

Quality Management Strategy

Scope and Objective of the Deliverable

Quality Standard

Quality Planning

Visual Profile

Deliverables

Publications

Notice of Planned Publications

Dissemination/Marketing and Publications

Notification of Funding

Management and Internal Communication Tools

Quality Assurance

Interim Management Reports

Finished, Ongoing and Planned Activities

Estimates of Efforts Per Quarter

Standardization of Documents and Deliverables

Numbering of Documents

References in Documents

Quality Tools

Completeness

Accuracy

Relevance

Language

Quality Control

Internal Review Process

Monitoring Activities

Risk Management

Quality Control of Deliverables

Quality Control of the Project

Files, Archives and Collaborative Tools

Quality Roles and Responsibilities

Author/Authoring Unit Level

Partner Level

Executive Board