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Practice **Set 3** Solution

# Computer PRACTICE

**Topics :**

1. Basics of Computer System
2. Introduction to Internet HTML
3. Using MS - Word/MS-Excel/MS-Power Point

**DDCET final exam weightage of this topic :** 5 Questions ( 10 Marks )

**Total Practice sets  
of this topic :**

5 ( sets ) x 40( questions ) = 200 Questions

**Total Practice tests  
of this topic :**

2 ( exams ) x 30 ( questions ) = 60 Questions

**Offline / Online  
during lecture :**

4 ( lectures ) X 50 ( Questions ) = 200 Question

**Total 460 Questions to  
practice this topic**



**91739 04421**



# UNITY TRAINING ACADEMY FOR DDCET

## Section 1 :

1. Basics of Computer System
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1. Which device is primarily used for processing data?
  - A) Monitor
  - B) Keyboard
  - C) CPU ✓
  - D) Printer
2. What is the purpose of an operating system?
  - A) To store data
  - B) To process data ✓
  - C) To connect devices
  - D) To write data
3. What does URL stand for in the context of the internet?
  - A) Uniform Resource Locator ✓
  - B) Unified Resource Link
  - C) Universal Resource Locator
  - D) Unified Resource Locator
4. Which component of the computer is responsible for performing calculations?
  - A) RAM
  - B) Hard disk
  - C) CPU ✓
  - D) Cache
5. What is the function of RAM in a computer?
  - A) Stores data permanently
  - B) Executes instructions
  - C) Stores data temporarily ✓
  - D) Manages peripherals
6. Which protocol is used to transfer web pages?
  - A) FTP
  - B) SMTP
  - C) HTTP ✓
  - D) IMAP
7. What is the maximum number of rows in an Excel worksheet?
  - A) 10,000
  - B) 1,048,576 ✓
  - C) 1,000
  - D) 100,000
8. Which function key is used to refresh a webpage in most browsers?
  - A) F3
  - B) F4
  - C) F5 ✓
  - D) F11
9. What does IP stand for in computer networking?
  - A) Internet Protocol ✓
  - B) Internal Protocol
  - C) Internet Protocol Address
  - D) Internet Protocol Suite
10. Which key combination is used to paste text?
  - A) Ctrl + C
  - B) Ctrl + V ✓
  - C) Ctrl + X
  - D) Ctrl + Y
11. Which part of the computer stores the operating system?
  - A) Hard disk ✓
  - B) RAM
  - C) Motherboard
  - D) BIOS



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12. Which of the following is a component of the CPU?

- A) ALU ✓
- B) RAM
- C) SSD
- D) Cache

13. What is the primary function of an operating system?

- A) Manage hardware resources ✓
- B) Compile programs
- C) Store data permanently
- D) Connect to the internet

14. Which part of the computer is known as the 'brain'?

- A) RAM
- B) CPU ✓
- C) Hard Drive
- D) Motherboard

15. What does BIOS stand for?

- A) Basic Input Output System ✓
- B) Binary Integrated Operating System
- C) Basic Integrated Operating System
- D) Binary Input Output System

16. Which tag is used to create a hyperlink in HTML?

- A) <a> ✓
- B) <link>
- C) <img>
- D) <b>

17. Which element in HTML is used for creating a list?

- A) <head>
- B) <ul> ✓
- C) <li>
- D) <meta>

18. Which tag is used for creating a table in HTML?

- A) <tr>
- B) <td>
- C) <table> ✓
- D) <link>

19. What is the full form of HTML ?

- A) High Text Markup Language
- B) High Text Machine Language
- C) Hyper Text Machine Language
- D) Hyper Text Markup Language ✓

20. What is the correct way to create a numbered list in HTML?

- A) <ul>
- B) <ol> ✓
- C) <li>
- D) <dl>

21. What does the HTML <title> tag specify?

- A) Specifies the body content
- B) Specifies the document title
- C) Specifies the page title ✓
- D) Specifies the page content





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22. Which attribute is used to provide a unique identifier in HTML?

- A) class
- B) id ✓
- C) name
- D) type

23. Which programming language is known as the backbone of the web?

- A) Python
- B) HTML
- C) JavaScript ✓
- D) C#

24. Which tag is used to define a paragraph in HTML?

- A) <p> ✓
- B) <h1>
- C) <div>
- D) <span>

25. Which HTML tag is used to insert a line break?

- A) <br> ✓
- B) <lb>
- C) <hr>
- D) <break>

26. What does the <b> tag in HTML represent?

- A) Bold text ✓
- B) Block text
- C) Base text
- D) Background text

27. Which tag is used to define an unordered list in HTML?

- A) <ul> ✓
- B) <ol>
- C) <li>
- D) <dl>

28. Which HTML attribute is used to define inline styles?

- A) style ✓
- B) class
- C) id
- D) link

29. What is the purpose of the <body> tag in HTML?

- A) Contains the visible content ✓
- B) Defines metadata
- C) Defines the header
- D) Specifies links

30. What does HTML stand for?

- A) Hyper Text Markup Language ✓
- B) High Text Machine Language
- C) Hyperlink and Text Markup Language
- D) High Text Markup Language

31. What is the shortcut key for copying text in MS Word?

- A) Ctrl + A
- B) Ctrl + C ✓
- C) Ctrl + V
- D) Ctrl + Z



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32. Which software is used for creating slideshows?

- A) MS Word
- B) MS PowerPoint ✓
- C) MS Excel
- D) MS Access

33. What does the 'Save As' option do in MS Word?

- A) Saves the file with a new name ✓
- B) Saves the file in a folder
- C) Saves the file as read-only
- D) Saves the file with a password

34. What is the use of the 'Header and Footer' feature in MS Word?

- A) Adds a decorative border
- B) Adds headers and footers ✓
- C) Adds page numbers
- D) Adds a watermark

35. What is the default file extension for an MS Word document?

- A) .docx ✓
- B) .docm
- C) .xlsx
- D) .odt

36. What is the function of the 'Slide Sorter' view in PowerPoint?

- A) Duplicates a slide
- B) Shows all slides ✓
- C) Zooms into a slide
- D) Creates a new slide

37. Which shortcut key is used to save a document in MS Word?

- A) Ctrl + S ✓
- B) Ctrl + A
- C) Ctrl + C
- D) Ctrl + X

38. Which of the following is used to create a slide in PowerPoint?

- A) Ctrl + M ✓
- B) Ctrl + N
- C) Ctrl + T
- D) Ctrl + P

39. Which protocol is used to send emails?

- A) SMTP ✓
- B) HTTP
- C) FTP
- D) POP3

40. Which shortcut key is used to check spelling and grammar in MS Word?

- A) F5
- B) F7 ✓
- C) Ctrl + F7
- D) Ctrl + G

