Leave

The next set of questions collects information about times when workers needed to take leave from work but could not, the reason(s) for which they needed to take leave but did not, and the reason(s) why they did not take leave.

NOLV_Intro

Universe: FABS ≠ 1 AND PAID_INTRO = 1

Question text:

The next few questions are about times when you may have needed to take off from work but could not.

* Enter 1 to continue.

[Go to NOLV]

NOLV

Universe: NOLV_Intro = 1

Question text:

During the past seven days, that is from last [fill = CURRENT DAY] through yesterday, were there situations in which you needed to take off from work but did not?

- 1. Yes [Go to NEEDLV]
- 2. No
- Don't Know/Refusal [Go to HEALTH]

NEEDLV

Universe: NOLV = 1

Question text:

Why did you need to take off work?

*Mark all that apply.

*Read highlighted options.

- 1. Own illness or medical care**
- 2. Illness or medical care of another family member**
- 3. Childcare, other than for illness**
- 4. Eldercare, other than for illness**
- 5. Vacation**
- 6. Errands or personal reasons**
- 7. Birth or adoption of a child**
- 8. Other
- Don't Know/Refusal

[If (PAID = 2 and UNPAID = 2), go to HEALTH]

[Else go to RSNNO]

RSNNO**Universe: (NOLV = 1) AND (PAID = 1 or UNPAID = 1)****Question text:**

Why did you decide not to take leave?

*Mark all that apply.

*Read highlighted options.

- 1. Too much work**
 - 2. Wanted to save leave**
 - 3. Leave was denied**
 - 4. Did not have enough leave**
 - 5. Fear of job loss or other negative employment-related consequence**
 - 6. Could not afford the loss in income**
 7. Other
- Don't Know/Refusal [Go to HEALTH]

Section 6: General Health

The last section collects information about workers' **general health**.

HEALTH**Universe: PAID_INTRO = 1****Question text:**

Finally, I have a couple of questions about your health. Would you say your health in general is excellent, very good, good, fair, or poor?

1. Excellent
 2. Very good
 3. Good
 4. Fair
 5. Poor
- Don't Know/Refusal [Go to PAIN]

PAIN**Universe: Entry in HEALTH****Question text:**

Please think about how you felt physically over the past 7 days. DURING THE PAST 7 DAYS, ON AVERAGE, how much pain did you feel, if any? Please answer on a scale from 0 to 10 where 0 is no pain at all and 10 is pain as bad as it can be.

<0-10, Don't Know, Refusal> [Go to END]