

# MEET NIMAVAT

## Data Analyst

### CONTACT

**Phone:** +91 9327790166      **Email:** nimavatmeet61@gmail.com  
**Git-hub:** <https://github.com/nimavatmeet61-cmyk>  
**LinkedIn:** <https://www.linkedin.com/in/nimavat-meet-b75b1a308/>

### SUMMARY

Detail-oriented and motivated Data Analytics Intern with hands-on experience in Excel, SQL, and statistical analysis. Skilled in data cleaning, visualization, and reporting using advanced Excel functions, lookup formulas, and dashboards. Adept at translating raw data into meaningful business insights for financial and administrative management. Passionate about learning new analytical tools and contributing to data-driven decision-making in a dynamic organization.

### EXPERIENCE

#### Data Analyst -Internship | October 2024- April 2025

##### 360 Degree IT Solution

- Performed data analysis using Excel and SQL to clean, organize, and interpret large dataset using functions such as VLOOKUP, INDEX-MATCH, and Pivot Tables.
- Applied statistical techniques to identify patterns, trends, and anomalies to support data-driven decision-making.
- Designed and developed interactive dashboards to visualize financial and administrative performance metrics for internal reporting.
- Automated calculations and improved data accuracy by using advanced Excel formulas and lookup functions, enhancing reporting efficiency.

### PROJECTS

**HR Dashboard** Performed data preprocessing, analysis, and visualization to generate insights on employee performance and retention.

**Amazon Dashboard** Processed e-commerce data to visualize product performance, revenue trends, and customer ratings.

##### Blinkit Dashboard

Analyzed sales data and created an interactive dashboard to track orders, delivery efficiency, and customer behavior.

##### Financial Dashboard

Conducted financial data analysis and visualization to provide insights on expenses, profits, and budgeting.

### EDUCATION

- Data Analyst Course — Pursuing Tops Technologies, Ahmedabad.
- Bachelor of Technology (B.Tech) in Information Technology — Pursuing Dalia Institute of Engineering & Technology, Kheda.
- Diploma in Information Technology R.C. Technical Institute, Ahmedabad.
- Secondary School Certificate (10th Standard) Shree Sarasvati Vidya Mandir, Supasi.

### LANGUAGE

• English    • Hindi    • Gujarati

### SKILLS

• Statistics    • Excel    • SQL    • Python    • Power BI    • Data Scraping